

**Town of Legal
Regular Council Meeting
September 2, 2025
7:00 PM
Council Chambers**

AGENDA

- 1.0 Call to Order with acknowledgement of meeting on Treaty 6 Territory**

- 2.0 Additions and/or Deletions to the Agenda**

- 3.0 Adoption of Agenda**

- 4.0 Public Hearing**

- 5.0 Adoption of Previous Minutes**
 - 5.1 Errors or Omissions
 - 5.2 Adoption of Minutes – August 18, 2025, Regular Council Meeting

- 6.0 Delegations, Petitions or Presentations**
 - 6.1 Jenny Baril, Chair, Town of Legal Library Board (7:00 P.M.)

- 7.0 Unfinished Business**

- 8.0 Reports**
 - 8.1 Chief Administrative Officer
 - 8.2 Manager of Corporate Services
 - 8.3 Operations Supervisor
 - 8.4 Councillor Reports
 - Mayor Tremblay
 - Deputy Mayor Beaton
 - Councillor Hills
 - Councillor Jones
 - Councillor Malott

- 9.0 Correspondence**
 - 9.1 Centralta Tourism Society, Repairs of Murals
 - 9.2 Thank you Letter from Sturgeon County Re: Mayor's Golf Tournament and Save the Date
 - 9.3 Thank You Letter from Sturgeon County Re: Redwater Natural Area Fire

9.4 ABmunis Recommendations on the Implementation of Bill 50 Changes

10.0 New Business

10.1 2026 FortisAlberta Franchise Fee

10.2 Repairs to Town of Legal Flusher Truck

10.3 Town of Legal Library Board Member Renewal

11.0 Closed Session

12.0 Adjournment

Regular Council Meeting of the Town of Legal in the Province of Alberta held in Council Chambers, August 18, 2025, commencing at 7:00 P.M.

PRESENT: Mayor Tremblay, Deputy Mayor Beaton, Councillor Hills, Councillor Jones, Councillor Malott

ABSENT:

STAFF: Robert Proulx – Chief Administrative Officer
Anna Keane - Finance Assistant

CALL TO ORDER

Mayor Tremblay called the meeting to order at 7:00 P.M. and acknowledged the traditional territories of the Indigenous peoples of the Treaty 6 region and the Métis Settlements and Métis Nation of Alberta, Regions 2, 3 and 4. We respect the histories, languages, and cultures of First Nations, Metis, Inuit, and all First Peoples of Canada, whose presence continues to enrich our community.

ADDITIONS AND/OR DELETIONS TO THE AGENDA

New Business: Development Permit 23-2025, Water, Sanitary and Storm Service Connection

ADOPTION OF AGENDA

12493 Resolution #12493 Moved by: Deputy Mayor Beaton

RESOLVED that the Agenda for the July 7th, 2025, regular meeting of Council be adopted as amended.

CARRIED 5-0

ADOPTION OF PREVIOUS MINUTES

12494 Resolution #12494 Moved by: Councillor Hills

RESOLVED that the Minutes for the July 7th, 2025 Regular Meeting of Council be adopted as presented.

CARRIED 5-0

12495 Resolution #12495 Moved by: Councillor Malott

RESOLVED that the Minutes for the July 21st, 2025 Special Meeting of Council be adopted as presented.

CARRIED 5-0

DELEGATIONS

None.

UNFINISHED BUSINESS

Sturgeon County Emergency Services Long-Term Service Awards Ceremony

Mayor Tremblay, Deputy Mayor Beaton, Councillor Malott, and Councillor Jones will attend the Sturgeon County Emergency Services Long-Term Service Awards Ceremony scheduled for Thursday, September 4, 2025 at the Sturgeon County Protective Services Headquarters.

REPORTS

CHIEF ADMINISTRATIVE OFFICER

Report was submitted and will form part of the Council agenda package.

MANAGER OF CORPORATE SERVICES

Revenue and Expenditure, Bank Reconciliation, and Community Services reports were submitted and form part of the Council agenda package.

OPERATIONS SUPERVISOR

Report was submitted and forms part of the Council agenda package.

COUNCILLOR REPORTS

Mayor Tremblay

Town of Legal Committee Meetings:

Gibbons Pioneer Days Parade – July 12th, 2025

Sturgeon Chrysler Dodge Jeep Ram Special Meeting – July 17th, 2025

Town of Legal Special Council Meeting – July 21st, 2025

Fête au Village – July 25th and 26th, 2025

Arena Sponsorship Committee Meeting – August 6th, 2025

Other Meetings:

None.

Deputy Mayor Beaton

Town of Legal Committee Meetings:

Sturgeon Chrysler Dodge Jeep Ram Special Meeting – July 17th, 2025
Town of Legal Special Council Meeting – July 21st, 2025
Arena Sponsorship Committee Meeting – August 6th, 2025

Other Meetings:

None.

Councillor Hills

Town of Legal Committee Meetings:

Sturgeon Chrysler Dodge Jeep Ram Special Meeting – July 17th, 2025
Town of Legal Special Council Meeting – July 21st, 2025
Roseridge Waste Management Services Commission Meeting – August 14th, 2025

Other Meetings:

None.

Councillor Jones

Town of Legal Committee Meetings:

Sturgeon Chrysler Dodge Jeep Ram Special Meeting – July 17th, 2025
Town of Legal Special Council Meeting – July 21st, 2025
Arena Grand Opening Committee Meeting – July 22nd, 2025
Fête au Village – July 25th and 26th, 2025

Other Meetings:

Beverage Container Management Board (BCMB) Meeting – July 29th, 2025
RCMP Change of Command Ceremony – August 7th, 2025
Alberta Municipalities Webinar – August 14th, 2025

Councillor Malott

Town of Legal Committee Meetings:

Sturgeon Chrysler Dodge Jeep Ram Special Meeting – July 17th, 2025
Town of Legal Special Council Meeting – July 21st, 2025
Bon Accord Harvest Days Parade – August 9th, 2025
Redwater Discovery Days Parade – August 16th, 2025

Other Meetings:
None.

12496 Resolution #12496 Moved by: Deputy Mayor Beaton

RESOLVED that the reports be accepted as presented.

CARRIED 5-0

CORRESPONDENCE

2025 Resident Satisfaction Survey Results

12497 Resolution #12497 Moved by: Councillor Jones

RESOLVED that the Town of Legal accept the 2025 Town of Legal Residential Satisfaction Survey results as presented as information.

CARRIED 5-0

Sturgeon County Bylaw Statistics, June 2025
Received as information.

Community Policing Report, April 1 to June 30, 2025
Received as information.

2025 Canada Community-Building Fund (CCBF) Allocations
Received as information.

Alberta RCMP, New Commanding Officer
Received as information.

Sturgeon Valley Fertilizers Ltd, Notification Regarding Hazardous Goods and Emergency Protocols
Received as information.

Sturgeon County Bylaw Statistics, July 2025
Received as information.

ABmunis Recommendations on Recall of a Municipal Elected Official
Received as information.

12498 Resolution #12498 Moved by: Councillor Malott

RESOLVED that the correspondence be accepted as presented.

CARRIED 5-0

NEW BUSINESS

Appointment to Town of Legal Library Board Request

12499

Resolution #12499

Moved by: Deputy Mayor Beaton

RESOLVED that the Town of Legal appoint Robert Belisle for a three-year (3) term starting August 18, 2025 to August 18, 2028 as a volunteer member of the Town of Legal Library Board.

CARRIED 5-0

Approval of Advance Voting Date and Location for the 2025 Municipal Election

12500

Resolution #12500

Moved by: Councillor Malott

RESOLVED that the Town of Legal, in accordance with s.73 of the *Local Authorities Election Act*, RSA 2000, c.L-21, set an advance vote on Wednesday, October 8, 2025 between the hours of 5:30 P.M. and 9:00 P.M. at the Town of Legal Municipal Office, located at 5021 50 St, Legal, AB.

CARRIED 5-0

Development Permit 23-2025, Water, Sanitary and Storm Service Connection

12501

Resolution #12501

Moved by: Councillor Hills

RESOLVED that the Town of Legal approve the costs to replace the current service connections up to the property line of the parcel described as Lot 20A, Block 5, Plan 7720957 as described in the Development Permit 23-2025, with two new water, sanitary, and storm service connections.

CARRIED 5-0

CLOSED SESSION

None.

ADJOURNMENT

12502

Resolution #12502

Moved by: Councillor Hills

RESOLVED that the meeting be adjourned at 8:18 P.M.

CARRIED 5-0

Mayor

Chief Administrative Officer

UNADOPTED

9.1

August 21, 2025

RE: Repairs of murals

We wish to affirm the Town of Legal for their stewardship and management of the funds under your mandate.

The Legal Legacy Fund, as of June 30th, 2025 is at 61 851\$ and had a return of 13.2%. The distribution is 3092\$ and will be made available as of the 27th of November, 2025.

Unfortunately, it is difficult to provide a budget because Jacques has work for over a year ahead, other artists will have to be brought in. The best we can do is provide estimates. To repair the Morin Mural cost over 2200\$ but it had lots of work to do on it. In light of this and the respect we have for your concerns we propose the following:

- 1- The Town of Legal and the Centralta Tourism Society agree on murals requiring repair; We bring forth the following in order of need:
 - a. The mural at the Skateboard Park that was vandalized (estimate 150\$-300\$)
 - b. The Coop mural on the Ready Mart (estimated \$300-450\$)
 - c. The Canada Post mural on the east side of Post Office (estimate 1000-1500\$)
 - d. The Chauvet mural on the west side of Post Office (estimate 1000\$-1500\$)
- 2- The Centralta Tourism Society finds artists to do the repairs.
- 3- The Town agrees with the artist on the price of the repairs. Artists have always been reasonable in their prices.
- 4- The Town pays them from the Legacy Fund.
- 5- Any surplus funds are returned to the Legacy Fund. We limit repairs to monies available.
- 6- The Town provides to the Centralta Tourism Society a report of disbursements upon completion.

