

COUNCIL MEETING

August 18, 2025



**Town of Legal
Regular Council Meeting
August 18, 2025
7:00 PM
Council Chambers**

AGENDA

- 1.0 Call to Order with acknowledgement of meeting on Treaty 6 Territory**

- 2.0 Additions and/or Deletions to the Agenda**
 - 10.3 Development Permit 23-2025, Water, Sanitary and Storm Service Connection

- 3.0 Adoption of Agenda**

- 4.0 Public Hearing**

- 5.0 Adoption of Previous Minutes**
 - 5.1 Errors or Omissions
 - 5.2 Adoption of Minutes – July 7, 2025, Regular Council Meeting
 - 5.3 Adoption of Minutes – July 21, 2025, Special Council Meeting

- 6.0 Delegations, Petitions or Presentations**

- 7.0 Unfinished Business**
 - 7.1 Sturgeon County Emergency Services Long-Term Service Awards Ceremony

- 8.0 Reports**
 - 8.1 Chief Administrative Officer
 - 8.2 Manager of Corporate Services
 - 8.3 Operations Supervisor
 - 8.4 Councillor Reports
 - Mayor Tremblay
 - Deputy Mayor Beaton
 - Councillor Hills
 - Councillor Jones
 - Councillor Malott

- 9.0 Correspondence**

- 9.1 2025 Resident Satisfaction Survey Results
- 9.2 Sturgeon County Bylaw Statistics, June 2025
- 9.3 Community Policing Report, April 1 to June 30, 2025
- 9.4 2025 Canada Community-Building Fund (CCBF) Allocations
- 9.5 Alberta RCMP, New Commanding Officer
- 9.6 Sturgeon Valley Fertilizers Ltd, Notification Regarding Hazardous Goods and Emergency Protocols
- 9.7 Sturgeon County Bylaw Statistics, July 2025
- 9.8 ABmunis Recommendations on Recall of a Municipal Elected Official

10.0 New Business

- 10.1 Appointment to Town of Legal Library Board Request
- 10.2 Approval of Advance Voting Date and Location for the 2025 Municipal Election
- 10.3 Development Permit 23-2025, Water, Sanitary and Storm Service Connection

11.0 Closed Session

12.0 Adjournment

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11.0 Closed Session

12.0 Adjournment

Regular Council Meeting of the Town of Legal in the Province of Alberta held in Council Chambers, July 7, 2025, commencing at 7:00 P.M.

PRESENT: Mayor Tremblay, Deputy Mayor Beaton, Councillor Hills, Councillor Jones, Councillor Malott

ABSENT:

STAFF: Robert Proulx – Chief Administrative Officer
Anna Keane - Finance Assistant

PUBLIC: One (1) member of the public in attendance for the Public Hearing

CALL TO ORDER

Mayor Tremblay called the meeting to order at 7:00 P.M. and acknowledged the traditional territories of the Indigenous peoples of the Treaty 6 region and the Métis Settlements and Métis Nation of Alberta, Regions 2, 3 and 4. We respect the histories, languages, and cultures of First Nations, Metis, Inuit, and all First Peoples of Canada, whose presence continues to enrich our community.

ADDITIONS AND/OR DELETIONS TO THE AGENDA

None.

ADOPTION OF AGENDA

12474 Resolution #12474 Moved by: Councillor Malott

RESOLVED that the Agenda for the July 7th, 2025, regular meeting of Council be adopted as presented.

CARRIED 5-0

PUBLIC HEARING

12475 Resolution #12475 Moved by: Mayor Tremblay

RESOLVED that the Town of Legal move into the Public Hearing pertaining to the Borrowing Bylaw #10-2025 at 7:01 P.M.

CARRIED 5-0

Mayor Tremblay provided an overview of the Public Hearing procedures.

The Chief Administrative Officer provided an overview of Bylaw #10-2025.

- The purpose of Bylaw #10-2025 is to authorize further borrowing to finance a portion of the cost of the Legal Arena and Curling Rink Retrofit Project.
- The estimated budget for the Project is \$14,219,360.00 for which the currently approved sources of funding are partly Capital Reserves (Town of Legal and Sturgeon County), Federal Grants (Green & Inclusive Community Building, and FCM Community Building Retrofit Initiative), Provincial Grant (Community Facility Enhancement Program), Local Government Fiscal Framework, and sponsorship.
- The Town received approval from the Green Municipal Fund administered by the Federation of Canadian Municipalities (“FCM”) of which up to \$1,250,000.00 would be in the form of a grant, provided the Town agrees to accept up to \$3,750,000 in funding in the form of a loan from FCM.
- Council passed the amending Borrowing Bylaw #07-2024 approving a total debenture amount of \$3,450,000.00.
- Town Administration advised Council that the funding envelope for the Project including the alternate source of funding available through FCM, since it has a significant grant component, is more financially favourable to the Town than the originally approved funding envelope, and Administration recommended that Council pass a bylaw to further approve a borrowing of up to \$300,000.00 in order to take full advantage of the FCM funding opportunity for the purpose of financing a portion of the cost of the Project.
- The estimated life of the Project to be financed in part by borrowing authorized under this Bylaw is equal to or in excess of 10 years.
- Bylaw #10-2025 received first reading on June 2, 2025.
- A notice of Public Hearing was mailed to every residence in the affected area on June 18, 2025. It was also posted on the Town of Legal website on June 18, 2025.

There were no written submissions. One member of the public attended the public hearing. Concerns and questions brought forward by Colleen Carter, Town of Legal resident, included clarification on what funds will be used to repay the loan, as well as to confirm the length of time the loan term would be and how it would affect taxpayers.

12476 Resolution #12476

Moved by: Councillor Hills

RESOLVED that the Public Hearing relating to Bylaw #10-2025 be closed at 7:21 P.M.

CARRIED 5-0

ADOPTION OF PREVIOUS MINUTES

12477 Resolution #12477

Moved by: Deputy Mayor Beaton

RESOLVED that the Minutes for the June 16th, 2025 Regular Meeting of Council be adopted as presented.

CARRIED 5-0

DELEGATIONS

None.

UNFINISHED BUSINESS

Borrowing Bylaw #10-2025

12478

Resolution #12478

Moved by: Councillor Jones

RESOLVED that Bylaw #10-2025, a bylaw to authorize further borrowing to finance a portion of the cost of the legal arena and curling rink retrofit project, be given second reading.

CARRIED 5-0

12479

Resolution #12479

Moved by: Councillor Malott

RESOLVED that Bylaw #10-2025, a bylaw to authorize further borrowing to finance a portion of the cost of the legal arena and curling rink retrofit project, be given third reading.

CARRIED 5-0

REPORTS

CHIEF ADMINISTRATIVE OFFICER

Report was submitted and will form part of the Council agenda package.

MANAGER OF CORPORATE SERVICES

Revenue and Expenditure, and Bank Reconciliation reports were submitted and form part of the Council agenda package.

OPERATIONS SUPERVISOR

No report.

COUNCILLOR REPORTS

Mayor Tremblay

Town of Legal Committee Meetings:

Attended Homeland Housing Strategic Plan Meeting – June 26th, 2025

Attended Alberta Transportation Meeting – June 27th, 2025

Other Meetings:

Deputy Mayor Beaton

Town of Legal Committee Meetings:

Attended the Town of Legal Canada Day Festivities – July 1st, 2025

Other Meetings:

Councillor Hills

Report was submitted and forms part of the Council agenda package.

Councillor Jones

Town of Legal Committee Meetings:

Attended the Town of Legal Canada Day Festivities – July 1st, 2025

Other Meetings:

Attended Police Funding Model Engagement Meeting – July 2nd, 2025

Councillor Malott

Report was submitted and forms part of the Council agenda package.

12480

Resolution #12480

Moved by: Deputy Mayor Beaton

RESOLVED that the reports be accepted as presented.

CARRIED 5-0

CORRESPONDENCE

Sturgeon County Emergency Services Long-Term Service Awards Ceremony
Invitation

12481

Resolution #12481

Moved by: Councillor Malott

RESOLVED that the Sturgeon County Emergency Services Long – Term Service Awards Ceremony Invitation be postponed to the next regular Council meeting of August 18, 2025.

CARRIED 5-0

FortisAlberta Next Generation Advanced Metering Infrastructure (AMI) Program
Received as information.

Canadian Forces Base Edmonton Annual Charity Golf Tournament Invitation and Sponsorship Request
Received as information.

Redwater 2025 Discovery Days Parade Invitation
Received as information.

Government of Alberta Invitation to Municipal Engagements on Transportation Network Companies Regulation
Received as information.

Town of Legal Library Board Resignation

12482

Resolution #12482

Moved by: Deputy Mayor Beaton

RESOLVED that the Town of Legal accept the resignation of Faith Melnychuk from the Town of Legal Library Board, and direct administration to advertise the vacancy on the Town of Legal Library Board.

CARRIED 5-0

Real Property Governance (RPG) – School Ownership
Received as information.

Rosieridge Waste Management Services Commission, Exploring a Regional Waste Service
Received as information.

12483

Resolution #12483

Moved by: Councillor Hills

RESOLVED that the correspondence be accepted as presented.

CARRIED 5-0

NEW BUSINESS

None.

CLOSED SESSION

Chief Administrative Officer and Executive Assistant remained in Chambers during the Closed Session.

CLOSED SESSION

12484 Resolution #12484 Moved by: Deputy Mayor Beaton

RESOLVED Council move into a “Closed Session” as per the Municipal Government Act (Section 1(3)(c)) to discuss “Third Party Interests” as per the Access to Information Act (S.A. 2024, c.A-1.4, Section19) at 8:15 P.M.

CARRIED 5-0

12485 Resolution #12485 Moved by: Councillor Malott

RESOLVED Council return to the regular session at 8:21 P.M.

CARRIED 5-0

ADJOURNMENT

12486 Resolution #12486 Moved by: Councillor Hills

RESOLVED that the meeting be adjourned at 8:21 P.M.

CARRIED 5-0

Mayor

Chief Administrative Officer

Special Council meeting of the Town of Legal in the Province of Alberta held in the Town Council Chambers, July 21, 2025, commencing at 7:00 P.M.

PRESENT: Mayor Tremblay, Deputy Mayor Beaton, Councillor Hills, Councillor Jones, Councillor Malott

ABSENT:

STAFF: Robert Proulx, Chief Administrative Officer
Anna Keane, Finance Assistant

CALL TO ORDER

Mayor Tremblay called the meeting to order at 6:58 P.M. and acknowledged the traditional territories of the Indigenous peoples of the Treaty 6 region and the Métis Settlements and Métis Nation of Alberta, Regions 2, 3 and 4. We respect the histories, languages, and cultures of First Nations, Metis, Inuit, and all First Peoples of Canada, whose presence continues to enrich our community.

ADDITIONS AND/OR DELETIONS TO AGENDA

None.

ADOPTION OF AGENDA

12487

Resolution #12487

Moved By: Councillor Hills

RESOLVED that the Agenda for the July 21, 2025, Special Meeting of Council be adopted as presented.

CARRIED 5-0

PURPOSE OF THE MEETING:

SVF Sports Centre Signage

12488

Resolution #12488

Moved By: Deputy Mayor Beaton

RESOVLED that the Town of Legal proceed with the SVF Sports Centre naming rights signage as described in Quote #54188 in the amount of Twenty-Two Thousand Six Hundred Fifty-Eight Dollars and Twenty-Eight Cents (\$22,658.28) plus GST, and that the Town of Legal submit the cost to Delnor Construction Ltd. as part of the Legal Arena and Curling Rink Retrofit project costs.

CARRIED 5-0

Chief Administrative Officer and Finance Assistant remained in Chambers during the Closed Session.

CLOSED SESSION

12489 Resolution #12489 Moved by: Councillor Jones

RESOLVED Council move into a “Closed Session” as per the Municipal Government Act (Section 1(3)(c)) to discuss “Land” as per the Access to Information Act (S.A. 2024, c.A-1.4, Section 30(c)(ii)) and “Personnel” as per the Access to Information Act (S.A. 2024, c.A-1.4, Section 29(b)(iii)) at 7:02 P.M.

CARRIED 5-0

12490 Resolution #12490 Moved by: Deputy Mayor Beaton

RESOLVED Council return to the regular session at 7:09 P.M.

CARRIED 5-0

12491 Resolution #12491 Moved by: Councillor Malott

RESOLVED that Council direct administration to submit an offer to purchase the land legally described as Plan 2520941, Block 5, Lot 23B from the Francophone Regional Authority of Greater North Central Francophone Education Region as discussed in Closed Session.

CARRIED 5-0

ADJOURNMENT

12492 Resolution #12492 Moved By: Councillor Hills

RESOLVED that the meeting be adjourned at 7:14 P.M.

CARRIED 5-0

Mayor

Chief Administrative Officer

February 28, 2025

Mayor Carol Tremblay
Town of Legal
5021 - 50 Street
Legal, AB, T0G 1L0

Via Email: ctremblay@legal.ca

Dear Mayor Tremblay,

Subject: Sturgeon County Emergency Services Long-Term Service Awards Ceremony September 4, 2025

Each year, we come together to honor the unwavering dedication and remarkable contributions of our paid-on-call firefighters. These individuals make a tremendous commitment by balancing their demanding careers and personal lives, all while offering their time and expertise to serve our communities. This ceremony is a special moment to acknowledge the hard work, skill development, and sacrifices they make to ensure our safety and well-being.

It's also a chance to highlight the strength of our community partnerships and the vital role of collaboration in providing essential services across the region.

We are delighted to extend an invitation to you and your Council for the Emergency Services Long-Term Service Awards Ceremony, followed by a reception.

Date: Wednesday, September 4, 2025
Time: 7 p.m.
Location: [Sturgeon County Protective Services Headquarters](#) (Namas Station)
54509 Range Road 252, Sturgeon County
Dress code: Business attire

Please RSVP to Chad Moore, Manager of Protective Services/Fire Chief, by Aug 28 at cmoore@sturgeoncounty.ca.

Yours sincerely,



Alanna Hnatiw
Mayor



8.1

Chief Administrative Officer

Council Report for August 18th , 2025

Legal Arena & Curling Rink Retrofit Project Update:

- Pad for multipurpose room to be poured this week
- The curling rink grade beam reinforcement in progress. Should be poured this week.
- Sports floor installed.
- Benches in dressing rooms being installed
- Railing for bleachers in progress
- MCSNet hotspot infrastructure in progress
- Security system in progress
- Sound system install in progress.
- Dasher boards install. Glass and netting will be installed once lifts are no longer needed.
- Most of the flooring installed.
- Majority of the doors are installed.
- Solar array 90 % complete
- Exterior grading plan being discussed.
- New ice resurfacer will be transported to Edmonton for commissioning and install of the Fortis wrap.
- Researching Live Barn and Flo sport systems

Photos were circulated. More photos will be available on August 19th after the LACR bi-weekly meeting.

Revenue as of May 31, 2025:

\$10,692,548 (includes \$1,875,000 loan)

Expenses as of May 31, 2025:

\$11,708,461 hold back amount \$1,139,326, = \$10,569,135 paid to date.

Associated Engineering- Total services provided to July 7, 2025 = \$795,284.

Curling Rink Retrofit Project (ACI Grant):

- Brine lines west of the curling rink were removed. New line will be lowered to assist with landscaping on the west side of the curling rink. New brine lines will enter the curling rink at the north hog line location.
- Warm floor header line in progress.
- Barrier free washroom awaiting the grade beam reinforcement.
- The weeping tile and sump pit system installed

Delnor Progress Claims as of July 31, 2025:

\$283,902 less holdback amount \$28,290 = \$255,512 payment requested to date.

Associated Engineering - \$8,400

FCM- Green Municipal Fund – the Second Disbursement Request will be submitted this week for advance funding by mid-September.

50 Avenue Bridge- received an update from Transportation and Economic Corridors regarding the bridge. An inspection was conducted on the bridge deck and structurally there are no concerns. Mayor Tremblay will an update from Minister Nally on remediation measures proposed for the settlement of pavement adjacent to the bridge.

Sturgeon County Enforcement Agreement- The agreement is up for renewal end of 2025. Meeting is scheduled with Manager of Protected Services August 25.

Legal Arena Modernization Agreement (Sturgeon County)- The quarterly report for the period April 1-June 30, 2025 was submitted to Sturgeon County as per requirement of the agreement.

Wood Carvings – Now that the Fete au Village is behind us, we have four wood carvings that need placement and fastening.

Land Use Bylaw update- review is ongoing. If you have any comments please advise.

Rosieridge Regional Waste Initiative – Meeting scheduled August 25, 2025. Meeting is being held at the Gibbons Cultural Centre . Start time 6 pm.

Vacation- I will be away on vacation August 28 & 29th.



8.2

TOWN OF LEGAL

Revenue & Expenditure

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2025-Aug-14
4:23:21PM

General Ledger	Description	2024 Budget	2024 Actual	2025 Budget	2025 Actual
Property Taxation					
1-00-00-110-00	Real Property Taxes	(1,576,172.63)	(1,575,787.72)	(1,655,766.00)	(1,655,765.90)
1-00-00-210-00	Offsite Levy	0.00	0.00	(6,000.00)	(2,000.00)
***	TOTAL PropertyTaxation	(1,576,172.63)	(1,575,787.72)	(1,661,766.00)	(1,657,765.90)
General Revenue					
1-00-00-510-00	Penalties and Costs on Taxes	(12,000.00)	(16,541.04)	(15,000.00)	(8,838.00)
1-00-00-540-00	Franchise Fees (ATCO Gas)	(84,200.00)	(87,557.19)	(90,000.00)	(42,998.80)
1-00-00-540-05	Franchise Fees (FORTIS)	(129,346.00)	(139,655.17)	(129,346.00)	(82,740.21)
1-00-00-550-00	Interest Income	(200,000.00)	(176,041.99)	(140,000.00)	(97,940.54)
1-00-00-740-00	Provincial Conditional Grant	(108,350.00)	(108,350.00)	(108,350.00)	(121,773.00)
1-00-00-798-00	Deferred Revenue	0.00	0.00	(1,602,937.00)	0.00
***	TOTAL General Revenue	(533,896.00)	(528,145.39)	(2,085,633.00)	(354,290.55)
Administration Revenue					
1-12-00-410-00	General Services and Supplies Revenues	(1,200.00)	(1,169.71)	(1,200.00)	(959.28)
1-12-00-411-00	Sale of Tax Certificates & Compliances	(2,000.00)	(2,310.00)	(2,000.00)	(1,660.00)
1-12-00-520-00	Licenses and Permits	(20,000.00)	(17,516.97)	(5,000.00)	(3,987.28)
1-12-00-522-00	Business Licenses	(6,000.00)	(5,767.50)	(7,000.00)	(6,792.50)
1-12-00-590-00	Other Revenue (WCB Pay't Claims)	(6,000.00)	0.00	0.00	0.00
1-12-00-591-00	Other Revenue	(2,500.00)	(9,826.56)	(10,500.00)	(6,156.64)
1-12-00-592-00	Development Inspection Fees	(100.00)	(50.00)	(100.00)	(50.00)
1-12-00-920-00	Transfer from reserve	(36,500.00)	(19,906.54)	(31,500.00)	0.00
***	TOTAL Administrative Revenue	(74,300.00)	(56,547.28)	(57,300.00)	(19,605.70)
Fire Revenue					
1-23-00-410-00	Fire Fighting Fees Charged	(1,500.00)	(5,400.00)	(3,000.00)	(1,440.00)
1-23-00-560-00	Fire Hall Rental Revenue	(10,500.00)	(10,198.66)	(10,500.00)	(10,402.86)
***	TOTAL Fire Revenue	(12,000.00)	(15,598.66)	(13,500.00)	(11,842.86)

Protective Services Revenue

8.2

TOWN OF LEGAL

Revenue & Expenditure

General Ledger	Description	2024 Budget	2024 Actual	2025 Budget	2025 Actual
1-26-00-510-00	Fines (Alberta Justice)	(3,000.00)	(849.00)	(1,500.00)	(250.00)
1-26-00-525-00	Animal Licenses (Cat & Dog Licenses)	(4,500.00)	(4,575.00)	(4,500.00)	(4,032.00)
***	TOTAL Protective Services Reve	(7,500.00)	(5,424.00)	(6,000.00)	(4,282.00)
Roads & Street Revenue					
1-32-00-411-00	Sale of Goods & Services	(1,500.00)	(67.50)	(1,500.00)	(200.00)
1-32-00-412-00	S.H. #651 Maintenance	(8,000.00)	(8,137.25)	(8,000.00)	(1,996.50)
1-32-00-413-00	Composters/Rain Barrel/Wingdigger	(550.00)	(543.90)	(700.00)	(675.00)
1-32-00-910-00	SALE OF EQUIPMENT	(12,000.00)	(12,000.00)	0.00	0.00
***	TOTAL Roads & Street Revenue	(22,050.00)	(20,748.65)	(10,200.00)	(2,871.50)
Water Revenue					
1-41-01-810-00	N.S.F.	(200.00)	(225.00)	(200.00)	(275.00)
1-41-04-920-00	Transfer from Reserves	(304,425.00)	(304,425.00)	(23,500.00)	0.00
1-41-00-410-00	Water Charges	(303,000.00)	(301,267.35)	(310,000.00)	(203,711.36)
1-41-00-411-00	Connection Revenue	(3,000.00)	(1,530.00)	(3,000.00)	(900.00)
1-41-00-412-00	Meter Installation	(1,500.00)	0.00	(1,500.00)	(680.00)
1-41-00-413-00	Infrastructure Replacement - Water	0.00	0.00	(15,000.00)	(5,010.41)
1-41-00-510-00	Utility Penalties	(6,500.00)	(8,167.83)	(7,500.00)	(2,103.97)
1-41-01-410-00	Sale of Water (Coin-op/Truck Fill)	(130,000.00)	(136,648.16)	(150,000.00)	(109,848.51)
1-41-02-410-00	Sale of Water-Sturgeon County West&South	(14,000.00)	(15,201.36)	(25,000.00)	(9,652.59)
***	TOTAL Water Revenue	(762,625.00)	(767,464.70)	(535,700.00)	(332,181.84)
Sewer Revenue					
1-42-00-410-00	Sewage Services Fees and Charges	(84,000.00)	(85,482.82)	(91,000.00)	(59,388.43)
1-42-00-413-00	Infrastructure Replacement - Wastewater	0.00	0.00	(15,000.00)	(5,010.41)
1-42-00-920-00	Transfer from reserve	0.00	0.00	(30,000.00)	0.00
***	TOTAL Sewer Revenue	(84,000.00)	(85,482.82)	(136,000.00)	(64,398.84)
Waste Removal					
1-43-00-410-00	Garbage Coll. & Disp. & Other Charges	(94,000.00)	(94,183.05)	(94,500.00)	(61,912.60)
1-43-00-411-00	Landfill Overage Fees	(3,000.00)	(894.27)	(3,000.00)	(2,180.66)
1-43-00-766-00	Recycling Fee	(22,000.00)	(21,973.40)	(7,000.00)	(7,855.02)
1-43-00-765-00	Sustainability Fee	0.00	0.00	(5,500.00)	(2,004.16)

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TOWN OF LEGAL

Revenue & Expenditure

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2025-Aug-14
4:23:21PM

General Ledger	Description	2024 Budget	2024 Actual	2025 Budget	2025 Actual
***	TOTAL Waste Removal	(119,000.00)	(117,050.72)	(110,000.00)	(73,952.44)
FCSS Revenue					
1-51-00-207-00	Community Programs	(80.00)	0.00	(80.00)	0.00
1-51-00-208-00	Children/Youth /Seniors Programs	(1,480.00)	(2,709.22)	(2,700.00)	(1,643.63)
1-51-00-210-00	Adult Programs	0.00	(180.00)	(150.00)	(45.00)
1-51-00-840-00	Provincial Grants	(31,807.00)	(33,238.32)	(33,238.00)	(24,928.74)
***	TOTAL FCSS Revenue	(33,367.00)	(36,127.54)	(36,168.00)	(26,617.37)
Recreation Programs Revenue					
1-71-00-231-00	Fees - Children- Teens	(4,675.00)	(5,331.00)	(11,060.00)	(4,072.38)
1-71-00-233-00	Fees - Adult	(7,700.00)	(7,659.31)	(7,950.00)	(2,495.00)
1-71-00-990-00	Miscellaneous Revenue	(1,920.00)	(1,920.00)	(1,920.00)	(2,420.00)
***	TOTAL Recreation	(14,295.00)	(14,910.31)	(20,930.00)	(8,987.38)
Recreation Parks Revenue					
1-72-00-356-10	User Fees (Soccer,Baseball)	(1,200.00)	(1,250.00)	(1,200.00)	0.00
1-72-00-560-00	Rental Concession Booth (Arena)	(1,000.00)	(1,000.00)	(2,500.00)	0.00
1-72-00-561-00	Lavatory Rental	(500.00)	(300.00)	(500.00)	0.00
1-72-00-591-00	Other Revenue	(160,000.00)	(15,600.00)	0.00	0.00
1-72-00-750-00	Local Grant - County	(332,887.00)	(332,887.00)	(332,887.00)	(338,545.00)
1-72-00-830-00	Canada Summer Jobs Grant	0.00	(4,200.00)	(4,200.00)	0.00
1-72-00-840-00	Provincial Grant	(50,000.00)	(50,000.00)	(565,000.00)	0.00
1-72-00-850-00	Local Grant	(1,000,000.00)	(320,040.00)	0.00	(2,000.00)
1-72-00-920-00	Transfer from Reserve	0.00	0.00	(10,000.00)	0.00
1-72-00-990-00	R. V. Park	(28,000.00)	(27,181.08)	(28,000.00)	(22,322.53)
***	TOTAL Recreation Parks Revenue	(1,573,587.00)	(752,458.08)	(944,287.00)	(362,867.53)
Parks & Rec - Arena					
1-72-02-560-00	Arena Ice Rental	(55,000.00)	(53,110.00)	(70,000.00)	0.00
1-72-02-563-00	Other Revenue - Arena	0.00	(2,304.92)	(30,000.00)	(16,495.67)
1-72-02-591-00	Arena Sponsorship & Naming Rights	(100,000.00)	(19,000.00)	(73,000.00)	(32,060.00)
1-72-02-830-00	Federal Grant	(5,014,360.00)	(6,080,765.78)	(5,357,968.00)	(3,529,619.59)
1-72-02-850-00	Local Grant	0.00	0.00	(125,000.00)	(125,000.00)
1-72-02-920-00	Transfer from Reserves	(384,624.00)	(124,012.00)	(620,000.00)	0.00

