

**Town of Legal
Regular Council Meeting
June 16, 2025
7:00 PM
Council Chambers**

AGENDA

1.0 Call to Order with acknowledgement of meeting on Treaty 6 Territory

2.0 Additions and/or Deletions to the Agenda

3.0 Adoption of Agenda

4.0 Public Hearing

4.1 Advertising Bylaw #08-2025

5.0 Adoption of Previous Minutes

5.1 Errors or Omissions

5.2 Adoption of Minutes – June 2, 2025, Regular Council Meeting

5.3 Adoption of Minutes – June 9, 2025, Special Council Meeting

6.0 Delegations, Petitions or Presentations

7.0 Unfinished Business

7.1 Advertising Bylaw #08-2025

8.0 Reports

8.1 Chief Administrative Officer

8.2 Manager of Corporate Services

8.3 Operations Supervisor

8.4 Councillor Reports

- Mayor Tremblay
- Deputy Mayor Beaton
- Councillor Hills
- Councillor Jones
- Councillor Malott

9.0 Correspondence

9.1 Sturgeon County Bylaw Statistics, May 2025

9.2 Invitation to Gibbons Pioneer Days Parade

- 9.3 Alberta Municipalities Preliminary Recommendations to Improve Rules for Recall of a Municipal Elected Official
- 9.4 Real Property Governance – School Ownership

10.0 New Business

- 10.1 2025 Capital Budget
- 10.2 2025 Operating Budget
- 10.3 Tax Levy Bylaw
- 10.4 Legal & District Chamber of Commerce Highway Signage Partnership

11.0 Closed Session

- 11.1 “Land” as per Freedom of Information and Privacy Act (Part 1, Division 2, Section 16)

12.0 Adjournment

Regular Council Meeting of the Town of Legal in the Province of Alberta held in Council Chambers, June 2, 2025, commencing at 7:00 P.M.

PRESENT: Mayor Tremblay, Deputy Mayor Beaton, Councillor Hills, Councillor Jones, Councillor Malott

ABSENT:

STAFF: Robert Proulx – Chief Administrative Officer
Anna Keane - Finance Assistant

CALL TO ORDER

Mayor Tremblay called the meeting to order at 7:00 P.M. and acknowledged the traditional territories of the Indigenous peoples of the Treaty 6 region and the Métis Settlements and Métis Nation of Alberta, Regions 2, 3 and 4. We respect the histories, languages, and cultures of First Nations, Metis, Inuit, and all First Peoples of Canada, whose presence continues to enrich our community.

ADDITIONS AND/OR DELETIONS TO THE AGENDA

None.

ADOPTION OF AGENDA

12438

Resolution #12438

Moved by: Councillor Malott

RESOLVED that the Agenda for June 2nd, 2025, regular meeting of Council be adopted as presented.

CARRIED 5-0

PUBLIC HEARING

None.

ADOPTION OF PREVIOUS MINUTES

12439

Resolution #12439

Moved by: Councillor Hills

RESOLVED that the Minutes for May 20th, 2025, Regular Meeting of Council be adopted as amended.

CARRIED 5-0

12440

Resolution #12440

Moved by: Councillor Malott

RESOLVED that the Minutes for May 26th, 2025, Governance and Priorities Committee meeting be adopted as presented.

CARRIED 5-0

DELEGATIONS

S/Sgt Darcy McGunigal – Morinville RCMP

Mayor Tremblay welcomed Staff Sergeant Darcy McGunigal from the Morinville RCMP. S/Sgt McGunigal reviewed the January 1 to March 31, 2025 (4th quarter) Community Policing report with Council. The report is a snapshot of human resources, financial data, and crime statistics for the Morinville Detachment. They also shared that there has been a great response with the positive ticketing program for youth. The detachment has handed out approximately two hundred fifty (250) positive tickets to youth in the last two (2) months. Prizes are sponsored and supported by many locally owned businesses. S/Sgt McGunigal commended the Town of Legal staff for their effort and assistance in posting the “Monthly Round Up” statistics being provided by the RCMP.

There was discussion of concerns about speeding motorists going west and east out of Town, often vehicles are speeding while still in town limits prior to the speed limit increase signs. S/Sgt McGunigal indicated that they would look into proactive patrols to handle the offenders.

Mayor Tremblay thanked S/Sgt McGunigal for their presentation.

UNFINISHED BUSINESS

None.

REPORTS

CHIEF ADMINISTRATIVE OFFICER

Progress of the ongoing Legal Arena and Curling Rink Retrofit Project is going well and is on target.

There are concerns with the bridge deck on 50th Avenue (Highway 651). The bridge is requiring repairs due to settlement depression. Administration is waiting to hear back from Ledcor, as they are the ones that maintain the bridge.

Budget should be ready for review next week.

MANAGER OF CORPORATE SERVICES

No report.

OPERATIONS SUPERVISOR

No report.

COUNCILLOR REPORTS

Mayor Tremblay

Town of Legal Committee Meetings:

May 26, 2025 – Governance and Priorities Committee

Other Meetings:

None.

Deputy Mayor Beaton

Town of Legal Committee Meetings:

May 26, 2025 – Governance and Priorities Committee

Other Meetings:

None.

Councillor Hills

Town of Legal Committee Meetings:

May 26, 2025 – Governance and Priorities Committee

May 29, 2025 – Town of Legal Library Board

Other Meetings:

None.

Councillor Jones

Town of Legal Committee Meetings:

May 26, 2025 – Governance and Priorities Committee

Other Meetings:

May 21, 2025 – Alberta Counsel Cabinet Shuffle Webinar

May 22, 2025 – Government of Alberta, Alberta Municipal Sustainability Strategy

May 29, 2025 – Family and Community Support Services Association of Alberta (Whitecourt)

Councillor Malott

Town of Legal Committee Meetings:

May 23, 2025 – Edmonton Salutes Committee

May 26, 2025 – Governance and Priorities Committee

Other Meetings:

May 24, 2025 – St. Albert Rainmaker Rodeo Parade

12441

Resolution #12441

Moved by: Councillor Jones

RESOLVED that the reports be accepted as presented.

CARRIED 5-0

CORRESPONDENCE

Upcoming Engagement on Alberta's Police Funding Model

Received as information.

Invitation to Morinville Pancake Breakfast

Councillor Malott will be attending the Town of Morinville Council Pancake Breakfast scheduled for June 14, 2025.

Letter from Pariosse St. Emile Parish Re: Mural Location

Received as information.

Sturgeon County Notice of Bylaw 1681/25- Municipal Development Plan Modernization (2025)

Received as information.

12442

Resolution #12442

Moved by: Deputy Mayor Beaton

RESOLVED that the correspondence be accepted as presented.

CARRIED 5-0

NEW BUSINESS

Advertising Bylaw

12443 Resolution #12443 Moved by: Councillor Malott

RESOLVED that Bylaw #08-2025, a bylaw to establish alternate methods of advertising statutory notices, be given first reading.

CARRIED 5-0

12444 Resolution #12444 Moved by: Councillor Malott

RESOLVED that the Town of Legal schedule a Public Hearing on June 16, 2025 at 7:00 P.M. in Council Chambers. The purpose of the hearing is to allow the public the opportunity to provide comments and feedback to the Advertising Bylaw #08-2025.

CARRIED 5-0

Electronic Transmission of Documents Bylaw

12445 Resolution #12445 Moved by: Deputy Mayor Beaton

RESOLVED that Bylaw #09-2025, a bylaw to allow for Electronic Transmission of Documents, be given first reading.

CARRIED 5-0

12446 Resolution #12446 Moved by: Councillor Jones

RESOLVED that Bylaw #09-2025, a bylaw to allow for Electronic Transmission of Documents, be given second reading.

CARRIED 5-0

12447 Resolution #12447 Moved by: Councillor Hills

RESOLVED that Bylaw #09-2025 go into third and final reading.

CARRIED UNANIMOUSLY

12448 Resolution #12448 Moved by: Councillor Malott

RESOLVED that Bylaw #09-2025, a bylaw to allow for Electronic Transmission of Documents, be given third reading.

CARRIED 5-0

Borrowing Bylaw

12449

Resolution #12449

Moved by: Councillor Hills

RESOLVED that Bylaw# 10-2025, a bylaw to authorize the Council to incur indebtedness, be given first reading.

CARRIED 5-0

12450

Resolution #12450

Moved by: Deputy Mayor Beaton

RESOLVED that the Town of Legal schedule a Public Hearing on July 7, 2025 at 7:00 pm in Council Chambers. The purpose of the hearing is to allow the public the opportunity to provide comments and feedback to the Borrowing Bylaw #10-2025.

CARRIED 5-0

CLOSED SESSION

None.

ADJOURNMENT

12451

Resolution #12451

Moved by: Councillor Hills

RESOLVED that the meeting be adjourned at 8:19 P.M.

CARRIED 5-0

Mayor

Chief Administrative Officer

Special Council meeting of the Town of Legal in the Province of Alberta held in the Town Council Chambers, June 9, 2025, commencing at 6:00 P.M.

PRESENT: Mayor Tremblay, Deputy Mayor Beaton, Councillor Hills, Councillor Jones, Councillor Malott

ABSENT:

STAFF: Robert Proulx, Chief Administrative Officer
Anna Keane, Finance Assistant

CALL TO ORDER

Mayor Tremblay called the meeting to order at 6:08 P.M. and acknowledged the traditional territories of the Indigenous peoples of the Treaty 6 region and the Métis Settlements and Métis Nation of Alberta, Regions 2, 3 and 4. We respect the histories, languages, and cultures of First Nations, Metis, Inuit, and all First Peoples of Canada, whose presence continues to enrich our community.

ADDITIONS AND/OR DELETIONS TO AGENDA

None.

ADOPTION OF AGENDA

12452

Resolution #12452

Moved By: Councillor Malott

RESOLVED that the Agenda for the June 9, 2025, Special Meeting of Council be adopted as presented.

CARRIED 5-0

PURPOSE OF THE MEETING:

2025 Capital and Operating Budgets

Administration presented the draft Capital and Operating Budgets for 2025 and reviewed it in detail with Council as presented. Discussions took place as to the implication of a proposed 4.79% tax increase. Council reviewed sample residential and sample commercial properties and compared assessment increases and decreases over 2024 values. Council requested some more information and clarification to be brought to the regular scheduled Council meeting being held on June 16, 2025.

Administration advised Council that the 2025 Capital and Operating budgets will form part of the June 16, 2025 Council meeting for approval.

ADJOURNMENT

12453

Resolution #12453

Moved By: Councillor Hills

RESOLVED that the meeting be adjourned at 8:00 P.M.