We believe this approach addresses the Town's stewardship concerns for the proper disbursements of the Legacy Fund proceeds.

We look forward to your feedback and recommendations.

Respectfully,

Ernest Chauvet, coordinator, Centralta Tourism Society

File: Legacy Fund repairs 2025-26, STCs

9.1

9.2



On behalf of Sturgeon County, thank you for joining us on June 19 at the Sturgeon Valley Golf and Country Club for the annual Mayor's Golf Tournament, and for being part of an *amazing race* to make a real difference.

With **150 enthusiastic golfers**, the day was filled with energy, laughter, and friendly competition – despite the soggy start! From themed holes and creative challenges to spontaneous moments of fun across the course, it was a day to remember. The Amazing Race theme brought out everyone's spirit of adventure; it was incredible to see so many teams having a great time while supporting a meaningful cause. Check out the [photos from our photo booth](#) and our [wrap up video](#), which captures the excitement of the day beautifully.

Together, we raised **\$30,000 for Little Warriors**, a remarkable local organization that supports children and youth affected by child sexual abuse. Your presence on the course directly helps Little Warriors deliver life-changing programs to survivors of sexual abuse and support the communities that stand behind them.

Thank you again for being part of this incredible cause. We look forward to seeing you on the course again next year on **June 25, 2025 - SAVE THE DATE!**

Warm regards,

Alanna Hnatiw
Mayor, Sturgeon County

780-939-8327

ahnatiw@sturgeoncounty.ca

sturgeoncounty.ca

9613 100 Street, Morinville, AB T8R 1L9



9.2

July 30, 2025

Mayor Carol Tremblay
Town of Legal
5021 - 50 Street
Legal AB T0G 1L0

Dear Mayor Carol Tremblay and Council,

On behalf of Sturgeon County Council, administration, and our residents, I wish to extend our heartfelt gratitude for your municipality's invaluable support during the recent Redwater Natural Area Fire.

Your swift response and generous contribution of resources, personnel, and expertise were critical in helping us contain the fire and protect our community. The collaboration and solidarity demonstrated by your team exemplify the very best of what it means to be neighbours and partners in public service.

We recognize the sacrifices made by your staff and volunteers, who worked tirelessly alongside our own crews under challenging conditions. Their professionalism and dedication were instrumental in safeguarding lives, property, and our cherished natural environment.

Please convey our thanks to everyone involved from your municipality. We are deeply appreciative of your commitment and friendship, and we look forward to continuing to work together to ensure the safety and well-being of all our communities.

With sincere appreciation,



Alanna Hnatiw
Mayor

C: Council, Sturgeon County
Travis Peter, Chief Administrative Officer

From: Tyler Gandam <president@abmunis.ca>
Sent: Wednesday, August 27, 2025 1:26 PM
Subject: ABmunis recommendations on the implementation of Bill 50 changes

Dear Mayors, Councillors, and CAOs:

When the legislature passed Bill 50, the *Municipal Affairs Statutes Amendment Act, 2025*, we knew there would be further engagements this summer on how the province would implement some of the changes to the *Municipal Government Act*. On August 15, Municipal Affairs sent ABmunis and other municipal associations a series of questions and then held an engagement meeting on August 18. Despite the short window for input, ABmunis collected feedback from some members, and our Board approved the attached recommendations.

Key Messages based on ABmunis' Recommendations

We are sharing the following key messages to help you in any conversations that you have with provincial officials on these matters.

Reporting to Council on the Use of Natural Person Powers

- The Government of Alberta should not implement a regulation that defines when the CAO must immediately report to council on the municipality's use of natural person powers.
- The responsibility for determining what and when the CAO should report should be left to the authority of each council.
- If the Government of Alberta wants to define when the CAO must report to council on the use of natural person powers, then ABmunis has made some suggestions in their August 26 submission (attached).

Councillor Information Requests

- The MGA should be updated to require municipalities to have a policy for how information requests from individual councillors are handled.
- Each municipality's policy should define when an information request by a councillor requires the approval by council.
- This policy will help ensure that municipal staff resources are focused on the priorities of council as a whole and not tied up with one councillor's interests.

Council Meeting Procedures to Manage Conflict

- Councils range in size so rules in one municipality may not work for another.
- Robert's Rules of Order already provide significant guidance for managing meetings.
- Instead of creating a standard meeting procedure for every council, Municipal Affairs could define what procedures must be addressed in each municipality's procedural bylaw.
- We await the Government of Alberta to follow through on its commitment to engage on the creation of a municipal ethics commissioner to deal with misconduct by councillors inside and outside of council meetings.

If you have any questions about ABmunis' input, please email advocacy@abmunis.ca.

Thank you,

Tyler Gandam | President

E: president@abmunis.ca
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 Toll Free: 310-MUNI | 877-421-
 6644 | www.abmunis.ca



Recommendations on Implementation of Bill 50 Changes



Submitted to Alberta Municipal Affairs

August 26, 2025

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Background

This report represents Alberta Municipalities (ABmunis) response to Municipal Affairs' August 15, 2025 discussion guide questions on potential considerations to implement changes to the *Municipal Government Act* made by Bill 50, the *Municipal Affairs Statutes Amendment Act, 2025* regarding proposals to:

- Require the CAO to report to council on the use of natural person powers.
- Set standard procedures for councils to manage conflict in council meetings.
- Improve rules for managing information requests by councillors.

Natural Person Powers

Background from Municipal Affairs

The 2025 MGA amendments initially required CAOs to provide notice, in writing and to council, within 72 hours of exercising any Natural Person Powers. Based on feedback from municipal stakeholders, this section was amended to remove the reference to 72 hours, establish regulation making authority, and delay these sections coming into force until proclamation to ensure sufficient time to put clear rules in place.

A potential policy approach is to create a very limited scope of CAO use of Natural Person Powers that would need to be reported. Issues that would **not** need to be reported to council are matters that are:

- Authorities contained in the CAO bylaw,
- Addressed in the emergency management bylaw,
- Previously approved by council in the budget, and
- Human resources matters, including seeking legal advice regarding personnel issues.

1.1. Would this scope ensure that only significant, “out of the norm” actions are reported to council?

ABmunis remains concerned that the proposal to mandate CAO reporting on the use of natural person powers opens the door for red tape and inefficient use of government workers' time. It may be time-consuming for municipal administrators to continually cross-reference the details of the CAO bylaw and emergency management bylaw and annual budget to determine if the exact situation they are facing is required to be reported to council within the timelines that are prescribed in the regulation. This is an inefficient use of time, particularly if the matter is of little importance or relevance to council's role in governance.

The term 'natural person powers' is not well understood and generally requires legal advice as to whether an action by the municipality is a use of natural person powers. Administrators that are new to the municipal sector will not understand if an action by the municipality is a use of natural person powers and may then feel the need to go through the extra effort of reporting a matter to council regardless of its importance, just to avoid breaking the law.

ABmunis recommends that:

The province repeal this provision from the MGA and maintain the status quo by deferring to the authority of councils to determine the expected scope and timeliness of reporting of their CAO. This would then be managed through any policies or agreements that relate to the performance of the CAO such as the CAO bylaw, employment contract, or performance plan instead of legislation that applies to every CAO and council.

Recommendations on Implementation of Bill 50 Changes

Alternative Option

If the Government of Alberta is committed to legislating irregular situations where the CAO must report to council, ABmunis would recommend excluding matters where the CAO/administration has authority based on any council approved policy or bylaw, not just the CAO bylaw and emergency management bylaw.

To help strengthen the relationship between CAOs and councils, ABmunis and the Rural Municipalities of Alberta are collaborating to develop resources for municipalities. This includes:

- A guide on best practices for CAO-council relationships.
- Launch a new course through the Elected Officials Education Program focused on Council's Role in the Employment of the CAO.

1.2. Given the scope, would reporting of such uses of Natural Person Powers within 72 hours be attainable? Why or why not?

In larger municipalities, the CAO may delegate the reporting function to other staff and it may be challenging to track every instance where natural person powers are used and where front-line staff may not recognize the time urgency to report those instances to council.

In smaller municipalities, the CAO may be the only office administrator where a 72-hour deadline may not be possible because the CAO works part time.

In addition, there are challenges with long weekends or circumstances where there are a variety of factors competing for the CAO's time such as higher priority issues, off-site events, or personal circumstances.

It may be challenging to determine what triggers the start of the 72 hours and would some councillors weaponize this against the CAO? For example, is it when the municipality has exercised those powers or when the CAO becomes aware of the use of those powers?

ABmunis recommends that:

If the province is committed to legislating reporting on the use of natural person powers, then councils should be required to pass a bylaw that prescribes the time period that the CAO must report to council to ensure the time period works based on their local circumstances.

1.3. Would it be practicable to allow written notice of Natural Person Power use to be given by electronic methods such as email? Why or why not?

Yes, but some municipalities may prefer other communication methods such as text or a written memo that is published in the council agenda for transparency for the public.

Councillor Information Requests

Background from Municipal Affairs

The 2025 MGA amendments established that CAOs must share information with a councillor as soon as practicable once the information has been requested. If information is not shared due to personal privacy or confidentiality reasons, the reason for not sharing must be provided to all councillors. Information must be provided to all other councillors within 72 hours of the information being provided to the requesting councillor.

An approach to ensure guardrails are in place would be to delineate between information that is readily available within the administration, versus information that will require staff time to conduct research and analysis. Requests for new information that require significant staff time would need to be conducted through a council resolution.