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General Ledger	Description	2024 Budget	2024 Actual	2025 Budget	2025 Actual
***	TOTAL Parks & Rec - Arena	(5,553,984.00)	(6,279,192.70)	(6,275,968.00)	(3,703,175.26)
Parks & Rec - Curling Rink					
1-72-03-560-00	Rental of Curling Complex	(18,000.00)	(18,000.00)	(18,000.00)	(13,500.00)
1-72-03-563-00	Other Revenue - Curling Rink	0.00	0.00	(471,396.00)	(471,396.00)
***	TOTAL Parks & Rec - Curling Ri	(18,000.00)	(18,000.00)	(489,396.00)	(484,896.00)
Parks & Rec - Citadel Centre					
1-72-05-560-00	Rental Revenue	(4,200.00)	(4,200.00)	(4,200.00)	(2,800.00)
***	TOTAL Parks & Rec - Citadel Ce	(4,200.00)	(4,200.00)	(4,200.00)	(2,800.00)
*****	TOTAL REVENUE	(10,388,976.63)	(10,277,138.57)	(12,387,048.00)	(7,110,535.17)
Council					
2-11-00-151-00	Fees & Meetings - Mayor/Council	70,000.00	75,513.56	76,000.00	42,134.32
2-11-00-152-00	Registration Fee (conference, golf,)	6,000.00	5,495.80	8,500.00	2,551.67
2-11-00-211-00	Mileage/Hotel/Park/Per Diem -Mayor/Counc	5,000.00	7,384.73	8,000.00	582.25
2-11-00-220-00	Advertising	0.00	408.00	0.00	0.00
2-11-00-222-00	Public Relations	3,600.00	4,112.32	4,000.00	2,090.19
2-11-00-237-00	Council Insurance	110.00	110.00	110.00	110.00
2-11-00-510-00	Council Goods & Supplies	800.00	922.87	4,000.00	533.78
2-11-00-512-00	Council Donations	8,000.00	7,741.23	8,000.00	1,148.00
***	Council Subtotal	93,510.00	101,688.51	108,610.00	49,150.21
Administration					
2-12-00-110-00	Salaries & Wages	293,370.33	276,212.51	243,336.74	173,396.16
2-12-00-130-00	AMSC Benefits-ADD/Dental/Gr.Life/EHC/EAP	64,742.05	66,190.27	67,801.20	40,973.54
2-12-00-131-00	Local Authorities Pension Plan (LAPP)	58,060.02	57,673.29	61,344.89	35,226.25
2-12-00-132-00	Canada Pension Plan (CPP)	42,473.91	41,792.30	46,444.21	30,627.43
2-12-00-133-00	Employment Insurance (EI)	14,612.09	12,541.25	15,838.94	10,643.75
2-12-00-135-00	Health & Wellness - Town	3,500.00	3,057.56	3,500.00	400.00
2-12-00-136-00	Worker's Compensation Board	18,000.00	18,010.32	18,000.00	8,743.37
2-12-00-137-00	AMSC Benefits - Health Spending Acct	5,000.00	4,722.21	5,000.00	2,189.96
2-12-00-152-00	Meetings, Conferences, Registration Fees	4,000.00	2,877.82	4,000.00	1,460.00
2-12-00-211-00	Mileage/Hotel/Park/Per Diem	3,000.00	1,395.24	3,000.00	113.56





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2-12-00-215-00	Freight, Postage	2,500.00	2,622.32	2,500.00	2,354.65
2-12-00-220-00	Advertising	5,000.00	4,562.84	4,000.00	3,003.15
2-12-00-221-00	Membership Fees	4,400.00	4,909.30	5,500.00	4,221.76
2-12-00-222-00	Public Relations	2,000.00	1,001.57	7,000.00	2,546.67
2-12-00-232-00	Legal - General	4,000.00	889.50	2,000.00	1,696.10
2-12-00-237-00	Insurance	22,200.00	22,817.98	22,200.00	22,110.40
2-12-00-238-00	Fees -Bank. MC, NSF, Misc	3,800.00	3,753.78	3,800.00	1,553.75
2-12-00-240-00	Training Fees	1,000.00	0.00	0.00	250.00
2-12-00-250-00	Contract - Janitorial	0.00	509.60	6,500.00	3,567.20
2-12-00-250-01	Contract - Audit	21,000.00	21,000.00	25,000.00	23,500.00
2-12-00-250-02	Contract - Assessor	15,600.00	15,500.00	16,000.00	7,925.00
2-12-00-250-03	Contract - IT Support	21,000.00	16,840.00	22,000.00	13,585.87
2-12-00-250-04	Contract - Muniware Support	14,000.00	16,866.18	16,500.00	14,301.16
2-12-00-250-05	Contract - Other	48,655.00	52,009.17	17,000.00	0.00
2-12-00-250-06	Contract - AssessReviewBoardARB	1,000.00	978.50	1,100.00	1,107.90
2-12-00-251-00	Building Maintenance	2,000.00	1,920.84	2,000.00	561.60
2-12-00-260-00	Rental - Photocopy, Postage Machines	3,200.00	3,977.60	4,000.00	3,380.96
2-12-00-400-00	Admin - Accretion	0.00	2,143.15	0.00	0.00
2-12-00-506-00	Land Titles Fees	100.00	139.00	200.00	52.40
2-12-00-508-00	Computer Hardware/Software	21,000.00	22,413.97	24,000.00	12,214.77
2-12-00-509-01	MCS Net	1,300.00	1,268.80	1,300.00	879.20
2-12-00-510-00	General Office Supplies	12,000.00	14,114.44	12,000.00	5,051.44
2-12-00-513-00	New office/furnishing	1,500.00	429.99	1,500.00	0.00
2-12-00-516-00	Bylaw Review	1,200.00	0.00	0.00	0.00
2-12-00-540-00	Utilities	11,700.00	12,548.49	12,000.00	7,622.20
2-12-00-615-00	Depreciation Expense - Roads	123,635.00	114,776.02	114,776.00	0.00
2-12-00-625-00	Depreciation Expense - Buildings	122,367.00	156,069.06	156,069.00	0.00
2-12-00-635-00	Depreciation Expense - Machinery & Equip	57,944.00	54,604.75	54,605.00	0.00
2-12-00-645-00	Depreciation Expense - Land Improvements	40,873.00	40,446.04	40,446.00	0.00
2-12-00-655-00	Depreciation Expense - Vehicles	38,672.00	41,412.40	41,412.00	0.00
2-12-00-665-00	Depreciation Expense - Water & Sewer	163,087.00	161,608.70	161,609.00	0.00
2-12-00-762-00	Transfer to Capital Functions	21,000.00	19,906.54	0.00	0.00
2-12-00-764-00	Transfer to Reserves	208,500.00	39,337.32	148,500.00	0.00
*** Administration Subtotal		1,502,991.40	1,335,850.62	1,393,782.98	435,260.20
Elections					
2-19-20-110-00	Salaries & Wages	0.00	0.00	2,000.00	0.00
2-19-20-220-00	Advertising	500.00	0.00	800.00	0.00

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2-19-20-240-00	Training Fees	1,000.00	0.00	1,000.00	0.00
2-19-20-250-00	Contract Services - Election	0.00	0.00	2,000.00	0.00
2-19-20-590-00	Election Supplies	0.00	0.00	0.00	0.00
*** Elections Subtotal		1,500.00	0.00	5,800.00	0.00
Economic Development					
2-20-00-250-00	Contract - Economic Development	8,000.00	0.00	34,000.00	175.00
2-20-00-510-00	Good & Supplies/meals	12,000.00	3,093.56	8,000.00	627.96
2-20-00-600-00	Ec Dev Initiative	30,000.00	28,095.80	30,000.00	31,522.40
*** Economic DevelopmentSubtotal		50,000.00	31,189.36	72,000.00	32,325.36
Firefighting					
2-23-00-520-14	2000 GMC - ERU	1,000.00	103.98	1,000.00	109.05
2-23-00-540-00	Utilities	10,500.00	11,576.85	10,500.00	7,358.04
2-23-00-550-00	Diesel, Oil, Gas	300.00	97.37	300.00	0.00
2-23-00-764-00	Transfers to Reserves	5,000.00	12,600.21	5,000.00	0.00
2-23-00-225-00	Radio License Fee	150.00	0.00	150.00	0.00
2-23-00-237-00	Insurance - Building/Liab/Vehicle	8,900.00	8,881.81	8,900.00	8,964.09
2-23-00-250-01	Contract Services - Dispatch	3,200.00	2,846.04	2,900.00	1,461.10
2-23-00-250-02	Contract Services - Fire Fighting	30,905.00	30,905.07	31,525.00	31,523.18
2-23-00-251-00	Building Repairs & Maintenance	2,500.00	671.89	2,500.00	1,508.41
2-23-00-510-00	General Goods & Supplies	500.00	804.93	600.00	100.00
*** Firefighting Subtotal		62,955.00	68,488.15	63,375.00	51,023.87
Disaster Services					
2-24-00-240-00	Disaster Services Training	800.00	850.00	800.00	500.00
2-24-00-250-00	Contract - Emergency Plan	4,200.00	4,075.64	4,500.00	0.00
2-24-00-510-00	General Goods and Supplies	200.00	204.96	200.00	50.00
*** Disaster Services Subtotal		5,200.00	5,130.60	5,500.00	550.00
Protective Services					
2-26-00-250-00	Contract - Bylaw Enforcement	44,400.00	44,383.74	45,500.00	33,953.57
2-26-00-510-00	General Goods & Supplies	1,000.00	591.81	1,000.00	0.00
2-26-00-511-00	Residential Enforcement	1,000.00	0.00	0.00	0.00
2-26-00-512-00	Vet and Holding Fees	500.00	0.00	500.00	0.00

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2-26-00-250-01	Contract - Police	73,414.00	73,289.00	61,500.00	61,565.00
***	Protective Services Subtotal	120,314.00	118,264.55	108,500.00	95,518.57
Common Shop Services					
2-31-00-237-00	Insurance - Building/Vehicle	4,100.00	4,123.02	4,200.00	4,183.74
2-31-00-250-00	Contract - GIS	10,000.00	10,000.00	10,500.00	10,000.00
2-31-00-251-00	Building Maintenance	5,000.00	618.12	3,500.00	593.19
2-31-00-252-00	Cold Storage	1,000.00	0.00	1,000.00	0.00
2-31-00-510-00	General Goods and Services	1,800.00	2,210.04	1,800.00	421.29
2-31-00-511-00	Tools & Tool Repairs	2,100.00	1,236.46	2,100.00	9.98
2-31-00-521-00	Equipment Repairs & Maintenance	1,000.00	605.03	1,000.00	114.00
2-31-00-540-00	Utilities	6,600.00	6,253.61	6,600.00	4,541.62
2-31-00-764-00	Transfers to Operating Reserves	5,000.00	23,684.48	5,000.00	0.00
2-31-00-152-00	Meetings,Conference, Registration Fees	1,000.00	1,055.00	1,000.00	950.00
2-31-00-211-00	Mileage/Hotel/Park/Per Diem	1,200.00	342.67	1,200.00	695.19
2-31-00-221-00	Membership Fees	500.00	114.28	500.00	57.14
2-31-00-222-00	Public Relations	900.00	940.32	3,000.00	224.66
***	Common Shop Subtotal	40,200.00	51,183.03	41,400.00	21,790.81
Roads & Streets					
2-32-00-110-00	Salaries & Wages	94,607.74	87,145.62	96,146.56	60,447.36
2-32-00-237-00	Insurance - Building/Vehicle	3,700.00	3,702.53	3,700.00	3,902.73
2-32-00-250-00	Contract - Roads & Street	9,000.00	6,779.03	9,000.00	1,265.00
2-32-00-252-00	Road for Chauvet	3,500.00	4,783.32	3,500.00	0.00
2-32-00-253-00	Culverts	1,000.00	361.60	1,000.00	0.00
2-32-00-510-00	General Goods & Services	550.00	1,204.41	700.00	906.44
2-32-00-511-00	Christmas Decorations	2,500.00	3,481.06	2,500.00	47.88
2-32-00-520-00	Equipment, Machines, Parts & Supplies	2,000.00	2,135.03	2,000.00	278.47
2-32-00-520-01	2022 Dodge Ram 1500 - Unit 1	1,500.00	81.86	1,000.00	51.97
2-32-00-520-03	1998 International Gravel Truck - Unit 3	3,500.00	955.95	3,500.00	1.94
2-32-00-520-04	Ford 2600 Tractor - Unit 4	500.00	0.00	500.00	42.16
2-32-00-520-05	Skid Steer Bobcat - Unit 5	1,500.00	1,881.15	5,000.00	2,891.98
2-32-00-520-07	Grader - Caterpillar Unit 7	3,000.00	1,284.50	3,000.00	0.00
2-32-00-520-08	Sweeper - Challenger Unit 8	3,000.00	2,517.02	9,000.00	7,287.77
2-32-00-520-13	2022 John Deere 3024 Unit 13	1,000.00	679.99	1,000.00	0.00
2-32-00-520-15	2017 Dodge 3/4 Ton Truck - Unit 15	1,000.00	0.00	4,500.00	3,274.74
2-32-00-520-16	2002 Dodge 3/4 Ton Truck - Unit 16	1,000.00	0.00	1,200.00	19.99

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General Ledger	Description	2024 Budget	2024 Actual	2025 Budget	2025 Actual
2-32-00-520-19	2008 Dodge Ram 2500 Unit 19	1,200.00	352.43	1,200.00	0.00
2-32-00-520-20	2007 Asphalt Packer Unit 20	200.00	0.00	200.00	0.00
2-32-00-520-21	Float - Fete au Village Unit 21	500.00	248.17	500.00	338.00
2-32-00-520-22	Bobcat Skid Steer Unit 22	1,300.00	2,143.27	1,300.00	53.29
2-32-00-520-23	2014 Dodge Ram 3500 Unit 23	1,500.00	2,549.39	1,800.00	0.00
2-32-00-520-24	Bobcat Utility Vehicle Unit 24	2,000.00	521.97	2,200.00	1,207.52
2-32-00-520-25	1997 GMC 3500 Bucket Truck Unit 25	1,600.00	711.90	1,600.00	31.98
2-32-00-531-00	Gravel	10,000.00	9,760.65	10,000.00	600.00
2-32-00-532-00	Trees & Accent Corners	2,000.00	2,135.00	2,000.00	375.79
2-32-00-533-00	Street Signs & Paint	9,500.00	2,457.60	15,500.00	976.32
2-32-00-534-00	Sand & Salt Supplies	4,000.00	2,486.86	3,000.00	0.00
2-32-00-535-00	Dust Control	1,500.00	1,500.00	1,500.00	1,500.00
2-32-00-536-00	Sidewalk Repairs	6,000.00	7,190.82	6,000.00	0.00
2-32-00-537-00	Weedcontrol	3,000.00	3,000.00	3,000.00	130.95
2-32-00-538-00	Snow Fence	1,000.00	130.85	1,000.00	0.00
2-32-00-539-00	Crack Filling	2,000.00	1,337.39	2,000.00	1,290.00
2-32-00-540-00	Utilities	66,000.00	77,094.34	72,000.00	39,336.58
2-32-00-550-00	Diesel, Oil, Gas	11,500.00	10,475.81	10,000.00	6,160.37
2-32-00-764-00	Transfers to Reserves	24,000.00	28,000.00	14,000.00	0.00
*** Roads & Streets Subtotal		281,657.74	269,089.52	296,046.56	132,419.23
Water Supply & Distribution					
2-41-00-110-00	Salaries & Wages	103,128.60	95,629.47	109,792.54	65,409.34
2-41-00-211-00	Travel & Subsistence	500.00	0.00	1,500.00	1,278.58
2-41-00-215-00	Postage, Freight	2,000.00	2,085.42	2,500.00	1,550.00
2-41-00-250-00	Contract Services - Water	8,000.00	3,388.85	10,000.00	0.00
2-41-00-251-00	Cold Storage/Fish Pond	500.00	0.00	500.00	0.00
2-41-00-350-00	Purchased Bulk Water for Resale	117,000.00	122,632.50	135,000.00	83,632.00
2-41-00-351-00	Water Testing/Analysis	1,000.00	562.26	1,000.00	230.18
2-41-00-510-00	General Goods & Supplies	5,000.00	1,902.15	3,000.00	45.02
2-41-00-511-00	Line Repairs & Maintenance	4,000.00	94.35	4,000.00	0.00
2-41-00-524-00	Meters	4,000.00	4,365.00	3,000.00	0.00
2-41-00-525-00	Water Meter Upgrade	3,000.00	2,835.00	3,000.00	152.46
2-41-00-550-00	Diesel, Oil, Gas	10,800.00	9,156.48	9,200.00	5,331.70
2-41-00-762-00	Transfers to Reserves	0.00	0.00	131,273.00	0.00
2-41-00-764-00	Transfers to Reserves	71,300.00	127,248.65	39,000.00	0.00
2-41-00-999-00	Principal Payment (LOAN)	302,518.00	301,884.24	0.00	0.00
2-41-00-999-01	Interest Payment (LOAN)	1,907.00	1,162.25	0.00	0.00

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General Ledger	Description	2024 Budget	2024 Actual	2025 Budget	2025 Actual
2-41-00-990-00	Bad Debt	0.00	736.19	0.00	0.00
2-41-00-238-00	Fees - Online Bulk Water	0.00	0.00	600.00	738.03
***	Water Supply Subtotal	634,653.60	673,682.81	453,365.54	158,367.31
Water Supply- ClearWater					
2-41-03-237-00	Insurance - Building	5,500.00	5,447.83	5,500.00	5,744.37
2-41-03-250-00	Contract - Clearwater	2,500.00	975.01	2,000.00	522.49
2-41-03-251-00	Building Maintenance	1,800.00	1,155.00	1,800.00	237.30
2-41-03-251-01	Bulk Water Fill Stations & Software	3,500.00	2,645.02	7,200.00	12,067.00
2-41-03-510-00	General Goods & Supplies	300.00	225.00	300.00	0.00
2-41-03-540-00	Utilities	23,000.00	28,801.37	23,000.00	13,204.91
***	Water Supply/ClearWater Subtot	36,600.00	39,249.23	39,800.00	31,776.07
Regional Waterline					
2-41-04-250-00	Contract - Mvl to Legal Line	2,500.00	0.00	1,500.00	0.00
2-41-04-251-00	Line Maintenance -Legal to MVL	0.00	0.00	1,000.00	0.00
2-41-04-270-00	Regional Waterline Mvl to Edmonton	30,000.00	0.00	14,000.00	0.00
2-41-04-355-00	Water Charges From Morinville	15,500.00	16,251.92	16,000.00	0.00
***	Regional Waterline Subtotal	48,000.00	16,251.92	32,500.00	0.00
Booster Pump House(MVL)					
2-41-05-540-00	Utilities	4,100.00	5,086.11	5,000.00	3,031.27
2-41-05-217-00	Radio Licensing	100.00	64.56	100.00	66.30
2-41-05-250-00	Contract Services	2,000.00	0.00	2,000.00	0.00
2-41-05-251-00	Building Maintenance	1,200.00	24.85	1,200.00	237.30
***	Booster Pump Subtotal	7,400.00	5,175.52	8,300.00	3,334.87
Sanitary Sewage					
2-42-00-110-00	Salaries & Wages	54,156.34	48,395.08	51,585.10	32,128.75
2-42-00-215-00	Freight & Postage	500.00	250.00	500.00	352.38
2-42-00-237-00	Insurance - Flusher Truck	570.00	562.23	570.00	570.51
2-42-00-250-00	Contract Services	10,000.00	0.00	8,000.00	0.00
2-42-00-510-00	General Goods and Supplies	2,000.00	0.00	2,000.00	52.95
2-42-00-520-18	Flusher Truck - Unit 18	6,000.00	6,003.91	4,000.00	42,943.00
2-42-00-550-00	Diesel, Oil, Gas	3,000.00	2,638.69	3,000.00	1,529.15

8.2

TOWN OF LEGAL

Revenue & Expenditure

General Ledger	Description	2024 Budget	2024 Actual	2025 Budget	2025 Actual
2-42-00-621-00	Lagoon & Road Gravel	6,000.00	5,237.63	6,000.00	4,282.63
2-42-00-762-00	Transfers to Capital Functions	0.00	0.00	37,000.00	0.00
2-42-00-764-00	Transfer to Reserves	12,000.00	40,617.03	24,000.00	0.00
*** Sanitary Subtotal		94,226.34	103,704.57	136,655.10	81,859.37
Garbage Collection					
2-43-00-237-00	Insurance - Garbage Truck	960.00	966.52	0.00	996.24
2-43-00-250-00	Contract - Recycle	19,500.00	19,092.00	6,500.00	6,105.00
2-43-00-250-01	Contract - Garbage	38,000.00	39,319.64	40,000.00	23,527.28
2-43-00-510-00	General Goods and Supplies	300.00	0.00	300.00	0.00
2-43-00-550-00	Diesel, Oil, Gas	0.00	237.16	0.00	61.07
2-43-00-765-00	Rosieridge Waste Regional Landfill Fees	20,500.00	21,759.06	20,500.00	10,682.61
*** Garbage Subtotal		79,260.00	81,374.38	67,300.00	41,372.20
FCSS					
2-51-00-110-00	Salaries & Wages	37,806.63	39,017.59	46,861.24	27,841.39
2-51-00-152-00	Meetings/Conference/Registration Fees	600.00	480.91	600.00	0.00
2-51-00-207-00	FCSS Community Programs	16,100.00	15,352.35	16,000.00	8,233.66
2-51-00-208-00	FCSS Children/Youth Programs	4,500.00	3,651.77	4,500.00	2,097.75
2-51-00-209-00	FCSS Seniors Programs	1,000.00	882.73	750.00	834.92
2-51-00-210-00	FCSS Adult Programs	0.00	0.00	0.00	0.00
2-51-00-211-00	Mileage/Hotel/Park/Per Diem	600.00	158.00	600.00	108.57
2-51-00-215-00	Freight & Postage	500.00	500.00	400.00	900.00
2-51-00-220-00	Advertising	2,500.00	2,671.28	2,500.00	1,470.77
2-51-00-221-00	Membership Fees	350.00	346.00	350.00	0.00
2-51-00-510-00	General Goods and Supplies	3,000.00	2,113.83	2,500.00	1,556.53
*** FCSS Subtotal		66,956.63	65,174.46	75,061.24	43,043.59
Health and Safety					
2-56-00-110-00	Salaries & Wages	23,264.56	23,512.89	24,958.36	16,113.95
2-56-00-152-00	Meetings,Conference,Registration Fees	500.00	0.00	500.00	0.00
2-56-00-211-00	Mileage/Hotel/Park/Per Diem	500.00	0.00	500.00	0.00
2-56-00-240-00	Training	3,500.00	890.86	6,000.00	3,904.47
2-56-00-510-00	General Goods and Services	5,500.00	4,542.23	5,500.00	716.96
2-56-00-250-00	Contract Services - OH&S	500.00	0.00	500.00	0.00





TOWN OF LEGAL

Revenue & Expenditure

General Ledger	Description	2024 Budget	2024 Actual	2025 Budget	2025 Actual
***	Health and Safety Subtotal	33,764.56	28,945.98	37,958.36	20,735.38
Recreation Programming					
2-71-00-110-00	Salaries & Wages	19,155.18	19,781.99	26,490.04	14,538.82
2-71-00-152-00	Meetings/Conference/Registration Fees	800.00	1,332.82	800.00	0.00
2-71-00-211-00	Mileage/Hotel/Park/Per Diem	1,600.00	836.68	1,600.00	0.00
2-71-00-215-00	Freight, Postage	600.00	350.00	600.00	350.00
2-71-00-220-00	Advertising	1,700.00	906.72	1,700.00	180.54
2-71-00-221-00	Membership Fees	1,500.00	0.00	1,500.00	640.00
2-71-00-230-00	Community Events	1,100.00	225.00	2,100.00	576.10
2-71-00-231-00	Teens/Children	8,900.00	5,804.54	10,000.00	3,702.00
2-71-00-233-00	Adult	8,300.00	3,712.84	7,000.00	1,134.38
2-71-00-510-00	General Supplies	500.00	174.55	500.00	489.72
***	Recreation Subtotal	44,155.18	33,125.14	52,290.04	21,611.56
Parks					
2-72-00-250-00	Contract Services Parks	3,000.00	0.00	3,000.00	0.00
2-72-00-251-00	Fete Buildings - Maintenance	2,500.00	1,456.83	2,500.00	285.00
2-72-00-110-00	Salaries & Wages	110,865.27	102,520.37	114,498.68	67,182.65
2-72-00-237-00	Insurance - Bldgs	1,250.00	1,224.51	1,300.00	1,289.91
2-72-00-510-00	General Goods & Supplies	2,000.00	1,835.79	2,000.00	256.68
2-72-00-520-09	John Deer Mower Unit 9	2,200.00	1,174.36	2,500.00	1,522.17
2-72-00-520-12	John Deere Riding Mower Unit 12	1,700.00	670.59	2,000.00	368.63
2-72-00-520-17	Outdoor Lavatory Unit 17	800.00	264.20	800.00	0.00
2-72-00-520-26	John Deere Mower 1585	3,200.00	3,835.58	2,500.00	211.89
2-72-00-530-00	Chemicals,Ground Maint. Materials, Etc..	2,000.00	1,501.73	2,000.00	320.04
2-72-00-530-01	Skateboard Park	1,500.00	56.16	1,500.00	0.00
2-72-00-530-02	R.V. Park	4,000.00	1,860.32	5,000.00	867.42
2-72-00-530-03	N.W. Park (Grasshopper Hill)	1,000.00	1,000.00	3,000.00	0.00
2-72-00-530-04	Day Use Park	2,200.00	2,026.33	1,800.00	1,177.86
2-72-00-530-05	Walking Bridge & Fencing	1,000.00	0.00	1,000.00	0.00
2-72-00-530-06	K.C. PARK	1,500.00	1,877.62	500.00	285.00
2-72-00-530-07	Water Fountain	1,200.00	1,023.50	1,200.00	0.00
2-72-00-530-08	Trees & Accent Corners	1,500.00	1,500.00	2,000.00	1,389.98
2-72-00-530-09	Entrance Signs	500.00	0.00	500.00	0.00
2-72-00-530-10	Ball Diamonds	18,000.00	16,432.53	2,500.00	304.00
2-72-00-530-11	Soccer Fields	600.00	651.67	5,000.00	150.00