CARRIED 5-0

Mayor

Chief Administrative Officer

TOWN OF LEGAL

Report to Council

- ☒ Request for Decision
☐ Request for Direction
☐ For Council Information

Meeting:	Regular Council
Meeting Date:	June 16, 2025
Presented By:	Robert Proulx, Chief Administrative Officer
Title:	Advertising Bylaw
Agenda Item No:	7.1

BACKGROUND / PROPOSAL:

In accordance with the *Municipal Government Act* (MGA), municipalities must advertise notice of certain proposed bylaws, resolutions, public hearings, and other things. Section 606 of the MGA establishes three methods of advertising which are allowed. Notice of the bylaw, resolution, meeting, public hearing or other thing must be:

1. Published at least once a week for two consecutive weeks in at least one newspaper or other publication circulating in the area to which the proposed matter relates.
2. Mailed or delivered to every residence in the area to which the proposed matter relates.
3. Given by a method provided for in an advertisement bylaw pursuant to section 606.1.

Advertising bylaws allow municipalities to adopt different and often more practical methods of providing notice to the public, including by electronic means.

At the June 2, 2025 Council meeting, Council passed first reading to the Advertising Bylaw #08-2025, and called for a Public Hearing on June 16, 2025 at 7:00 P.M.

The Public Hearing was advertised through Post Mail on June 3, 2025.

Pending the outcome of the Public Hearing, administration is recommending that Council pass 2nd and 3rd readings of Bylaw 08-2025 at the June 16, 2025 Council meeting.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Often, advertising bylaws permit advertising by posting notice on the municipality's website, mobile app, or by social media and provide for alternative or combined methods

of advertising. Advertising bylaws can be a valuable tool for municipalities as they allow advertising methods to be tailored to a municipality's specific needs but require both careful drafting and careful adherence to ensure affected parties receive appropriate notice.

Council must be satisfied that the method(s) chosen will reach substantially all citizens in their municipality. To determine the method(s) the citizens want and need depends on the size and population of the municipality. It can be as simple a paper or telephone survey, or as complicated as a full blown media campaign. The choice is up to the municipality; however, it is vitally important that whichever method(s) is chosen reaches the most citizens.

In March 2025, the Town of Legal was notified that the Free Press will no longer be distributing newspapers in Legal and area due to continued increases with Canada Post and an increase in printing costs. In 2024, the Morinville News also retired.

In order for administration to be able to advertise for certain proposed bylaws, resolutions, public hearings, and other things, it is important for the Town to adopt an Advertising Bylaw.

COSTS / SOURCE OF FUNDING (if applicable):

Not applicable.

RECOMMENDED ACTION (by originator):

It is recommended that Council give 2nd and 3rd readings of the Advertising Bylaw #08-2025 at the June 16, 2025 Council meeting.

Initials show support – Reviewed by:

CAO: Original Signed - RP

BYLAW #XX-2025

TOWN

OF

LEGAL

A BYLAW OF THE TOWN OF LEGAL, IN THE PROVINCE OF ALBERTA, TO ESTABLISH ALTERNATE METHODS FOR ADVERTISING STATUTORY NOTICES.

WHEREAS, under the *Municipal Government Act*, RSA 2000, c. M-26, as amended, a municipality must provide public notice for bylaws, resolutions, meetings, public hearings, and other matters, in accordance with section 606 of the *Municipal Government Act* either by advertising in a newspaper or other publication circulating in the area, mailing or delivering a notice to every residence in the affected area or by another method provided for in a bylaw under section 606.1 of the *Municipal Government Act*;

AND WHEREAS, under Section 606.1(1) of the *Municipal Government Act*, a Council may, by bylaw, provide for one or more methods, which may include electronic means, for advertising proposed bylaws, resolutions, meetings, public hearings and other items referred to in section 606 of the *Municipal Government Act*;

AND WHEREAS, Council is satisfied that the methods of advertising outlined in this bylaw are likely to bring matters advertised by that method to the attention of substantially all residents in the area to which the bylaw, resolution, or other thing relates or in which the meeting or hearing is to be held;

NOW THEREFORE, the Council of the Town of Legal, in the Province of Alberta, duly assembled, enacts as follows:

1. TITLE:

1.1. This Bylaw may be cited as the “Advertising/Public Notification Bylaw”.

2. ADVERTISING METHODS

2.1. Any notice of a bylaw, resolution, meeting, public hearing or other thing required to be advertised under the *Municipal Government Act* must:

- a) be given, in accordance with the timelines prescribed in subsections 606(3), (4) and (5) of the *Municipal Government Act*; and
- b) contain the information prescribed in subsection 606(6) of the *Municipal Government Act*.

2.2. In addition to the advertising methods prescribed in section 606(2) of the *Municipal Government Act*, any notice of a bylaw, resolution, meeting, public hearing or other thing required to be advertised pursuant to the provisions of the *Municipal Government Act* may be advertised through the following methods:

- a) Electronically, by posting prominently on the Town of Legal's official website being <https://www.legal.ca/>; and/or
- b) Electronically, by posting prominently on the Town of Legal's official social media platforms; and/or

- c) Electronically, by posting on the LED Sign located on Secondary Highway 651, west of Lot A, Plan 5471NY; and/or
- d) Electronically, by posting on local media outlets' websites or social media platforms; and/or
- e) By posting the notice prominently on the bulletin board provided for that purpose in the Town of Legal Municipal Office; and/or
- f) By posting the notice prominently on roadside signage located near the East and West entrances of the municipality, or at the Post Office located at 4840 50 Avenue, Legal AB.

3. SEVERABILITY

- 3.1. If any section or provision of this bylaw is found by a court of law to be unlawful or beyond the authority of the Council, such sections shall be deemed severable, with the remaining portions continuing to be in full force and effect.

4. EFFECTIVE DATE

- 4.1. This Bylaw shall come into full force and effect on the day of third and final reading.

READ A FIRST TIME THIS 2 DAY OF June, 2025.

Mayor

Chief Administrative Officer

READ A SECOND TIME THIS _____ DAY OF _____, 20__.

Mayor

Chief Administrative Officer

READ A THIRD TIME THIS _____ DAY OF _____, 20__.

Mayor

Chief Administrative Officer

Community Services – June, 2025

Welcome to Legal Bags: 3

Upcoming FCSS/Recreation MEETING/TRAINING:

June 6 – Positive Ticketing meeting
 June 10 & 11 FCSS - New Outcomes Reporting training
 June 11 – Sturgeon Regional Programs meeting
 June 18 – JUPA meeting
 June 19 – Edmonton Evergreen meeting
 TBD - SVF Arena Grand Opening meeting

Past FCSS PROGRAMMING:

Home Alone Safety 4 Kids – the second attempt of the spring Home Alone Safety program was held on June 3rd with 6 kids were in attendance.

Seniors Week – 12 people attended the seniors outing in honor of seniors week to the Edmonton Aviation Museum and the Enjoy Centre.

Bike Safety Clinic – The bike safety clinic was held on June 10th in coordination with Legal School and Ecole Citadel. Approximately 100 K-6 students attended the safety clinic hosted by Sturgeon County Bylaw officers and the fire department. Legal Public School cancelled the morning of, due to air quality concerns.

Upcoming FCSS PROGRAMMING:

Summer Field Trips for youth-

July 7th (ages 6+) Launch Pad Trampoline Park & Woodlands Water Play Park
 July 17th (ages 8+) Millennium Place Wave Pool & Sherwood Park Archery Club
 July 30th (ages 6+) Jurassic Forest & Mini Golf
 August 18th (ages 8+) St. Albert Botanical Gardens & St. Albert Bowling

Home Based Bags for youth-

Free themed take home activity bags for children that sign up on the following dates this summer!

July 3rd Baseball week
 July 24th Butterfly Madness week
 Aug 7th Outer Space week
 Aug 21st Safari Week

GSCRD Voice Summer programming in Legal (programming will be ran out of Legal School)

July 8 & 9th Girls Camp
 July 22nd Science Camp
 July 23rd Lego Camp
 August 5th & 6th Nature Camp
 August 19th Baking

Past EVENTS:

n/a

Upcoming EVENTS:

Canada Day – Tuesday, July 1st

The Town will be hosting their outdoor celebration in honor of Canada Day! Thank you for joining me at the Canada Day event! I have the following shifts covered:

1. 6:15 – 8:30, x2 volunteers needed to hand out hot dogs, drinks and marshmallows

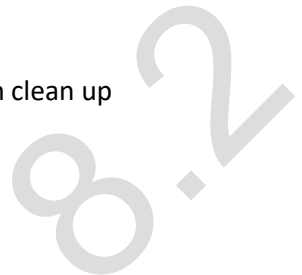
Trina & Fred

2. 8:30 – 10:45, x2 volunteers needed to hand out hot dogs, drinks and marshmallows and assist with clean up

Pat & Trina (Trina, are you okay to stay for both shifts?)

3. Inflatable monitoring, x2 shifts to monitor inflatables

6:15 – 8:30 youth volunteer found 8:30 – 10:30 youth volunteer found



SVF Sports Centre Grand Opening – Friday, Oct 3rd & Saturday, Oct 4th (MYC 11-1pm)
Meet Your Community – Saturday, October 4th

Past RECREATION PROGRAMMING:

Summer '25 – Learn to Play Pickleball – May 5 (10 in attendance)

Upcoming RECREATION PROGRAMMING:

Summer '25 – Pickleball Monday's: Jun 30 – Aug 25

Pickleball Wednesday's: Jul 2 – Aug 27

Fall '25 - Pickleball Monday's: Sept 15 – Dec 15

Wildcard Work Out Monday's: Sept 22 – Dec 1

Little Kickers Soccer Monday's: Sept 22 – Dec 1

Mega Kickers Soccer Monday's: Sept 22 – Dec 1

Yin Yoga Tuesday's: Sept 23 – Dec 9

Volleyball Tuesday's: Sept 23 – Dec 16

Pre-Stars Dance Wednesday's: Sept 24 – Nov 26

All Dance Combo Wednesday's: Sept 24 – Nov 26

Pickleball Wednesday's: Sept 17 – Dec 17

Women's Floor Hockey Wednesday's: Sept 24 – Dec 10

Pilates Thursday's: Sept 18 – Oct 16

Pickleball Thursday's: Sept 18 – Dec 18

Learn to Skate - TBD



8.3

Council Report June 16, 2025

Operation Supervisor

Public Works have started replacing water meters throughout town.

May 12, 2025, Public Works started the spring sewer flushing program; on going throughout the month.

RV Park - Public Works doing their daily checks on the RV Park, all service sites are occupied. Public Works are sucking out the RV sewer tank about every second week.

Public Works added lights on a light standard that's in the day use park so it can shine towards the Dog Park.

WIFI was installed in the RV park, Public Works had some electrical reciprocals installed on the light standards for the WIFI.

Public Works had to rebuild the retaining wall at the entrance of the Citadel Park as the existing wall was falling.

Public Works painted the crosswalks on Hwy 651 (50 Avenue), school crosswalks, and North on 50 Street.

Public Works rented a stump grinder so they can remove all stumps in the parks and boulevards. We went back and landscaped all the areas where stumps were removed.