2.1. Is it feasible to distinguish between ‘readily available’ and ‘new information’? Why or why not?

Yes, the policies used by some municipalities (e.g. City of Edmonton, City of Calgary, and City of Lethbridge) demonstrate that it’s feasible to distinguish when an information request exceeds a reasonable cost to the municipality and when that is triggered, that council is required to approve the information request before administration takes action. The cost of the information request can be measured based on the estimated time and/or direct costs for staff to research and analyze the issue and prepare the information for the councillor.

2.2. Do you have any additional thoughts or concerns about the approach?

Experience has shown that some councillors may regularly ask for information that can create a burden on municipal administration, without the support of the majority of council. Therefore, there is merit in requiring municipalities to pass a bylaw or policy that prescribes how information requests by a councillor are handled and when the request warrants approval by the majority of council.

This may include defining:

- The process to submit a request.
- What criteria will trigger the need for a councillor’s individual request for information to be approved by council.
- The period that administration has to complete the request or explain why a request cannot be met within the standard time period.

2.3. Should there be a requirement for a formal request for information by a council meeting resolution, decision of council, or request of council?

While some cities use a threshold of \$2,000 to determine when council must approve an information request, a lower amount would be more appropriate for smaller municipalities.

ABmunis recommends that:

That the MGA require municipalities to have a policy or bylaw for how councillor information requests are handled and that the policy/bylaw should define when a request needs to be approved by council. This ensures that the process works based on each municipality’s administrative capacity and each council’s expectations for how information requests by a councillor are handled.

Council Meeting Procedures

Background from Municipal Affairs

The MGA establishes that a council may, by bylaw, establish functions and procedures for council and council committee meetings. Many municipalities have opted to pass a meeting procedures bylaw because it establishes processes and clarifies expectations for council, administration, and the public. Items typically seen in municipal procedural bylaws include procedural rules, committee membership, public hearings, quorum, absences, and electronic meetings.

Recent amendments to the MGA allow the Minister of Municipal Affairs to establish standard meeting procedures through Ministerial Order. A policy approach would be to only establish procedures to affirm the authority of the chair to deal with councillor behaviour within a council meeting.

3.1. Could adding responsibility for the mayor/reeve to ensure meeting procedures are followed and in-meeting disputes are addressed help address councillor conflict? Why or why not?

It would be important to define if the special responsibilities will be specific to the mayor/reeve or apply to whoever is serving as the chair. In some cases, mayors or reeves are not the chair of each council committee and having additional authorities outside of being a member of the committee could create additional conflicts.

If the reference to mayor/reeve is to their role as chair, there are many existing best practices within parliamentary procedures that outline the role of the chair. Within Roberts Rules of Order, the chair is seen as a facilitator of discussion and decision-making process, not the sole decision maker. The core responsibilities of the chair include opening and closing meetings, announcing business, recognizing speakers, amongst many other responsibilities that ensure the fair, efficient and clear management of meetings.

A key part of this responsibility of the chair is to ensure procedures are followed, decorum is maintained, and in-meeting disputes and behaviour are managed according to the agreed to procedures. Chairs are regularly called on to rule on procedure. There is also usually a way for members to challenge these rulings, if a member of the assembly (council or committee) does not agree with the ruling, and ultimately it is up to the assembly to vote on whether to uphold the decision of the chair.

Currently there is the ability of each municipality to develop a procedures bylaw if they deem necessary, and this enables each municipality to develop procedures that reflect their unique needs, the size of their council, and past precedence built up over many years.

ABmunis recommends that:

Mandate that each municipality's procedural bylaw include:

- A procedure for the chair to manage in-meeting disputes, including the ability of the chair to rule on procedure (e.g., points of privilege, points of order, out of order motions, etc.), and
- The ability of the council or committee to appeal the chair's rulings if they deem necessary.

3.2. How should council meeting procedures address situations when the mayor/reeve is part of the conflict?

As noted above, often councils have existing procedural bylaws or apply parliamentary procedures such as Roberts Rules. There are common rules that enable council and/or committees to keep a balance between the power of the chair (mayor/reeve) and the members of council or committee as a whole. This includes the ability to challenge the ruling of the chair by the wider assembly which is important to ensure the chair is not overstepping in their role.

Recommendations on Implementation of Bill 50 Changes

The chair is meant to maintain impartiality and if there is a conflict of which the chair is a party to, the assembly can temporarily appoint a different member as the presiding officer and/or the chair can pass the role to another member for the duration of the item where there is a conflict.

ABmunis recommends that:

Municipal Affairs require that each municipality's procedural bylaw either defer to Robert's Rules of Order or include a procedure for when a chair is directly involved in an in-meeting conflict.

3.3. Should the meeting chair have the authority to eject a councillor from a meeting? If so, should this require a supermajority vote of council (a specified proportion of votes greater than a simple majority)?

There are existing options for how to manage the potential need to eject a member of council from a meeting if deemed necessary. Given the role of council and the elected nature of these roles, it is important to have clear steps to outline how to and why a member of council could be ejected. For example, it should not be for expressing an opinion that is different from others in the meeting, but amount to harassment or something more concerning and ejection should be considered only as a last resort. It is important if the chair has the power to eject a member of council, that the decision is appealable by the assembly. This would be in line with Roberts Rules ability to challenge or appeal the decision of the chair. Given the need to ensure this power is not overly used or abused, Municipal Affairs provide guidance on the limitations of when this power to eject members be used. Given that some councils can have as few as three members a supermajority should not be required in any appeal of the chair's ruling.

ABmunis recommends that:

Municipal Affairs require that each municipality's procedural bylaw include a procedure for managing the temporary ejection of a councillor when there is a serious breach of conduct that is threatening to members of council or the proceedings of council business. Municipal Affairs should ensure that this decision by the chair is able to be appealed by council or committee and provide clear guidance on when this power should be exercised by the chair.

3.4. Are there other elements that could be added to council meeting procedures to prevent, mitigate, or address councillor conflict?

Sometimes the issue is not the exact procedure, but rather the capacity of each council to manage conflicts. Rather than focusing on specific procedures, councils could benefit from training on general parliamentary procedures. This could demystify meeting procedures and clarify that even a motion such as appealing a ruling of the chair does not have to be combative but rather is another step in good governance.

Alberta's Elected Officials Education Program already offers a course on Effective Meetings. With financial support, the curriculum of this course could be updated to include additional guidance on managing conflicts. In addition, ABmunis would be open to working with Municipal Affairs and other municipal associations on a procedural bylaw guide to support municipalities in adopting practical and effective meeting procedures and practices.

3.5. Are there other common elements of meeting procedures which should be standardized across the province to reduce the potential for councilor conflict?

Rather than standardizing specific procedures it might be more effective to outline the requirement to have a procedural bylaw and what elements must be included in these bylaws. This would enable municipalities to have procedural rules that meet their needs based on the unique size of each council.

Experience has shown that conflict and misconduct take place inside and outside of council meetings and therefore, a procedural bylaw for how council meetings are run will only address part of the issue. We note that our recommendations are made based on the expectation that the Government of Alberta will follow

Recommendations on Implementation of Bill 50 Changes

through on its commitment to engage on the creation of an independent municipal ethics commissioner to assist councils to manage cases of serious misconduct by councillors.

Again, a guide that includes examples of best practices and lessons learned may be more effective at enhancing the capacity of municipalities to adopt effective procedural bylaws than overly prescriptive legislation that may not meet the needs of Alberta's diverse municipalities.

Final Thoughts

Timelines for Engagement

ABmunis strongly encourages Alberta Municipal Affairs to provide materials for engagements at least one week prior to any meetings.

For context, Municipal Affairs provided the discussion guide questions on a Friday afternoon for a meeting being held on the following Monday, giving less than 8 hours of regular office hour time for review on matters that will have a significant impact on the operations of all municipal governments. The discussion guide included questions that had not been previously considered by ABmunis and therefore offered minimal time for evaluation with members and subject matter experts.

ABmunis encourages Alberta Municipal Affairs to consider what processes or capacity challenges can be improved to provide adequate time for municipalities and partners to meaningfully participate in engagements and come to the table with valuable solutions.

Summary of Recommendations

Reporting on the Use of Natural Person Powers

1. That the province repeal this provision and maintain the status quo by deferring to the authority of councils to determine the expected scope and timeliness of reporting by their CAO.
2. If the province is committed to legislating reporting on the use of natural person powers, then ABmunis recommends that:
 - a. The province exclude reporting for matters where the CAO/administration has authority based on any council approved policy or bylaw, not just the CAO bylaw and emergency management bylaw. Matters that were approved in the budget and human resources matters should also be excluded from reporting by the CAO unless the CAO sees merit in communicating with council.
 - b. Each council should prescribe the time period that the CAO must report to council to ensure alignment with each municipality's administrative capacity and local context.
 - c. Each council should prescribe the form in which the CAO must report to council on the use of natural person powers (e.g. text, email, memo, etc.).

Councillor Information Requests

3. That the province require municipalities to have a policy or bylaw that defines:
 - a. How a councillor must submit an information request,
 - b. What criteria will trigger the need for a councillor's request for information to be approved by council, and
 - c. The time period that administration has to complete the request and the process for reporting to council when a request cannot be met within the standard time period.

Council Meeting Procedures

4. If the province is committed to creating standardization across council meeting procedures, ABmunis recommends that Municipal Affairs require that procedure bylaws be created by each municipality and include specific types of procedures that must be included but not specify the procedures themselves.

The required procedures in the bylaw could include, but are not limited to:

- a. The role of the chair in managing an in-meeting conflict, including how the council or committee can appeal the ruling of the chair.
- b. When the chair must cede the chair to another member due to their involvement in an in-meeting conflict.
- c. If, when and how a member could be ejected from a meeting for misconduct, including that the chair's decision to eject a councillor be appealable by council, and provide clear guidance on the limited situations when this power should be used.