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TOWN OF LEGAL

Revenue & Expenditure

General Ledger	Description	2024 Budget	2024 Actual	2025 Budget	2025 Actual
2-72-00-530-12	Walking Trail Maintenance	1,500.00	1,940.81	1,500.00	0.00
2-72-00-530-13	Communities in Bloom/Beautification	4,000.00	4,544.78	4,000.00	4,536.18
2-72-00-540-00	Utilities - R.V. Park Lighting	6,500.00	9,057.55	8,000.00	4,687.58
2-72-00-550-00	Diesel, Oil & Gas	4,200.00	3,800.01	4,000.00	2,253.02
2-72-00-762-00	Transfer to Capital Function	0.00	0.00	20,000.00	0.00
2-72-00-764-00	Transfers to Reserves	0.00	144,003.32	0.00	0.00
2-72-00-764-01	Transfer to Parks/Rec County Recrea Res	180,000.00	117,712.61	100,000.00	0.00
*** Parks Subtotal		358,715.27	421,971.17	294,598.68	87,088.01
Community Facility					
2-72-01-764-00	Transfer to Reserves	10,000.00	15,333.42	10,000.00	0.00
*** Community Facility Subtotal		10,000.00	15,333.42	10,000.00	0.00
Arena					
2-72-02-110-00	Salaries & Wages	126,830.98	115,107.85	131,483.54	74,606.07
2-72-02-237-00	Insurance - Building/Vehicle/Boiler	27,000.00	26,939.22	28,500.00	28,378.02
2-72-02-250-00	Contract Services - Arena	500.00	0.00	45,800.00	0.00
2-72-02-251-00	Building Repairs & Maintenance	600.00	595.30	9,200.00	10,237.67
2-72-02-252-00	Plant Maintenance	500.00	441.47	4,000.00	907.50
2-72-02-253-00	Parking Lot Landscaping	0.00	0.00	0.00	0.00
2-72-02-510-00	General Goods & Supplies	3,000.00	3,258.62	50,000.00	6,036.00
2-72-02-520-11	Zamboni Unit 11	600.00	387.13	10,000.00	720.00
2-72-02-521-00	Netting	0.00	0.00	0.00	0.00
2-72-02-540-00	Utilities	200,000.00	43,685.14	35,000.00	1,501.21
2-72-02-550-00	Diesel, Oil, Gas	200.00	79.08	200.00	20.37
2-72-02-591-00	Security Alarm System-Monthly Fee	500.00	666.00	500.00	183.00
2-72-02-762-00	Transfer to Capital Functions	6,448,884.00	6,378,762.34	8,125,905.00	0.00
2-72-02-764-00	Transfer To Reserves	141,000.00	0.00	294,600.00	0.00
*** Arena Subtotal		6,949,614.98	6,569,922.15	8,735,188.54	122,589.84
Curling Rink					
2-72-03-250-00	Contract Services	1,000.00	0.00	5,000.00	3,150.00
2-72-03-251-00	Building Repairs & Maintenance	1,000.00	979.43	1,500.00	346.09
2-72-03-510-00	General Goods & Supplies	500.00	234.99	500.00	98.75
2-72-03-762-00	Transfer to Capital Functions	0.00	167,565.00	471,396.00	0.00



TOWN OF LEGAL

Revenue & Expenditure

General Ledger	Description	2024 Budget	2024 Actual	2025 Budget	2025 Actual
***	Curling Rink Subtotal	2,500.00	168,779.42	478,396.00	3,594.84
Citadel Centre					
2-72-05-253-00	Landscaping	0.00	0.00	4,000.00	0.00
2-72-05-510-00	General Goods & Supplies	800.00	355.70	800.00	278.33
2-72-05-540-00	Utilities	5,000.00	6,324.16	6,000.00	3,720.95
2-72-05-764-00	Transfer to Reserves	0.00	0.00	2,500.00	0.00
2-72-05-110-00	Salaries and Wages	2,548.50	2,222.49	0.00	0.00
2-72-05-237-00	Insurance - Building	1,400.00	1,241.97	1,400.00	1,308.99
2-72-05-250-00	Contract - Janitorial	0.00	218.40	2,600.00	1,528.80
2-72-05-251-00	Building Maintenance	2,250.00	611.89	2,250.00	11.49
***	Citadel Subtotal	11,998.50	10,974.61	19,550.00	6,848.56
Fete Au Village					
2-72-06-772-00	Gazebo Maintenance	1,000.00	159.45	1,000.00	0.00
2-72-06-770-00	Fete Au Village Grant	2,500.00	2,500.00	7,500.00	7,500.00
***	Fete Au Village Subtotal	3,500.00	2,659.45	8,500.00	7,500.00
Outdoor Rink					
2-72-07-110-00	General goods & supplies	9,000.00	6,806.94	2,000.00	737.36
***	Outdoor Rink Subtotal	9,000.00	6,806.94	2,000.00	737.36

8.2



TOWN OF LEGAL

Revenue & Expenditure

Page 14 of 14
2025-Aug-14
4:23:21PM

General Ledger	Description	2024 Budget	2024 Actual	2025 Budget	2025 Actual
L'ACFA					
2-74-00-212-00	L'ACFA / Community Centre Cost-sharing	25,755.00	25,751.44	26,950.00	19,699.86
***	L'ACFA Subtotal	25,755.00	25,751.44	26,950.00	19,699.86
****	Total Operating Expenses	10,574,428.20	10,249,766.95	12,573,428.04	1,468,197.07
Requisitions					
2-81-00-741-00	School Foundation Requisition	247,945.45	247,945.45	262,520.78	123,972.73
2-81-00-742-00	Greater StAB Catholic School Requisition	101,321.23	101,321.23	108,413.26	50,660.61
2-81-00-749-00	Designated Industrial Property (DIP)	135.83	0.00	129.09	0.00
2-81-00-750-00	Seniors Foundation Requisition	11,723.93	11,723.93	11,473.83	11,473.83
***	Requisitions Subtotal	361,126.44	360,990.61	382,536.96	186,107.17
****	Total Requisitions Expenses	361,126.44	360,990.61	382,536.96	186,107.17
*****	Total Expenses	10,935,554.64	10,610,757.56	12,955,965.00	1,654,304.24
*****	SURPLUS/DEFICIT	546,578.01	333,618.99	568,917.00	(5,456,230.93)

*** End of Report ***

8.2

TOWN OF LEGAL

Current Outstanding Items

Page 1 of 2

2025-Aug-6
11:33:32AM

Ending Date: 2025-Jul-31

Bank Account Name: Accounts Payable

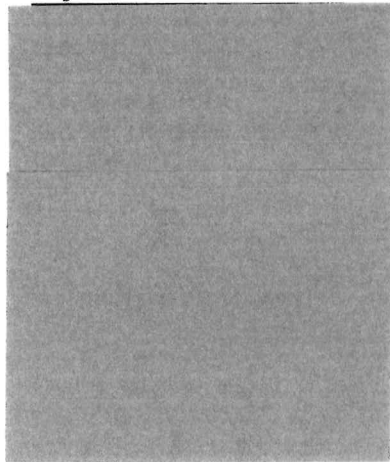
Bank Statement Balance: 1,903,506.15

Add Outstanding Deposits

Deposit Description	Batch #	Deposit Date	Amount
MASTERCARD DEPOSIT	50530	2025-07-30	400.00
DEBIT DEPOSIT	50510	2025-07-30	927.34
TB - SCOTIABANK DEPOSIT	50528	2025-07-31	6,309.95
TB - SCOTIABANK DEPOSIT	50534	2025-07-31	470.00
TB - TD DEPOSIT	50550	2025-07-31	359.64
TB - PRESIDENT CHOICE DEPOSIT	50553	2025-07-31	74.57
TB - BMO DEPOSIT	50538	2025-07-31	929.77
TB - CIBC DEPOSIT	50541	2025-07-31	519.30
TB - BMO DEPOSIT	50537	2025-07-31	233.10
TB - CENTRAL1 CU DEPOSIT	50544	2025-07-31	1,480.70
TB - CENTRAL1 CU DEPOSIT	50529	2025-07-31	5,249.85
MASTERCARD DEPOSIT	50531	2025-07-31	100.00
DEBIT DEPOSIT	50518	2025-07-31	1,259.63
VISA DEPOSIT	50518	2025-07-31	500.00
Total Deposits Outstanding			18,813.85

18,813.85

Less Outstanding Cheques

Payee	Cheque #	Cheque Date	Amount
	20250279	2025-07-22	26.20
	20250280	2025-07-22	402.82
	20250290	2025-07-25	13,133.24
	20250058	2025-01-29	70.00
	20250189	2025-05-14	124.70
	20250245	2025-06-24	435.75
	20250246	2025-06-24	201.60
	20250281	2025-07-22	2,900.00
	20250291	2025-07-25	267.28
	20250294	2025-07-25	493.50
	20250295	2025-07-25	675.25
	20250296	2025-07-25	448.77
	20250297	2025-07-25	344.40
	20250298	2025-07-25	150.00
	20250299	2025-07-25	75.00
	20250300	2025-07-25	150.00
Total Outstanding Cheques			19,898.51

(19,898.51)

And Adjustments

8.2



TOWN OF LEGAL
Current Outstanding Items

Page 2 of 2

2025-Aug-6
11:33:32AM

Ending Date: 2025-Jul-31

Bank Statement Balance: 1,903,506.15

Bank Account Name: Accounts Payable

Net Outstanding Items:	(1,084.66)
Ending Bank Balance:	1,903,506.15
Total:	1,902,421.49
Bank GL Balance:	1,902,421.49
Unposted GL Adjustment Amount:	0.00
Total Bank GL Balance:	1,902,421.49
Difference between Bank GL Balance and Sum of Net Outstanding Items & Ending Bank balance:	\$0.00

*** End of Report ***

8.2

Community Services – July, 2025

Welcome to Legal Bags: 4

Upcoming FCSS/Recreation MEETING/TRAINING:

Positive Ticketing Meeting – Aug 21st
Grand Opening Meeting – Aug 27th
Edmonton Evergreen Meeting – Sept 18th
Jupa Meeting – Sept

Past FCSS PROGRAMMING:

Summer Field Trips for youth-

July 7th (ages 6+) Launch Pad Trampoline Park & Woodlands Water Play Park
July 17th (ages 8+) Millennium Place Wave Pool & Sherwood Park Archery Club
July 30th (ages 6+) Jurassic Forest & Mini Golf

Home Based Bags for youth-

Free themed take home activity bags for children that sign up on the following dates this summer!

July 3rd Baseball week
July 24th Butterfly Madness week
Aug 7th Outer Space week

GSCRD Voice Summer programming in Legal (programming will be ran out of Legal School)

July 8 & 9th Girls Camp
July 22nd Science Camp
July 23rd Lego Camp
August 5th & 6th Nature Camp

Upcoming FCSS PROGRAMMING:

Summer Field Trips for youth - August 18th (ages 8+) St. Albert Botanical Gardens & St. Albert Bowling

Home Based Bags for kids - Aug 21st Safari Week

August 19th - Playmob - A free picnic and play in the park evening hosted by Families First Society
Sturgeon County's annual Seniors Conference – October 2nd

Past EVENTS:

Canada Day, 300+ people were in attendance for Legal's Canada Day event. Although we increased our food and drink order from last year, we still ran out of food after the first hour.
82.10 lbs of food was collected for the food bank at the event
Best Front Yard Competition – Judging was took place on July 25th
1st Place June Charrois
2nd Place Deb & Ken Hunting

Upcoming EVENTS:

SVF Sports Centre Grand Opening – Friday, Oct 3rd & Saturday, Oct 4th (MYC 11-1pm)

Meet Your Community – Saturday, October 4th

Past RECREATION PROGRAMMING:

Pickleball was cancelled for summer due to lack of registrations

Upcoming RECREATION PROGRAMMING:

Fall '25 - Pickleball Monday's: Sept 15 – Dec 15
Wildcard Work Out Monday's: Sept 22 – Dec 1
Little Kickers Soccer Monday's: Sept 22 – Dec 1
Mega Kickers Soccer Monday's: Sept 22 – Dec 1
Yin Yoga Tuesday's: Sept 23 – Dec 9
Volleyball Tuesday's: Sept 23 – Dec 16



Pickleball Wednesday's: Sept 17 – Dec 17

Women's Floor Hockey Wednesday's: Sept 24 – Dec 10

Pilates Thursday's: Sept 25 – Oct 23

Pickleball Thursday's: Sept 18 – Dec 18



8.3

Council Report August 18, 2025

Operation Supervisor

RV Park: Public Works doing the daily checks on the RV park, cleaning out the sewer tank. All service sites were occupied in the month of July.

Public Works completed the spring sewer flushing program on June 18, 2025

Weekly Maintenance of sport fields and parks, garbage collection in parks, cleaning and stocking of the outhouses, cutting grass, watering flowers and watering trees.

Road maintenance: Public Works started crack sealing the streets; started on the south side of Legal.

Public Works completed a round of street sweeping.

Park benches: Public Works did an inventory on the conditions of the pads and the plaques on the park benches. We added some concrete pads to some of the benches that had settled over the years, we added four new benches around the parks, replacing any plaques that need replaced

Public Works installed the mural at the town office; we built a free-standing frame so that the mural isn't attached to the building.

Town Office: Public Works rebuilt the landscaping border from the grass to the parking lot.

Public Works removed a tree on the intersection of 50 Ave and 51 Street; the tree created a blind spot for traffic.

Public Works hauled some compost from the landfilled to public works yard.

Public Works started exercising the main water valves on August 8, 2025.

July 1, 2025, Town of Legal had the Canada Day event. Public Works helped with set up and tear down.

July 25 & 26, 2025 Fete Au Village: Public Works set up and tear down for the event.



2025 RESIDENTIAL SATISFACTION SURVEY



In accordance with the Town of Legal Strategic Plan:

What we Plan to do

Become a model of responsive government through engagement and transparency. We will actively seek input from our citizens, as well as report on our progress towards our strategic goals.

Our outcomes during the term of Council

- Engage the community via survey to increase engagement and feedback for Council

Effective & Responsible Governance

Strategic Priority: Accessible, timely and understandable information about Council decisions, actions and priorities.

Initiative: Increase community engagement and feedback on key priorities through the use of a variety of proactive techniques that will reach a diverse and representative range of individuals and organizations in the community.

Enviably Quality of Life

Strategic Priority: Residents feel a sense of pride in their community through active participation.

Initiative: Survey Town residents to determine their satisfaction with municipal recreational opportunities

This survey is intended to gather input from residents regarding a variety of topics to measure community satisfaction with the programs and services offered by the Town of Legal. The results are used along with other public input, such as public meetings, and direct communication with Mayor and Council to support the decision making and planning process.

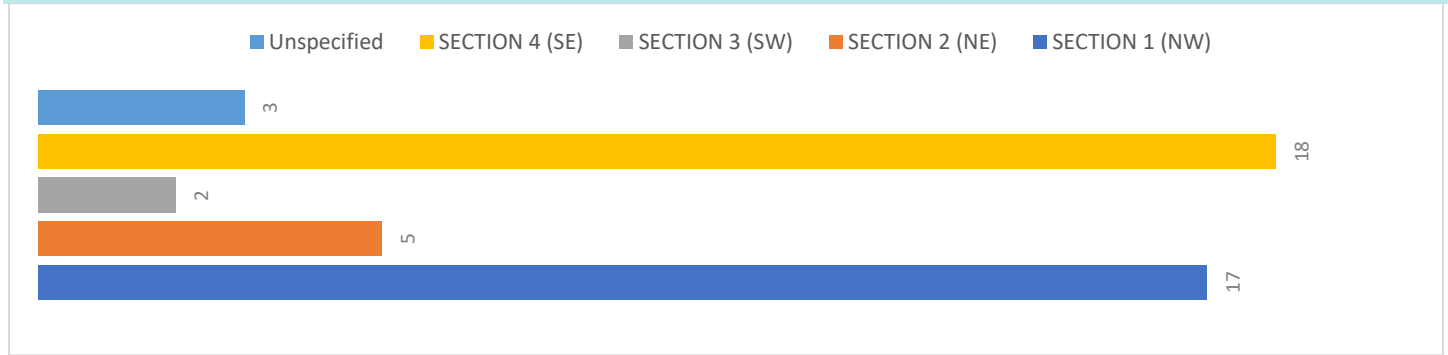
Surveys were sent out in all Town of Legal utility bills, was available on the Town of Legal website, and paper copies were available at the Town Office for pickup.

The survey's original deadline to complete was June 30, 2025. Administration provided an extension to July 4, 2025 providing residents a further opportunity to complete the survey.

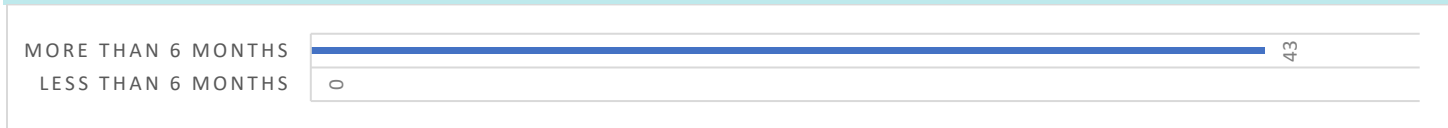
This year, a prize draw was made available to anyone who completed the survey and provided their contact information. 33 entries were received.

In total, 45 surveys were returned.

1. To ensure that we have proper geographic representation from across all of the Town of Legal, please select which section of Town you reside:



2. How long have you lived in Legal?

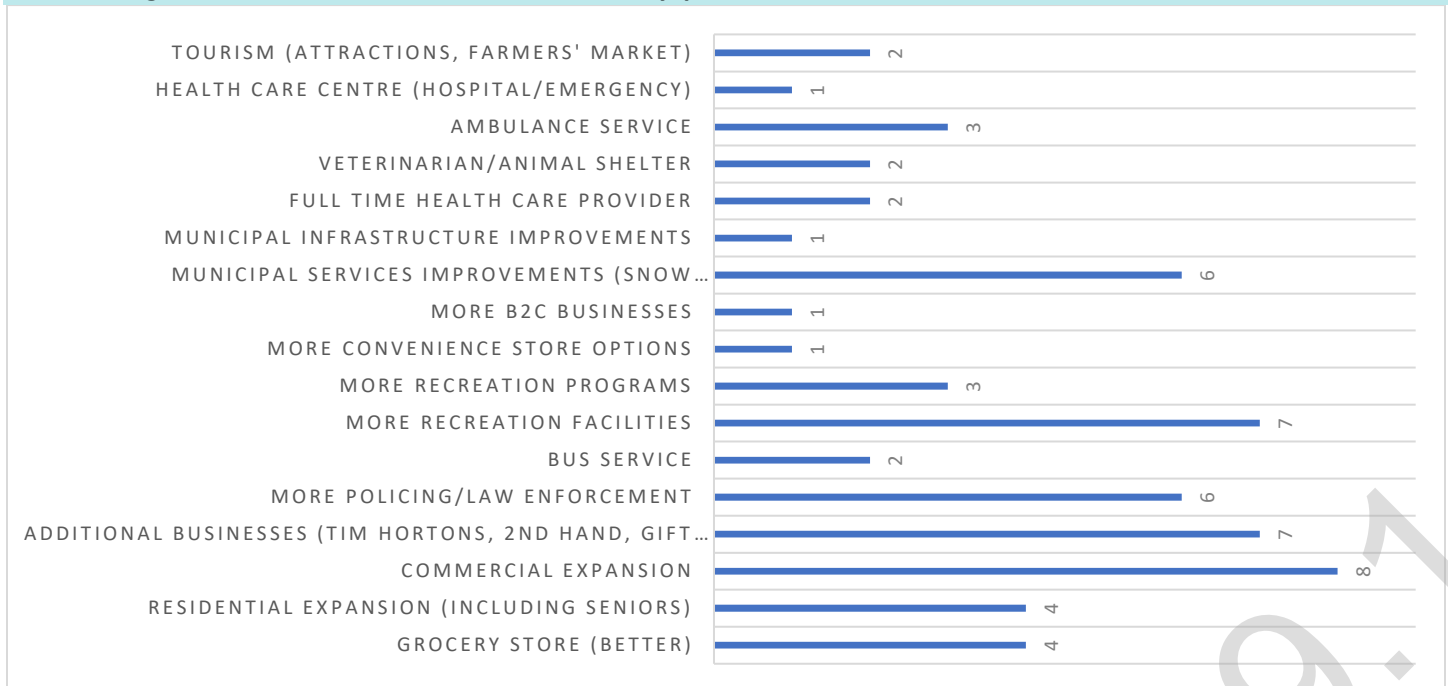


3. In general, how would you rate the overall quality of life in Legal? Would you say, overall, the quality of life is:

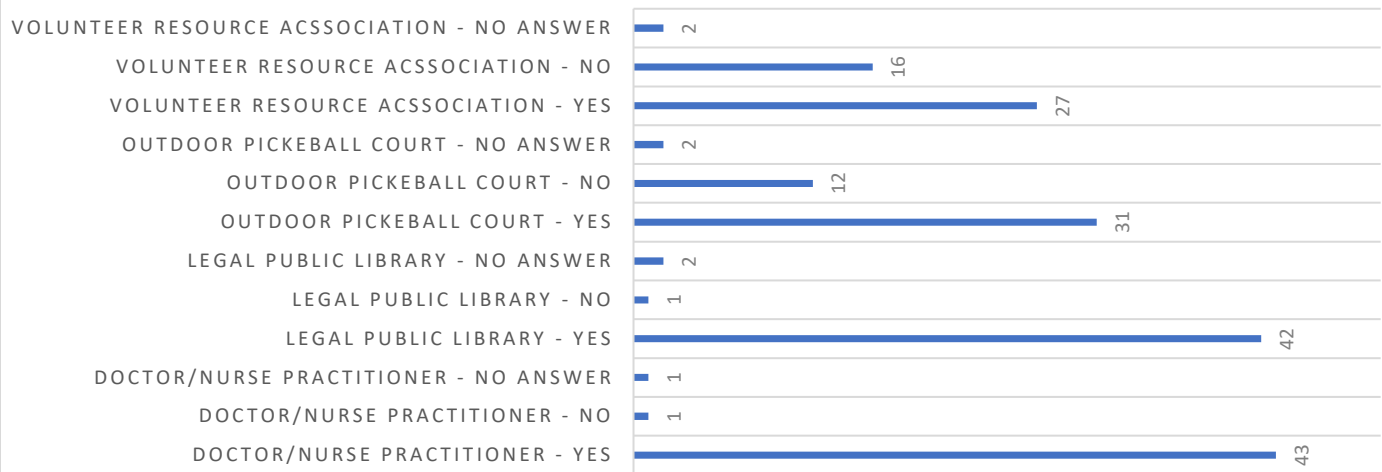


In general, 44.4% of respondents feel the quality of life in Legal is Very Good; and 35.6% feel the quality of life in Legal is Excellent.

4. Thinking about the future needs of the community, please list what services are needed?

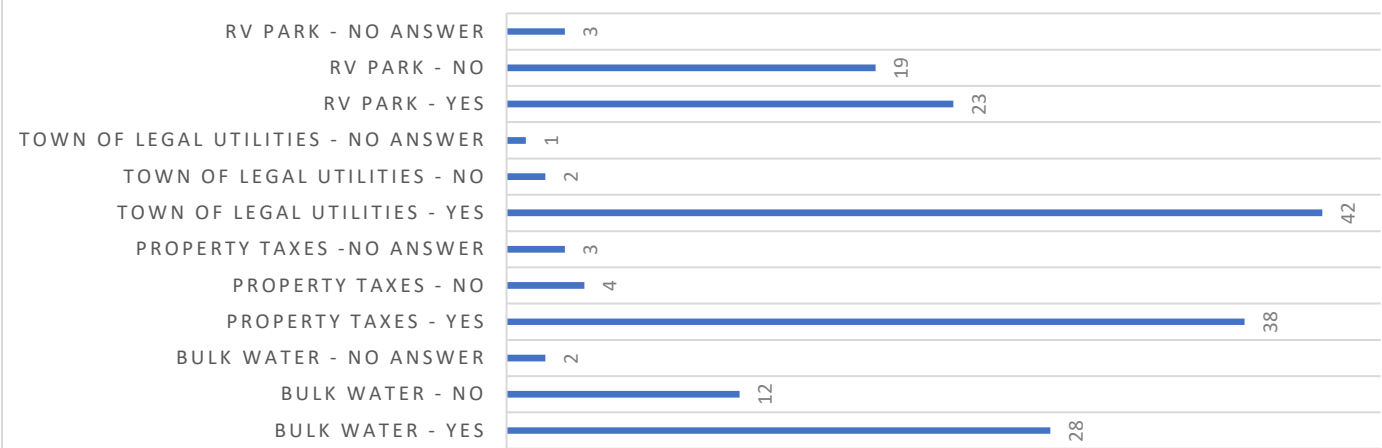


5. Did you know the Town of Legal has:



In general, 79.4% of respondents are aware of services the Town of Legal offers (Doctor/Nurse Practitioner, Public Library, Outdoor Pickleball Court, Volunteer Resource Association)

6. Did you know the Town of Legal offers Online Payment Options for the following services:



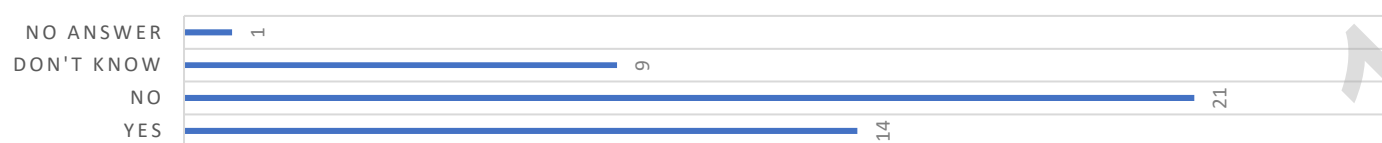
In general, 74.0% of respondents are aware on Online Payment Options the Town of Legal offers.