May 27, 2025, Public Works and the flower committee planted the flowers around town. On June 4th Public Works hung the flowers up on Hwy 651 (50 Avenue).

Weekly maintenance includes sports fields and parks, garbage collection in the parks, cleaning and stocking the outhouses, cutting grass, watering flowers and cleaning the flower beds. Started painting some of the fire hydrants.

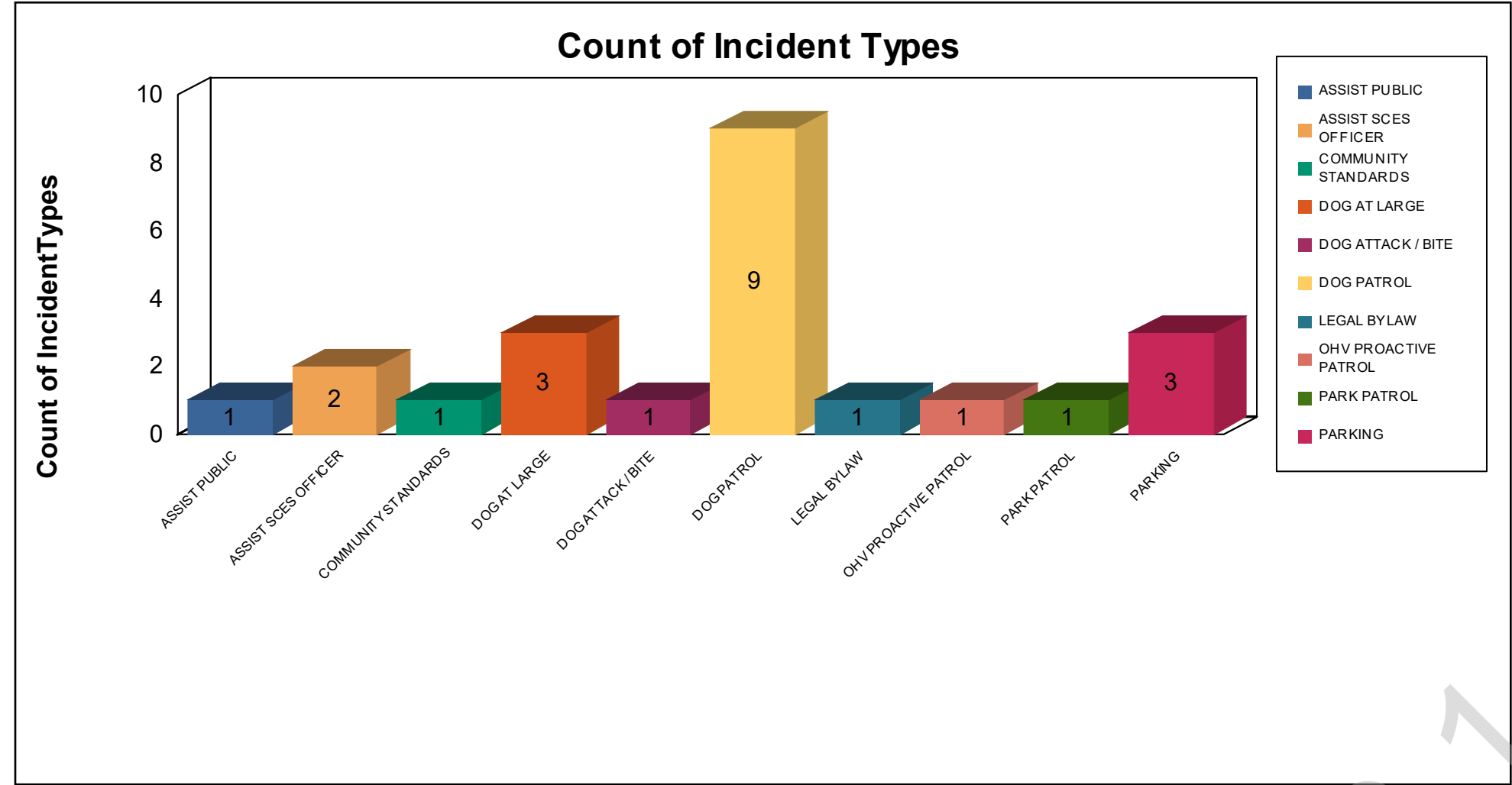
May 22, 2025, Public works appreciation BBQ



Statistics from Occurred Date: 5/1/2025 12:00:00AM to 5/31/2025 11:59:00PM

Incident Report

STURGEON COUNTY ENFORCEMENT -

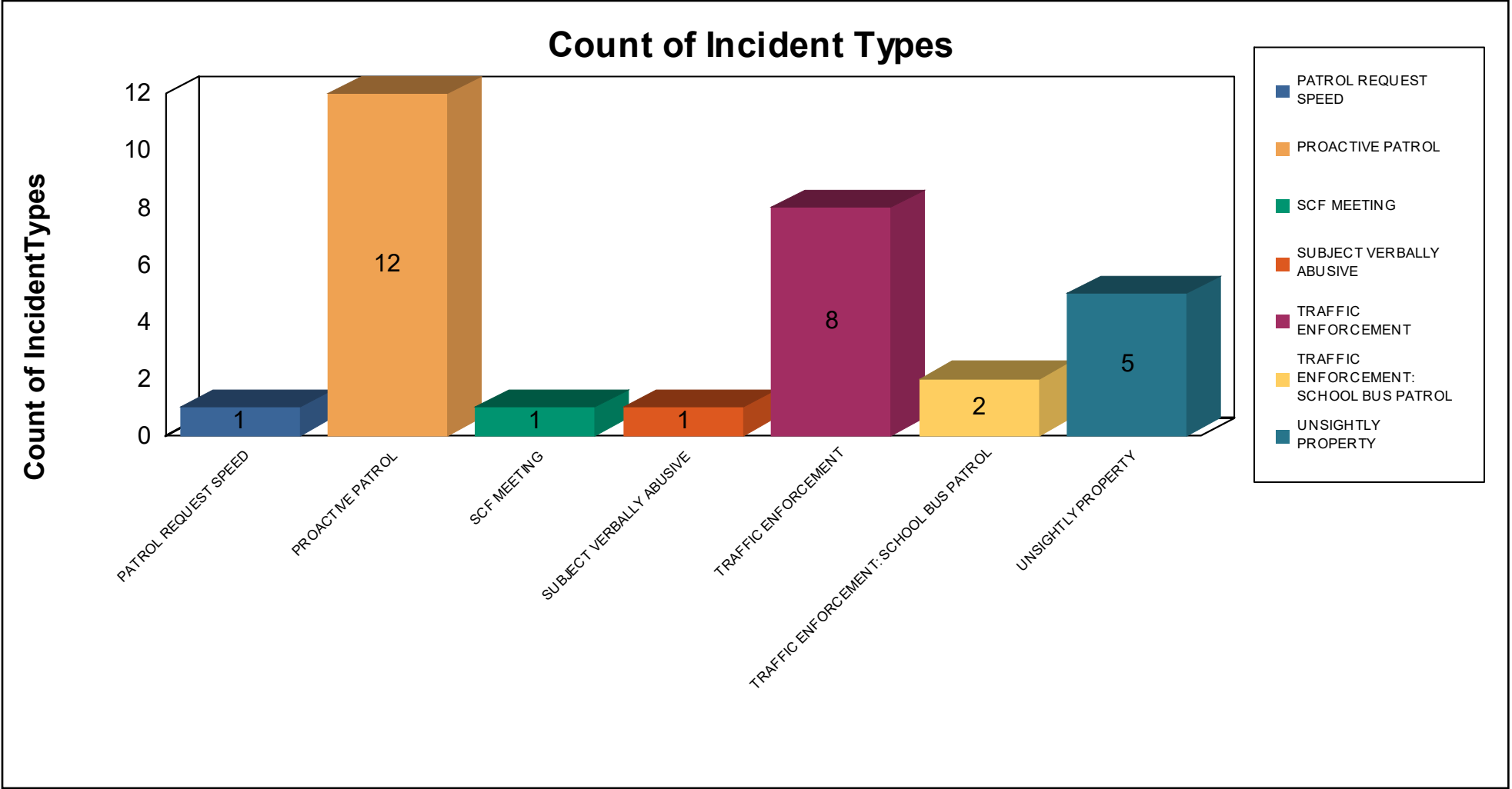


ASSIST PUBLIC: 1 2%

Incident Report

STURGEON COUNTY ENFORCEMENT -

ASSIST SCES OFFICER:	2	4%
COMMUNITY STANDARDS:	1	2%
DOG AT LARGE:	3	6%
DOG ATTACK / BITE:	1	2%
DOG PATROL:	9	17%
LEGAL BYLAW:	1	2%
OHV PROACTIVE PATROL:	1	2%
PARK PATROL:	1	2%
PARKING:	3	6%



PATROL REQUEST SPEED: 1 2%

PROACTIVE PATROL: 12 23%

SCF MEETING: 1 2%

SUBJECT VERBALLY ABUSIVE: 1 2%

Incident Report

STURGEON COUNTY ENFORCEMENT -

TRAFFIC ENFORCEMENT: 8 15%

TRAFFIC ENFORCEMENT: SCHOOL BUS PATROL: 2 4%

UNSIGHTLY PROPERTY: 5 9%

Grand Total: 100.00% Total # of Incident Types Reported: 53

9.2

From: Chris Pinault <CPinault@gibbons.ca>

Sent: June 2, 2025 3:09 PM

To: Schultz, Patricia (Cooper, Michael - MP) <patricia.schultz.731@parl.gc.ca>; morinville.stalbert@assembly.ab.ca; CAO of Bon Accord <cao@bonaccord.ca>; Robert Proulx <rproulx@legal.ca>; CAO of Morinville <michelle.hay@morinville.ca>; CAO of Redwater <kvanbuul@redwater.ca> <kvanbuul@redwater.ca>; Carol Tremblay <ctremblay@legal.ca>; David McRae <dmcrae@redwater.ca>; Mayor of Bon Accord <bholden@bonaccord.ca>; Mayor of Morinville <simon.boersma@morinville.ca> <simon.boersma@morinville.ca>; Mayor of Sturgeon County <ahnatiw@sturgeoncounty.ca>; Travis Peter <tpeter@sturgeoncounty.ca>; McGunigal, Darcy (RCMP/GRC) <darcy.mcgunigal@rcmp-grc.gc.ca>; wnorton@morinville.ca

Subject: Gibbons Pioneer Days

Good afternoon!

On behalf of Mayor, Council and Staff, we would like to invite you to participate in our annual Pioneer Days on July 12th!

There will be many events happening throughout Town including a parade. If you would like to participate in the parade, please print and fill out the attached form and forward it back to our office.

We look forward to welcoming you to our event!



