

Governance and Priorities Committee Meeting of the Town of Legal in the Province of Alberta held in the Town Council Chambers, May 26, 2025, commencing at 7:00 P.M.

PRESENT: Mayor Tremblay, Deputy Mayor Beaton, Councillor Hills, Councillor Jones, Councillor Malott

ABSENT:

STAFF: Robert Proulx – Chief Administrative Officer
Anna Keane, Finance Assistant

CALL TO ORDER

Mayor Tremblay called the meeting to order at 7:01 P.M. and acknowledged the traditional territories of the Indigenous peoples of the Treaty 6 region and the Métis Settlements and Métis Nation of Alberta, Regions 2, 3 and 4. We respect the histories, languages, and cultures of First Nations, Metis, Inuit, and all First Peoples of Canada, whose presence continues to enrich our community.

ADDITIONS / DELETIONS

ADOPTION OF AGENDA

MOVED by Councillor Malott that the Agenda for the May 26, 2025, Governance and Priorities Committee meeting be adopted as presented.

CARRIED 5-0

DELEGATIONS

Economic Development Committee – Update

Council reviewed the Economic Development Report received from the Town of Legal Economic Development Committee. The report makes some good points and suggestions. It was discussed that, if budget permits, the Town considers an Economic Development person, possibly on a part-time basis. It would not be ideal to share a person with another municipality as there could be conflicts of working for two municipalities. If a person is hired to provide Economic Development services, the board appoints, and terms of reference be repealed. The current terms of all members appointed are ending shortly (April 2025 & June 2025).

Fete au Village, Andre Montpetit, Re: Legacy Project, 7:30 P.M.

Mayor Tremblay welcomed Andre Montpetit and Tracy Roulston from the Fete Committee to the meeting for an update on the Legacy Project.

The Fete Committee has funds that they are willing to donate to the Town of Legal to assist with the Legacy Project. There is a need for replacement infrastructure on the Fete grounds where the hamburger booth has been situated for several decades, however at this time the Fete Committee is looking for more specific direction and guidance on what the Town's vision is. There is a need for year-round washroom facilities. The building could also potentially be 4-season and help generate funds through the year. The Fete only utilizes the building once a year so it would be beneficial to form a 'stakeholder' committee to meet and discuss what other uses and/or needs would be of benefit. One option is to reach out to a parks facilitator to provide some planning ideas.

Council would like to see this stakeholder meeting be held by September 2025 before new council members are elected.



Update on Arena Grand Opening (Trina)

The Arena Grand Opening Committee has had 3 meetings to date and has been able to build a schedule of events for the grand opening. An official budget is still being worked out. There will be activities on Friday evening and on Saturday.

Some of the things offered face painting, Swag, open concession, free food (Hot dogs, Hamburgers), guided and non-guided arena tours, Hockey Puck drop, sledge hockey, Game of Hockey, Cabaret and bar, 50/50 draws and a ribbon cutting ceremony. The Meet your community event will also be held.

The sponsorship committee is planning to have an information table set up on Friday evening and will be selling pucks and accepting sponsorship donations on Saturday.

It was suggested that with all the various events taking place, we should look into having the guided VIP tours prior to beginning the festivities, possibly even the weekend before.

Advertising Bylaw – Draft

An advertising bylaw has been created as the Town of Legal did not have one in place. A monthly advertisement has been printed in the local newspaper (Free Press); however, the Free Press has discontinued printing their issues. The advertising bylaw will allow the Town of Legal to follow advertising guidelines via social media and other avenues in lieu of newspaper ads.

Bylaw will be presented at the regular Council meeting scheduled for June 2, 2025

Electronic Transmission of Documents Bylaw – Draft

Having this bylaw in place allows the municipality to provide taxpayers with an email copy of their assessment & Taxation Notice, provided the taxpayer has opted in and granted written permission. Paper copies of tax documents will no longer be mailed for those that opt in for Electronic mailouts.

Bylaw will be presented at the regular Council meeting scheduled for June 2, 2025

Loan Payment Forecast 2026-2035

Discussion was had regarding various scenarios and Loan payment options, including Franchise Fees, transfers of funds and implementation of special tax levy, which council recommends the special tax levies options be revisited in 2026

Borrowing Bylaw – Draft

This bylaw will be presented at the June 2, 2025, regular council meeting for first reading. Then we must advertise and do the final reading at the June 16th regular council meeting.

Procedural Bylaw, Councillor Reports

As per the procedural bylaw, council members are required to submit council reports in written format to be included in the package for the next upcoming council meeting. If reports are not received in a timely manner, they will be included in the following meeting package. Reporting is done for any Town of Legal Committee Meetings. Other board meetings can be reported on as “other meetings” provided the information is relevant to the town of Legal and its Council.



Residential Tax Incentive, Off Site Levies

Information was provided to clarify that the residential offsite Tax levy for vacant lots in Pepins was established by bylaw and not by caveat. The off-site levy is set at \$2000.00. \$1,000.00 is for Water and \$1,000.00 is for Sanitary Sewer.

There was discussion on whether this will continue with the development of Pepins 3, as the council would prefer the levy to be included in the sale of the lots, rather than being builders' responsibility after the purchase.

Many municipalities have off-site levies, and it should not be a surprise to encounter this, however, it should be brought to the attention of the builders, so it does not become an unanticipated expense.

Community Services Board

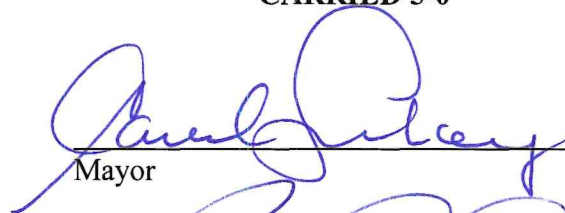
Some council members would like to see a community services advisory board be implemented. There is a definite concern with time restraints and added burden to the FCSS and Recreation Coordinator, should a community services advisory board be established. At this time, the programs organized by the Town offer great variety and are very well attended.

The most recent bylaw 05-2007 is not valid as there was an error made whereas the bylaw repeals itself. Bylaw 10-2005 (FCSS) and bylaw 11-1998 (Recreation Programming) should be repealed. Council recommends that the community services advisory board be given more consideration and that, if council is agreeable, the community services advisory board bylaw be adopted prior to the 2025 municipal election.


ADJOURNMENT

MOVED by Councillor Hills that the meeting be adjourned at 9:15 P.M.

CARRIED 5-0



Mayor



Chief Administrative Officer