7. Did you know the Town of Legal accepts credit cards at the Town Office as a form of payment?



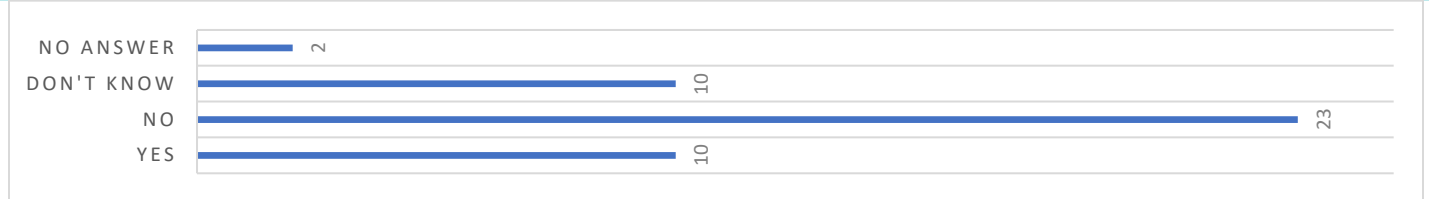
In general, 53.3% of respondents are aware the Town of Legal accepts credit cards as a form of payment.

8. Do you feel there is a need for Public Transportation in Legal?



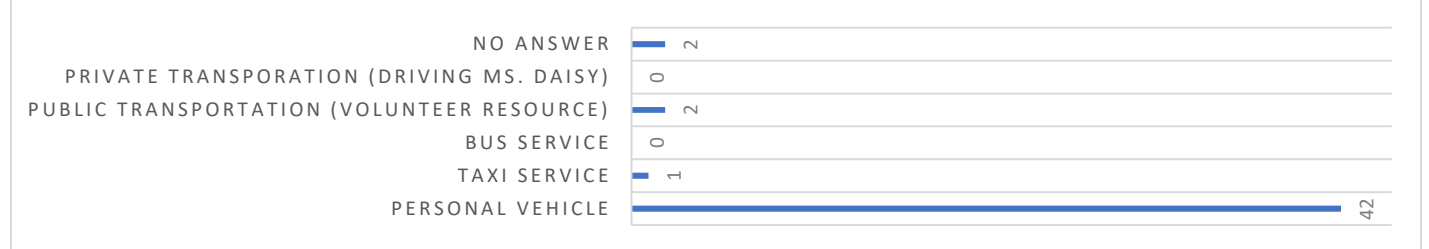
In general, 46.7% of respondents feel there is no need for public transportation in Legal.

9. Are you aware of the transportation options available in Legal?



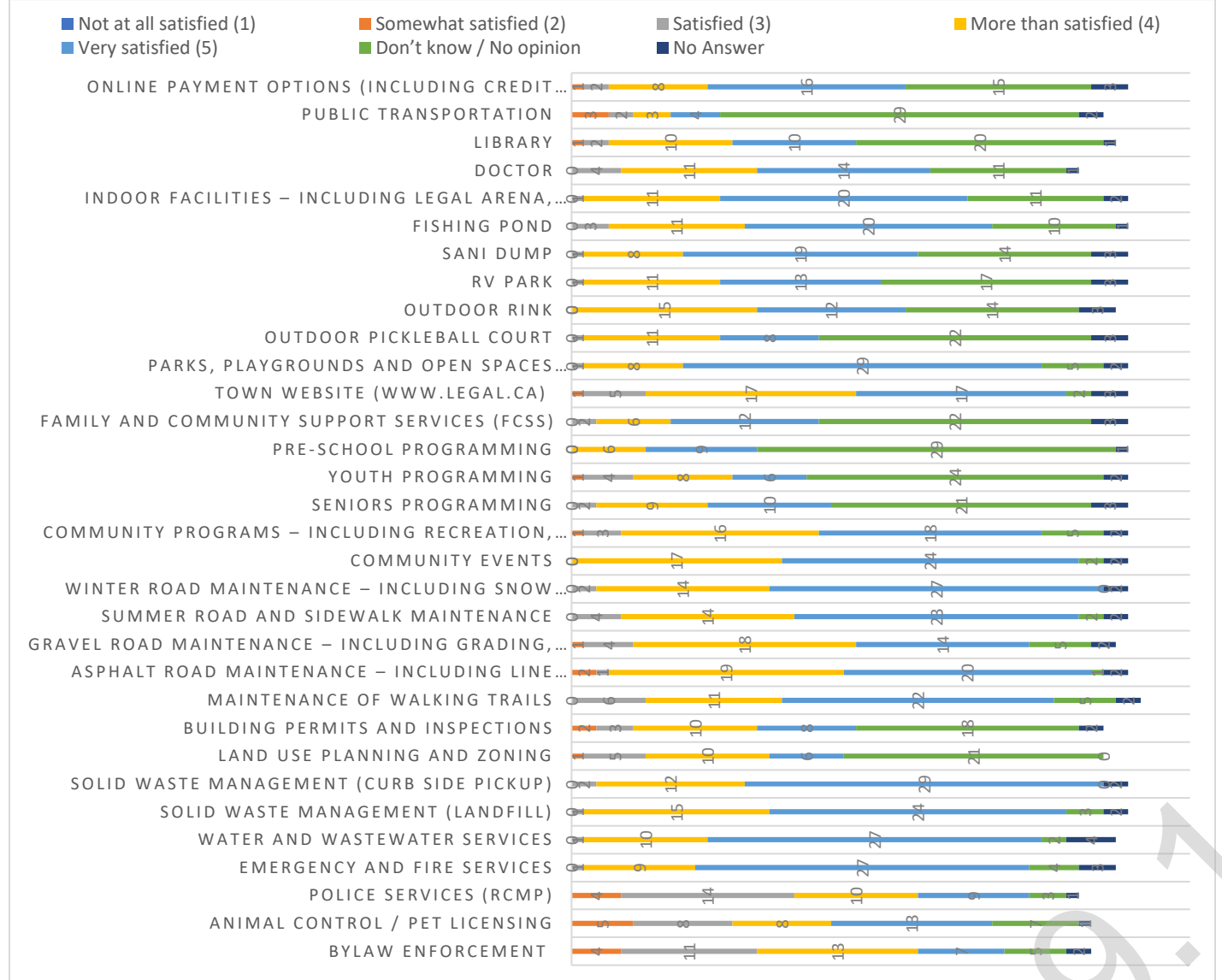
In general, 51.1% of respondents are not aware of transportation options in Legal.

10. What is your most used mode of transportation?

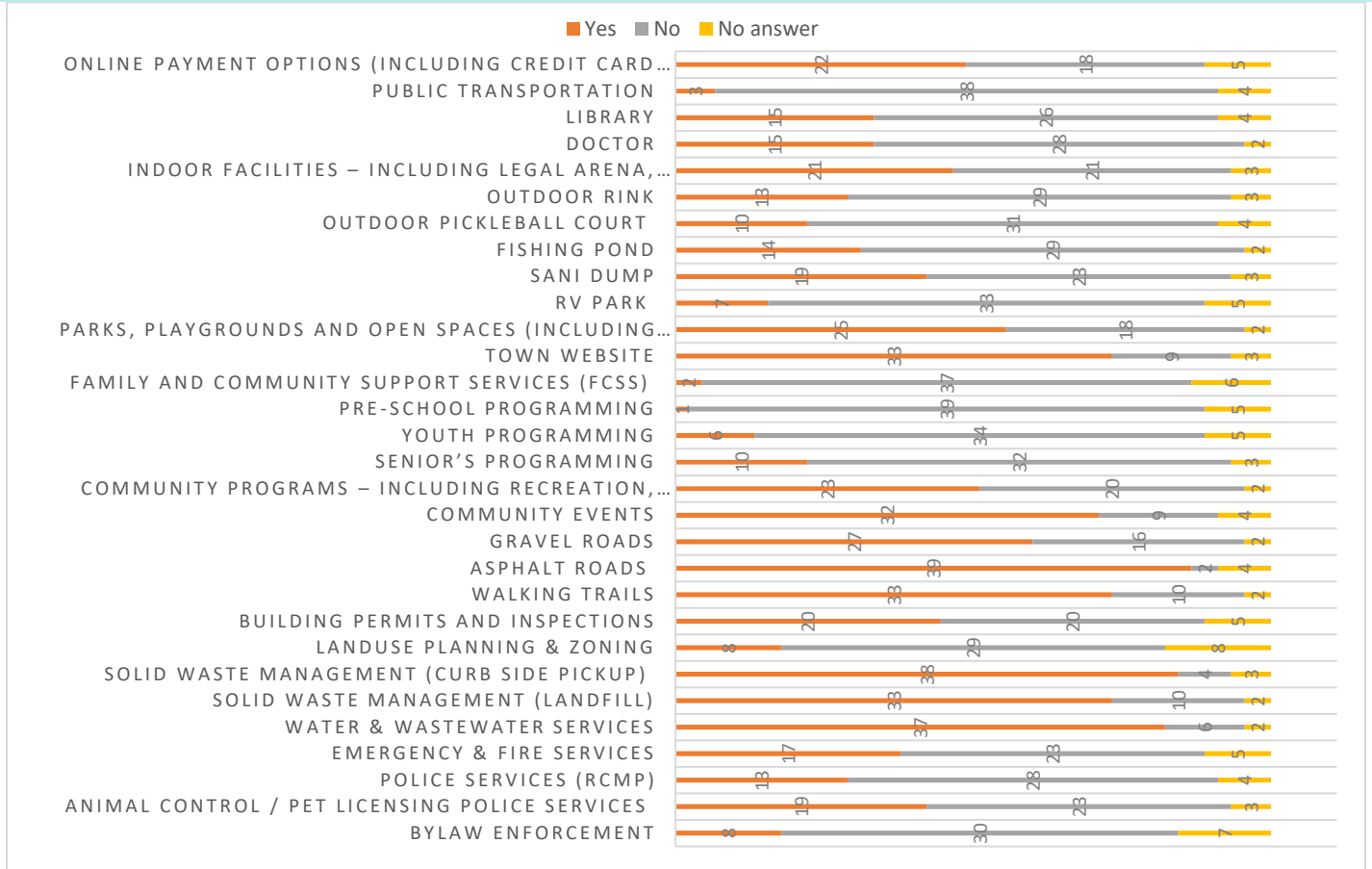


In general, 89.4% of respondents use their personal vehicle as their most used mode of transportation.

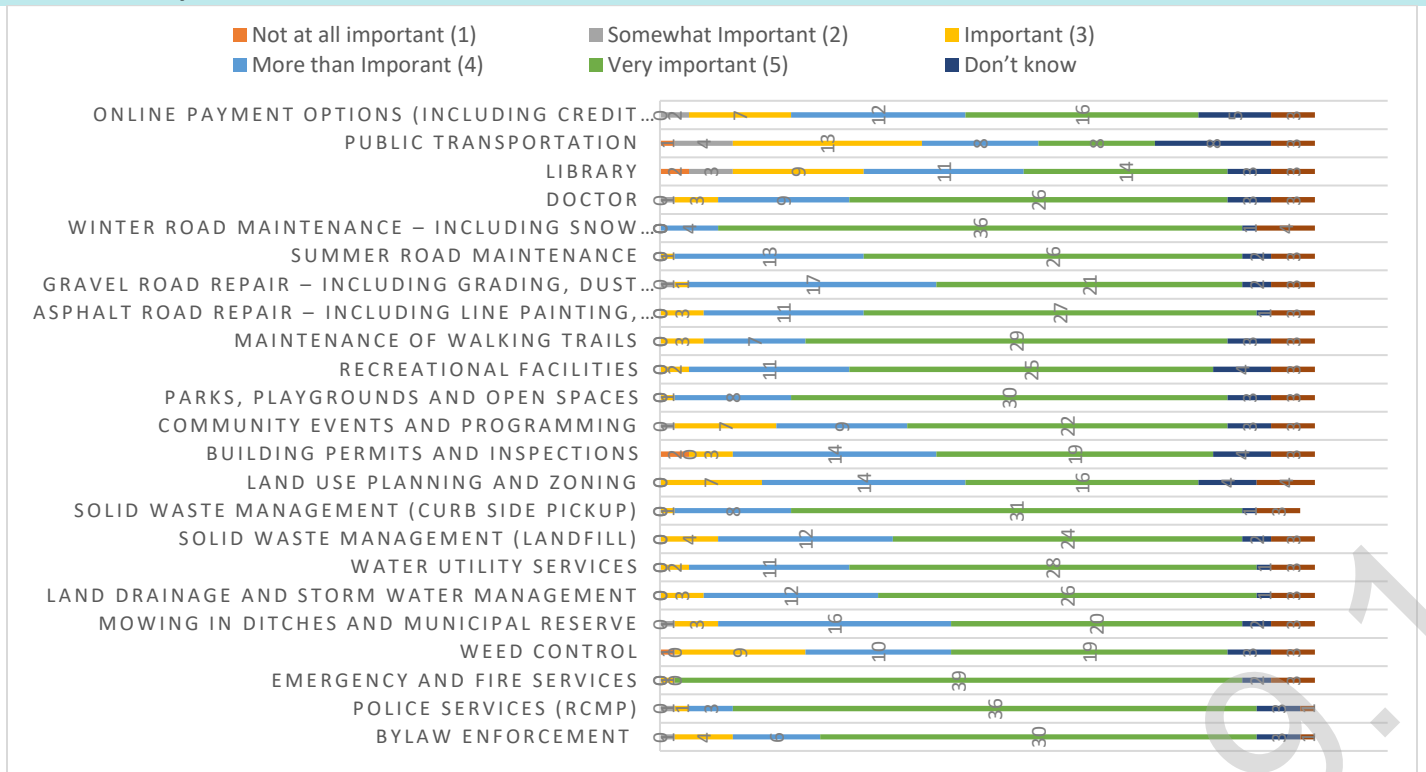
11. How satisfied are you with each of the different services that the Town of Legal provides?



12. Thinking about the specific services provided by the Town of Legal, do you or any member of your family use any of the provided services listed below? If so, please indicate how often you use each service.



13. Thinking about the specific services provided by the Town of Legal, how important are each of the different services to you?

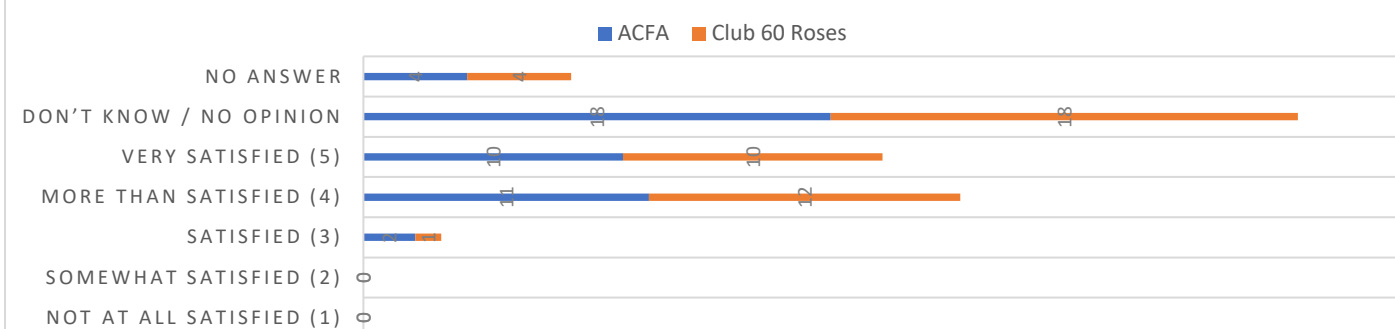


14. Have you or any member of your family used the Community Rental Facilities in Legal?



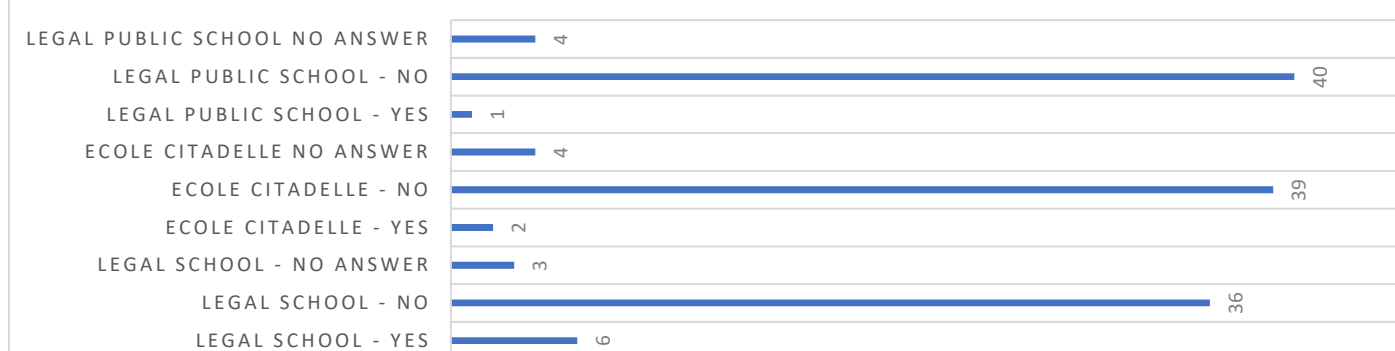
In general, 37.8% of respondents have used a Community Rental Facilities in Legal.

15. How would you rate your overall satisfaction level with the following Community Rental Facilities?



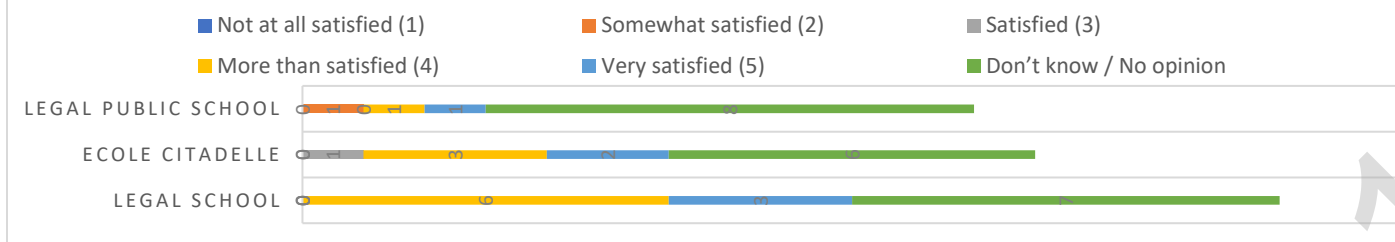
In general, 47.8% of respondents reported being more than or very satisfied with the Community Rental Facilities.

16. Do any of your family members attend school in Legal?



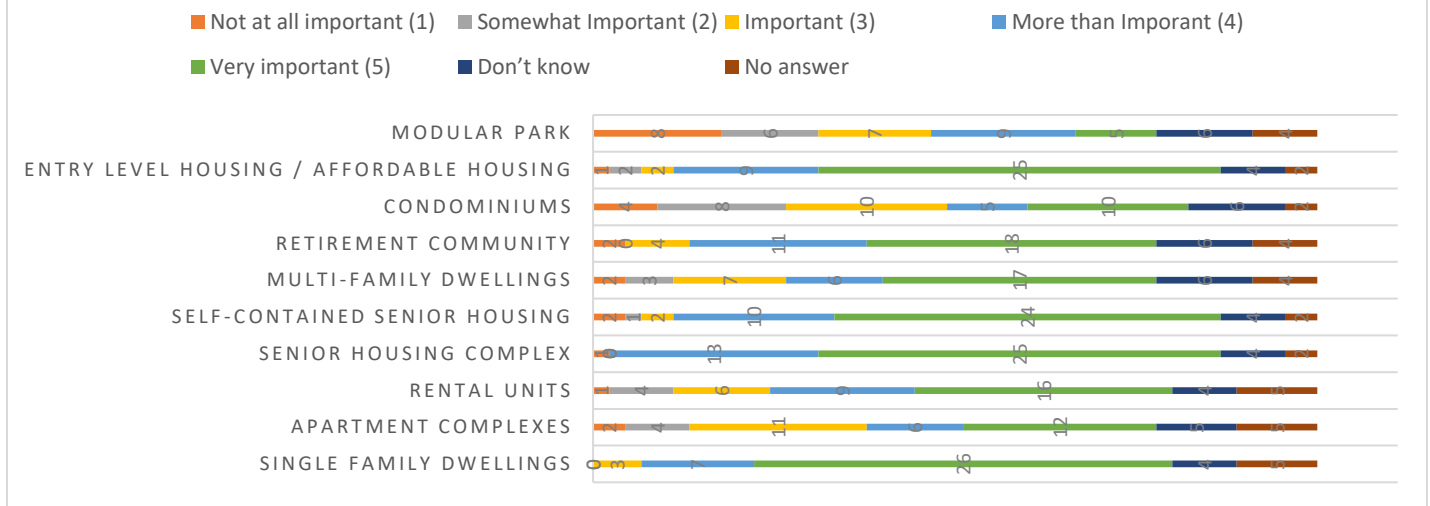
In general, 6.7% of respondents have family members that attend school in Legal.

17. If you answered "Yes", how would you rate your overall satisfaction level with the following Schools?

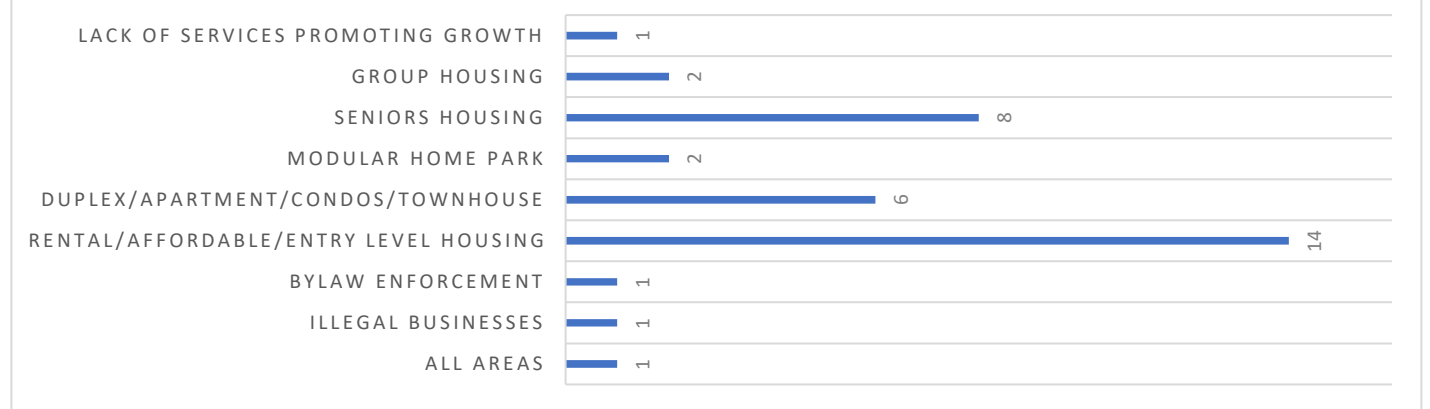


In general, 41.0% of respondents rate their overall satisfaction with the schools in Legal as being more than or very satisfied.

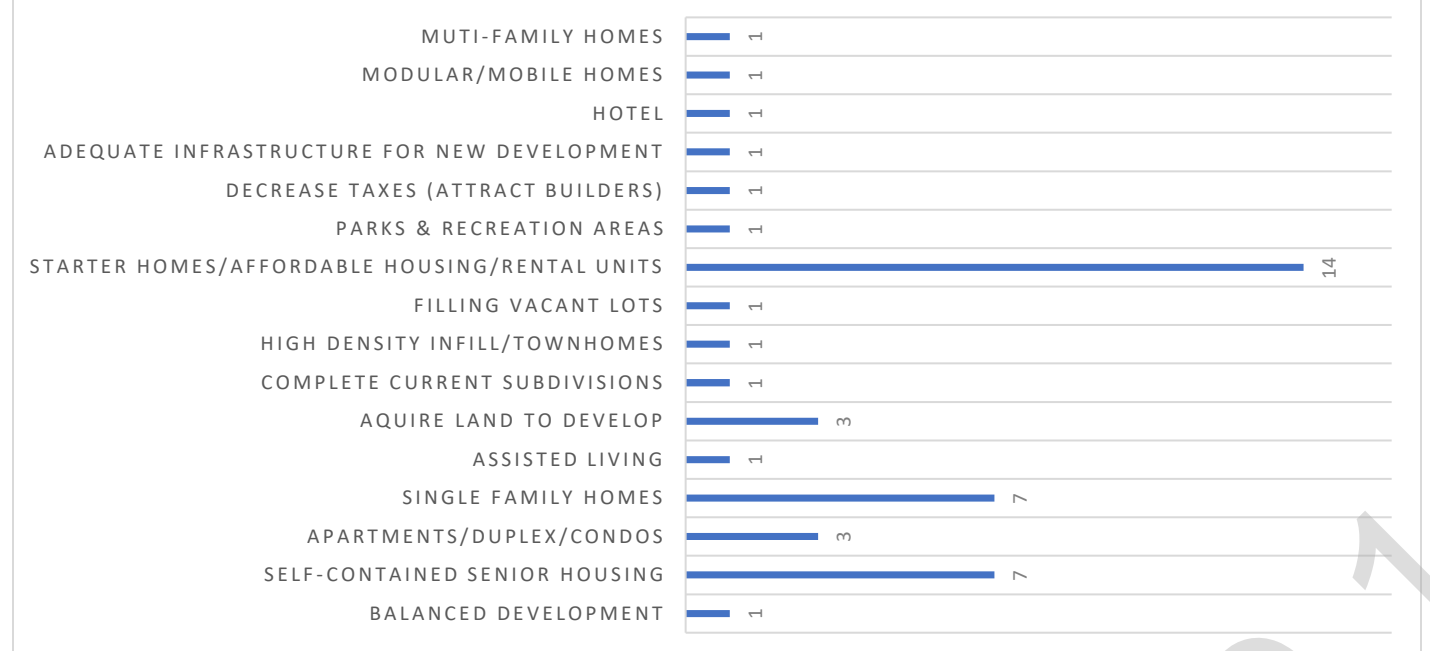
18. Thinking about housing needs in the Town of Legal, what do you feel is most needed in our community?