Chris Pinault

Executive Assistant/Legislative Services

☎ (780) 923-3331

🌐 www.gibbons.ca

✉ cpinault@gibbons.ca

📍 4807-50 Ave., Gibbons, AB T0A 1N0

9.2

Pioneer Days 2025

Pre-Parade Rules & Registration

Parade Schedule for July 12th, 2025

Float staging: 9:00-10:30 a.m. Parade start: 11:00 a.m.

Approximate end time: 12:00 pm



1. Complete pre-parade registration form and return it to: The Town of Gibbons or via email to kfahlman@gibbons.ca

In order for us to ensure proper organization of parade line up, it would be appreciated if registration forms are completed and returned by Friday, July 4th.

2. A copy of the parade route is attached to this registration form. Parade preparation area is on 44th Avenue and 51st Street (see "start" on map). Pioneer Day committee member will be there at approximately 9:00 a.m. to assist with parade set up. Please check in with this individual and drop off waiver form (if not handed in) when you arrive.

3. A number will be assigned to your float and you will be directed to a spot on the parade lineup.

4. Prizes will be awarded in three categories:

a) Best Business b) Best Community or Individual c) Best vehicle

Judging will be based on five categories (Keep in mind the theme is Pioneer Days):

a) Uniqueness and originality/creativity b) Overall appearance c) Crowd appeal

d) Workmanship e) Participation

5. Liability Waiver **must be completed** prior to start of parade. Any other waivers as directed by the parade organizer must be completed prior to the start of the parade as well.

6. If you are interested in participating in the parade, please complete your registration form and return it. You will be contacted closer to the date about the status of the parade. Please call Katie @ (780) 923-2374 with any questions.

9.2

Pioneer Days 2025 Parade Registration

Name of Organization/Business: _____

Address: _____

Phone: _____

Number of participants on float : _____

Parade Float number (to be filled out by organizers of Parade): _____

LIABILITY AND PERSONAL INFORMATION WAIVER

The personal information provided will be used to register your organization in the Town of Gibbons Pioneer Day Parade and is collected under the authority of Section 33(c) of the Freedom of Information and Protection of Privacy Act. If you have any questions about the collection and use of this information, please contact the Gibbons Community Services at 780-923-2374

I _____, representing the _____
(organization entering float) agree that we are participating in the 2025 Gibbons Pioneer Day Parade voluntarily and completely at our own risk and hereby release the Municipality or Agency, its employees, instructors, agents and volunteers from any claim for loss, injury or damage to person or property either directly or indirectly from the attendance, including participation in any activity scheduled or unscheduled, including travel to and from any location for myself.

We hereby ☐ authorize ☐ do not authorize (check one) the Municipality to use photographs taken of the aforementioned individuals while attending or participating in the 2025 Gibbons Pioneer Day Parade. Photographs may be used to promote future Municipality's programs or used in or as part of publications, advertisements, newsletters and displays intended for the general public. No other use of these photographs will be allowed.

Section 37 (b) and 38 (1) (c) of the Freedom of Information and Protection of Privacy Act requires that for a public body to use or disclose personal information, the individual the information is about has identified the information and consented, in the prescribed manner, to the use of that information.





I, _____, representing the _____
(organization entering float) acknowledge having read and understood this liability release and accept the terms therein.

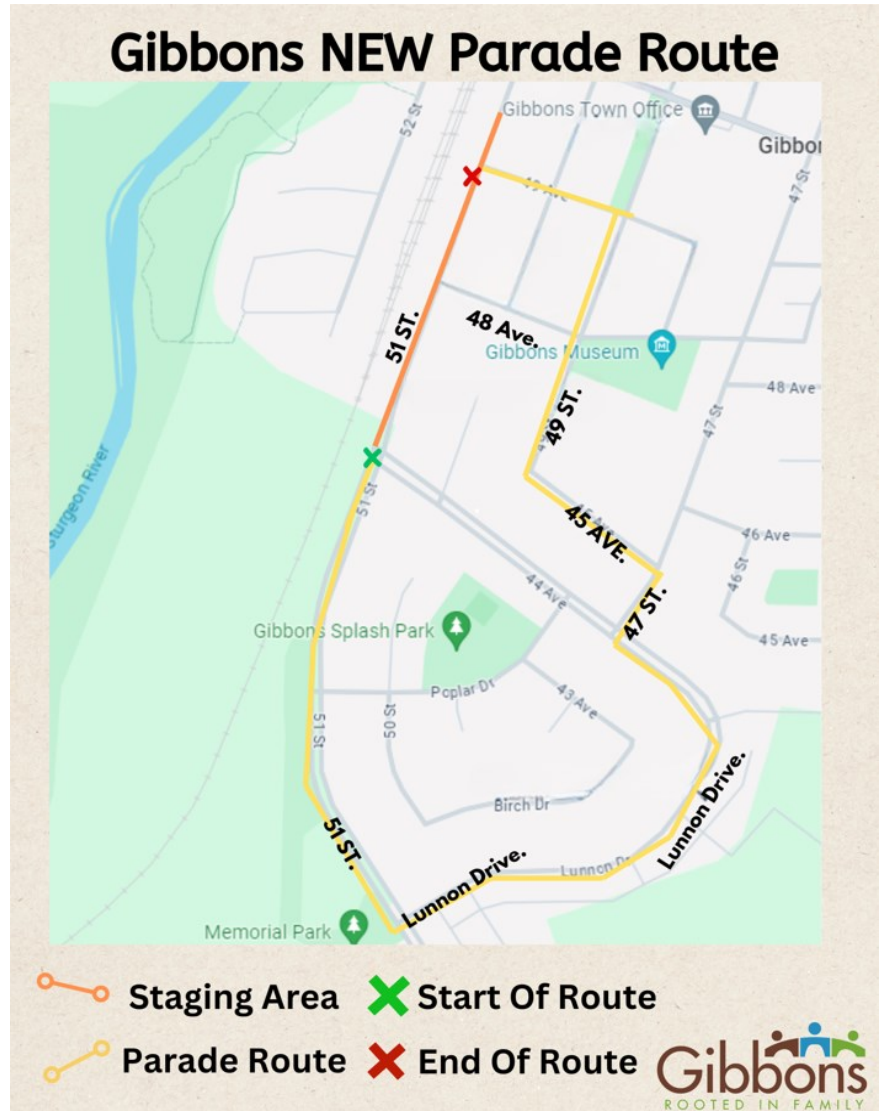
Signature _____ Date _____

9.2 Gibbons Pioneer Days Parade Route 2025



Gibbons NEW Parade Route

-  Staging Area
-  Parade Route
-  Starting Point
-  Finishing Point



For more information please contact:

Katie Fahlman

Community Builder Coordinator

Ph: 780-923-2374 Email: kfahlman@gibbons.ca



9.3

From: Tyler Gandam <president@abmunis.ca>
Sent: Tuesday, June 10, 2025 3:16 PM
To: Christine Young <cyoung@legal.ca>
Subject: Prepare for Municipal Affairs' survey on recall rules

Dear Mayors, Councillors, and CAOs:

Alberta Municipal Affairs has begun to engage Alberta Municipalities and other municipal associations on potential changes to the rules for recall of a municipal elected official. We understand that Municipal Affairs may send an online survey to municipalities in the near future. Fortunately, we are ready for this engagement. In fall 2024, we met with administrators from municipalities that managed a recall petition in the last two years and in early 2025, we workshopped the issue through our Municipal Governance Committee and Small Communities Committee. This enabled our Board to approve a series of preliminary recommendations.

ABmunis' Preliminary Recommendations on Recall

Attached is a report of our recommendations which we encourage you to review prior to completing the province's online survey when it comes out.

Alberta Municipalities is still reviewing specific aspects of recall and intends to make a written submission to Municipal Affairs later this month. This is one of the reasons that recall is one of our featured topics at our [Summer Municipal Leaders' Caucus](#) this month so that we can collect more input from members.

We hope the attached report will help inform your understanding of recall rules so you feel prepared to participate in the province's upcoming survey.

Clarity on what legislation applies

Please note that the rules for recall of a municipal elected official are prescribed in Part 7.1 of the Municipal Government Act. Alberta has a Recall Act, but that legislation only applies to Members of the Legislative Assembly (MLAs).

If you have questions about our position on recall rules, please email our Policy and Advocacy Team at advocacy@abmunis.ca.

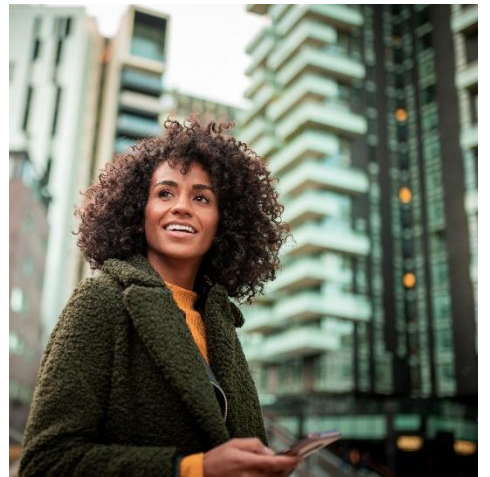
Tyler Gandam | President

E: president@abmunis.ca
300-8616 51 Ave Edmonton, AB T6E 6E6
Toll Free: 310-MUNI | 877-421-
6644 | www.abmunis.ca



9.3

Preliminary Recommendations to Improve Rules for Recall of a Municipal Elected Official



June 9, 2025

Table of Contents

Background.....3

Criteria to Launch a Recall Petition4

Eligible Period to Launch a Petition4

Activities During a Recall Petition5

Number of Signatures Required6

Background

Through amendments to the *Municipal Government Act*, in April 2023, Albertans gained the ability to launch a petition to recall a municipal elected official from office. Based on concerns with how recall petitions were being used in some communities, Alberta Municipalities (ABmunis) sent a letter to Alberta Municipal Affairs in March 2024 recommending that the Government of Alberta create a regulation to prescribe further rules for recall petitions. At the time, our concerns focused on the:

- Lack of rules to prevent petition organizers from offering financial incentives to sign a petition,
- Lack of rules on fundraising for a recall petition, and
- No requirement for the petition organizer to submit the petition whether successful or not.

The Government of Alberta has not yet created a regulation but in spring 2024 it made one improvement to recall rules through Bill 20, the *Municipal Affairs Statements Amendment Act*, 2024. Bill 20 changed the rules so that the CAO is no longer responsible for validating a recall petition and the Minister is now responsible for that process.

ABmunis' Review of Recall Rules

Between October 2024 and February 2025, ABmunis conducted a broader review of all rules related to recall petitions and collected input from municipal representatives to explore opportunities for improvement. Input was collected from:

- Administrators from most of the nine municipalities that managed a recall petition(s) in 2023 or 2024.
- ABmunis' Municipal Governance Committee and Small Communities Committee.