Alberta Municipalities Strength In Members

Connect

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780.433.4431 ■ 310.MUNI

abmunis.ca



TOWN OF LEGAL

Report to Council

- ☒ Request for Decision
☐ Request for Direction
☐ For Council Information

Meeting:	Regular Council
Meeting Date:	September 2, 2025
Presented By:	Robert Proulx, Chief Administrative Officer
Title:	2026 FortisAlberta Franchise Fee
Agenda Item No:	10.1

BACKGROUND / PROPOSAL:

The purpose of this Request for Decision is to bring to Council the FortisAlberta Franchise Fee for 2026 for discussion and recommendation.

Previous FortisAlberta franchise fee approvals were based on funding specific projects.

Allocating a percentage of the FortisAlberta Franchise Fees to the Arena & Curling Rink Retrofit Project will assist in making the project more affordable.

In the 2025 operating budget, the funding generated from the 20% FortisAlberta franchise fee was divided as follows:

- 3% (approximately \$21,000.00) – Economic Development Initiative
- 5% (approximately \$35,000.00) – Policing
- 12% (approximately \$84,000.00) – Legal Arena & Curling Rink Retrofit Project

Should Council decide to keep the FortisAlberta franchise fee at 20% (current Franchise Fee Cap), the allocation of the funds going forward will be as follows:

2026

- 3% (\$21,000.00) – Economic Development Initiative
- 5% (\$35,000.00) – Policing
- 12% (\$84,000.00) – Legal Arena & Curling Rink Retrofit Project

2027

- 3% (\$21,000.00) – Economic Development Initiative
- 5% (\$35,000.00) – Policing
- 12% (\$84,000.00) – Legal Arena & Curling Rink Retrofit Project

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2028 (to be reviewed in October 2027)

- 3% (\$21,000.00) – Economic Development Initiative
- 5% (\$35,000.00) – Policing
- 12% (\$84,000.00) – Legal Arena & Curling Rink Retrofit Project

Included is the 2025 Franchise Calculator and Residential Bill Impact, along with the Municipal Franchise Fee Rider Schedule.

If Council is proposing an increase or decrease to the franchise fee percentage, the change in the franchise fee, including the impact on a customer's monthly bill is required to be advertised in one of the following methods:

- Newspaper Publication – must be in the newspaper with the widest circulation in your municipality.
- Direct Mail-out or Email – sent directly to utility customers within your municipality.
- Online and Public Posting - notification posted on your municipality's website, social media channels, and/or office notice board.
- Alternative methods – must be approved in advance the AUC.

The 2025-2026 franchise decision must be submitted by November 7, 2025 to FortisAlberta.

Administration is recommending the FortisAlberta Franchise Fee remain at 20% for 2026 for the purpose of helping offset some of the arena construction costs that will be incurred by the Town of Legal for the Legal Arena & Curling Rink Retrofit Project.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Actual revenues will depend on final approved electricity rates from the Alberta Utilities Commission, customer numbers, consumption, weather, and many other factors.

COSTS / SOURCE OF FUNDING (if applicable):

FINANCIAL IMPACTS:

Current Franchise Fee: 20%

2025 Current Franchise Fee		20.00%
Franchise Fee Cap		20%
2025 Estimated Revenue \$		142,708
2026 Estimated Franchise Fee Revenue if your Franchise Fee remains the same \$		145,669
Franchise Fee Calculator Changes:		
Yellow area is to calculate different franchise fee.		
2026 Proposed Franchise Percentage		20.00%
2026 Estimated Franchise Fee Revenue if your Percentage is changed \$		145,669
Difference in Franchise Fees Collected from 2025 to 2026 with Proposed D&T Rate Changes.		\$ 2,961

RESIDENTIAL BILL IMPACT

Current Franchise Fee: 20% - 2025

Consumption: 640kWh
Billing Period: 30 days

Existing (Current) Typical Residential Customer Monthly Costs				
<u>Rate 11 (Effective Jan.1, 2025) Distribution Tariff Estimated Rate Filing) Based on Current 20% Franchise Fee</u>				
Delivery Service Charge				
All kWh Delivered	\$	0.076776	625 kWh	\$47.99
Basic Daily Charge	\$	1.013751	30 Days	\$30.41
				<u>\$78.40</u>
Current Franchise Fee		20.00%		\$15.68
		GST 5.0%		\$4.70
				<u><u>\$98.78</u></u>
Current Annual Franchise Fee Costs: \$15.68 * 12 = \$188.15				

Estimated Franchise Fee: 20%

Proposed Residential Customer Monthly Costs				
<u>Rate 11 (Proposed January 2026 Estimated Distribution Tariff) Based on NEW 20% Franchise Fee</u>				
Delivery Service Charge				
All kWh Delivered*	\$	0.076776	625 kWh	\$47.99
Basic Daily Charge*	\$	1.013751	30 Days	\$30.41
				<u>\$78.40</u>
Estimated Proposed Franchise Fee		20.00%		\$15.68
		GST 5.0%		\$4.70
				<u><u>\$98.78</u></u>
Proposed Annual Franchise Fee Cost: \$15.68 * 12 = \$188.15				
* Includes estimated Rate changes.				

RECOMMENDED ACTION (by originator):

It is recommended that the FortisAlberta franchise fee remain at 20% for 2026 for the purpose of helping offset some of the arena construction costs that will be incurred by the Town of Legal for the Legal Arena & Curling Rink Retrofit Project.

Initials show support – Reviewed by:

CAO: Original Signed - RP

From: Stakeholder Relations Team <stakeholderrelations@fortisalberta.com>

Date: August 24, 2025 at 10:03:09 AM MDT

To: Robert Proulx <rproulx@legal.ca>

Cc: Dora LHeureux <dora.lheureux@fortisalberta.com>

Subject: 2026 Franchise Fee Calculator and AUC Notification Requirements - Town of Legal

On behalf of the Stakeholder Engagement Team, please find attached the 2026 Franchise Fee Calculator to assist with your municipal budgeting process.

This tool provides an estimate of potential franchise fee revenues for 2026. Please note that actual revenues will depend on a number of variables, including the Alberta Utilities Commission's (AUC) final approved transmission and distribution electricity rates (expected before the end of December), as well as customer counts, consumption, weather, and other local factors. To support your revenue planning, the calculator also includes historical trends under the YOY Data tab.

Important: Notification Requirements from the AUC

The AUC has updated its notification document template and notification procedures for franchise fee changes. Please refer to the attached Updates and Tips document for more information.

To comply with AUC rules, franchise fee change notifications must be provided using at least one of the following methods:

1. Published in the newspaper with the widest circulation in your municipality.
2. Direct mail-out or email to utility customers within your municipality.
3. Post notification on your municipality's website, social media channels, and/or office notice board.
4. Alternative methods that ensure wide customer notification—if approved in advance by the AUC.

With the new notification document template, we recommend submitting a draft of your notification or advertisement to your Stakeholder Relations Manager for review, as inaccurate or incomplete documentation may cause issues or delays.

Deadline for Submissions for January 1, 2026 effective date

FortisAlberta is required to submit any franchise fee changes to the AUC at least 45 days before the effective date of January 1, 2026. Accordingly, documentation to support a proposed change is required by **November 7, 2025**. Unfortunately, no extensions will be granted, as we must adhere to the AUC's filing deadlines.

(Please note late submissions, inaccurate or incomplete responses may delay the filing and necessary approval from the Alberta Utilities Commission. Late submissions will be filed with the Alberta Utilities Commission in February with an anticipated effective date of April 1, 2026.

We understand that 2025 is an election year, and as such, Council may choose to defer its decision regarding a franchise fee change until 2026. To then ensure an effective date of April 1, 2026, all necessary documentation would need to be submitted by February 15, 2026.

If you have any questions or require assistance, please don't hesitate to reach out to your Stakeholder Relations Manager.

Thank you,

We lead by example, innovate with purpose, and champion sustainable change so we can power the future Albertans deserve, together.

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Notification document updates/changes:

The Alberta Utilities Commission (AUC) has updated notification (advertising) requirements and has provided a Notice of Application document template for use. Please take note of the following important changes.

1. Municipalities can now use one of the following approved delivery methods to notify customers:

- » Newspaper Publication – must be in the newspaper with the widest circulation in your municipality.
- » Direct Mail-out or Email – sent directly to utility customers within your municipality.
- » Online and Public Posting - notification posted on your municipality's website, social media channels, and/or office notice board.
- » Alternative methods – must be approved in advance the AUC.

For reference or more details, please visit:

https://media.auc.ab.ca/prd-wp-uploads/regulatory_documents/Consultations/Rule029.pdf

2. Municipalities are responsible for completing all the highlighted fields on the Notice of Application document before publishing or delivering the notice.

3. A notice period of 14 days is for customers to submit objections or concerns to either FortisAlberta or the Municipality.

3.1 The objection period deadline as set out in the Notice of Application as shown below (is 14 calendar days from the initial publication/posting/delivery date).

You may send your objections, concerns about, or support for the application in writing to FortisAlberta or the City/Town of/Village of XXX> on or before **Month Day, Year**, at:

3.2 Municipalities must provide a copy or summary of all written and oral objections/concerns received from interested parties, along with a copy or summary of all responses provided to those parties. These documents are required to be included as part of the formal application submission.

3.3 At the bottom of the form there is an "Issue on" date: This is the date the Notice of Application is published or delivered.

Issued on **Month Day, Year**.

It is recommended to submit a draft of your notification or advertisement to your Stakeholder Relations Manager for review before publication. Inaccurate or incomplete notifications may cause delays or issues in the approval process.

Tips for using the Franchise Calculator:

First tab: Financial Impacts

- » Change the franchise fee percentage in the yellow cell to model scenarios. The revenue estimates will update automatically.