19. Thinking about the housing needs of the community, please provide where you feel gaps exist?

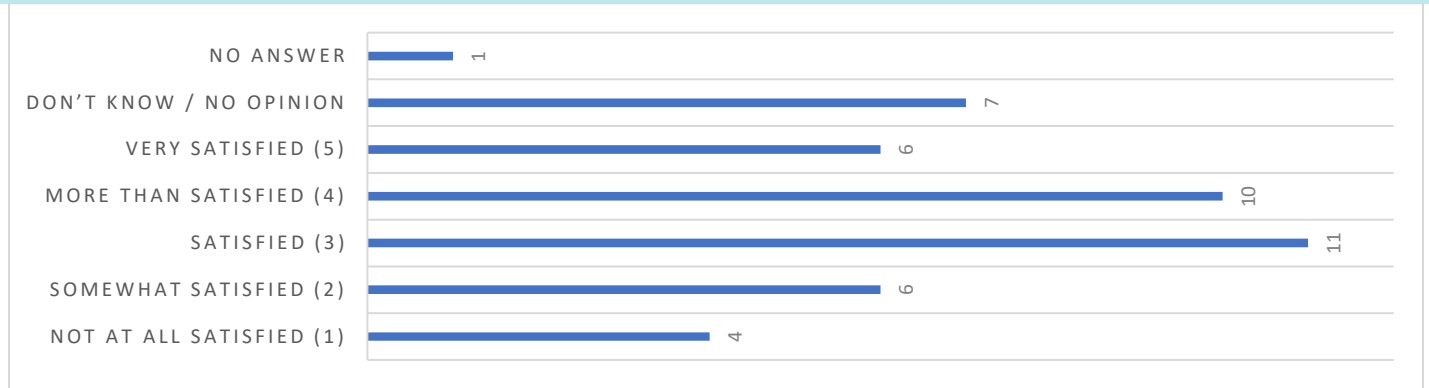


20. What should the Town of Legal's focus be on when it comes to future housing development?



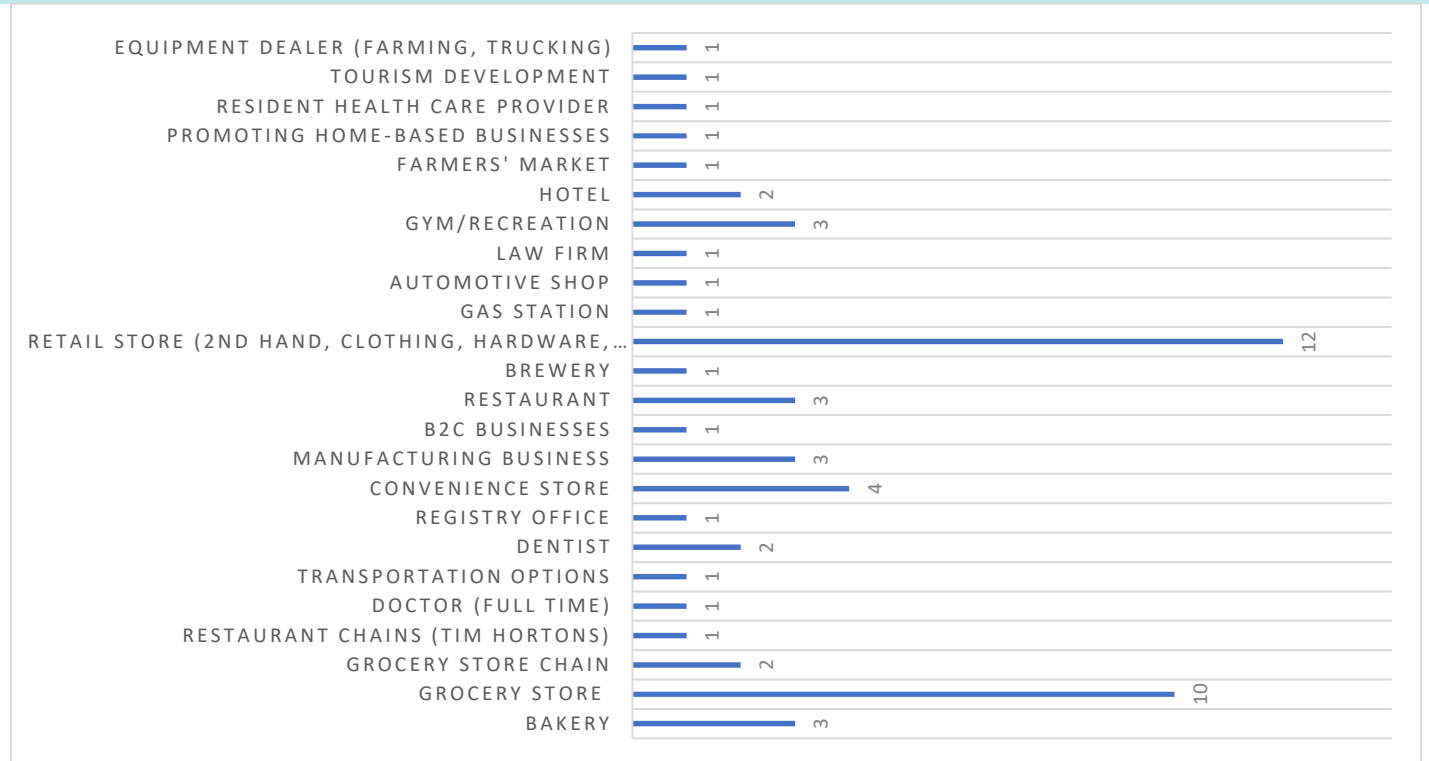
61

21. Thinking about economic development, how satisfied are you with the current state of economic development in our community?

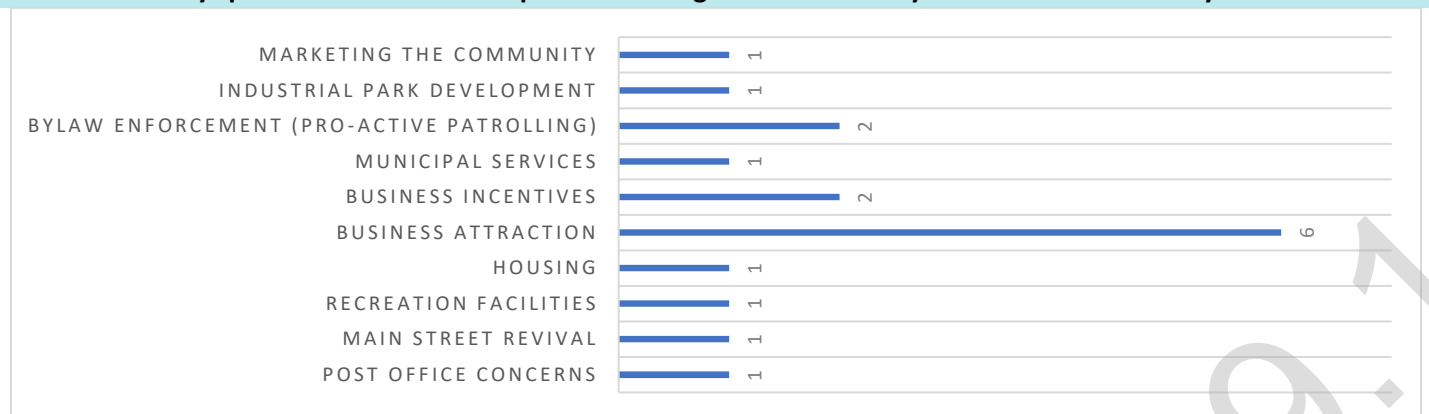


In general, 35.6% of respondents are more than or very satisfied with the current state of economic development in Legal.

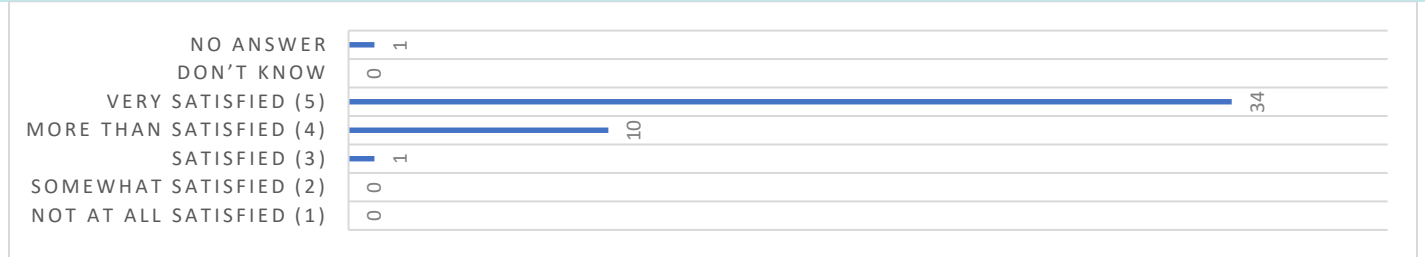
22. What industries or businesses do you think our community should focus on attracting or retaining?



23. Are there any specific economic development challenges or issues that you think the community should address?

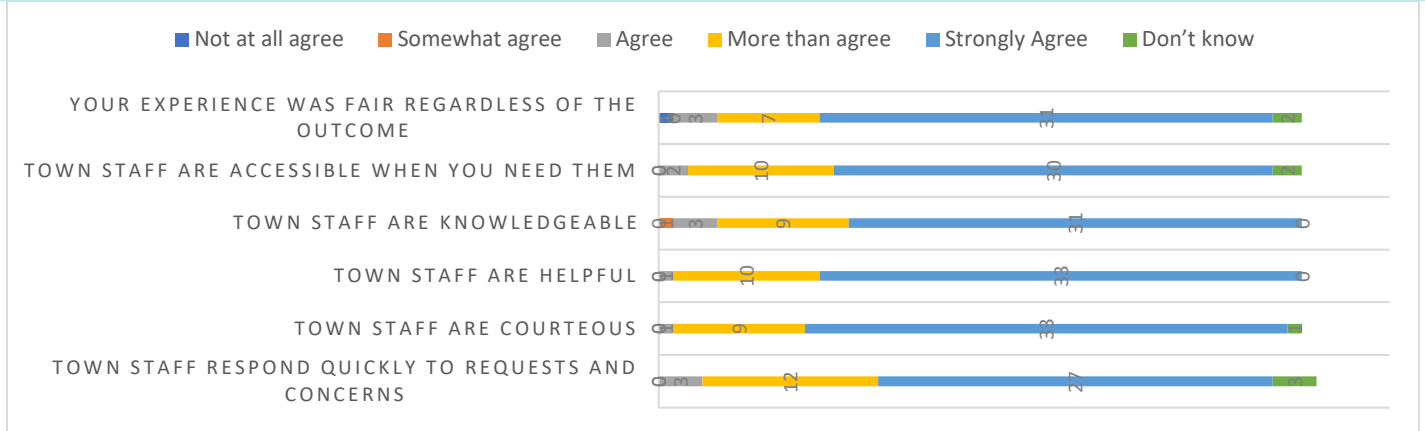


24. How would you rate your overall satisfaction level with the services provided by Town employees?



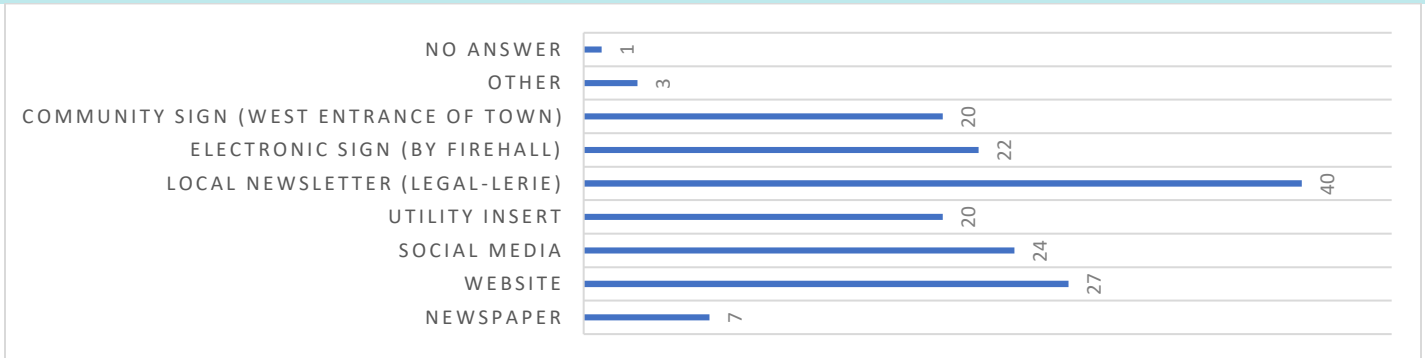
In general, 95.7% of respondents are more than or very satisfied with the level of services that are provided by the Town.

25. Please use a scale of 1 to 5, where 1 means “not at all agree” and 5 means “strongly agree” to rate the following:



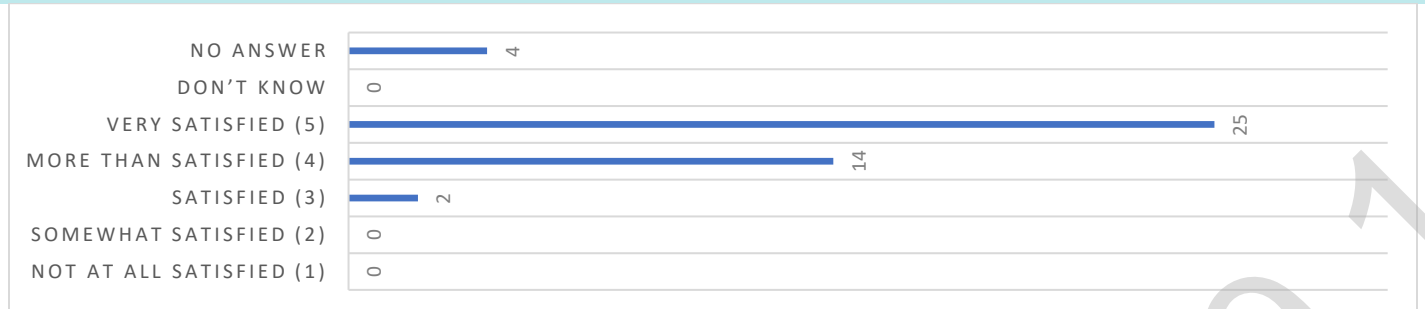
In general, 91.3% of respondents reported being more than or strongly agree with the above statements about their interactions with Town staff.

26. Where do you receive your primary source of information on the Town of Legal? Check all that apply.



In general, 24.4% of respondents receive their primary source of information from the Legal-Lerie.

27. How would you rate your overall satisfaction with the communication you have received from the Town?



In general, 86.7% of respondents are more than or very satisfied with the communication from the Town.

28. Do you or a member of your household volunteer for organizations within Legal (such as parent council, sports organizations, Lions Club etc.)?



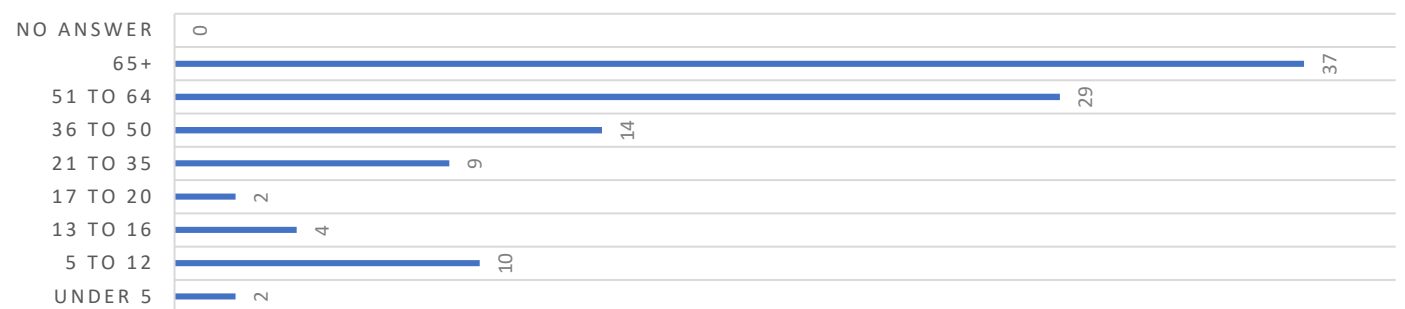
In general, 24.4% of respondents volunteer with organizations within Legal.

29. Where do you work?

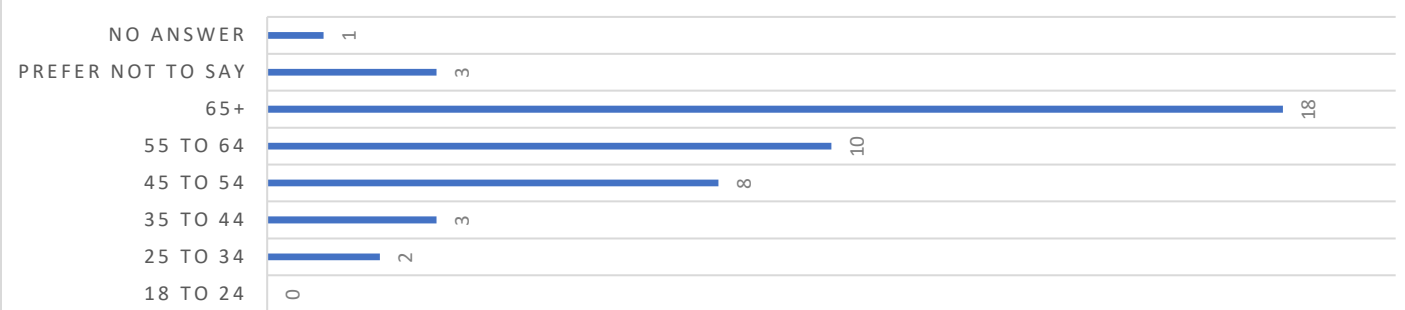


In general, 73.3% of respondents report that they work other than in Legal or Sturgeon County.

30. Including yourself, how many people in each of the following age groups live in your household? How many are:



31. What is your age?

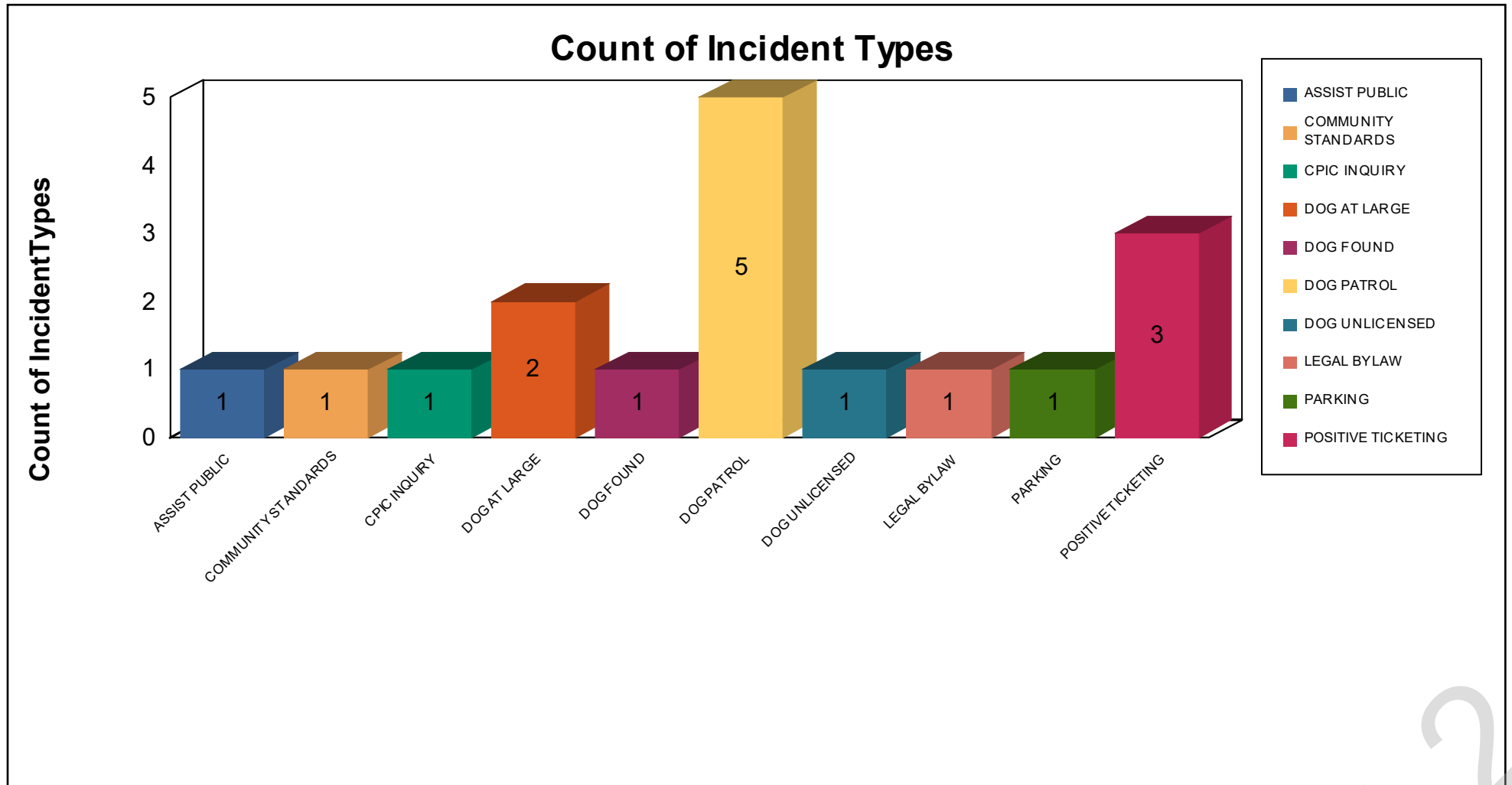


In general, 40.0% of respondents were 65 years of age or older.

Statistics from Occurred Date: 6/1/2025 12:00:00AM to 6/30/2025 11:59:00PM

Incident Report

STURGEON COUNTY ENFORCEMENT -



ASSIST PUBLIC: 1 3%

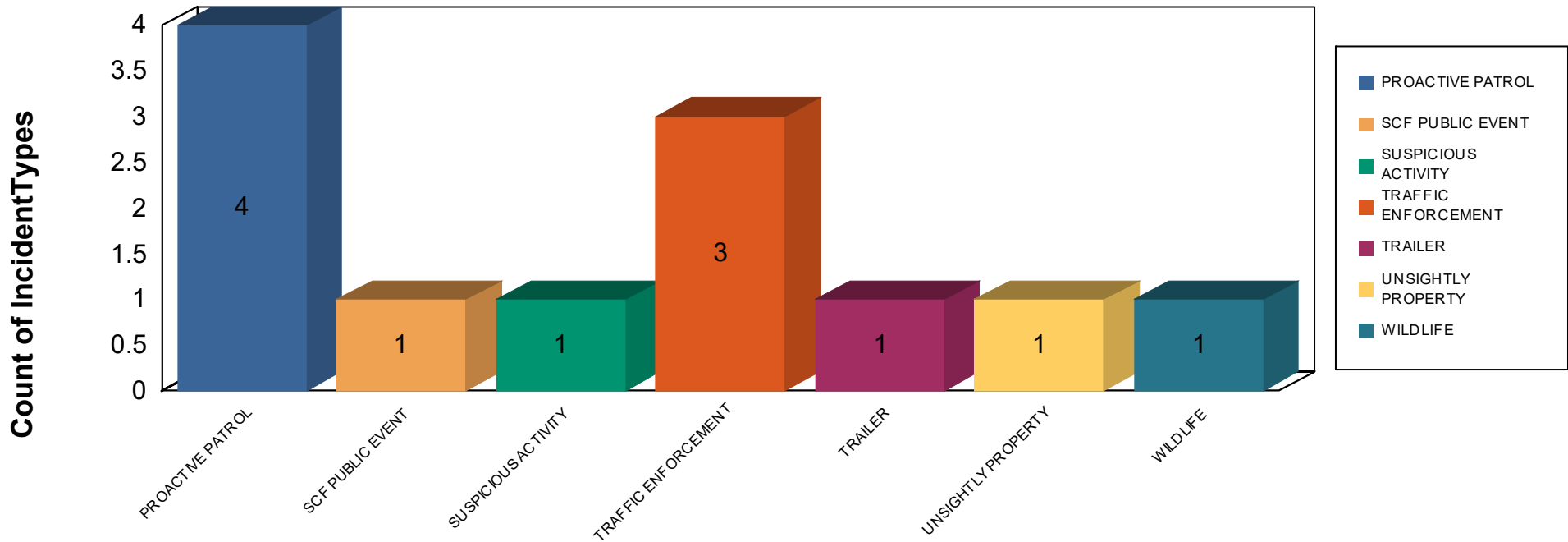
Incident Report

STURGEON COUNTY ENFORCEMENT -

COMMUNITY STANDARDS:	1	3%
CPIC INQUIRY:	1	3%
DOG AT LARGE:	2	7%
DOG FOUND:	1	3%
DOG PATROL:	5	17%
DOG UNLICENSED:	1	3%
LEGAL BYLAW:	1	3%
PARKING:	1	3%
POSITIVE TICKETING:	3	10%



Count of Incident Types



PROACTIVE PATROL: 4	14%
SCF PUBLIC EVENT: 1	3%
SUSPICIOUS ACTIVITY: 1	3%
TRAFFIC ENFORCEMENT: 3	10%

Incident Report

STURGEON COUNTY ENFORCEMENT -

TRAILER: 1 3%

UNSIGHTLY PROPERTY: 1 3%

WILDLIFE: 1 3%

Grand Total: 100.00% Total # of Incident Types Reported: 29



2025-08-12

Mayor Carol Tremblay
Legal, AB

Dear Mayor Tremblay,

Please find attached the quarterly Community Policing Report covering the period from April 1st to June 30th, 2025. This report provides a snapshot of human resources, financial data, and crime statistics for the Morinville Detachment.

I would like to take this opportunity to introduce our new Commanding Officer, Deputy Commissioner Trevor Daroux. Many of you may be familiar with Deputy Commissioner Daroux as he was the Criminal Operations Officer in Alberta before taking on this new role. He believes all Alberta RCMP employees are empowered to lead, collaborate, and contribute at all levels, and knows that they are the strength of the service. Through collaboration and partnership with the communities we serve, Deputy Commissioner Daroux knows together we are supporting safer, stronger, and more connected communities across Alberta.