Our review focused on four themes of issues:

1. Criteria to launch a recall petition
2. Eligible period to launch a recall petition
3. Activities during a recall petition
4. Number of signatures required to recall a municipal elected official

This review led to the development of the following recommendations that were approved by ABmunis' Board of Directors in February 2025.

Municipal Affairs' Upcoming Engagement on Recall

It is our understanding that Alberta Municipal Affairs plans to survey municipalities in the near future to collect input on possible improvements to recall rules. ABmunis is sharing this report with our members to help inform your participation in that survey.

Recall rules will also be a featured topic at our [Summer Municipal Leaders' Caucus](#) in June 2025. The input we collect will inform our final submission to Municipal Affairs' consultation.

Note

The rules for recalling a municipal elected official are prescribed in the *Municipal Government Act*. Alberta has a *Recall Act*, but that legislation only applies to Members of the Legislative Assembly (MLAs).

Criteria to Launch a Recall Petition

1. Should there be criteria to determine whether a recall petition may be launched?

Yes, there should be guardrails that prevent a resident from launching a recall petition for unjustified or spurious reasons. Examples of unjustified recall petitions may include:

- Decisions of a previous council.
- Decisions of the current council, but the petition only targets the mayor or a minority group of the current council members.
- Differing political views.
- Personal grudge towards a member(s) of council.

The MGA should define the criteria for which a recall petition may be launched. Suggestions include:

- Found to be in contravention of the *Municipal Government Act* or *Local Authorities Election Act*.
- Found guilty of fraud, assault, or other criminal offence that is unjust of the office.
- Ethical misconduct as determined by an independent ethics commissioner or panel.

2. Should there be an independent body appointed to review and determine if there is reasonable justification for a recall petition to proceed?

Yes, an independent ethics commissioner should be responsible to vet the rationale for each petition application and rule on whether the recall petition can proceed. This process would enable an opportunity for education with the organizer to overcome any potential confusion or misinformation on a matter before the organizer launches a petition. It would also provide an opportunity for an independent body to manage an informal resolution process for frivolous matters.

Recall petitions are costly to the municipality in terms of a drain on municipal administrative resources, the possible need to hire support for communications, legal support, and people to verify signatures on the petition. Recall petitions can also take councils off their focus on the larger community priorities. Therefore, having an independent body to verify that there is merit to the issue before the petition is authorized will save municipal governments time and costs.

Eligible Period to Launch a Petition

3. What should be the minimum time that passes after an election before a recall petition may be launched?

The waiting period after an election should be reduced from the current 18 months to 12 months. This would align with the rules for recall of MLAs and finds a balance where the elected official has sufficient time to perform on the job before being subject to a recall petition and also recognizing that 18 months is a long period in which an unethical councillor could cause damage for the municipal organization and community.

4. Should residents have the ability to launch a recall petition in the year of an election?

System without an Ethics Commissioner to oversee recall petitions

If the province maintains the current system where a recall petition may be launched for any reason, then recall petitions should not be allowed in an election year.

System with an Ethics Commissioner to oversee recall petitions

If the province creates a system with guardrails that define eligible criteria for a recall petition, then there may be some merit to allow recall petitions to proceed in an election year as the commissioner would ensure there is sufficient merit for the recall petition. However, if municipal staff continue to be responsible to

Preliminary Recommendations to Improve Rules for Recall of a Municipal Elected Official

manage recall petitions (instead of an ethics commissioner), then it could present significant capacity challenges for legislative staff to prepare for the general election while managing the signature verification of a recall petition and related petition activities.

Activities During a Recall Petition

5. What requirements should be placed on the petition organizer?

- Require the petition organizer to clearly state in writing the reasons for why the elected official should be recalled. The reasons should be stated on the petition application and visible on the petition forms that every signatory signs.
- The petition organizer must confirm that each person is an eligible voter in the municipality before allowing them to sign the petition.
- Require the petition organizer to submit the final list of signatures even if there is an insufficient number of signatures. This improves transparency for the community and may help repair a councillor's reputation if there is a low number of signatures.
- Requirement to abide by all municipal bylaws (e.g. use of lawn signs).
- The MGA should define that the petition organizer must remove a person's signature if requested by the signatory. Currently, the MGA only prescribes how a signatory can request removal from a petition after the petition has been submitted.

6. What activities should be banned during a recall petition?

- The ability to offer financial incentives to residents to sign a petition.
- The ability to change the reasons for the recall petition after signatures have been collected.
- Attempts to keep a copy of the petition and/or distributing/selling the personal contact information on the petition.
- Public comments by other members of the council (whether in favour of or opposed to the petition).
- Public statements by employees of the municipality.
- Collection of signatures through electronic means.
- Collection of signatures by groups unless they have been authorized by the petition organizer.

The MGA should define the penalty if any of the banned activities take place (e.g. the petition is deemed null and void).

7. How many days should a petition organizer have to collect the required number of signatures?

- Maintain the current period of 60 days.

8. Other matters related to activities of a recall petition

- To avoid the risk of a completed petition being declared invalid due to errors in the petition form, the Government of Alberta should create a template form that must be used by every petition organizer to collect signatures.
- Municipalities need more clarity on what is considered a verified signature.
- Review if the current 45-day period is a reasonable amount of time for a municipality to count and verify signatures if the signature threshold is in the hundreds of thousands.

Number of Signatures Required

9. What metric should be used for calculating the minimum number of signatures required to recall a municipal elected official (except for summer villages)?

ABmunis' has reviewed three different metrics that could be used as the threshold for the number of signatures required for a successful recall petition (excluding summer villages).

1. Percentage of eligible voters (**ABmunis' recommendation**)
2. Percentage of population (*current system*)
3. Percentage of people that voted in the last general election (*same as MLA recall*)

ABmunis' is recommending option 1, percentage of eligible voters because it is the option with the least complications and challenges.

Problems with percentage of population (current system)

- Unfair threshold to meet if the community has a high number of ineligible voters (e.g. children and immigrants without citizenship).

Problems with percentage of people that voted in the last general election (same as MLA recall)

- If council was acclaimed, there is no voting data available. This is common as shown over the last three general elections dating back to 2013, between 26 per cent and 37 per cent of candidates were acclaimed.
- Referring to voter turnout numbers from previous elections may be problematic if the council or the elected official has been acclaimed for several elections and the population of the municipality has changed since then.
- Voter turnout can be lower when there is no contest for the mayor's seat.

10. What metric should be used for calculating the minimum number of signatures required to recall a municipal elected official in a summer village?

The current criteria to recall an elected official of a summer village is to collect signatures equivalent to at least 50 per cent of the number of residences in the summer village.

Municipal Affairs has not yet indicated whether the rules for summer villages will be in scope for their current review. ABmunis notes unique challenges with the signature threshold for summer villages:

- Summer villages are not required to maintain a list of eligible voters.
- Population counts for a summer village only represents the number of permanent residents.
- Voter data is limited since almost half of summer village councils were acclaimed in the last general election.

If the threshold for summer villages is included in Municipal Affairs' current review, ABmunis will collaborate with the Association of Summer Villages of Alberta to provide input to the province.



Alberta Municipalities Strength In Members

Connect

300, 8616 51 Avenue
Edmonton, AB T6E 6E6
780.433.4431 ■ 310.MUNI

abmunis.ca



Real Property Governance (RPG)-School Ownership

Discussion guide

Background

Bill 50 Municipal Affairs Statutes Amendment Act, 2025, and Bill 51 Education Amendment Act, 2025, received royal assent on May 15, 2025, enabling the province to own all new Kindergarten to Grade 12 (K-12) real property related to new or replacement school projects. The real property includes land, buildings, playgrounds, sports fields, and parking lots. New schools also include buildings that are repurposed as a new school. The legislation will take effect for projects announced in Budget 2025 and onwards.

Infrastructure will assume ownership of all new and replacement K-12 school real property and then lease the property to school jurisdictions (including public, separate, francophone, and charter schools) for operation and maintenance. The transfer of ownership will occur once provincial funding to design and/or build the school is secured, and written notice is provided by the Minister of Infrastructure.

Infrastructure will be responsible for overseeing the transfer of ownership and managing leasing these properties, ensuring better oversight, transparency, and strategic use of assets in alignment with broader government priorities. The separation of ownership and operations allows Infrastructure to use its expertise in real estate, construction, and managing public infrastructure, allowing school jurisdictions to focus on delivering education and maintaining the schools with their specialized knowledge.

Through discussions with impacted stakeholders, Infrastructure is seeking to better understand the potential impacts related to the implementation of the new ownership model. While Infrastructure will own school real property, school jurisdictions will continue to be responsible for the operation and maintenance of the properties through a leasing arrangement.

The legislative amendments introduced through the Municipal Affairs Statutes Amendment Act, 2025 (Bill 50), and the Education Amendment Act, 2025 (Bill 51), provide the framework to implement the new ownership model for all new and replacement K–12 schools.

Bill 50 amendments:

- Clarify definitions including, “Crown”, and align with terms in the *Education Act*.
- Define “school building project” and “school division” consistent with the *Education Act*.
- Exclude Crown land (with school board leasehold interest) from off-site levies.
- Exempt land transfer from school boards to the Crown from public hearing requirements.

Bill 51 amendments:

- An approved new school project provides scope of the project types:

- new and replacement schools; and
- repurposing of an existing building into a new school
 - All other school building projects are out of scope, including modernizations and renovation.
- New school real property refers to the parcel of land that will be transferred to the province.
 - The Minister of Infrastructure is required to provide written notice of transfer when transfer conditions are met.
 - Upon transfer to the province, the registrar removes the reserve designation from title.
 - The Minister must offer a leasehold interest in the new school to the appropriate board.
- Regulatory Authority is provided to the Minister of Infrastructure as required:
 - ownership transfer of newly built school properties;
 - compensation related to transfers; and
 - leasing school properties to jurisdictions.

The legislative changes do not alter the educational responsibilities of school authorities, which will continue to deliver education programming and operate schools. The legislative changes do not impact existing schools or properties owned by school authorities. They apply only to schools that received capital funding in Budget 2025 and onward.

Site servicing, day-to-day implementation and other operational frameworks of the agreements will continue to be between municipalities and school boards. Joint Use and Planning Agreements (JUPAs) will continue to be developed between municipalities and school jurisdictions as required under legislation.

This session will provide stakeholders with information regarding ownership and leasing changes, clarify roles and responsibilities, and allow Infrastructure to understand potential impacts and consequences that will need to be considered throughout implementation.

This guide outlines background and context, the key elements of RPG School Ownership and a framework for discussions. The guide is meant to support stakeholders' understanding in preparation for the session.

Objectives:

- Communicate the change in school real property ownership for new and replacement K-12 schools beginning in 2025 and going forward.
- Understand implementation challenges/concerns and identify opportunities for an effective and seamless implementation of the new ownership model that does not impact the operations or maintenance of schools.

What is Changing?