Franchise Fee Calculator Changes:

Yellow area is to calculate different franchise fee.

2023 Proposed Franchise Percentage	0.00%
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Second tab: Residential Bill Impacts

- » Shows how changes affect the average residential bill (this information is required for Notice of Application notification).

Rate 11 Effective Jan. 1, 2023 Distribution Tariff Estimated Rate Based on Current 0% Franchise Fee			
Delivery Service Charge			
All-in Delivered	\$5,002,706	640 kWh	\$41.17
Basic-Deliv Charge	\$6,819.67	20 Days	\$34.12
			\$54.67
Current Franchise Fee	0.00%		\$0.00
GST	0.0%		\$0.00
			\$0.00
Current Annual Franchise Fee Costs: \$0 * 12 = \$0			

Rate 11 Effective January 2023 Estimated Distribution Tariff Based on NEW 2% Franchise Fee			
Delivery Service Charge			
All-in Delivered	\$5,002,706	640 kWh	\$41.17
Basic-Deliv Charge	\$6,819.67	20 Days	\$34.12
			\$54.67
Estimated Proposed Franchise Fee	2.00%		\$1.38
GST	0.0%		\$0.00
			\$1.38
Proposed Annual Franchise Fee Costs: \$1.38 * 12 = \$16.56			

Third tab: YOY Data

- » Shows historical franchise fee revenue, site counts, and consumption data over past years.

MUNICIPAL FRANCHISE FEE RIDERS

Availability: Effective for all consumption, estimated or actual, on and after the first of the month following Commission approval, the following franchise fee riders apply to each rate class.

Price Adjustment:

A percentage surcharge per the table below will be added to the total distribution tariff, including both the transmission and distribution charges, and excluding any Riders, calculated for every Point of Service within each Municipality and will be billed to the applicable Retailer.

FortisAlberta will pay to each Municipality each month, in accordance with the franchise agreements between FortisAlberta and the Municipalities or an agreement with a non-municipality, the franchise fee revenue collected from the Retailers.

Muni Code	Municipality	Rider	Effective	Muni Code	Municipality	Rider	Effective
03-0002	Acme	3%	2013/07/01	02-0040	Bowden	15%	2017/01/01
01-0003	Airdrie	20%	2021/04/01	03-0041	Boyle	20%	2021/01/01
03-0005	Alix	8.50%	2019/01/01	03-0042	Breton	20%	2015/01/01
03-0004	Alberta Beach	8%	2021/01/01	01-0043	Brooks	14%	2021/01/01
03-0007	Amisk	0%	2014/01/01	02-0044	Bruderheim	4%	2024/04/01
02-0011	Athabasca	20%	2024/01/01	02-0047	Calmar	20%	2013/07/01
04-0009	Argentia Beach	0%	2017/01/01	01-0048	Camrose	18%	2025/04/01
03-0010	Arrowwood	12%	2015/07/01	02-0050	Canmore	16%	2024/01/01
02-0387	Banff	8%	2025/01/01	03-0054	Carmangay	15%	2021/01/01
07-0164	Banff Park	6%	2025/01/01	03-0055	Caroline	12%	2021/01/01
03-0363	Barnwell	15%	2025/01/01	02-0056	Carstairs	10%	2015/01/01
03-0013	Barons	5%	2015/04/01	03-0061	Champion	15%	2015/04/01
02-0014	Barrhead	14%	2023/04/01	03-0062	Chauvin	11%	2016/01/01
02-0016	Bashaw	2%	2021/01/01	01-0356	Chestermere	11.50%	2014/01/01
02-0017	Bassano	14.40%	2019/01/01	03-0064	Chipman	0%	2016/01/01
03-0018	Bawlf	9%	2025/01/01	02-0065	Claresholm	7%	2025/01/01
01-0019	Beaumont	17.25%	2020/01/01	03-0066	Clive	11%	2023/01/01
03-0022	Beiseker	3.50%	2019/01/01	03-0068	Clyde	18%	2024/01/01
02-0024	Bentley	10%	2019/01/01	02-0069	Coaldale	20%	2025/04/01
04-0026	Betula Beach	0%	2017/01/01	02-0360	Coalthurst	7.5%	2023/01/01
03-0029	Bittern Lake	8%	2025/01/01	02-0070	Cochrane	17%	2020/01/01
02-0031	Blackfalds	20%	2013/10/01	03-0076	Coutts	3%	2017/01/01
02-0034	Bon Accord	19%	2022/01/01	03-0077	Cowley	5%	2016/01/01
02-0039	Bow Island	17%	2024/01/01	03-0078	Cremona	10%	2016/01/01
				02-0079	Crossfield	17%	2023/01/01

Muni Code	Municipality	Rider	Effective	Muni Code	Municipality	Rider	Effective
09-0361	Crowsnest Pass	16%	2016/01/01	02-0188	Killam	10%	2024/01/01
04-0080	Crystal Springs	0%	2016/01/01	01-0194	Lacombe	17.63%	2024/01/01
03-0081	Czar	5%	2013/10/01	04-0196	Lakeview	2%	2016/01/01
02-0082	Daysland	10%	2024/01/01	02-0197	Lamont	7.50%	2020/01/01
02-0086	Devon	18.50%	2025/01/01	04-0378	Larkspur	3%	2020/04/01
02-7662	Diamond Valley	10%	2023/01/01	01-0200	Leduc	16%	2014/01/01
02-0088	Didsbury	17%	2016/01/01	02-0202	Legal	20%	2024/01/01
02-0091	Drayton Valley	13.40%	2025/01/01	03-0207	Lomond	15%	2017/01/01
03-0093	Duchess	15%	2018/01/01	03-0208	Longview	17%	2017/01/01
02-0095	Eckville	10%	2015/01/01	03-0209	Lougheed	8%	2025/01/01
03-0096	Edberg	13%	2021/01/01	02-0211	Magrath	15%	2023/01/01
03-0097	Edgerton	15%	2022/01/01	04-0210	Ma-Me-O Beach	0%	2016/01/01
02-0100	Edson	4.70%	2024/01/01	02-0215	Mayerthorpe	14.75%	2025/01/01
03-0109	Ferintosh	11%	2016/01/01	04-0359	Mewatha Beach	2%	2016/10/01
03-0112	Foremost	7%	2016/01/01	02-0218	Milk River	12%	2017/01/01
02-0115	Fort Macleod	15%	2018/10/01	02-0219	Millet	18%	2024/01/01
01-0117	Fort Saskatchewan	0%	2013/10/01	03-0220	Milo	20%	2017/01/01
02-0124	Gibbons	10%	2013/01/01	02-0224	Morinville	20%	2013/07/01
03-0128	Glenwood	5%	2022/04/01	04-0230	Nakamun Park	0%	2013/10/01
04-0129	Golden Days	0%	2017/01/01	02-0232	Nanton	9%	2019/01/01
02-0135	Granum	0%	2024/02/01	02-0236	Nobleford	5%	2023/01/01
04-0134	Grandview	0%	2016/01/01	03-0233	New Norway	6%	2009/01/01
04-0138	Gull Lake	0%	2016/01/01	04-0237	Norglenwold	5%	2015/01/01
04-0358	Half Moon Bay	0%	2021/01/01	04-0385	Norris Beach	0%	2016/01/01
02-0143	Hardisty	9.50%	2021/01/01	02-0238	Okotoks	20%	2021/01/01
03-0144	Hay Lakes	9%	2021/01/01	02-0239	Olds	20%	2025/01/01
02-0148	High River	20%	2015/07/01	02-0240	Onoway	10.50%	2024/01/01
03-0149	Hill Spring	5%	2014/01/01	04-0374	Parkland Beach	0%	2015/01/01
02-0151	Hinton	11.73%	2022/01/01	02-0248	Penhold	19%	2014/01/01
03-0152	Holden	4%	2016/01/01	02-0249	Picture Butte	11%	2022/01/01
03-0153	Hughenden	5%	2016/01/01	02-0250	Pincher Creek	20%	2024/01/01
03-0154	Hussar	12.50%	2017/01/01	04-0253	Point Alison	0%	2017/01/23
02-0180	Innisfail	18%	2025/04/01	04-0256	Poplar Bay	0%	2016/01/01
03-0182	Irma	20%	2015/01/01	02-0257	Provost	20%	2015/01/01
02-0183	Irricana	8%	2023/05/01	02-0261	Raymond	16%	2022/01/01
04-0185	Island Lake	0%	2016/01/01	02-0265	Redwater	10%	2023/04/01
04-0186	Itaska Beach	0%	2017/10/01	02-0266	Rimbey	20%	2022/01/01
04-0379	Jarvis Bay	0%	2015/10/08	02-0268	Rocky Mtn House	16.80%	2025/01/01
04-0187	Kapasiwin	0%	2018/04/01	03-0270	Rockyford	7%	2024/01/01