Deputy Commissioner Daroux has 37 years of policing experience and has also served with the Calgary Police Service. He has served as a Deputy Chief in Charge of the Bureau of Community Policing in Calgary, and as the Director General National Crime Prevention and Indigenous Policing Services for the RCMP, among many other operational and administrative roles. Deputy Commissioner Daroux is focused on continuing to build a modern, progressive police service – one that values innovation, embraces change, and reflects the diverse needs of Alberta.

Thank you for your ongoing support and engagement. As your Chief of Police for your community, please do not hesitate to contact me with any questions or concerns.

Best regards,

S/Sgt. Darcy McGunigal
Chief of Police
Morinville Detachment





Alberta RCMP - Provincial Policing Report

Detachment Information

Detachment Name

Morinville

Detachment Commander

S/Sgt. Darcy McGunigal

Report Date

August 12, 2025

Fiscal Year

2025-26

Quarter

Q1 (April - June)

Community Priorities

Priority #1: Property - Crime Reduction**Updates and Comments:**

Excellent updates on General Investigation Section (GIS) contributions, implementation of Habitual Offender Management program, and crime prevention and awareness initiatives in the community. Q1 has seen projected reductions in break and enters and vehicle thefts. YTD B&E reduction is not on target but still seeing a year over year reduction. Vehicle thefts projecting to annual total of 96, far exceeding target.

Priority #2: Community Engagement**Updates and Comments:**

Monthly roundup emails have been sent to all municipalities at the end of April, May, and June. These include summaries of notable police activity for the month, with the respective municipalities distributing this information to the public through their social media platforms.

Positive Ticketing program also launched on May 1. Approximately 400 tickets handed out during Q1 with another 100 expected for July/August.

Weekly RAVE bulletins started in May and continue every Friday. These include weekly summaries of policing activities, including weekly call volumes.

Members attended four Coffee with a Cop sessions in Q1 (Gibbons, Bon Accord, Morinville, Sturgeon County). We also participated in this year's local festival and Show N' Shine on June 14.





Priority #3: Police Visibility

Updates and Comments:

Three joint operations held with local enforcement partners with a focus on visible patrols and traffic enforcement. Well organized by a detachment member, especially with the demands of G7 this quarter. RAVE updates being completed by the watches in addition to weekly posts.

Weekly RAVE bulletins started in May and continue every Friday. These include weekly summaries of policing activities, including weekly call volumes.





Community Consultations

Consultation #1

Date	Meeting Type
Topics Discussed	
Notes/Comments:	
No community consultations identified	





Provincial Service Composition

Staffing Category	Established Positions	Working	Soft Vacancies	Hard Vacancies
Regular Members	16	15	3	0
Detachment Support	4	4	0	0

Notes:

1. Data extracted on June 30, 2025 and is subject to change.
2. Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.
3. Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments:

Police Officers: Of the 16 established positions, 15 officers are currently working. There are three officers on special leave (one Parental and two Medical). One of these positions have been backfilled to ensure coverage. There are two positions that have two officers assigned to each. There is no hard vacancy at this time.

Detachment Support: Of the four established positions, four resources are currently working with none on special leave. There is one position that is Surplus to Establishment and one position with two resources assigned to it. There is no hard vacancy at this time.





Morinville Provincial Detachment

Crime Statistics (Actual)

Q1 (April - June): 2021 - 2025

All categories contain "Attempted" and/or "Completed"

July 8, 2025

CATEGORY	Trend	2021	2022	2023	2024	2025	% Change 2021 - 2025	% Change 2024 - 2025	Avg File +/- per Year
Offences Related to Death		0	0	2	2	2	N/A	0%	0.6
Robbery		0	0	4	1	1	N/A	0%	0.3
Sexual Assaults		14	7	10	5	10	-29%	100%	-1.0
Other Sexual Offences		10	4	7	1	5	-50%	400%	-1.3
Assault		55	50	42	44	52	-5%	18%	-1.2
Kidnapping/Hostage/Abduction		1	0	1	0	0	-100%	N/A	-0.2
Extortion		1	4	0	1	0	-100%	-100%	-0.5
Criminal Harassment		6	9	15	18	8	33%	-56%	1.3
Uttering Threats		24	26	20	32	23	-4%	-28%	0.4
TOTAL PERSONS		111	100	101	104	101	-9%	-3%	-1.6
Break & Enter		32	28	29	34	30	-6%	-12%	0.2
Theft of Motor Vehicle		30	33	28	28	21	-30%	-25%	-2.3
Theft Over \$5,000		7	6	5	5	2	-71%	-60%	-1.1
Theft Under \$5,000		61	58	53	31	33	-46%	6%	-8.3
Possn Stn Goods		30	24	27	28	31	3%	11%	0.6
Fraud		24	22	28	38	31	29%	-18%	3.0
Arson		8	3	1	0	4	-50%	N/A	-1.1
Mischief - Damage To Property		50	53	52	36	45	-10%	25%	-2.7
Mischief - Other		29	19	40	36	31	7%	-14%	2.1
TOTAL PROPERTY		271	246	263	236	228	-16%	-3%	-9.6
Offensive Weapons		5	6	9	8	6	20%	-25%	0.4
Disturbing the peace		11	13	18	16	24	118%	50%	2.9
Fail to Comply & Breaches		27	23	21	14	41	52%	193%	1.9
OTHER CRIMINAL CODE		17	23	19	21	18	6%	-14%	0.0
TOTAL OTHER CRIMINAL CODE		60	65	67	59	89	48%	51%	5.2
TOTAL CRIMINAL CODE		442	411	431	399	418	-5%	5%	-6.0

9.3



Morinville Provincial Detachment

Crime Statistics (Actual)

Q1 (April - June): 2021 - 2025

All categories contain "Attempted" and/or "Completed"

July 8, 2025

CATEGORY	Trend	2021	2022	2023	2024	2025	% Change 2021 - 2025	% Change 2024 - 2025	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		1	1	1	1	1	0%	0%	0.0
Drug Enforcement - Trafficking		5	1	1	3	5	0%	67%	0.2
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		6	2	2	4	6	0%	50%	0.2
Cannabis Enforcement		0	0	1	1	0	N/A	-100%	0.1
Federal - General		5	8	7	3	2	-60%	-33%	-1.1
TOTAL FEDERAL		11	10	10	8	8	-27%	0%	-0.8
Liquor Act		12	6	5	5	17	42%	240%	0.9
Cannabis Act		1	1	2	1	3	200%	200%	0.4
Mental Health Act		49	47	38	30	37	-24%	23%	-4.1
Other Provincial Stats		86	67	58	75	98	14%	31%	3.2
Total Provincial Stats		148	121	103	111	155	5%	40%	0.4
Municipal By-laws Traffic		2	0	3	3	3	50%	0%	0.5
Municipal By-laws		18	13	12	15	25	39%	67%	1.6
Total Municipal		20	13	15	18	28	40%	56%	2.1
Fatals		2	1	0	3	2	0%	-33%	0.2
Injury MVC		9	13	14	8	20	122%	150%	1.7
Property Damage MVC (Reportable)		48	69	51	50	46	-4%	-8%	-2.3
Property Damage MVC (Non Reportable)		9	12	10	17	11	22%	-35%	0.9
TOTAL MVC		68	95	75	78	79	16%	1%	0.5
Roadside Suspension - Alcohol (Prov)		8	1	7	12	14	75%	17%	2.3
Roadside Suspension - Drugs (Prov)		0	0	1	1	0	N/A	-100%	0.1
Total Provincial Traffic		839	564	503	674	761	-9%	13%	-4.6
Other Traffic		2	7	2	3	3	50%	0%	-0.2
Criminal Code Traffic		49	23	15	30	17	-65%	-43%	-5.7
Common Police Activities									
False Alarms		27	27	18	24	28	4%	17%	-0.1
False/Abandoned 911 Call and 911 Act		38	2	3	10	20	-47%	100%	-2.8
Suspicious Person/Vehicle/Property		152	105	139	158	117	-23%	-26%	-1.7
Persons Reported Missing		12	19	12	13	13	8%	0%	-0.4
Search Warrants		0	1	0	0	0	N/A	N/A	-0.1
Spousal Abuse - Survey Code (Reported)		54	47	50	73	63	17%	-14%	4.4
Form 10 (MHA) (Reported)		8	5	1	0	3	-63%	N/A	-1.5

9.4



ALBERTA

MUNICIPAL AFFAIRS

Office of the Minister

MLA, Peace River

AR119711

August 8, 2025

Her Worship Carol Tremblay
Mayor
Town of Legal
PO Box 390
Legal AB T0G 1L0

Dear Mayor Tremblay:

I am pleased to confirm your allocation for the 2025-26 Canada Community-Building Fund (CCBF). In 2025, Canada allocated Alberta \$276 million; this partnership between the province and the federal government will help ensure local governments in Alberta can continue to make needed investments in local infrastructure.

For the Town of Legal, your 2025 CCBF allocation is \$124,827.

Both the CCBF and Local Government Fiscal Framework (LGFF) funding amounts for all municipalities and Metis Settlements are posted on the Government of Alberta website at <https://open.alberta.ca/publications/canada-community-building-fund-allocations>.

I look forward to working together with you to support your local infrastructure needs, and building strong, vibrant communities across Alberta.

Sincerely,

A handwritten signature in black ink, appearing to read 'Dan Williams'.

Dan Williams, ECA
Minister of Municipal Affairs

cc: Robert Proulx, Chief Administrative Officer, Town of Legal

2024 Canada Community-Building Fund

Local Government	Total Funding
Cities	
AIRDRIE	\$4,366,849
BEAUMONT	\$1,266,874
BROOKS	\$919,429
CALGARY	\$76,179,417
CAMROSE	\$1,143,602
CHESTERMERE	\$1,341,152
COLD LAKE	\$962,364
EDMONTON	\$58,942,021
FORT SASKATCHEWAN	\$1,717,551
GRANDE PRAIRIE	\$3,786,667
LACOMBE	\$880,629
LEDUC	\$2,150,750
LETHBRIDGE	\$6,257,292
LLOYDMINSTER	\$1,199,936
MEDICINE HAT	\$3,735,984
RED DEER	\$5,924,877
SPRUCE GROVE	\$2,321,152
ST. ALBERT	\$4,024,997
WETASKIWIN	\$783,690
Towns	
ATHABASCA	\$210,731
BANFF	\$533,825
BARRHEAD	\$301,671
BASHAW	\$99,402
BASSANO	\$120,841
BEAVERLODGE	\$182,302
BENTLEY	\$110,704
BLACKFALDS	\$659,952
BON ACCORD	\$135,114
BONNYVILLE	\$423,078
BOW ISLAND	\$168,611
BOWDEN	\$124,569
BRUDERHEIM	\$127,424
CALMAR	\$177,175
CANMORE	\$981,531

<https://www.alberta.ca/canada-community-building-fund.aspx>

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Classification: Public



Local Government	Total Funding
CARDSTON	\$266,949
CARSTAIRS	\$335,343
CASTOR	\$96,780
CLARESHOLM	\$271,610
COALDALE	\$560,973
COALHURST	\$217,140
COCHRANE	\$1,925,820
CORONATION	\$100,567
CROSSFIELD	\$259,667
DAYSLAND	\$95,965
DEVON	\$431,293
DIAMOND VALLEY	\$411,151
DIDSBURY	\$345,363
DRAYTON VALLEY	\$474,752
DRUMHELLER	\$510,755
ECKVILLE	\$109,073
EDSON	\$537,845
ELK POINT	\$131,502
FAIRVIEW	\$214,110
FALHER	\$108,315
FORT MACLEOD	\$242,074
FOX CREEK	\$177,700
GIBBONS	\$237,471
GRIMSHAW	\$201,527
HANNA	\$189,467
HARDISTY	\$81,925
HIGH LEVEL	\$278,484
HIGH PRAIRIE	\$188,652
HIGH RIVER	\$884,474
HINTON	\$621,910
INNISFAIL	\$515,183
IRRICANA	\$118,685
KILLAM	\$103,480
LAMONT	\$151,600
LEGAL	\$121,773
MAGRATH	\$194,536
MANNING	\$115,597
MAYERTHORPE	\$128,239
MCLENNAN	\$90,489
MILK RIVER	\$98,004
MILLET	\$160,106
MORINVILLE	\$655,000

Local Government	Total Funding
MUNDARE	\$96,140
NANTON	\$176,243
NOBLEFORD	\$133,774
OKOTOKS	\$1,821,306
OLDS	\$586,489
ONOWAY	\$106,276
OYEN	\$103,422
PEACE RIVER	\$435,604
PENHOLD	\$252,968
PICTURE BUTTE	\$162,436
PINCHER CREEK	\$261,007
PONOKA	\$477,083
PROVOST	\$160,688
RAINBOW LAKE	\$78,837
RAYMOND	\$294,621
REDCLIFF	\$375,133
REDWATER	\$173,214
RIMBEY	\$193,895
ROCKY MOUNTAIN HOUSE	\$444,109
SEDEGWICK	\$94,334
SEXSMITH	\$191,390
SLAVE LAKE	\$448,245
SMOKY LAKE	\$110,063
SPIRIT RIVER	\$107,791
ST. PAUL	\$391,561
STAVELY	\$81,692
STETTLER	\$381,774
STONY PLAIN	\$1,098,220
STRATHMORE	\$885,348
SUNDRE	\$205,663
SWAN HILLS	\$119,967
SYLVAN LAKE	\$981,822
TABER	\$566,274
THORSBY	\$106,335
THREE HILLS	\$234,733
TOFIELD	\$169,136
TROCHU	\$108,141
TWO HILLS	\$132,492
VALLEYVIEW	\$147,464
VAUXHALL	\$124,919
VEGREVILLE	\$381,425
VERMILION	\$279,999

Local Government	Total Funding
VIKING	\$107,441
VULCAN	\$153,057
WAINWRIGHT	\$434,846
WEMBLEY	\$133,424
WESTLOCK	\$336,683
WHITECOURT	\$628,318
Villages	
ACME	\$85,304
ALBERTA BEACH	\$100,334
ALIX	\$95,091
ALLIANCE	\$59,671
AMISK	\$62,758
ANDREW	\$71,322
ARROWWOOD	\$60,952
BARNWELL	\$106,975
BARONS	\$68,234
BAWLF	\$74,002
BEISEKER	\$93,926
BERWYN	\$83,614
BIG VALLEY	\$69,283
BITTERN LAKE	\$62,584
BOYLE	\$98,062
BRETON	\$83,032
CARBON	\$78,662
CARMANGAY	\$65,671
CAROLINE	\$77,381
CHAMPION	\$70,448
CHAUVIN	\$67,710
CHIPMAN	\$64,331
CLIVE	\$95,149
CLYDE	\$74,177
CONSORT	\$87,518
COUTTS	\$63,050
COWLEY	\$62,584
CREMONA	\$75,458
CZAR	\$64,448
DELBURNE	\$103,538
DELIA	\$58,855
DONALDA	\$63,166
DONNELLY	\$69,691
DUCHESS	\$111,345
EDBERG	\$57,340

<https://www.alberta.ca/canada-community-building-fund.aspx>

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Classification: Public



Local Government	Total Funding
EDGERTON	\$72,429
ELNORA	\$66,778
EMPRESS	\$58,622
FOREMOST	\$79,187
FORESTBURG	\$97,013
GIROUXVILLE	\$66,195
GLENDON	\$80,061
GLENWOOD	\$65,846
HALKIRK	\$55,360
HAY LAKES	\$76,565
HEISLER	\$57,865
HILL SPRING	\$59,787
HINES CREEK	\$69,516
HOLDEN	\$69,691
HUGHENDEN	\$62,409
HUSSAR	\$59,554
INNISFREE	\$60,894
IRMA	\$77,789
KITSCOTY	\$99,635
LINDEN	\$93,518
LOMOND	\$60,370
LONGVIEW	\$67,302
LOUGHEED	\$63,108
MANNVILLE	\$94,567
MARWAYNE	\$81,634
MILO	\$56,467
MORRIN	\$61,943
MUNSON	\$59,904
MYRNAM	\$64,972
NAMPA	\$71,380
PARADISE VALLEY	\$58,913
ROCKYFORD	\$73,012
ROSALIND	\$59,438
ROSEMARY	\$71,555
RYCROFT	\$82,041
RILEY	\$78,196
SPRING LAKE	\$91,421
STANDARD	\$70,565
STIRLING	\$117,811
VETERAN	\$62,467
VILNA	\$65,613
WARBURG	\$89,382

Local Government	Total Funding
WARNER	\$71,206
WASKATENAU	\$64,389
YOUNGSTOWN	\$59,962
Summer Villages	
ARGENTIA BEACH	\$7,272
BETULA BEACH	\$6,573
BIRCH COVE	\$8,903
BIRCHCLIFF	\$17,292
BONDISS	\$12,224
BONNYVILLE BEACH	\$9,078
BURNSTICK LAKE	\$6,223
CASTLE ISLAND	\$5,874
CRYSTAL SPRINGS	\$9,311
GHOST LAKE	\$9,777
GOLDEN DAYS	\$19,448
GRANDVIEW	\$13,331
GULL LAKE	\$18,166
HALF MOON BAY	\$8,787
HORSESHOE BAY	\$9,719
ISLAND LAKE	\$15,137
ISLAND LAKE SOUTH	\$9,719
ITASKA BEACH	\$6,748
JARVIS BAY	\$17,409
KAPASIWIN	\$6,398
LAKEVIEW	\$6,689
LARKSPUR	\$8,088
MA-ME-O BEACH	\$12,457
MEWATHA BEACH	\$11,000
NAKAMUN PARK	\$9,544
NORGLENWOLD	\$22,827
NORRIS BEACH	\$9,136
PARKLAND BEACH	\$14,787
PELICAN NARROWS	\$14,205
POINT ALISON	\$6,049
POPLAR BAY	\$11,583
ROCHON SANDS	\$10,651
ROSS HAVEN	\$12,340
SANDY BEACH	\$21,195
SEBA BEACH	\$18,341
SILVER BEACH	\$8,204
SILVER SANDS	\$17,467
SOUTH BAPTISTE	\$9,078

Local Government	Total Funding
SOUTH VIEW	\$9,195
SUNBREAKER COVE	\$12,632
SUNDANCE BEACH	\$7,447
SUNRISE BEACH	\$13,913
SUNSET BEACH	\$8,204
SUNSET POINT	\$19,972
VAL QUENTIN	\$14,205
WAIPAROUS	\$8,321
WEST BAPTISTE	\$7,680
WEST COVE	\$17,933
WHISPERING HILLS	\$12,457
WHITE SANDS	\$15,137
YELLOWSTONE	\$11,816
Municipal Districts and Counties	
ACADIA NO. 34, M.D. OF	\$78,779
ATHABASCA COUNTY	\$455,411
BARRHEAD NO. 11, COUNTY OF	\$392,377
BEAVER COUNTY	\$391,853
BIG LAKES COUNTY	\$263,454
BIGHORN NO. 8, M.D. OF	\$143,095
BIRCH HILLS COUNTY	\$138,318
BONNYVILLE NO. 87, M.D. OF	\$741,162
BRAZEAU COUNTY	\$468,228
CAMROSE COUNTY	\$595,418
CARDSTON COUNTY	\$332,896
CLEAR HILLS COUNTY	\$225,121
CLEARWATER COUNTY	\$741,220
CYPRESS COUNTY	\$488,326
FAIRVIEW NO. 136, M.D. OF	\$142,046
FLAGSTAFF COUNTY	\$265,202
FOOTHILLS COUNTY	\$1,401,506
FORTY MILE NO. 8, COUNTY OF	\$259,725
GRANDE PRAIRIE NO. 1, COUNTY OF	\$1,534,464
GREENVIEW NO. 16, M.D. OF	\$600,079
KNEEHILL COUNTY	\$336,275
LAC STE. ANNE COUNTY	\$708,305
LACOMBE COUNTY	\$649,058
LAMONT COUNTY	\$268,697
LEDUC COUNTY	\$889,834
LESSER SLAVE RIVER NO. 124, M.D. OF	\$216,673
LETHBRIDGE COUNTY	\$639,562
MINBURN NO. 27, COUNTY OF	\$225,587

Local Government	Total Funding
MOUNTAIN VIEW COUNTY	\$806,235
NEWELL, COUNTY OF	\$484,889
NORTHERN LIGHTS, COUNTY OF	\$259,784
NORTHERN SUNRISE COUNTY	\$149,678
OPPORTUNITY NO. 17, M.D. OF	\$247,025
PAINTEARTH NO. 18, COUNTY OF	\$165,932
PARKLAND COUNTY	\$1,976,169
PEACE NO. 135, M.D. OF	\$142,104
PINCHER CREEK NO. 9, M.D. OF	\$238,753
PONOKA COUNTY	\$632,454
PROVOST NO. 52, M.D. OF	\$170,650
RANCHLAND NO. 66, M.D. OF	\$56,408
RED DEER COUNTY	\$1,211,238
ROCKY VIEW COUNTY	\$2,440,171
SADDLE HILLS COUNTY	\$186,205
SMOKY LAKE COUNTY	\$196,633
SMOKY RIVER NO. 130, M.D. OF	\$160,397
SPIRIT RIVER NO. 133, M.D. OF	\$87,809
ST. PAUL NO. 19, COUNTY OF	\$417,369
STARLAND COUNTY	\$156,086
STETTLER NO. 6, COUNTY OF	\$430,084
STURGEON COUNTY	\$1,218,695
TABER, M.D. OF	\$483,840
THORHILD COUNTY	\$227,218
TWO HILLS NO. 21, COUNTY OF	\$248,773
VERMILION RIVER, COUNTY OF	\$568,562
VULCAN COUNTY	\$298,292
WAINWRIGHT NO. 61, M.D. OF	\$309,011
WARNER NO. 5, COUNTY OF	\$299,923
WESTLOCK COUNTY	\$468,635
WETASKIWIN NO. 10, COUNTY OF	\$703,470
WHEATLAND COUNTY	\$559,050
WILLOW CREEK NO. 26, M.D. OF	\$454,261
WOODLANDS COUNTY	\$315,536
YELLOWHEAD COUNTY	\$657,388
I.D. NO. 09 (BANFF)	\$108,490
KANANASKIS IMPROVEMENT DISTRICT	\$59,088
SPECIAL AREAS BOARD	\$346,894
Specialized Municipalities	
CROWSNEST PASS, MUNICIPALITY OF	\$381,774
JASPER, MUNICIPALITY OF	\$326,022
LAC LA BICHE COUNTY	\$580,081

Local Government	Total Funding
MACKENZIE COUNTY	\$795,924
STRATHCONA COUNTY	\$5,830,559
WOOD BUFFALO, REGIONAL MUNICIPALITY OF	\$6,400,254
Metis Settlements	
BUFFALO LAKE	\$72,079
EAST PRAIRIE	\$68,060
ELIZABETH	\$84,605
FISHING LAKE	\$74,118
GIFT LAKE	\$86,411
KIKINO	\$106,975
PADDLE PRAIRIE	\$82,100
PEAVINE	\$72,545
Redwood Meadows	
TOWNSITE OF REDWOOD MEADOWS	\$112,918
Total	\$263,821,549

Notes:

- a) 2024 CCBF funding allocations were calculated using the 2023 Municipal Affairs Population List.
- b) Allocations for former municipalities that have been restructured are reflected in the allocation of the receiving municipality in accordance with the CCBF program guidelines.

9.5

Royal Canadian Mounted Police

Commanding Officer
Alberta



Gendarmerie royale du Canada

Commandant
de l'Alberta

June 25, 2025

Her Worship Carol Tremblay
Town of Legal
PO Box 390,
Legal, AB T0G 1L0

Dear Mayor Carol Tremblay:

I'm writing to introduce myself as the new Commanding Officer of the Alberta Royal Canadian Mounted Police (RCMP). It is an incredible honour to step into this role and lead a police service with such an extensive history of service to the communities and citizens of Alberta.

People are at the heart of everything we do. That includes the dedicated employees on the front lines and behind the scenes, the citizens we serve, and the communities and governments we proudly partner with. None of our work is possible without the commitment, support and collaboration of people.

With 37 years of policing experience - much of it in Alberta - I have seen firsthand how people working together can shape strong communities. I have witnessed the remarkable impact that this committed partnership can have, not only during moments of crisis, but in the everyday interactions that build trust and strengthen public confidence.

Trust is not something that is given; it is earned, day in and day out. My leadership is grounded in public trust, transparency, accountability, and meaningful results. These principles will guide how we serve you and the citizens you represent. I firmly believe that our success is rooted in the strength of our relationships with the communities we serve and the partners we stand beside. That is why I am committed to fostering strong, open, and meaningful connections with you, listening actively, and ensuring our work reflects the needs and values of your community.

While I am proud of the high-quality policing services the Alberta RCMP delivers, I also recognize that there is always room to evolve. We are embracing innovation and leveraging technology to enhance effectiveness. You can see through initiatives like the Real Time Operations Centre (RTOC) and the Remotely Piloted Aircraft Systems (RPAS) program, that the Alberta RCMP is embracing innovation and applying technology in ways that enhance how we serve, protect, and connect with the public.

One of the most pressing challenges we face today is staffing. Recruitment continues to be a top priority - but it is only part of the solution. Retention is equally critical. We are actively exploring new strategies to attract and retain dedicated employees who see the Alberta RCMP as not only a great place to work, but a place to grow, lead and make a difference.

RECEIVED

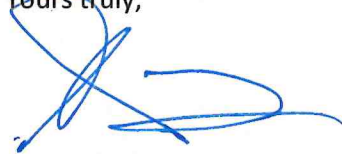
JUL 16 2025

Canada

We have an exciting path ahead. While challenges exist, so too do opportunities to modernize, to collaborate and to build an even stronger, more community-focused provincial police service.

Thank you for your ongoing partnership and support. I look forward to working alongside each of you to build safer communities and ensure they remain the best place to live, work and raise our families.

Yours truly,



Trevor Daroux, O.O.M.
Deputy Commissioner
Commanding Officer Alberta RCMP

11140 – 109 Street
Edmonton, AB T5G 2T4

Telephone: 780-412-5444
Fax: 780-412-5445

9.5



57402 RR 252A, Sturgeon County
Box 278, Legal, AB, T0G 1L0

Ph: (780) 961-3088
Fax: (780) 961-3084
Email: branchlegal@svfltd.ca

July 8, 2025

Dear Mayor and Council,

RE: Notification Regarding Hazardous Goods and Emergency Protocols at Sturgeon Valley Fertilizers Ltd.