- Infrastructure will own all new K-12 school real property (land, buildings, parking lots, playgrounds, sports fields) and lease to school jurisdictions for operation and maintenance.
- The transfer of ownership will occur once provincial funding to design and/or build the school is secured, and written notice is provided by the Minister of Infrastructure.

- The ownership policy is **not retroactive**; existing school properties and school capital projects that received capital funding approval prior to Budget 2025 will remain unaffected.

Key Discussion Themes

As Infrastructure transitions to the new model for K-12 school ownership, we aim to gather feedback and insights to inform the implementation process. The goal is to ensure that the transition to the new ownership model is smooth, efficient, and in alignment with broader government objectives regarding the management of the public real estate portfolio.

The following themes are designed to better understand the practical implications of the transition and guide the development of a successful implementation strategy. We encourage stakeholders to reflect on each theme to help us identify key considerations and potential challenges as we move forward.

Ownership Changes:

This ownership model will not remove the ability for school jurisdictions to operate, hire teachers, plan for future school sites, and assess the education needs for the children of Alberta.

We anticipate questions and discussion on:

- future planning and reserve designations
- scope and timing of the ownership changes, including the written notice provided by the Minister of Infrastructure
- impacts on school construction process
- partnership space ownership and funding responsibilities

Leasing:

Infrastructure will manage lease agreements with school jurisdictions, offering a leasehold interest structure. The lease will include provisions around operations, maintenance, usage, and other responsibilities.

We anticipate discussion and questions on:

- Maintenance and renewal funding
- Insurance and liability responsibilities
- Length and termination provisions
- Joint usage or ability to sub lease

Legislative and other amendments to enable ownership model:

Amendments to the *Education Act* and *Municipal Government Act* enable the proposed change in ownership and provide the overall framework to operationalize the new ownership model. These changes will require further consideration to ensure the appropriate scope is implemented.

We anticipate discussion and questions on:

- the definitions of new school real property
- compensation

- Joint Use and Planning Agreements (JUPAs) between school jurisdictions and municipalities

Overall implementation:

This guide is not intended to be exhaustive of all the implementation requirements. If you wish to submit additional themes for discussion in advance of the session, please email at infra.policy@gov.ab.ca by June 12, 2025. Additional time will also be provided during the session to address further implementation considerations related to the new ownership model.

Thank you for reviewing this guide prior to our session.

9.4

Real Property Governance

Fact Sheet

Alberta Infrastructure is responsible for ensuring all government-owned and leased real property are effectively and transparently managed for the benefit of Albertans. Real property includes facilities, buildings, and titled land.

Modernizing governance of all government-owned and leased real property will provide greater accountability to taxpayers by ensuring these assets are handled in a uniform manner and allow government the option to hold onto real property that have strategic value. Streamlining sales helps support priority projects across government, create revenue and reduce red tape.

Real Property Governance

Real Property Governance (RPG) refers to the modernization of the way real property assets are managed with the intent to improve accountability and transparency. The overall objective for RPG is strengthening the government's ability to support program delivery to Albertans.

A. Real Property Governance Act

The Alberta government enacted the *Real Property Governance Act* (RPGA) to legislate a centralized approach to manage its real property inventory. The centralized approach creates more efficiencies across government and maximizes asset value to the benefit of Albertans.

The RPGA received Royal Assent on May 16, 2024, streamlining the real property inventory and disposals of surplus real property. The RPGA applies to all government ministries and consolidated entities such as government organizations, school jurisdictions and charter schools, post-secondary institutions, health authorities and other entities as listed in Alberta's financial statements.

The RPGA excludes the Office of the Legislative Assembly, Offices of the Legislature, Regulated Funds, and Government Business Enterprises. It takes precedence over conflicting legislation, except for the *Freedom of Information and Protection of Privacy Act*, ensuring consistent governance of public real estate assets.

Requirements of the RPGA

Centralized Inventory System

- Government ministries and consolidated entities must report all owned and leased real property information to Infrastructure, which will then be consolidated it into a centralized inventory system.

- This provides a centralized view of the government's owned and leased real property portfolio which ensures informed and efficient decision making.

Offer to Transfer

- When a government ministry or consolidated entity deems real property surplus or no longer required for program use, it must be offered to Infrastructure at net book value. Infrastructure determines whether to accept the offer or reject it, allowing the ministry or consolidated entity to dispose of the real property.
- The RPGA applies to all government ministries and consolidated entities, however, some entities or land are not subjected to Offer to Transfer:
 - Land that does not have a Certificate of Title under the *Land Titles Act* (however, once a title is created, the RPGA will apply).
 - Land currently being used by ministries or consolidated entities for program purposes.
 - Caveats registered on land titles that restricts use of the land will be honoured.

Scope of Regulations

- Regulations may be created to define any term used but not defined in the RPGA and to address any confusion or difficulty in applying the provisions of this act.
- Regulations necessary to exempt specific real property and for the administration of the act may be created.

B. Government Assets Ownership

The overall objective of Real Property Governance is strengthening the government's ability to support program delivery to Albertans. This is achieved through awareness of all assets, holistic decision making, and simplified ownership.

Real property that Infrastructure has acquired, built or owns will be leased to consolidated entities, which will operate and maintain the real property.

Health Facilities Ownership

In April 2025, health facility ownership under Infrastructure was fully implemented. Infrastructure now owns all health facilities previously owned by Regional Health Agencies and leases the facilities to the appropriate health agency for operation and maintenance.

K-12 School Ownership

Bill 50 *Municipal Affairs Statutes Amendment Act*, 2025 and Bill 51 *Education Amendment Act*, 2025 received Royal Assent on May 15, 2025, enabling the Government of Alberta to own all new Kindergarten to Grade 12 (K-12) school real property. This property will be leased to school jurisdictions, including public, separate, francophone and charter, for operations and maintenance.

Ownership Model:

- Infrastructure will own all newly constructed K-12 school real property, including buildings and facilities, playgrounds, sports fields, and parking lots.
- The change in ownership is on a go-forward basis only and will not be applied retroactively.

School Reserve Transfers:

- The transfer of ownership will occur once provincial funding to design and/or build a new school is secured and written notice is provided by the Minister of Infrastructure.

Leasing and Operations:

- New schools will be leased to school jurisdictions to operate and maintain.

TOWN OF LEGAL
Request for Decision (RFD)

Meeting:	Regular Council
Meeting Date:	June 16, 2025
Presented By:	Robert Proulx, Chief Administrative Officer
Title:	2025 Operating Budget
Agenda Item No:	10.1

BACKGROUND / PROPOSAL:

The 2025 Operating Budget has been presented showing the revenues and expenditures, and the variances as compared to the 2024 Operating Budget.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

In accordance with Section 242(1) of the MGA: "Each council must adopt an operating budget for each calendar year."

At the December 2, 2024 Council meeting, Council resolved that the Town of Legal approve an interim operating budget for the year 2025, not to exceed 50% of the 2024 operating budget, pending final approval of the 2025 budget.

STRATEGIC ALIGNMENT:

MGA Requirement

Town of Legal 2022-2025 Strategic Plan:

Excellence in Service Delivery and Infrastructure - Strategic Priorities:

- Maintain and update existing infrastructure in line with Council-approved service level standards.
- Update existing Town buildings and infrastructure to ensure accessibility and multi-use opportunities
- Provide new services and infrastructure that will retain and attract residents and businesses

COSTS / SOURCE OF FUNDING (if applicable):

10.1

The 2025 Financial Summary attached shows the comparison between the 2024 and 2025 Operating Budgets. Administration is proposing a 4.79% tax increase for the 2025 Operating Budget.

For information, the historical budget increases have been:

YEAR	BUDGET INCREASE
2024	3.49%
2023	3.7%
2022	2.8%
2021	0%
2020	0%
2019	1.84%
2018	1.69%
2017	0.49%
2016	3.91%
2015	4.20%

RECOMMENDED ACTION (by originator):

The Operating Budget 2025 be accepted as presented.

Initials show support – Reviewed by:

CAO: Original Signed - RP

TOWN OF LEGAL OPERATING BUDGET 2025

GL Code	Department	G/L Account Description	Working Budget 2024	2024 Actual	Reason 2025	Working Budget 2025
COUNCIL						
2110015100	Council	Fees & Meetings - Mayor/Council	\$70,000.00	\$75,513.56	Council remuneration, committee meetings , increased election year and training/orientation requirements LGFF Op \$10,000	\$76,000.00
2110015200	Council	Registration Fees	\$6,000.00	\$5,495.80	Conferences, Golf , AUMA, Leaders Caucus, Training, registrations Increased due to municipal election . LGFF \$6000	\$8,500.00
2110021100	Council	Mileage/Hotel/Park/Per Diem- Mayor/Council	\$5,000.00	\$7,384.73	FCM, AUMA (Calgary) Mayors Caucus Increase due to election	\$8,000.00
2110022000	Council	Advertising	\$0.00	\$408.00		\$0.00
2110022200	Council	Public Relations	\$3,600.00	\$4,112.32	Promotional items, refreshment for events, Christmas event .	\$4,000.00
2110023700	Council	General Council Insurance	\$110.00	\$110.00	Split from Admin Insurance	\$110.00
2110051000	Council	Council Goods & Supplies	\$800.00	\$922.87	General goods, paper, name tags, cards, etc. Inc election year Allowance of \$350/council for branding/clothing	\$4,000.00
2110051200	Council	Council Donations	\$8,000.00	\$7,741.23	Allowance for helping groups - organizations. Edmonton Salutes \$1,000, Food Hamper \$1,000, Food Bank \$2,000 ,Alberta NWT \$375, Farm Safety \$200, SC golf \$1000,	\$8,000.00
Council Summary Sub Total			\$93,510.00	\$101,688.51		\$108,610.00
ADMINISTRATION						
2120011000	Administration	Salaries Office Staff	\$293,370.33	\$276,212.51	Salaries - Pulled from Payroll Breakdown by Dept	\$243,336.74
2120011100	Administration	Casual Wages	\$0.00	\$0.00	Casual wages - summer student 4 weeks included in salaries & wages	\$0.00
2120013000	Administration	ADD, Dental, Life, EHC, EAP	\$64,742.05	\$66,190.27	AMSC benefits for all staff	\$67,801.20
2120013100	Administration	LAPP	\$58,060.02	\$57,673.29	Pension benefit for all staff	\$61,344.89
2120013200	Administration	CPP	\$42,473.91	\$41,792.30	CPP for council and all staff	\$46,444.21
2120013300	Administration	EI	\$14,612.09	\$12,541.25	EI for all staff	\$15,838.94
2120013500	Administration	Health and Wellness - Town	\$3,500.00	\$3,057.56	Health & Wellness program for employees	\$3,500.00
2120013600	Administration	Worker's Compensation Board	\$18,000.00	\$18,010.32	WCB premiums	\$18,000.00
2120013700	Administration	AMSC Benefits Health Spending Acct	\$5,000.00	\$4,722.21	AMSC Benefits Health Spending	\$5,000.00
2120015200	Administration	Meetings, Conferences, Registration Fees	\$4,000.00	\$2,877.82	Meetings, conferences, registration fees	\$4,000.00
2120021100	Administration	Mileage/Hotel/Park/Per Diem	\$3,000.00	\$1,395.24	Travel, hotel, per diem, parking	\$3,000.00
2120021500	Administration	Freight, Postage	\$2,500.00	\$2,622.32	Freight, Postage	\$2,500.00