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Muni Code	Municipality	Rider	Effective	Muni Code	Municipality	Rider	Effective
03-0272	Rosemary	15.50%	2023/01/01	02-0310	Sylvan Lake	18%	2023/01/01
04-0273	Ross Haven	0%	2016/01/01	02-0311	Taber	18%	2020/07/01
03-0276	Ryley	3%	2016/01/01	02-0315	Thorsby	20%	2014/01/01
04-0279	Seba Beach	4%	2014/01/01	02-0318	Tofield	5%	2015/01/01
02-0280	Sedgewick	12%	2025/01/01	04-0324	Val Quentin	0%	2016/01/01
04-0283	Silver Sands	3%	2018/01/01	02-0326	Vauxhall	8%	2022/01/01
04-0369	South Baptiste	0%	2005/05/01	02-0331	Viking	8%	2013/01/01
04-0288	South View	3%	2019/01/01	02-0333	Vulcan	20%	2013/10/01
03-0099	Spring Lake, V.	0%	2025/04/01	03-0364	Wabamun	10%	2017/01/01
01-0291	Spruce Grove	20%	2016/01/01	02-0335	Wainwright	12%	2024/01/01
01-0292	St. Albert	15%	2023/01/01	07-0159	Waterton Park	8%	2018/10/01
03-0295	Standard	4%	2024/04/01	03-0338	Warburg	10%	2015/01/01
02-0297	Stavely	6%	2021/01/01	03-0339	Warner	7%	2024/01/01
03-0300	Stirling	12%	2019/01/01	04-0344	West Cove	3%	2025/01/01
02-0301	Stony Plain	20%	2013/01/01	02-0345	Westlock	16.25%	2024/01/01
09-0302	Strathcona County	0%	TBD	01-0347	Wetaskiwin	18%	2024/01/01
02-0303	Strathmore	20%	2020/07/01	04-0371	Whispering Hills	5%	2016/10/01
03-0304	Strome	9%	2022/01/01	02-0350	Whitecourt	5.34%	2025/01/01
02-0307	Sundre	12%	2024/01/01	04-0354	Yellowstone	13%	2025/01/01
04-0386	Sunrise Beach	0%	2018/01/01				
04-0308	Sunset Point	10%	2017/01/01				

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Municipal Code	Municipality	Rate Category	2025 Transmission January to June Actuals	2025 Distribution January to June Actuals	2025 Franchise Fee Revenue January to June Actuals	12 Months Transmission (ESTIMATED)	12 Months Distribution (ESTIMATED)	12 Months Franchise Fee (ESTIMATED)	Proposed Transmission Change	Proposed Distribution Change	Transmission Including Proposed Change (ESTIMATED)	Distribution (FortisAlberta) Including Proposed Change (ESTIMATED)	2025 D&T Including Proposed Changes (ESTIMATED)	D&T & Franchise Fee @ CURRENT Franchise Fee with Proposed Changes (ESTIMATED)	Franchise Fee Revenue at the NEW Franchise Fee Percentage (ESTIMATED)
02-0202	Legal	11 - Residential Service	84,125.0	150,463.39	46,917.47	\$ 168,250	\$ 300,927	\$ 93,835	2.50%	2.50%	\$ 172,808	308,720.78	\$ 481,328	\$ 577,594	\$ 96,266
02-0202	Legal	21 - FTS FARM BREAKER (CLOSED)	335.9	943.28	255.83	\$ 672	\$ 1,887	\$ 512	2.50%	2.50%	\$ 689	1,935.42	\$ 2,625	\$ 3,150	\$ 525
02-0202	Legal	31 - Street Lights	555.0	25,597.00	5,588.76	\$ 1,110	\$ 51,194	\$ 11,178	2.50%	2.50%	\$ 1,139	52,519.92	\$ 53,659	\$ 64,390	\$ 10,732
02-0202	Legal	38 - Yard Lighting Service	8.6	218.62	45.46	\$ 17	\$ 437	\$ 91	2.50%	2.50%	\$ 18	448.56	\$ 466	\$ 560	\$ 93
02-0202	Legal	41 - Small General Service	22,752.9	41,174.53	12,785.47	\$ 45,506	\$ 82,346	\$ 25,571	2.50%	2.50%	\$ 46,684	84,481.90	\$ 131,196	\$ 157,399	\$ 26,233
02-0202	Legal	45 - Oil and Gas (Energy) Service	177.0	656.45	166.69	\$ 354	\$ 1,313	\$ 333	2.50%	2.50%	\$ 363	1,345.90	\$ 1,710	\$ 2,052	\$ 342
02-0202	Legal	61 - General Service	16,165.6	9,816.02	5,584.34	\$ 36,311	\$ 19,632	\$ 11,189	2.50%	2.50%	\$ 37,252	20,140.51	\$ 57,392	\$ 68,871	\$ 11,478
			\$ 126,110	\$ 228,869	\$ 71,354	\$ 262,220	\$ 457,739	\$ 142,708			\$ 258,782	469,594.01	\$ 728,346	\$ 874,016	\$ 145,669

2025 Current Franchise Fee		20.00%
Franchise Fee Cap		20%
2025 Estimated Revenue		\$ 142,708
2026 Estimated Franchise Fee Revenue if your Franchise Fee remains the same		\$ 145,669
Franchise Fee Calculator Changes:		
Yellow area is to calculate different franchise fee.		
2026 Proposed Franchise Percentage		20.00%
2026 Estimated Franchise Fee Revenue if your Percentage is changed		\$ 145,669
Difference in Franchise Fees Collected from 2025 to 2026 with Proposed D&T Rate Changes.		\$ 2,961

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Franchise Fee Estimating Tool is For Information Purposes Only
This tool is designed for the municipalities to estimate the monthly charges based on a sample fee.

Consumption 625 kWh
Billing Period 30 Days

Existing (Current) Typical Residential Customer Monthly Costs

Rate 11 (Effective Jan.1, 2025) Distribution Tariff Estimated Rate Filing) Based on Current 20% Franchise Fee

Delivery Service Charge

All kWh Delivered	\$	0.076776	625 kWh	\$47.99
Basic Daily Charge	\$	1.013751	30 Days	\$30.41
				<u>\$78.40</u>

Current Franchise Fee		20.00%	\$15.68
		GST 5.0%	\$4.70
			<u>\$98.78</u>

Current Annual Franchise Fee Costs: $\$15.68 \times 12 = \188.15

Proposed Residential Customer Monthly Costs

Rate 11 (Proposed January 2026 Estimated Distribution Tariff) Based on NEW 20% Franchise Fee

Delivery Service Charge

All kWh Delivered*	\$	0.076776	625 kWh	\$47.99
Basic Daily Charge*	\$	1.013751	30 Days	\$30.41
				<u>\$78.40</u>

Estimated Proposed Franchise Fee		20.00%	\$15.68
		GST 5.0%	\$4.70
			<u>\$98.78</u>

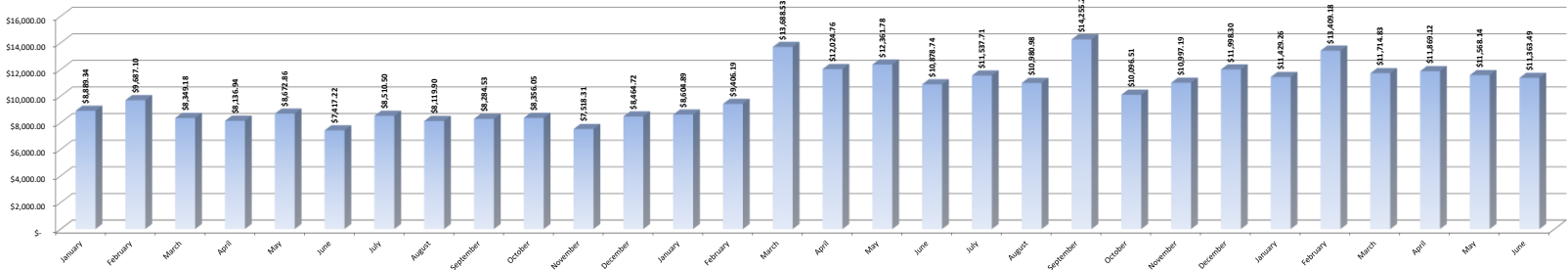
Proposed Annual Franchise Fee Cost: $\$15.68 \times 12 = \188.15

* Includes estimated Rate changes.

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	Month		Revenue Collected
2023	January	\$	8,889.34
	February	\$	9,697.10
	March	\$	8,349.18
	April	\$	8,136.94
	May	\$	8,672.86
	June	\$	7,417.22
	July	\$	8,510.50
	August	\$	8,119.90
	September	\$	8,284.53
	October	\$	8,356.05
	November	\$	7,518.31
	December	\$	8,464.72
2024	January	\$	8,604.89
	February	\$	9,406.19
	March	\$	13,688.53
	April	\$	12,024.76
	May	\$	12,361.78
	June	\$	10,878.74
	July	\$	11,537.71
	August	\$	10,980.98
	September	\$	14,255.22
	October	\$	10,096.51
	November	\$	10,997.19
	December	\$	11,998.30
2025	January	\$	11,429.26
	February	\$	13,409.18
	March	\$	11,714.83
	April	\$	11,802.12
	May	\$	11,568.14
	June	\$	11,363.49
2023 Total			\$ 106,406.45
2024 Total			\$ 136,830.80
2025 Jan - June Total			\$ 71,354.02

Franchise Fee Revenue January 2023 - June 2025



Site Count				
	Rate Category	2022	2023	2024
11 - Residential Service		502	502	502
21 - FTS FARM BREAKER (CLOSED)		1	1	1
31 - Street Lights		1	1	1
38 - Yard Lighting Service		2	2	2
41 - Small General Service		59	58	56
45 - Oil and Gas (Energy) Service		1	1	1
61 - General Service		5	5	4
Grand Total		571	570	567

Historical Consumption				
	Rate Category	2022	2023	2024
11 - Residential Service		3,613,502	3,556,715	3,475,152
21 - FTS FARM BREAKER (CLOSED)		8,972	9,359	11,415
31 - Street Lights		24,914	24,914	24,998
38 - Yard Lighting Service		1,029	467	388
41 - Small General Service		1,171,859	1,144,809	1,092,519
45 - Oil and Gas (Energy) Service		302	316	267
61 - General Service		807,284	766,524	735,020
Grand Total		5,627,862	5,503,104	5,335,759

Linear Tax				
	Rate Category	2022	2023	2024
11 - Residential Service		\$6,732	\$7,468	\$8,754
31 - Street Lights		\$786	\$896	\$1,064
41 - Small General Service		\$2,177	\$2,296	\$2,708
45 - Oil and Gas (Energy) Service		\$25	\$29	\$31
61 - General Service		\$3,089	\$3,171	\$3,140
Grand Total		\$10,809	\$11,860	\$13,698

	Distribution
11 - Residential Service	2.59%
21 - FTS FARM BREAKER (CLOSED)	2.59%
31 - Street Lights	2.59%
38 - Yard Lighting Service	2.59%
41 - Small General Service	2.59%
45 - Oil and Gas (Energy) Service	2.59%
61 - General Service	2.59%
	Transmission
11 - Residential Service	2.59%
21 - FTS FARM BREAKER (CLOSED)	2.59%
31 - Street Lights	2.59%
38 - Yard Lighting Service	2.59%
41 - Small General Service	2.59%
45 - Oil and Gas (Energy) Service	2.59%
61 - General Service	2.59%

TOWN OF LEGAL

Report to Council

- ☒ Request for Decision
☐ Request for Direction
☐ For Council Information

Meeting:	Regular Council
Meeting Date:	September 2, 2025
Presented By:	Robert Proulx, Chief Administrative Officer
Title:	Repairs to Town of Legal Flusher Truck
Agenda Item No:	10.2

BACKGROUND / PROPOSAL:

The Town of Legal flusher truck is in need of a replacement compensator valve on the hydraulic pump. Public Works has requested a quote from Joe Johnson Equipment for the replacement of the compensator valve. Attached is the quote received.