We are writing to provide your office with information regarding one of the hazardous materials handled at our agricultural supply and distribution facility located at 57402 Range Road 252A in Sturgeon County—anhydrous ammonia, a nitrogen fertilizer that plays an essential role in modern agriculture.

While this product is widely used across the agricultural sector, anhydrous ammonia is considered a hazardous substance in its concentrated form and must be stored, handled, and transported with strict safety measures. As a responsible operator within the municipality, we believe it is important to keep you informed and to share details of our emergency protocol in the unlikely event of a release or incident.

About Anhydrous Ammonia

- Ammonia is a naturally occurring chemical also used in refrigeration and industrial manufacturing.
- It is stored and transported as a liquid under pressure in sealed tanks. If released, it rapidly becomes a gas and travels with the wind.
- Ammonia is caustic and may cause chemical burns or respiratory issues in high concentrations. Fortunately, it has a strong, pungent odour detectable at low levels, which serves as an early warning.

Emergency Response Protocol

In the unlikely event of a release at our facility:

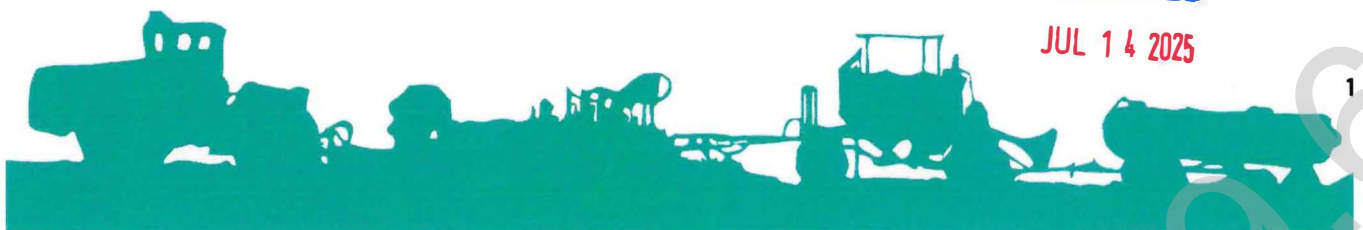
1. Immediate Internal Response:
 - Our trained personnel will activate on-site emergency procedures, including containment, communication, and notification of first responders.
2. Public Safety Notifications: If an incident has the potential to affect nearby residents or businesses, we will:
 - Notify emergency services (Fire, Police, and EMS).
 - Contact impacted residents directly if applicable.
 - Coordinate with municipal emergency management personnel if wider communication is required.
3. Recommended Public Action
 - Outdoor individuals should move crosswind or upwind away from the release.
 - Indoor shelter-in-place is advised: Close all windows, doors, and vents. Though odour may be detectable indoors, harmful exposure levels are unlikely when sheltering appropriately.

Communication and Contact Information

We welcome the opportunity to engage with municipal emergency planning staff and provide additional information as needed. We encourage you to share our contact information with your emergency coordination team.

RECEIVED

JUL 14 2025



57402 RR 252A, Sturgeon County
Box 278, Legal, AB, T0G 1L0



Ph: (780) 961-3088
Fax: (780) 961-3084
Email: branchlegal@svfltd.ca

Contact Us

To leave your emergency contact number or for questions, please reach out:

Legal Branch: 780-961-3088
Email: branchlegal@svfltd.ca

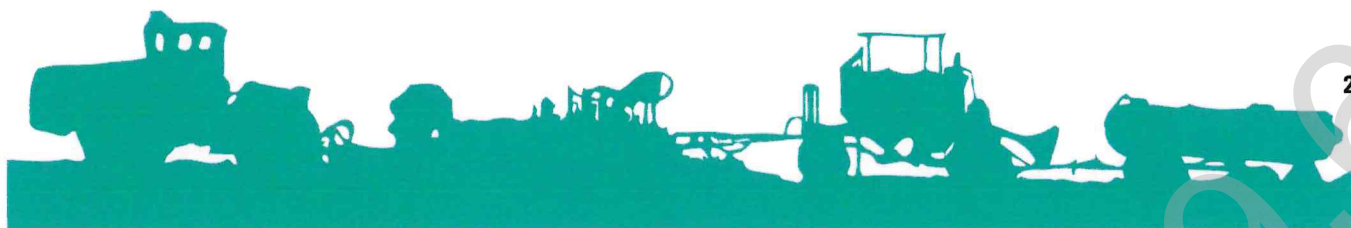
- Herb Otto, Crop & Input Safety Coordinator: 780-497-8542
- Russell Benson, Branch Manager: 780-777-2837
- Eric Cyr, General Manager: 780-777-1184

Safety Data Sheets (SDS) for ammonia are available on request or can be accessed online.

We are fully committed to operating safely and responsibly and value the trust placed in us as part of your municipality. Please do not hesitate to reach out should you have any questions or wish to discuss emergency planning coordination further.

Sincerely,

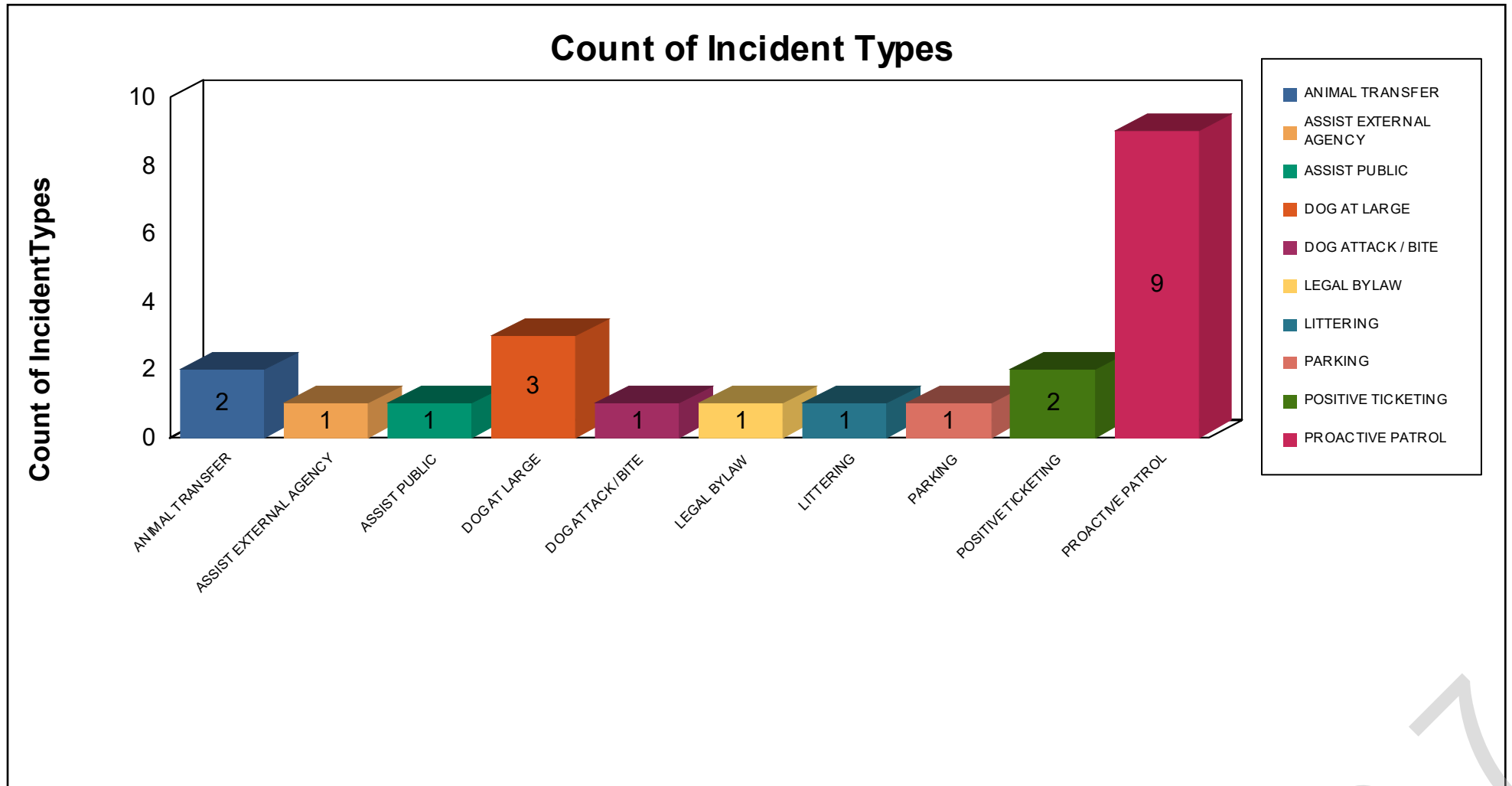
Herb Otto
Crop & Input Safety Coordinator
Sturgeon Valley Fertilizers Ltd.



Statistics from Occurred Date: 7/1/2025 12:00:00AM to 7/31/2025 11:59:00PM

Incident Report

STURGEON COUNTY ENFORCEMENT -



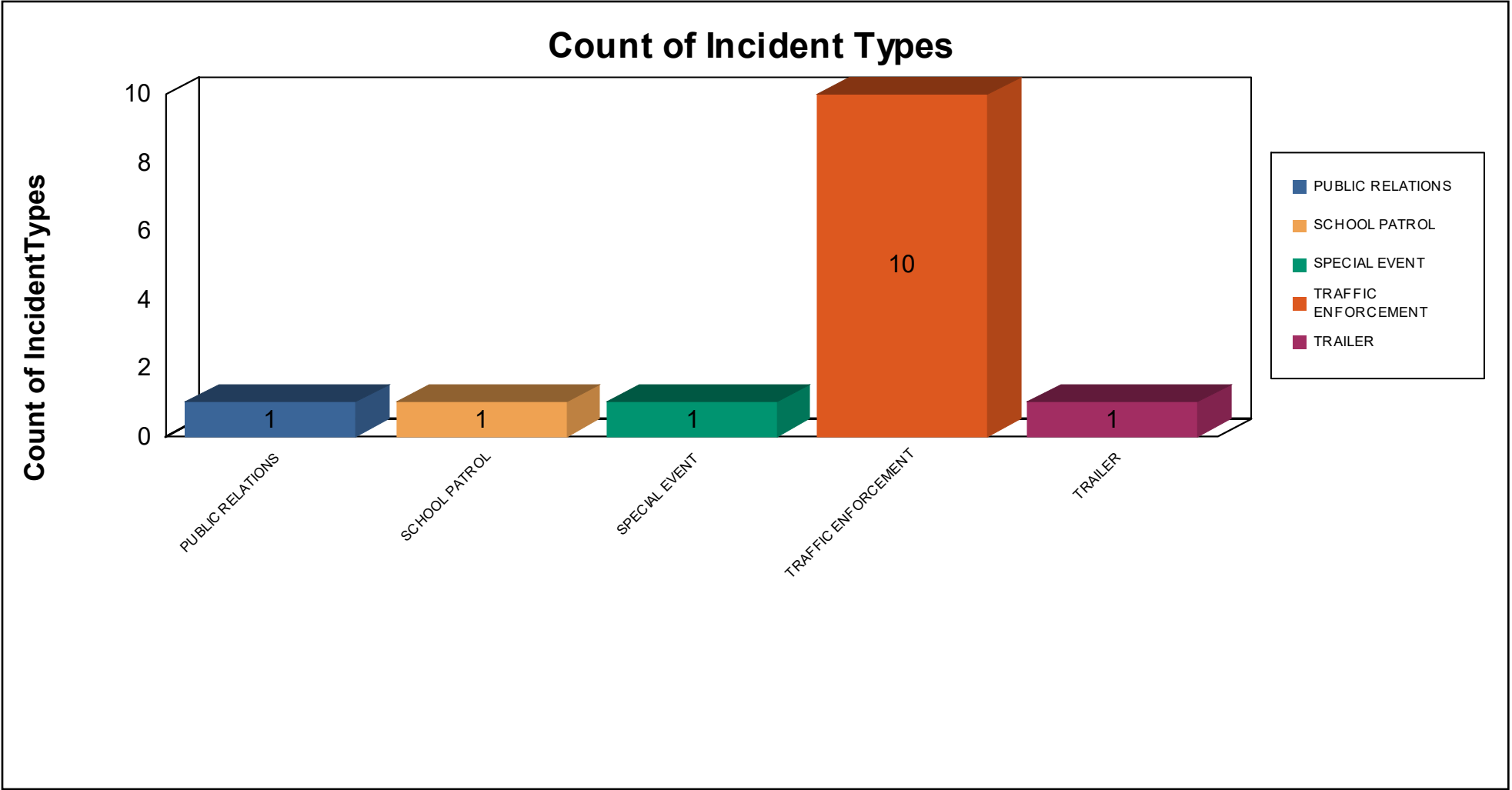
ANIMAL TRANSFER: 2 6%

Incident Report

STURGEON COUNTY ENFORCEMENT -

ASSIST EXTERNAL AGENCY:	1	3%
ASSIST PUBLIC:	1	3%
DOG AT LARGE:	3	8%
DOG ATTACK / BITE:	1	3%
LEGAL BYLAW:	1	3%
LITTERING:	1	3%
PARKING:	1	3%
POSITIVE TICKETING:	2	6%
PROACTIVE PATROL:	9	25%





PUBLIC RELATIONS:	1	3%
SCHOOL PATROL:	1	3%
SPECIAL EVENT:	1	3%
TRAFFIC ENFORCEMENT:	10	28%

Incident Report

STURGEON COUNTY ENFORCEMENT -

TRAILER: 1 3%

Grand Total: 100.00% Total # of Incident Types Reported: 36

Recommendations on Recall of a Municipal Elected Official



 **Alberta
Municipalities**
Strength
In Members

Submitted to Alberta Municipal Affairs

June 30, 2025

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Executive Summary

In May 2025, Alberta Municipal Affairs began engagements on potential improvements to the rules for recall of a municipal elected official as prescribed in the *Municipal Government Act* (MGA). This report represents Alberta Municipalities' recommendations to Municipal Affairs based on the input we have collected from our member municipalities since the inception of recall in 2023. Our recommendations are based on the premise that recall represents the undoing of a democratic election. Therefore, the framework and processes for a municipal recall petition should be structured to provide the same standard of trust and transparency for the public.

Recommendations to Improve Municipal Recall

Alignment with
the Recall Act

Transparency and Trust in the System	
1. Appoint the Minister of Municipal Affairs, a municipal ethics commissioner, or other independent body to manage all activities related to municipal recall petitions. The municipal government and municipal staff should have zero involvement in the management of a recall petition due to the perception and power structure between municipal elected officials and municipal government staff.	✓ (Elections Alberta)
2. Require the petition application and petition form to include a written statement by the organizer explaining why the municipal elected official should be recalled.	✓
3. Require the petition form to include a written statement by the targeted elected official, if provided by the official within the prescribed time period.	✓
4. Require the independent body to vet the rationale for a recall petition to ensure it meets a test of reasonability before approving the petition application. This provides an opportunity to clarify information and a possible resolution prior to a full recall petition process.	No
5. Require the petition organizer to submit the petition at the end of the petition period regardless of how many signatures are collected.	✓
6. Require petition canvassers to register and follow a code of conduct guideline.	✓
7. Prescribe penalties if recall rules are not followed.	✓
Threshold of Signatures Required	
8. Change the threshold for a successful recall petition to be based on signatures from 40 per cent of eligible voters (except for summer villages).	No
Process for Municipal Recall Petitions	
9. Change the eligible period to launch a recall petition to open one year after election and close the eligible period one year prior to the general municipal election.	✓
10. Maintain the current requirement that signatures must be collected within 60 days for all municipal recall petitions. Or set the default to 60 days and increase to 90 days only when a recall petition requires more than 15,000 signatures.	Partial
11. Require the petition organizer to remove a signature if requested by the signatory.	No
Finances Related to Municipal Recall Petitions	
12. Create rules to prevent the offering of gifts and financial incentives to petition signatories.	✓
13. Create rules for advertising, fundraising, and an expense limit for municipal recall petitions. The rules should apply to petition organizers and the targeted elected official.	✓
14. Create a regulatory framework that prevents local political parties, slates, candidates, and third-party advertisers from launching a recall petition or fundraising from a recall petition.	
15. Create rules for petition organizers to disclose finances related to a recall petition.	✓
16. Create rules that prescribe what a petition organizer must do with any surplus funds after a recall petition has been submitted.	✓

Background

This report represents Alberta Municipalities (ABmunis) response to Municipal Affairs' May 2025 discussion guide questions on potential improvements to the *Municipal Government Act* relating to the recall of a municipal elected official. ABmunis prepared for this engagement by:

- Meeting with administrators from most municipalities that have managed a recall petition.
- Conducted a comprehensive workshop with ABmunis' Municipal Governance Committee in February 2025.
- Collected input from municipalities during ABmunis' Summer 2025 Municipal Leaders' Caucus.

Comparison of Recall of MLAs versus Municipal Officials

In May 2025, the Government of Alberta amended the *Recall Act* to update the rules for recall of an MLA. The following table summarizes some of the differences in rules for recall of an MLA versus the recall of a municipal elected official.

	Recall of an MLA	Recall of a Municipal Elected Official
Recall Period – Start	12 months after being elected.	18 months after an election.
Recall Period – End	12 months prior to a general election.	January 1 of a general election year.
Signature Collection Timeframe	90 days	60 days
Recall Threshold	60 per cent of the total number of electors who voted in the electoral district in the most recent election	40 per cent of the population of a municipality or ward. For summer villages, it is 50 per cent of the number of residences.
Reasons for recall stated on the petition	Up to 100 words	Not required
Response from the targeted official stated on the petition	Up to 100 words MLA has 7 days to provide a response.	Not required
Petition verification timelines	Determine if requirements have been met within seven days. Verify within 21 days whether a recall is authorized. Report the recall petition results within seven days of completing the verification.	45 days after the date on which a recall petition is filed, determine whether the recall petition is sufficient.
Outcome if the petition is successful	Residents of the division will vote on whether to recall the MLA. The vote must be held within six months from the date on which the successful petition results are published. If the vote is successful, then a by-election must be held.	Elected official is immediately removed from office. The municipality must hold a by-election in accordance with section 162 or 163 of the MGA as applicable. The recalled official may run in the by-election.
Fundraising	An individual in the division may contribute up to \$4,000.	No provisions.
Expense limit	A petitioner organizer may spend up to \$23,000 on a recall petition.	No provisions.

1. Alignment with the Recall Act

The *Recall Act* provides a much more comprehensive set of rules for how recall petitions should be conducted for MLAs compared to the provisions in the *Municipal Government Act* for municipal elected officials. In many cases, there is merit for municipal recall rules to be aligned with the *Recall Act*; however, there are some areas where recall rules need to differ for municipalities because of the differences in:

- The number of people in electoral divisions (small and large communities).
- Municipal governments have financial and human resource capacity challenges to run by-elections.
- The frequency that municipal officials are acclaimed to office.

Areas where MLA and municipal recall rules should be aligned

- An independent body oversees the recall process.
- The reasons for recall must be stated on the petition form in less than 100 words.
- The targeted official's response to those reasons must be stated on the petition in less than 100 words.
- The period for when a recall petition may be launched.
- Rules for advertising, fundraising, and expense limits for a petition.
- Rules for petition canvassers.
- Rules for collection and use of personal information collected on a petition.
- Penalties for violating the rules.

Areas where municipal recall rules should differ for municipal governments

- Threshold used to determine the number of signatures required for a successful recall petition.
- Timeframe to collect the required number of signatures.

2. Threshold of Signatures Required

Background

Section 240.5 (a) of the MGA establishes that a recall petition must be signed by eligible voters representing at least 40 per cent of the municipality or ward's population for municipalities other than summer villages.

2.1. Should the threshold to recall a councillor be lower, higher, or the same as the current threshold? Why?

A recall petition represents the undoing of a democratic election.

Alberta's municipal elections are run in a manner where people have sufficient time to:

- research the issues and the candidates, and
- vote in privacy without the threat of undue influence.

However, when petition organizers approach voters at their home or at events, there are opportunities for residents to feel unsafe or pressured to sign the petition in the moment without sufficient knowledge or consideration of the matter.

Therefore, to undo the results of an election, the Government of Alberta should ensure that the signature threshold continues to be a high bar to meet, regardless of the metric that is used. Particularly since a municipal recall petition results in the immediate removal from office.

We also note a successful recall petition also creates a significant expense for the municipality in the form of a by-election. It requires indirect costs in the form of a reallocation of staff time from other priorities, training of the returning officer (if necessary), and direct costs to run the election.

Recommendations on Recall of a Municipal Elected Official

Outcome of Past Recall Petitions

We note that some recall proponents suggest that the reason all but one of the recall petitions have failed is because the signature threshold is too high. However, the Government of Alberta should consider the reasons that each petition was brought forward. It's possible that those petitions failed, not because of the high threshold, but because the public saw insufficient justification on why that elected official should be removed from office. In addition, organizers of failed petitions have not been transparent about the number of signatures they received, so it's impossible to gauge the impact that a reduced, but still reasonable threshold would have had in those petitions.

2.2. What population should the recall threshold percentage be based on?

- a) Percentage of people that voted in the last general election.
- b) Percentage of eligible voters in the municipality or ward.
- c) Percentage of population.

ABmunis recommends that the signature threshold metric be changed to option B, percentage of eligible voters in the municipality or ward. This recommendation is based on our concerns with options A and C.

Concern with Option A: Percentage of people that voted in the last general election

- Just because a person didn't vote in the last election doesn't mean they aren't eligible or motivated to sign a petition.
- Voter turnout can be lower in elections when there is no contest for the mayor's seat, thereby artificially lowering the threshold for that term.
- If council is acclaimed, there is no voting data available and using voter turnout numbers from prior elections may be problematic if the council or the elected official has been acclaimed for several elections and the population of the municipality has changed since then.

Concern with Option C: Percentage of population (current system)

- Potentially unfair threshold to meet if the community has a high number of ineligible voters (e.g. children and permanent residents without citizenship).

Our recommendation is based on the assumption that the recall threshold for summer villages will remain unchanged using the number of residences.

2.3. Based on your answer to 2.2, what should the percentage be?

40 per cent of eligible voters.

Acclamations

In 2013, 37 per cent of candidates ran uncontested and were acclaimed.
In 2017, 28 per cent of candidates ran uncontested and were acclaimed.
In 2021, 26 per cent of candidates ran uncontested and were acclaimed.

2.4. In the event of an uncontested election where the candidate is acclaimed, what population should be considered? Note: option 2.2a would not be applicable.

This problem is overcome if the threshold is based on a percentage of eligible voters.

Tiered Threshold

- 2.5. In the large municipalities there are significant logistical challenges with collecting the volume of signatures required within the petition timeframe. Should there be a tiered threshold for municipalities over a specific population size? Why, or why not?

No, a recall petition represents the undoing of an election so the threshold should be the same regardless of the size of the municipality. However, refer to question 3.10 regarding our recommendation for a tiered approach for the time available to collect signatures.

- 2.6. If tiers of thresholds were considered based on population size, what population level should be considered for tiers?

No comment.

3. Process to Recall a Municipal Elected Official

Stakeholders have expressed concerns with the current process to recall a municipal elected official related to:

- ability to use financial incentives to sign a petition;
- advertising rules;
- fundraising;
- protection of personal information;
- failure for petition organizers to submit a recall petition;
- timelines;
- requirements for recall petition information to be completed on each page of the petition; and
- potential requirement for a rationale for recall.

Section 240.95 of the MGA allows the Lieutenant Governor in Council to make regulations modifying provisions of the LAEA and its regulations for the purposes of a recall petition. There are currently no regulations in place.

- 3.1. Did your municipality develop/implement any internal policies/procedures to support the recall petition validation process?

Recall is a provincial initiative whereby the sufficiency of a petition is determined by the Minister of Municipal Affairs. Therefore, the Government of Alberta should be responsible for all policies, procedures, and end-to-end operations of all recall petition issues.

Residents who are motivated to recall a municipal elected official may perceive that the CAO and municipal administration are not independent of council and will take all orders from the elected official who is the target of a recall petition. This creates an environment for distrust in the system.

For example, the current municipal recall system is structured in a manner that is equivalent to requiring a deputy minister and staff to manage the recall petition of the minister of their department. This context is not present in the provincial recall system because Elections Alberta ensures that there is a separation of powers, but that is not present in the municipal system.

Recommendations on Recall of a Municipal Elected Official

Recommend Independent Body to Manage all Recall Activities

To build trust in government systems, a municipality should have zero involvement in the management of a recall petition. It should be the responsibility of Municipal Affairs, a municipal ethics commissioner, or other appointed body to manage the operations of recall including:

- Prescribe all policies and procedures for recall petitions.
- Provide the template forms and guide to be used by petition organizers.
- Manage all questions and operational matters in the lead up to a recall petition being considered and approved.
- Determine the number of signatures required.
- Oversee all activities during a recall petition.
- Collect the petition and verify if the petition is successful.
- Manage all communications with the petition organizer and to the community.

The municipality's only role should be to direct residents to the independent body that manages recall petitions.

Financial incentives or gifts to sign a petition

Municipal Affairs has been directed to ensure that financial incentives or gifts to sign a councillor recall petition are prohibited.

As a reference, Section 55(1)(c) of the *Recall Act*, which applies to MLAs only, establishes recall petition offences, including when a person in any manner exerts undue influence on an individual in respect of the signing of a recall petition. Section 63(1) of the *Recall Act* outlines that a person who contravenes any of the provisions of the Act is guilty of an offence and liable to: (a) in the case of an individual, a fine not to exceed \$10,000, or (b) in the case of a corporation, unincorporated organization or association, a fine not to exceed \$100,000.

3.2. What mechanisms should be in place to prohibit financial incentives or gifts?

The provisions in the *Recall Act* should also apply to municipal recall petitions and the Government of Alberta's guide should provide examples of activities that would be considered "undue influence".

Advertising for a recall petition

3.3. Should there be rules established around advertising recall petitions? If 'yes', what should be included?

Yes, but ABmunis does not have any specific recommendations and would need additional time to understand what advertising rules apply for recall of an MLA.