2120022000	Administration	Advertising	\$5,000.00	\$4,562.84	\$1,935 Legal-lerie, Employment ads, bylaws, Adm, fire prevention and other approved advertisement	\$4,000.00
2120022100	Administration	Membership Fees	\$4,400.00	\$4,909.30	Chamber, AUMA, AAMDC, GFOA, LGAA	\$5,500.00
2120022200	Administration	Public Relations	\$2,000.00	\$1,001.57	Public Relations, long service awards x4 staff. branding/clothing Admin Staff X 5 \$350 ea.	\$7,000.00
			\$0.00	\$0.00		
2120023200	Administration	Legal - General	\$4,000.00	\$889.50	Safety Code Fees Levy	\$2,000.00
2120023400	Administration	Safety Codes Council Fees	\$0.00		Safety Code Fees Levy	\$0.00
2120023700	Administration	Insurance	\$22,200.00	\$22,817.98	Insurance	\$22,200.00
2120023800	Administration	Fees- Bank MC, NSF, Misc.	\$3,800.00	\$3,753.78	Bank/interac/payroll. Late reporting charge WCB \$1853.	\$3,800.00
2120024000	Administration	Training Fees	\$1,000.00	\$0.00	FOIP, Muniware	\$0.00
2120025000	Administration	Contract Services - Janitorial	\$0.00	\$509.60	Janitorial cleaning	\$6,500.00
2120025001	Administration	Contract Services - Audit	\$21,000.00	\$21,000.00	Accounting Review and Audit - per agreement	\$25,000.00
2120025002	Administration	Contract Services - Assessor	\$15,600.00	\$15,500.00	Municipal Assessment Services contract	\$16,000.00
2120025003	Administration	Contract Services - IT Support	\$21,000.00	\$16,840.00	Trinus - IT support agreement (\$1,758/month). Server migartion . Subscription & Licences to be posted to GL 2120050800 (LGFFOp \$10,000)	\$22,000.00
2120025004	Administration	Contract Services - Muniware Monthly Support	\$14,000.00	\$16,866.18	Catalis Agreement -muniware momentun License 2023-2025= \$12,400/yr E-Gov Tax =\$1050, ERP online billing \$1,575, annual support. LGFF Op \$8000	\$16,500.00
2120025005	Administration	Contract Services - Other	\$48,655.00	\$52,009.17	Land use bylaw and MDP review Phase 3-)\$10,000 (LGFF OP). LOOP 4325/yr . Contract 2023-2028. Furnace replacemnet office \$2500	\$17,000.00
2120025006	Administration	Contract Services - Assessment Review Board Fees	\$1,000.00	\$978.50	Assessment Review Board (ARB) - \$900 Core Fee + per parcel fee of \$0.35	\$1,100.00
2120025100	Administration	Building Maintenance	\$2,000.00	\$1,920.84	General office repairs ,fire extinguishers,	\$2,000.00
2120025101	Administration	Security Alarm System - Monthly Fee	\$0.00	\$0.00	Office alarm monthly monitoring fee under utilities	\$0.00
2120026000	Administration	Rental - Photocopy, Postage Machines	\$3,200.00	\$3,977.60	Photocopier lease postage machine	\$4,000.00
2120040000	Administration	Accretion	\$0.00	\$2,143.15		\$0.00
2120050600	Administration	Land Titles Fees	\$100.00	\$139.00	AB Land Title transactions, " SPIN"	\$200.00
2120050800	Administration	Computer Hardware/Software	\$21,000.00	\$22,413.97	Computer Equipment & upgrades,subscription,licences,cyber security , adobe \$1700, computer accessories. (\$1370/mth)	\$24,000.00
2120050901	Administration	MCS net	\$1,300.00	\$1,268.80	MCSNET / web hosting	\$1,300.00
2120051000	Administration	General Office Supplies	\$12,000.00	\$14,114.44	General Services Supplies/ Services	\$12,000.00
2120051300	Administration	Office Equipment / Furnishings	\$1,500.00	\$429.99	Office equipment/furnishings	\$1,500.00
2120051600	Administration	Bylaw Review	\$1,200.00	\$0.00	Bylaw review (under legal)	\$0.00
2120054000	Administration	Utilities	\$11,700.00	\$12,548.49	Telus/gas/power EV Charger SIM cards	\$12,000.00
2120061500	Administration	Depreciation Expenses - Roads	\$123,635.02	\$114,776.02	Depreciation expenses road	\$114,776.00
2120062500	Administration	Depreciation Expenses - Buildings	\$122,367.00	\$156,069.06	Depreciation Expenses - Buildings	\$156,069.00

2120063500	Administration	Depreciation Expenses - Machinery & Equipment	\$57,944.00	\$54,604.75	Depreciation Expenses - Machinery & Equipment	\$54,605.00
2120064500	Administration	Depreciation Expenses -Land Improvement	\$40,873.00	\$40,446.04	Depreciation Expenses - Land Improvement	\$40,446.00
2120065500	Administration	Depreciation Expenses - Vehicles	\$38,672.00	\$41,412.40	Depreciation Expenses - Vehicles	\$41,412.00
2120066500	Administration	Depreciation Expenses - Water & Sewer	\$163,087.00	\$161,608.70	Depreciation Expenses - Water & Sewer	\$161,609.00
2120076200	Administration	Transfer to Capital	\$21,000.00	\$19,906.54	Transfer to Capital.	\$0.00
2120076400	Administration	Transfer to Reserves	\$208,500.00	\$39,337.32	Based on estimate. Actual Interest income to be invested into applicable reserve and grants accounts (Est \$140,000 see GL 1000055000). Future capital reserve \$5,000 building, \$3,500 server replacements	\$148,500.00
2120091100	Administration	Tax Rebates & Discounts & Forgiveness	\$0.00	\$0.00	Forgiven - tear down old home	\$0.00
Administration Summary Total			\$1,502,991.42	1,335,850.62		\$1,393,782.98
766,933.62						
ELECTIONS						
2192011000	Elections	Salaries - Staff	\$0.00	\$0.00	Staff Time for Election	\$2,000.00
2192021100	Elections	Mileage/hotel/park/per diem	\$0.00	\$0.00	Mileage for Returning Officer	
2192022000	Elections	Advertising	\$500.00	\$0.00	Advertising	\$800.00
2192024000	Elections	Training Fees	\$1,000.00	\$0.00	Training for Returning Officer and Polling Clerks	\$1,000.00
2192025000	Elections	Contract Services - Election	\$0.00	\$0.00	Returning Officer & Polling Clerks (Revenue 1/2 costs from GSACRD (see GL#1120059100)	\$2,000.00
2192059000	Elections	Election Supplies	\$0.00	\$0.00	Ballots, ballot boxes	\$0.00
Elections Summary Total			\$1,500.00	\$0.00		\$5,800.00
Census Summary Total			\$0.00	\$0.00		\$0.00
ECONOMIC DEVELOPMENT						
2200011000	Economic Development	Salaries - Staff	\$0.00	\$0.00		\$0.00
2200023900	Economic Development	Tourism	\$0.00	\$0.00	Tourism initiatives	\$0.00
2200025000	Economic Development	Contract Services - Economic Development	\$8,000.00	\$0.00	EC DEV. Contracted or part time ec dev position see transfer from Op Reserve 15k	\$34,000.00
2200051000	Economic Development	Goods & Supplies/Meals	\$12,000.00	\$3,093.56	Goods and supplies Arena Grand Opening \$8000,	\$8,000.00

2200060000	Economic Development	Economic Development Initiative	\$30,000.00	\$28,095.80	Promotional items & materials \$10000, CTS Mural Commitment \$5000, \$ Go East Advertising \$1,500, Tourism Alberta \$350 RV park advertising \$300, Library annual municipal funding \$5,380 (minimum \$2/cap, and NLLS (5.47/cap \$7,400 see(gl 1120053300 LGFF OP \$10,000) (Revenue FORTIS Franchise 3% (\$19,400)	\$30,000.00
Economic Development Summary Total			\$50,000.00	\$31,189.36		\$72,000.00
FIREFIGHTING						
2230011000	Firefighting	Salaries	\$0.00	\$0.00	Salaries	\$0.00
2230015100	Firefighting	Remuneration - Fire Chief	\$0.00	\$0.00	Fire Chief remuneration \$1,000	\$0.00
2230015200	Firefighting	Seminars, Courses, Meetings	\$0.00	\$0.00	Staff training, Fire Chief daytime meetings	\$0.00
2230015800	Firefighting	Fire Fighter's Training - Town Grant	\$0.00	\$0.00	Town's training grant to fire dept.	\$0.00
2230015900	Firefighting	Fire Fighter's Training - County Grant	\$0.00	\$0.00	Education/standby/training as per new fire agreement.	\$0.00
2230022500	Firefighting	Radio License Fee	\$150.00	\$0.00	Receiver General - renewal radio authorization	\$150.00
2230023000	Firefighting	Fire Fighting Equipment	\$0.00	\$0.00	Sturgeon County provides	\$0.00
2230023700	Firefighting	Insurance	\$8,900.00	\$8,881.81	Vehicle, building, mobile equipment	\$8,900.00
2230024000	Firefighting	Training	\$0.00	\$0.00	Volunteer training/courses	\$0.00
2230025001	Firefighting	Contract Services - Dispatch	\$3,200.00	\$2,846.04	Fire Dispatch Services \$2.31/Capita	\$2,900.00
2230025002	Firefighting	Contract Services - Fire Fighting	\$30,905.00	\$30,905.07	Fire Services Agreement Sturgeon County	\$31,525.00
2230025100	Firefighting	Building Repairs & Maintenance	\$2,500.00	\$671.89	Repairs & building maintenance painting of doors, OHD inspection, boiler	\$2,500.00
2230051000	Firefighting	General Goods & Supplies	\$500.00	\$804.93	Janitorial and miscellaneous supplies	\$600.00
2230052014	Firefighting	2000 GMC - ERU	\$1,000.00	\$103.98	Parts, maintenance rescue unit, vehicle inspection	\$1,000.00
2230054000	Firefighting	Utilities	\$10,500.00	\$11,576.85	Fire Hall utilities (phone/gas/power)	\$10,500.00
2230055000	Firefighting	Diesel, Oil and Gas	\$300.00	\$97.37	Fuel costs - 2000 GMC - ERU	\$300.00
2230075000	Firefighting	Rural/Local Fire Calls	\$0.00	\$0.00	County pays for all expenses	\$0.00
2230076400	Firefighting	Transfer to Reserves	\$5,000.00	\$12,600.21	Future Building Capital reserves	\$5,000.00
Firefighting Summary Total			\$62,955.00	\$68,488.15		\$63,375.00
DISASTER SERVICES						
2240011000	Disaster Services	Salaries - Staff	\$0.00	\$0.00	Staff/Council Training	\$0.00
2240024000	Disaster Services	Disaster Services Training	\$800.00	\$850.00	Staff/Volunteer Training for ICS and agency meetings.	\$800.00
2240025000	Disaster Services	Contract Services - Emergency Plan	\$4,200.00	\$4,075.64	SREMP Coordinator for SREMP - Legal's share of FTE.	\$4,500.00
2240051000	Disaster Services	General Goods and Supplies	\$200.00	\$204.96	Miscellaneous supplies for SREMP \$1,000	\$200.00
2240076400	Disaster Services	Transfer to Reserves	\$0.00	\$0.00		\$0.00
Disaster Services Summary Total			\$5,200.00	\$5,130.60		\$5,500.00
PROTECTIVE SERVICES						
2260025000	Bylaw Enforcement	Contract Services - Bylaw Enforcement	\$44,400.00	\$44,383.74	Sturgeon County Contract for bylaw services \$15,200 from LGFF Op	\$45,500.00