As the 2025 budget has been approved, administration is recommending Council to approve the cost to replace the compensator valve on the hydraulic pump for the Town of Legal Flusher Truck in the amount of \$9,194.41.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

A hydraulic compensator is a device used to regulate pressure and flow within a hydraulic system. In the context of a flusher truck, which uses high-pressure water jets to clean sewer lines or storm drains, the compensator ensures that the hydraulic pump delivers the right amount of pressure without overloading the system.

Sewer flusher trucks are essential municipal assets for maintaining clear and functional sewer systems. By effectively removing blockages and debris from sewer lines, these units help prevent backups, overflows, and costly damage to property and infrastructure. Regular sewer cleaning with flusher trucks also helps extend the lifespan of sewer lines, reducing the need for future expensive repairs or replacements.

COSTS / SOURCE OF FUNDING (if applicable):

Replacing the hydraulic compensator valve - \$9,194.41.

10.2

Segment #1 includes the troubleshooting, diagnosis, and replacement of the hydraulic compensator.

Segment #2 includes the cost for the required parts

Source of Funding to come from Reserves.

RECOMMENDED ACTION (by originator):

It is recommended that Council approve the the cost to replace the compensator valve on the hydraulic pump for the Town of Legal Flusher Truck in the amount of \$9,194.41 as described in Quote 039031.

Initials show support – Reviewed by:

CAO: Original Signed - RP



Joe Johnson Equipment

Subsidiary of Federal Signal Corporation

Please Remit To:
2521 Bowman Street
Innisfil, Ontario L9S 3V6
Email: ar@jjei.com
Website: www.jjei.com

Ship To:

IN STORE PICKUP

Invoice To:

TOWN OF LEGAL
5021 - 50 STREET
BOX 390
LEGAL AB T0G 1L0

Branch		06 - EDMONTON	
Date	Time	Page	
08/25/2025	8:48:30 (O)	1	
Account No.	Phone No.	Est. No.	
LEGAL001	7809613773	02 039031	
Ship Via		Purchase Order	
		PO REQUIRED	
Salesperson		Salesperson ID	
		KVE	

ESTIMATE EXPIRY DATE: 08/29/2025

SERVICE ESTIMATE • Not An Invoice

HST/GST 136754660RT0001

Dealer # B2011573

The Purchase Price is subject to change at anytime without notice by JJE to the extent that JJE has incurred increased costs between the date hereof and the delivery date due to changes in government regulations and other reasons beyond JJE's control.

***** Segment 01 *****

Stock #: U023112 2100 PLUS PD MS #: 1HTWCAZR47J521724
Make: VA Model: 2100PLUS
Is to have the following work done

RODDER PUMP -ASSESSMENT AND REPLACEMENT

ADDITIONAL DESCRIPTION:

RODDER PUMP INTERMITTENTLY SHUTS OFF - REPLACE COMPENSATOR VALVE ON HYDRAULIC PUMP

ALL PARTS AVAILABLE AT FACTORY (2-3 DAY AIR)
FRT \$175 TO FLY IN

THE UNIT WAS FILLED WITH WATER AND THE RODDER PUMP WAS RUNNING IN RECIRCULATION MODE FOR ONE HOUR WITHOUT ANY ISSUES. AFTER SHUTTING DOWN THE UNIT FOR A BREAK, THE RODDER PUMP FAILED TO STROKE UPON RESTART. THE PROXIMITY SENSOR WAS REMOVED AND VERIFIED TO BE FUNCTIONAL. SUSPECTING FAULTY SOLENOIDS AND COILS, THEY WERE REPLACED WITH DIFFERENT UNITS, BUT THE ISSUE PERSISTED. THE VICKERS SPOOL WAS INSPECTED FOR DAMAGE OR SPRING FAILURE, AND NO FAULTS WERE FOUND. THE ICE CUBE RELAY WAS ALSO CHECKED AND CONFIRMED TO BE IN GOOD CONDITION. VACTOR TECH SUPPORT WAS CONTACTED FOR ASSISTANCE AND PROVIDED DIAGRAMS AND INSTRUCTIONS FOR SETTING COMPENSATOR AND STANDBY PRESSURE. THE ELECTRICAL CIRCUIT WAS INSPECTED AND THE RELAY HAD ALREADY BEEN UPDATED, SO AN ELECTRICAL TRIGGER FOR THE FAILURE WAS DISCARDED. THE UNIT WAS RETURNED TO PUMP FAILURE MODE TO ASSESS THE HYDRAULIC SYSTEM. ALL TEMPERATURES WERE CHECKED USING AN INFRARED CAMERA AND NO

****ALERT: If you are requested to modify any payment instructions, please do not act on the request. Contact the JJE Credit department via a known/verified phone number.****

In the event of cancellation, I agree to reimburse JJE for any work performed (labor, parts and supplies) up to the date that JJE is notified of any intention to cancel. If you require clarification of your shop supply charges please contact your service writer.

RECEIVED THE ABOVE IN GOOD CONDITION DATE

PRINT NAME

ANCASTER	BARRIE	CALGARY	EDMONTON	HALIFAX	MONTREAL	OTTAWA	LONDON	TORONTO	WINNIPEG	US Locations
905.304.0099	705.733.7700	403.355.3414	780.469.1584	902.468.7700	514.353.7700	613.733.7700	548.866.0071	905.532.0227	204.338.0556	www.jjei.com



Joe Johnson Equipment

Subsidiary of Federal Signal Corporation

Please Remit To:
2521 Bowman Street
Innisfil, Ontario L9S 3V6
Email: ar@jjei.com
Website: www.jjei.com

Ship To:

IN STORE PICKUP

Invoice To:

TOWN OF LEGAL
5021 - 50 STREET
BOX 390
LEGAL AB T0G 1L0

Branch 06 - EDMONTON		
Date 08/25/2025	Time 8:48:30 (O)	Page 2
Account No. LEGAL001	Phone No. 7809613773	Est. No. 02 039031
Ship Via		Purchase Order PO REQUIRED
Salesperson		Salesperson ID KVE

ESTIMATE EXPIRY DATE: 08/29/2025

SERVICE ESTIMATE • Not An Invoice

HST/GST 136754660RT0001

Dealer # B2011573

EXCESSIVE HEAT SPOTS WERE FOUND DURING DIAGNOSIS. SPOOLS WERE REMOVED FROM THE VICKERS VALVE AND D08 VALVE, WITH NO BINDING OR HEAT MARKS FOUND. SOLENOIDS AND COILS ON THE VICKERS VALVE WERE REPLACED. HYDRAULIC PRESSURES WERE RESET, BUT NO ADJUSTMENT TO STANDBY PRESSURE WAS OBSERVED. IF STANDBY PRESSURE IS LOST, MULTIFLOW DROPS TO ZERO, CAUSING THE PUMP TO STROKE EXTREMELY SLOW. PRESSURE CHECKS WERE INITIATED ON THE DIRECTIONAL VALVE. HOWEVER, ATTEMPTS TO ADJUST THE COMPENSATOR PRESSURE USING THE SET SCREW WERE UNSUCCESSFUL, LEADING TO THE CONCLUSION THAT THE COMPENSATOR VALVE IS FAULTY. A QUOTE WAS SUBMITTED FOR A NEW COMPENSATOR VALVE.