Fundraising for a recall petition

3.4. Should fundraising be permitted during a recall petition?

Yes, but there should be a maximum expense limit and any surplus funds must be returned to the contributor or transferred to a charity.

Fundraising by the Petition Organizer and Prevention of Campaigning

ABmunis is concerned about how fundraising for a recall petition could be intertwined with fundraising for an election campaign, particularly since candidates, local political parties, and third-party advertisers can fundraise and spend money in non-election years. Allowing fundraising for a

Recommendations on Recall of a Municipal Elected Official

recall petition creates an opportunity for a local political party, slate, or candidate to collaborate with an individual to launch a recall petition with the alternative motive of using the recall petition to raise funds and indirectly use those funds in ways that will support their own election or issues campaign.

To overcome this, the Government of Alberta will need to prescribe a detailed regulatory framework to prevent the use of recall petitions as a fundraising and campaign strategy.

Fundraising by the Targeted Elected Official

In addition, the elected official who is the target of the petition may be motivated to fundraise to conduct their own campaign to counter or respond to the information being shared by petition organizers. Therefore, fundraising rules should be clear for both parties.

3.5. If fundraising is permitted, should there be rules established around fundraising for recall petitions? If 'yes', what should be included?

- Clear rules to prevent funds from a recall petition being used for any other purpose (e.g. future election campaign, or issues campaign).
- Prescribe a maximum amount that a petition organizer may spend on a recall petition. (e.g. the *Recall Act* limits expenses on a recall petition to \$23,000). Since municipalities are different sizes, the expense limit should be set on a per capita basis.
- Requirement to submit a financial report to the authority that oversees recall.
- Donations may only be accepted from individuals that are eligible to sign the petition.
- Prescribe what the petition organizer must do with any surplus funds remaining after the recall petition has been submitted. For example, the funds must be returned to the contributor(s) or gifted to a registered charity.

Use of personal information for purposes other than the recall petition

Section 226.2(1) (a) and (b) of the MGA establishes that personal information contained in a petition must not be disclosed to anyone except the CAO or their delegate(s) and must not be used for any purpose other than validating the petition. Section 240.2(1)(4) of the MGA states that personal information gathered in a petition must not be disclosed, except to the Minister, the CAO or their delegate(s), as necessary for administration or enforcement of the process, or for judicial review.

3.6. Should penalties be established for misuse and/or unauthorized sharing of personal data collected during the recall process?

Yes. The current system provides an opportunity for petition organizers to use a recall petition to discredit a mayor/councillor to build support for a future election campaign and as such, there may be motivations to use a recall petition to collect personal information of voters for the purposes of future campaigning.

The MGA should prescribe the penalties that apply towards the petition organizer or persons found guilty of the offence. The legislation should be clear that the Minister, not the municipality, is responsible for imposing the penalty.

3.7. What security measures should be mandated for storing personal data collected for recall petitions?

We recommend consulting with data security experts.

Recommendations on Recall of a Municipal Elected Official

- 3.8. Should there be a reporting mechanism for individuals who suspect their data has been misused? If yes, who should oversee this investigation?

Similar to our previous recommendations, investigations should be managed by the appointed body (e.g. Minister, municipal ethics commissioner, other independent body) outside of the municipality.

Timelines

Bill 54 received Royal Assent on May 15, 2025, and upon proclamation will amend the provincial *Recall Act* for Members of the Legislative Assembly (MLAs). The proposed changes will allow that recall petitions can only begin 12 months after an MLA is elected and may not be issued 12 months before a set date general election. Bill 54 also proposed to extend the recall petition signature collection timeline to 90 days.

- 3.9. Should the timeline to submit a recall petition be amended to align with the changes to the *Recall Act* under Bill 54?

Yes, ABmunis is supportive of reducing the wait period from 18 months to 12 months after the election for when a recall petition may be launched. It is also reasonable to change the closing period of municipal recall petitions to be consistent with the *Recall Act*, as it would only reduce the eligible recall window by three months.

- 3.10. Should the recall petition signature collection timeline be extended to 90 days to align with the proposed changes to the *Recall Act* under Bill 54?

Strain on Municipal Government Resources & Progress

Past recall petitions have shown that the time period that a recall petition is open presents a significant strain on municipal administrative resources. For example, it demands time for staff to:

- Respond to media.
- Respond to questions and complaints from residents who have been approached by petition canvassers.
- Answer questions from the petition organizer.
- General management of the issue amongst other operational priorities.

While having an outside body manage a recall petition would mitigate some of the administrative burden, the municipality would likely still need to field questions from the public and media.

A recall petition can also cause the council to feel that they must delay decisions on important matters until the recall petition is resolved. This results in delays in government decision-making which can have adverse effects on the future of the community.

Strain on Mental Health

The time period that a recall petition is open also places a significant burden on the mental health of the targeted elected official as well as the staff involved, particularly when the petition is unjustified or based on misinformation.

At least one municipality who managed a recall petition noted that the recall petition and resulting conversation in the community impacted staff morale resulting in some staff resigning, which created a further challenge for the municipality.

Recommendation

Therefore, ABmunis recommends maintaining the petition period at 60 days to limit the costs and impact on the municipality and community; however, if the Minister determines that 60 days is an

Recommendations on Recall of a Municipal Elected Official

insufficient period to collect the required number of signatures in a large municipality, then the legislation should be drafted to:

- set the default time period to 60 days, and
- increase to 90 days when a recall petition requires more than 15,000 signatures.

Failure to submit a petition as required

Section 240.9 of the MGA establishes that if a recall petition is insufficient or if no recall petition is submitted to the Minister before the end of the recall petition signature period, the Minister must declare the recall petition is insufficient, provide the declaration, and direct the CAO to publish the declaration of insufficiency on the municipality's website no later than seven days after the declaration is provided.

3.11. Should Section 240.9 of the MGA be modified to ensure all recall petitions are submitted, even in cases of insufficient signatures?

Yes, requiring the petition to be submitted is important for several reasons:

- Transparency of information for the media and community to verify the number of signatures the petition received versus relying on a statement by the organizer where there is potential for misinformation.
- Gives confidence to the signatories that their personal information was not collected for alternative motives.
- Provides an opportunity to repair the reputation of the elected official if the number of signatures is low.

Municipalities have reported that petition organizers have not submitted the petition because of concerns that the council or administration will then see the names of signatories and seek retribution. This has a notable context in small communities where most people are known to one another and may impact personal relationships and businesses. This demonstrates the value in removing the municipality from any process associated with a recall petition and require the petition to be submitted directly to the Minister or municipal ethics commissioner where the use and reporting of information will be seen as independent and unbiased.

3.12. Should there be consequences if a petitioner fails to submit a recall petition, even in cases of insufficient signatures? If yes, what kind of legal and/or financial consequences should be in place?

Yes, there should be a financial penalty similar to other offences in the MGA. The Minister or appointed body responsible for managing recall should be responsible for issuing and enforcing the penalty.

3.13. Should there be guidelines and training on the process for filing a recall petition and the roles and responsibilities of the petitioners, the CAO, and the ministry of Municipal Affairs in a recall petition process? If yes, what types of guidelines or training would be beneficial?

ABmunis is recommending that the municipality have no role in the management of a recall petition so that it is seen as independent. Therefore, municipalities would require no training other than knowing where to direct residents who are interested in launching a recall petition.

Potential for requiring grounds for rationale for recall

Section 2(2)(c) of the *Recall Act* for MLAs establishes that the notice of the recall petition must include a statement not exceeding 100 words, and set out why, in the opinion of the applicant, the elected official should be recalled. The targeted MLA then has the option to provide a written response of no more than 100 words. Both statements must be printed on the petition.

3.14. Should a rationale statement be a requirement to submit a councillor recall petition? Why or why not?

Yes, the rules should mirror the *Recall Act* whereby both the petition organizer and the elected official provide a statement that is printed on each page of the petition. This provides transparency of information for residents when considering whether to support the petition.

It also provides an opportunity for the targeted official to correct misinformation.

3.15. Should there be criteria to determine whether the rationale for a recall petition is valid (i.e., legal violation, ethical misconduct, policy failures)? If yes, why should criteria be added?

Yes, the Minister or appointed independent body should be responsible to vet the rationale for each petition application and rule on whether the recall petition can proceed. This process would enable an opportunity to:

- Educate the petition organizer to overcome any potential confusion or misinformation on a matter before the organizer launches a petition.
- Offer an informal resolution process for frivolous matters prior to going through a recall petition process.

This will save time and money for all involved.

Prevention of Unjustified Recall Petitions

There should be guardrails that prevent a resident from launching a recall petition for unjustified and spurious reasons or due to a lack of understanding of how municipal government operates.

Examples of unjustified recall petitions may include:

- Decisions of a previous council.
- A petition that targets the mayor or a minority group of council members instead of all councillors that voted in favour of a decision that is the cause for concern by the petitioner.
- Differing political views.
- Personal grudge towards a member(s) of council.

Justified Recall Petitions

The MGA should define the criteria for which a recall petition may be launched. Suggestions include:

- Found to be in contravention of the *Municipal Government Act* or *Local Authorities Election Act*.
- Found guilty of fraud, assault, or other criminal offence that is unjust of the office.
- Ethical misconduct as determined by an independent ethics commissioner or panel.
- Inadequate performance (missing multiple board or committee meetings).

4. Other Recommendations

4.1. Do you have any other suggestions related to recall thresholds or processes?

Code of Conduct for Petition Canvassers

There should be a requirement for canvassers to understand the rules by which they can operate to collect signatures from residents. For example, the *Recall Act* prescribes that every petition canvasser must register as a canvasser and read and sign a code of conduct guideline and they are liable for a fine of up to \$10,000 for violating the rules.

Removal of a Signature from a Petition

The MGA should define that the petition organizer must remove a person's signature if requested by the signatory. Currently, the MGA only prescribes how a signatory can request removal from a petition after the petition has been submitted.

Responsibility for Enforcement

The MGA includes many provisions related to fines for people who are guilty of an offence under the MGA but it is not always clear whether it is the Minister's responsibility or the municipality's responsibility to enforce those fines. Any amendments to prescribe fines and offences should also prescribe who is responsible to enforce those fines.

Consequences for Violating the Rules

A recall petition carries significant importance as it represents the undoing of a democratic election. Therefore, there should be significant consequences when rules are not followed including fines and potential imprisonment. However, fines may not always serve as an effective deterrent and there should be consideration of what rules are important enough that if violated it would result in a recall petition being declared null and void. For example, the collection of signatures by persons that are not approved canvassers should void the petition.

Resources to Manage a Recall Petition

ABmunis shares the following information to create awareness of the time invested by a municipality when managing a recall petition:

- Clerks/CAO communicate with the applicant about requirements.
- Clerks/CAO communicate with the petition organizer to answer questions about the interpretation of recall rules and any concerns with activities related to the petition.
- Communications staff/CAO manage inquiries by the media.
- Front line staff/CAO manage inquiries by residents about the issues.
- Front line staff/CAO manage complaints from residents about activities by petition canvassers, if necessary.
- Senior management's time invested to adjust schedules for other project work due to the recall petition work.
- If staff need to be hired to verify the petition signatures, then human resources and management need to invest time to write a job description, advertise, interview, hire, and conduct orientation and training for the new staff.

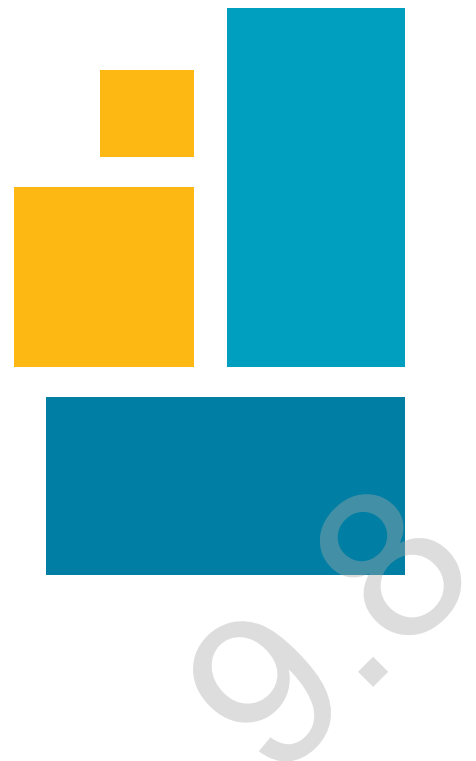


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TOWN OF LEGAL

Report to Council

- ☒ Request for Decision
☐ Request for Direction
☐ For Council Information

Meeting:	Regular Council
Meeting Date:	August 18, 2025
Presented By:	Robert Proulx, Chief Administrative Officer
Title:	Appointment to the Town of Legal Library Board Request
Agenda Item No:	10.1

BACKGROUND / PROPOSAL:

The Town of Legal passed the Town of Legal Library Board Bylaw #13-2021 on July 5, 2021.

As of August 14, 2025, the following individuals have been appointed as volunteer members of the Town of Legal Library Board (Board):

NAME	TERM LENGTH	TERM DATES
Jenny Baril	3 years	Sep. 18, 2023 to Sep. 18, 2026
Nicolas Brown	3 years	Nov. 4, 2024 to Nov. 4, 2027
Melanie Thibault	3 years	Feb. 18, 2025 to Feb. 18, 2026
Genevieve Warren	3 years	Apr. 19, 2022 to Apr. 19, 2025
Lea Hughes	3 years	Jul. 15, 2024 to Jul. 15, 2027
Murray Lewis	3 years	Apr. 7, 2025 to Apr. 7, 2028
Council representative: Pat Hills		

In accordance with the Town of Legal Library Board Bylaw #13-2021, the Board shall consist of a minimum of five and a maximum of eight members appointed by resolution of the Council, with one being a member of Town Council.

At the July 7, 2025 Council meeting, Council accepted the resignation of Faith Melnychuk as a Town of Legal Library Board member. As a result of the resignation, administration advertised the future vacancy on the Town of Legal Library Board.

Administration is also in contact with the Town of Legal Library Board Chair regarding the membership term for Genevieve Warren, as their term expired in April 2025.

The Town of Legal has received a letter of interest from an individual who is interested in being appointed to the Legal Library Board.

Library Board Bylaw #13-2021 and the letter of intent from Robert Belisle are attached for your reference.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The appointment of library board members falls in alignment with the Strategic Plan:

Strong Partnerships and Advocacy

Strategic Priority: Increase collaboration with local organizations to help support and promote economic growth and to ensure residents have a diverse range of available programming.

INITIATIVE:

Engage with community partners to leverage funds and provide recreational opportunities for residents

OUTCOME:

Success will be measured by increased recreational, social or cultural activities and programs, and observing increased volunteer participation and community spirit

COSTS / SOURCE OF FUNDING (if applicable):

None at this time.

RECOMMENDED ACTION (by originator):

It is recommended that Council appoint Robert Belisle for a three-year (3) term commencing August 18, 2025 to August 18, 2028 as a volunteer member of the Town of Legal Library Board.

Initials show support – Reviewed by:

CAO: Original Signed - RP

Town of Legal Council

c/o Town Office

Legal, Alberta

Dear Members of Council,

I am writing to express my interest in serving on the Town of Legal Library Board. As someone with deep ties to the community and a strong commitment to public service, I would be honoured to contribute to the continued growth and success of the Library.

I have proudly served in the Canadian Armed Forces for over 12 years, during which I developed strong leadership, organizational, and communication skills. Qualities I believe would be valuable to the Library Board. I also hold a Master of Business Administration (MBA), which has equipped me with strategic planning and governance experience that can support the Board's mission and operations.

My connection to Legal is both personal and enduring. I lived in the Town of Legal prior to being posted in 2019, and my family and I are excited to return home on 22 August 2025. I am eager to re-engage with the community and contribute meaningfully to its cultural and educational resources.

I believe libraries are essential to fostering lifelong learning, community engagement, and equitable access to information. I would welcome the opportunity to support the Library Board in its efforts to provide comprehensive and efficient library services to the residents of Legal.

Thank you for considering my application. I would be pleased to provide any additional information and look forward to the opportunity to serve.

Respectfully,

Robert Belisle

10.1

**TOWN OF LEGAL
BY LAW #13-2021
TOWN OF LEGAL LIBRARY BOARD BYLAW**

A BYLAW IN THE TOWN OF LEGAL IN THE PROVINCE OF ALBERTA, TO PROVIDE FOR THE ESTABLISHMENT OF THE TOWN OF LEGAL LIBRARY BOARD.

WHEREAS, pursuant to Section 3 of the *Alberta Libraries Act*, c.L-11, as amended, Council may pass a bylaw-providing for of a municipal library board;

AND WHEREAS, the Town of Legal understands that the Town of Legal Library Board will operate under the provisions of the *Libraries Act*;

NOW, THEREFORE, the Council of the Town of Legal, in the Province of Alberta, duly assembled enacts as follows:

1.0 TITLE

1.1 This Bylaw shall be cited as the "Town of Legal Library Board Bylaw".

2.0 DEFINITIONS

- 2.1 "ACT" means the *Libraries Act*, R.S.A., c.L-11 and its' Regulations and Amendments;
- 2.2 "BOARD" means the Town of Legal Library Board;
- 2.3 "CAO" means the Chief Administrative Officer of the Town of Legal;
- 2.4 "COUNCIL" means the municipal Council of the Town of Legal;

3.0 THE TOWN OF LEGAL LIBRARY BOARD

3.1 The Town of Legal Library Board is hereby established as the municipal library board for the Town of Legal pursuant to Subsection 3(1) of the *Act*. The Board so established is a continuation of the Board deemed to be continued by Subsection 3(5) of the *Act*.

4.0 DUTIES

4.1 In accordance with the *Act*, the Board, subject to any enactment that limits its authority, has full management and control of the Town of Legal Library and shall, in accordance with the regulations, organize, promote and maintain comprehensive and efficient library services in the Town of Legal and may cooperate with other boards and libraries in the provision of those services.

5.0 STRUCTURE

- 5.1 Members of the Town of Legal Library Board will be appointed in accordance with Council policies and procedures.
- 5.2 The Board shall consist of a minimum of five (5) and a maximum of eight (8) members appointed by resolution of the Council, with one (1) being a member of Town Council.
- 5.3 Vacancies on the Board caused by retirement or resignation of a Member of the Board may be filled by resolution of Council for the balance of that Member's term only and the Board may continue to operate and conduct business until vacancies are filled provided that quorum requirements are met.

6.0 PROCEDURES

6.1 The Board may, by resolution, establish and amend from time to time such procedures required by law, including for meetings, the election of Board Officers, committee structure, the creation and retention of minutes of meetings, the establishment and amendments of Board Bylaws and Policies, and rules of order.

7.0 AUDITOR

- 7.1 The Board's financial accounts and processes may be audited by an independent external auditor as appointed by Council.
- 7.2 The results and recommendations of the financial audit will be presented to the Board for review. The audited financial statements will be submitted to Council and to all other

authorities as required by law.

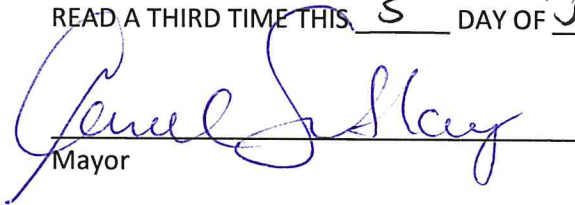
8.0 GENERAL

- 8.1 This bylaw shall come into full force and take effect upon its third and final reading.
8.2 Bylaw #01-2019 is now hereby repealed.

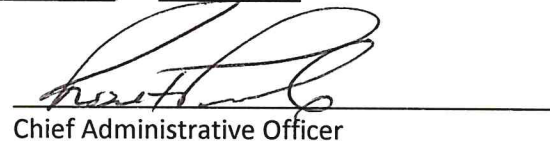
READ A FIRST TIME THIS 5 DAY OF July, 20 21.

READ A SECOND TIME THIS 5 DAY OF July, 20 21.

READ A THIRD TIME THIS 5 DAY OF July, 20 21.



Mayor



Chief Administrative Officer

10.1

③

TOWN OF LEGAL

Report to Council

- ☒ Request for Decision
☐ Request for Direction
☐ For Council Information

Meeting:	Regular Council
Meeting Date:	August 18, 2025
Presented By:	Robert Proulx, Chief Administrative Officer
Title:	Approval of Advance Voting Date and Location for the 2025 Municipal Election
Agenda Item No:	10.2

BACKGROUND / PROPOSAL:

The purpose of this RFD is to obtain Council's approval for the scheduling of an advance voting opportunity in accordance with the *Local Authorities Election Act* (LAEA).

The Alberta municipal election is scheduled to take place on Monday, October 20, 2025.

The Returning Officer is recommending to hold the Advance Vote on Wednesday, October 8, 2025 from 5:30 P.M. to 9:00 P.M. at the Town of Legal Municipal Office, located at 5021 50 St., Legal, AB.

Administration is recommending Council, in accordance with s.73 of the *Local Authorities Election Act*, set an advanced vote on October 8, 2025 between the hours of 5:30 P.M. and 9:00 P.M. at the Town of Legal Municipal Office, located at 5021 50 St, Legal, AB.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Under Section 73 of the *Local Authorities Election Act*, RSA 2000, c.L-21, municipalities may offer advance voting to improve accessibility and voter turnout.

Advance voting is particularly beneficial for seniors, shift workers, and residents with scheduling conflicts on election day.

In previous elections, advance voting has contributed to smoother operations and higher participation.

10.2

COSTS / SOURCE OF FUNDING (if applicable):

Wages for staff working the Advance Vote.

RECOMMENDED ACTION (by originator):

It is recommended that Council, in accordance with s.73 of the *Local Authorities Election Act*, set an advanced vote on October 8, 2025 between the hours of 5:30 P.M. and 9:00 P.M. at the Town of Legal Municipal Office, located at 5021 50 St, Legal, AB.

Initials show support – Reviewed by: Chief Administrative Officer: Original Signed -~~RP~~

Advance vote

73(1) Repealed 2020 c22 s11.

(2) Subject to subsection (3), an elected authority may by resolution provide for holding an advance vote for an election.

(3) Subject to subsections (4) and (7), a municipality having a population greater than 5000 must provide for holding an advance vote on (a) the election of municipal councillors, including by-elections, and (b) the submission of a bylaw or question to electors under section 7.

(4) If the election is being held in only one ward but that ward is within a local jurisdiction with a population greater than 5000, the requirements of subsection (3) apply.

(5) No advance vote shall be held within 24 hours of election day.

(6) The returning officer must determine the days and hours when the advance vote under subsection (2) or (3) is to be held.

(7) The Minister may, at any time, make an order to exempt an elected authority from the requirement to provide for holding an advance vote under subsection (3). RSA 2000 cL-21 s73;2018 c23 s27;2020 c22 s11

10.2

TOWN OF LEGAL

Report to Council

- ☒ Request for Decision
☐ Request for Direction
☐ For Council Information

Meeting:	Regular Council
Meeting Date:	August 18, 2025
Presented By:	Robert Proulx, Chief Administrative Officer
Title:	Development Permit 23-2025, Water, Sanitary and Storm Service Connection
Agenda Item No:	10.3

BACKGROUND / PROPOSAL:

On August 5, 2025, administration received a development permit application from Westbook Developments Ltd, for a new two-storey multi-family duplex construction located on the lot described as Lot 20A, Block 5, Plan 7720957.

In accordance with the Tax Incentive Bylaw #01-2025:

Schedule "D"
Water, Sanitary and Storm Service Connection

To incentivize and encourage the redevelopment of existing parcels and of older properties in mature neighbourhoods, the Town shall bear the cost of replacement of an existing service connection(s) where the following criteria are met:

1. The existing and proposed service connection meets the definition of a "Water or Wastewater Service Connection" as defined in the Town of Legal Water Bylaw and Wastewater Bylaw.
2. The existing service was deemed unsuitable for reuse by the Town due to:
 - 2.1 The condition of the existing service connection(s) as determined by a camera inspection and/or;
 - 2.2 Municipal records/work orders relating to the existing service connection(s) for the property indicating a history of three (3) or more service calls within a twenty-four (24) month period and/or;
 - 2.3 The existing service connection is constructed with clay tile pipe or similar material which is, in the sole opinion of the Town, prone to failure and/or;
 - 2.4 The existing service connection(s) do not meet the current Town of Legal Engineering Standards for a Water or Wastewater Service Connection.

3. The Owner or Agent holds a valid Development Permit and Building Permit from the Town for the proposed redevelopment of the parcel.
4. The Owner has provided the Town with a servicing plan to ensure that the new service connection(s) meet the design requirements of the proposed development.

Where the Town replaces a service connection(s) in accordance with the above, the following shall apply:

1. The Town shall, at its sole cost, replace the service connection(s) up to the property line of the parcel.
2. The Owner, at their sole cost, shall be required to replace the portion of the connection(s) between the property line and the principal building.
3. All fees are in accordance with the Town of Legal bylaws and policies.

Administration is recommending Council to approve the costs to replace the current service connections up to the property line of the parcel described as Lot 20A, Block 5, Plan 7720957 as described in the Development Permit 23-2025, with two new water, sanitary and storm service connections.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Upon review of the development permit 23-2025, the Development Officer recommends the current services to the lot be abandoned (as they can only accommodate servicing a single-family dwelling) and to install two new water, sanitary and storm services to the lot to accommodate the proposed building's required services.

The applicant has submitted the Development Permit and Building Permit applications.

STRATEGIC ALIGNMENT

Diverse Business & Residential Growth

What we Plan to do

Encourage growth by raising the awareness of the Town of Legal as an ideal place to live and operate a business. We will ensure that our uniqueness and competitive advantages are front and center.

Strategic Priority: Fiscal sustainability and responsibility through new funding sources and innovative actions.

Review administrative barriers for new and existing businesses.

Ensure that 90% of Development and Business Permits are completed within the approved service level targets

COSTS / SOURCE OF FUNDING (if applicable):

Approximate cost for labour and materials to upgrade and replace the water, sanitary and storm service connections is between \$8,000.00 and \$10,000.00.

10.3

RECOMMENDED ACTION (by originator):

It is recommended that Council approve the approve the costs to replace the current service connections up to the property line of the parcel described as Lot 20A, Block 5, Plan 7720957 as described in the Development Permit 23-2025, with two new water, sanitary and storm service connections.

Initials show support – Reviewed by:

CAO: Original Signed - ~~RP~~