Part#	Description	Qty	PRICE	AMOUNT
P2-145-0807-05N	HYD COMPENSATOR	1	4915.13	4915.13
EMERG-FRT	EMERG. FREIGHT	1	175.00	175.00

MISCELLANEOUS CHARGES:	Description	PRICE	AMOUNT
	ENVIRO CHG	59.20	59.20
	SHOP SUPPLIES	266.40	266.40

Parts:	5090.13
Labor:	2960.00
Miscellaneous:	325.60
Subtotal:	8375.73

Authorization: _____

***** Segment 02 *****

PRESSURE **PENDING** NO LABOR

ADDITIONAL DESCRIPTION:

600 PSI PRESSURE RELIEF ON THE WASH DOWN

ALL PARTS IN STOCK AT FACTORY (1-2 DAYS AIR)

FRT \$75 TO FLY IN

****ALERT: If you are requested to modify any payment instructions, please do not act on the request. Contact the JJE Credit department via a known/verified phone number.****

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RECEIVED THE ABOVE IN GOOD CONDITION DATE

PRINT NAME

ANCASTER 905.304.0099	BARRIE 705.733.7700	CALGARY 403.355.3414	EDMONTON 780.469.1584	HALIFAX 902.468.7700	MONTREAL 514.353.7700	OTTAWA 613.733.7700	LONDON 548.866.0071	TORONTO 905.532.0227	WINNIPEG 204.338.0556	US Locations www.jjei.com
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Joe Johnson Equipment

Subsidiary of Federal Signal Corporation

Please Remit To:
2521 Bowman Street
Innisfil, Ontario L9S 3V6
Email: ar@jjei.com
Website: www.jjei.com

Ship To:

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Branch		06 - EDMONTON	
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ESTIMATE EXPIRY DATE: 08/29/2025

SERVICE ESTIMATE • Not An Invoice

HST/GST 136754660RT0001

Dealer # B2011573

Part#	Description	Qty	PRICE	AMOUNT
40029-30	RELIEF VALVE -	1	305.85	305.85
EMERG-FRT	EMERG. FREIGHT	1	75.00	75.00

Authorization: _____

Parts: 380.85
Subtotal: 380.85

Parts: 5470.98
Labor: 2960.00
Miscellaneous: 325.60
Tax: 437.83
TOTAL: 9194.41

****ALERT: If you are requested to modify any payment instructions, please do not act on the request. Contact the JJE Credit department via a known/verified phone number.****

In the event of cancellation, I agree to reimburse JJE for any work performed (labor, parts and supplies) up to the date that JJE is notified of any intention to cancel. If you require clarification of your shop supply charges please contact your service writer.

RECEIVED THE ABOVE IN GOOD CONDITION DATE

PRINT NAME

ANCASTER	BARRIE	CALGARY	EDMONTON	HALIFAX	MONTREAL	OTTAWA	LONDON	TORONTO	WINNIPEG	US Locations
905.304.0099	705.733.7700	403.355.3414	780.469.1584	902.468.7700	514.353.7700	613.733.7700	548.866.0071	905.532.0227	204.338.0556	www.jjei.com



Joe Johnson Equipment

Subsidiary of Federal Signal Corporation

I authorize the above work to be done, including all necessary parts and supplies. I grant JJE permission to operate the equipment on streets, highways or wherever for the purposes of inspection, testing and delivery at my risk. I specifically grant an Express Mechanic's Lien today on the listed equipment to secure the amount of the repairs listed herein. Equipment shall remain the property of JJE until payment has been received in full. If you require clarification of your shop supply charges please contact your service writer.

Joe Johnson Equipment (JJE) is neither responsible nor liable for any loss, damage or injury, however caused, to trucks, units, contents, cargo or person directly or indirectly related to an installation, use or mechanical failure of a part or product. JJE expressly disclaims and is held harmless from any direct losses or consequential losses that may result from the repair or operation of customer-operated product or installation / use of a part. JJE is held harmless from any direct losses or consequential losses that may result from late delivery of a part, service or product. JJE makes no assurance whatsoever regarding any desired or intended purpose of a part or product. If remittance is by credit card I agree to pay the above total amount according to card issuer agreement (Merchant agreement if credit voucher).

10.2

TOWN OF LEGAL

Report to Council

- ☒ Request for Decision
☐ Request for Direction
☐ For Council Information

Meeting:	Regular Council
Meeting Date:	September 2, 2025
Presented By:	Robert Proulx, Chief Administrative Officer
Title:	Town of Legal Library Board Member Renewal
Agenda Item No:	10.3

BACKGROUND / PROPOSAL:

The Town of Legal passed the Town of Legal Library Board Bylaw #13-2021 on July 5, 2021.

As of August 18, 2025, the following individuals have been appointed as volunteer members of the Town of Legal Library Board (Board):

NAME	TERM LENGTH	TERM DATES
Jenny Baril	3 years	Sep. 18, 2023 to Sep. 18, 2026
Nicolas Brown	3 years	Nov. 4, 2024 to Nov. 4, 2027
Melanie Thibault	3 years	Feb. 18, 2025 to Feb. 18, 2026
Genevieve Warren	3 years	Apr. 19, 2022 to Apr. 19, 2025
Lea Hughes	3 years	Jul. 15, 2024 to Jul. 15, 2027
Murray Lewis	3 years	Apr. 7, 2025 to Apr. 7, 2028
Robert Belisle	3 years	Aug. 18, 2025 to Aug. 18, 2028
Council representative: Pat Hills		

In accordance with the Town of Legal Library Board Bylaw #13-2021, the Board shall consist of a minimum of five and a maximum of eight members appointed by resolution of the Council, with one being a member of Town Council.

As the expiration of the three-year term for Genevieve Warren was April 19, 2025, Genevieve has submitted a request letter to be reappointed to the Town of Legal Library for another term. If approved, this will be Genevieve's second term.

Library Board Bylaw #13-2021 and the letter of intent from Robert Belisle are attached for your reference.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The appointment of library board members falls in alignment with the Strategic Plan:

Strong Partnerships and Advocacy

Strategic Priority: Increase collaboration with local organizations to help support and promote economic growth and to ensure residents have a diverse range of available programming.

INITIATIVE:

Engage with community partners to leverage funds and provide recreational opportunities for residents

OUTCOME:

Success will be measured by increased recreational, social or cultural activities and programs, and observing increased volunteer participation and community spirit

COSTS / SOURCE OF FUNDING (if applicable):

None at this time.

RECOMMENDED ACTION (by originator):

It is recommended that Council appoint Genevieve Warren for a three-year (3) term commencing September 2, 2025 to September 2, 2028 as a volunteer member of the Town of Legal Library Board.

Initials show support – Reviewed by:

CAO: Original Signed - RP

To: Legal Town Council

I would like to continue sitting on the Legal Library Board for another term, please.

Thank you very much,
Genevieve Warren

10.3

**TOWN OF LEGAL
BY LAW #13-2021
TOWN OF LEGAL LIBRARY BOARD BYLAW**

A BYLAW IN THE TOWN OF LEGAL IN THE PROVINCE OF ALBERTA, TO PROVIDE FOR THE ESTABLISHMENT OF THE TOWN OF LEGAL LIBRARY BOARD.

WHEREAS, pursuant to Section 3 of the *Alberta Libraries Act*, c.L-11, as amended, Council may pass a bylaw-providing for of a municipal library board;

AND WHEREAS, the Town of Legal understands that the Town of Legal Library Board will operate under the provisions of the *Libraries Act*;

NOW, THEREFORE, the Council of the Town of Legal, in the Province of Alberta, duly assembled enacts as follows:

1.0 TITLE

1.1 This Bylaw shall be cited as the "Town of Legal Library Board Bylaw".

2.0 DEFINITIONS

- 2.1 "ACT" means the *Libraries Act*, R.S.A., c.L-11 and its' Regulations and Amendments;
- 2.2 "BOARD" means the Town of Legal Library Board;
- 2.3 "CAO" means the Chief Administrative Officer of the Town of Legal;
- 2.4 "COUNCIL" means the municipal Council of the Town of Legal;

3.0 THE TOWN OF LEGAL LIBRARY BOARD

3.1 The Town of Legal Library Board is hereby established as the municipal library board for the Town of Legal pursuant to Subsection 3(1) of the *Act*. The Board so established is a continuation of the Board deemed to be continued by Subsection 3(5) of the *Act*.

4.0 DUTIES

4.1 In accordance with the *Act*, the Board, subject to any enactment that limits its authority, has full management and control of the Town of Legal Library and shall, in accordance with the regulations, organize, promote and maintain comprehensive and efficient library services in the Town of Legal and may cooperate with other boards and libraries in the provision of those services.

5.0 STRUCTURE

- 5.1 Members of the Town of Legal Library Board will be appointed in accordance with Council policies and procedures.
- 5.2 The Board shall consist of a minimum of five (5) and a maximum of eight (8) members appointed by resolution of the Council, with one (1) being a member of Town Council.
- 5.3 Vacancies on the Board caused by retirement or resignation of a Member of the Board may be filled by resolution of Council for the balance of that Member's term only and the Board may continue to operate and conduct business until vacancies are filled provided that quorum requirements are met.

6.0 PROCEDURES

6.1 The Board may, by resolution, establish and amend from time to time such procedures required by law, including for meetings, the election of Board Officers, committee structure, the creation and retention of minutes of meetings, the establishment and amendments of Board Bylaws and Policies, and rules of order.

7.0 AUDITOR

- 7.1 The Board's financial accounts and processes may be audited by an independent external auditor as appointed by Council.
- 7.2 The results and recommendations of the financial audit will be presented to the Board for review. The audited financial statements will be submitted to Council and to all other

authorities as required by law.

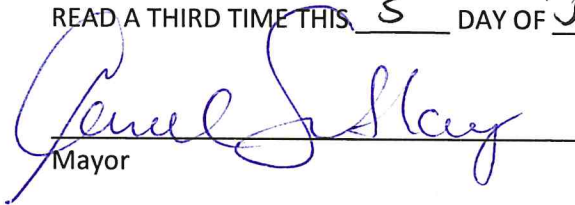
8.0 GENERAL

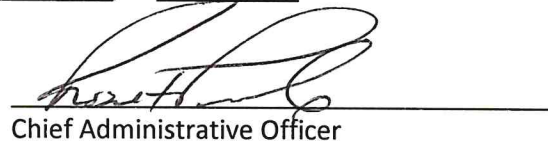
- 8.1 This bylaw shall come into full force and take effect upon its third and final reading.
8.2 Bylaw #01-2019 is now hereby repealed.

READ A FIRST TIME THIS 5 DAY OF July, 20 21.

READ A SECOND TIME THIS 5 DAY OF July, 20 21.

READ A THIRD TIME THIS 5 DAY OF July, 20 21.


Mayor


Chief Administrative Officer

10.3

③