2260025001	Policing	Contract Services - Policing	\$73,414.00	\$73,289.00	Policing costs 2025 . (Revenue: Fortis franchise (5%)\$32,400. ATCO 4% =\$14,400 \$10,000 from LGFF Op. \$5,200 from Op budget.	\$61,500.00
2260051000	Bylaw Enforcement	General Goods and Supplies	\$1,000.00	\$591.81	Dog and cat tags	\$1,000.00
2260051100	Bylaw Enforcement	Residential Enforcement	\$1,000.00	\$0.00	Legal Fees	\$0.00
2260051200	Bylaw Enforcement	Vet and Holding Fees	\$500.00	\$0.00	Fees incurred as a result of animals taken to shelters	\$500.00
Protective Services Summary Total			\$120,314.00	\$118,264.55		\$108,500.00
COMMON SERVICES SHOP						
2310015200	Common Services Shop	Meetings,Conference, Registration Fees	\$1,000.00	\$1,055.00	Meetings, Conference, Registration Fees, Increase training - Certified pesticide training , Water certification	\$1,000.00
2310021100	Common Services Shop	Mileage/Hotel/Park/ Per Diem	\$1,200.00	\$342.67	Mileage/Hotel/Park/ Per Diem	\$1,200.00
2310021500	Common Services Shop	Freight, Postage	\$0.00	\$0.00	Carried thru administration	\$0.00
2310022100	Common Services Shop	Membership Fees	\$500.00	\$114.28	Western Canada Water, Canadian Public Works	\$500.00
2310022200	Common Services Shop	Public Relations	\$900.00	\$940.32	Meals, taking staff out for a meal , \$350/PW staff Promo clothing	\$3,000.00
2310023700	Common Services Shop	Insurance	\$4,100.00	\$4,123.02	Trucks up to 3/4 ton & Shop	\$4,200.00
2310025000	Common Services Shop	Geographical Information System (GIS)	\$10,000.00	\$10,000.00	GIS/Asset Management-Catalis (contracted service) \$5000 from LGFF OP)	\$10,500.00
2310025100	Common Services Shop	Building Maintenance	\$5,000.00	\$618.12	Building maintenance shop, security system fee, furnace replacement - hoist inspection, electrical	\$3,500.00
2310025200	Common Services Shop	Cold Storage	\$1,000.00	\$0.00	Building maintenance.	\$1,000.00
2310051000	Common Services Shop	General Goods and Services	\$1,800.00	\$2,210.04	Miscellaneous shop supplies	\$1,800.00
2310051100	Common Services Shop	Tools and Tool Repairs	\$2,100.00	\$1,236.46	Purchase of small tools and maintenance	\$2,100.00
2310052100	Common Services Shop	Equipment Repairs and Maintenance	\$1,000.00	\$605.03	General Repair allowance	\$1,000.00
2310054000	Common Services Shop	Utilities	\$6,600.00	\$6,253.61	Telus/gas/power	\$6,600.00
2310076200	Common Services Shop	Transfer to Capital	\$0.00	\$0.00	Transfer to capital	\$0.00
2310076400	Common Services Shop	Transfer to Reserves	\$5,000.00	\$23,684.48	Transfer to reserves (\$5,000 Maintenance shop future capital)	\$5,000.00
Common Services Shop Summary Total			\$40,200.00	\$51,183.03		\$41,400.00
ROADS & STREETS						
2320011000	Roads & Streets	Salaries and Wages	\$94,607.74	\$87,145.62	Salaries - Pulled from Payroll Breakdown by Dept	\$96,146.56
2320011100	Roads & Streets	Casual Wages	\$0.00	\$0.00	Casual wages	\$0.00
2320021500	Roads & Streets	Freight and Postage	\$0.00	\$0.00	Purolator courier	\$0.00
2320023700	Roads & Streets	Insurance	\$3,700.00	\$3,702.53	PW vehicle insurance & PW facilities	\$3,700.00
2320025000	Roads & Streets	Contract Services	\$9,000.00	\$6,779.03	Snow removal, hired equipment , weed controls, alleys excavation	\$9,000.00
2320025200	Roads & Streets	Road 50 Avenue South to reservior	\$3,500.00	\$4,783.32	Gravel/road maintenance	\$3,500.00
2320025300	Roads & Streets	Culverts	\$1,000.00	\$361.60	Culvert replacement and maintenance	\$1,000.00

2320051000	Roads & Streets	General Goods and Services	\$550.00	\$1,204.41	miscellaneous, rain barrels \$650 and composters	\$700.00
2320051100	Roads & Streets	Christmas Decorations	\$2,500.00	\$3,481.06	Decoration additions and maintenance	\$2,500.00
2320052000	Roads & Streets	Equipment Machines, Parts & Supplies	\$2,000.00	\$2,135.03	General parts and supplies for miscellaneous small tools, chainsaw, weed eater, tires for trailers	\$2,000.00
2320052001	Roads & Streets	2022 Dodge Ram 1500 - Unit 1	\$1,500.00	\$81.86	Parts & maintenance	\$1,000.00
2320052002	Roads & Streets	Unit 2	\$0.00		<i>sold unit 2 vacant</i>	\$0.00
2320052003	Roads & Streets	International Gravel Truck - Unit 3	\$3,500.00	\$955.95	Parts & maintenance engine repairs were done, CVI	\$3,500.00
2320052004	Roads & Streets	Ford 2600 - Unit 4	\$500.00	\$0.00	Parts & maintenance	\$500.00
2320052005	Roads & Streets	Bobcat - Unit 5	\$1,500.00	\$1,881.15	Parts & maintenance \$2860 for extra warranty S76	\$5,000.00
2320052006	Roads & Streets	Deutz Allis - Unit 6	\$0.00	\$0.00	<i>sold</i>	\$0.00
2320052007	Roads & Streets	Grader -Unit 7	\$3,000.00	\$1,284.50	Parts & maintenance	\$3,000.00
2320052008	Roads & Streets	Sweeper - Unit 8	\$3,000.00	\$2,517.02	Parts & maintenance Belts,spockets,conveyor	\$9,000.00
2320052010	Roads & Streets	International 4200 Garbage	\$0.00	\$0.00	<i>SOLD</i>	\$0.00
2320052013	Roads & Streets	John Deere Tractor - Unit 13	\$1,000.00	\$679.99	Parts & Maintenance	\$1,000.00
2320052015	Roads & Streets	2017 Dodge 1 Ton Truck - Unit 15	\$1,000.00	\$0.00	Parts & Maintenance	\$4,500.00
2320052016	Roads & Streets	2019 DodgeRam 1500 - Unit 16	\$1,000.00	\$0.00	Parts & maintenance	\$1,200.00
2320052019	Roads & Streets	2008 Dodge 3/4 Ton - Unit 19	\$1,200.00	\$352.43	Parts & maintenance	\$1,200.00
2320052020	Roads & Streets	Asphalt Packer - Unit 20	\$200.00	\$0.00	Parts & maintenance	\$200.00
2320052021	Roads & Streets	Float - Unit 21	\$500.00	\$248.17	Fete Float Decoration & maintenance	\$500.00
2320052022	Roads & Streets	Bobcat Skid Steer - Unit 22	\$1,300.00	\$2,143.27	Repairs & maintenace	\$1,300.00
2320052023	Roads & Streets	2014 Dodge 3500 - Unit 23	\$1,500.00	\$2,549.39	Parts & maintenance	\$1,800.00
2320052024	Roads & Streets	2014 Bobcat Utility Vehicle - Unit 24	\$2,000.00	\$521.97	Parts & maintenance	\$2,200.00
2320052025	Roads & Streets	1997 GMC 3500 Bucket Truck - Unit 25	\$1,600.00	\$711.90	Parts & maintenance, annual inspection	\$1,600.00
2320053100	Roads & Streets	Gravel	\$10,000.00	\$9,760.65	Gravel for alleys (LGFF Funding)	\$10,000.00
2320053200	Roads & Streets	Trees & Accent Corners	\$2,000.00	\$2,135.00	Trees & street beautification	\$2,000.00
2320053300	Roads & Streets	Street Signs & Paint	\$9,500.00	\$2,457.60	Street signs & paint crosswalks (\$6,500 from ABMA) Digital speed signs x1 \$5,000 LGFF OP	\$15,500.00
2320053400	Roads & Streets	Sand and Salt Supplies	\$4,000.00	\$2,486.86	Sand & salt/sander, chips	\$3,000.00
2320053500	Roads & Streets	Dust Control	\$1,500.00	\$1,500.00	Dust control	\$1,500.00
2320053600	Roads & Streets	Sidewalk Repairs	\$6,000.00	\$7,190.82	Miscellaneous sidewalk repairs	\$6,000.00
2320053700	Roads & Streets	Weed Control	\$3,000.00	\$3,000.00	Purchase chemicals and contract sprayer	\$3,000.00
2320053800	Roads & Streets	Snow Fence	\$1,000.00	\$130.85	Snow fence	\$1,000.00
2320053900	Roads & Streets	Crack Filling	\$2,000.00	\$1,337.39	Material for crack filling	\$2,000.00
2320054000	Roads & Streets	Utilities	\$66,000.00	\$77,094.34	Fortis street lights/cell phone usage	\$72,000.00
2320055000	Roads & Streets	Diesel, Oil & Gas	\$11,500.00	\$10,475.81	Fuel costs	\$10,000.00
2320076200	Roads & Streets	Transfer to Capital	\$0.00	\$0.00	Purchase of new eqipment etc.	\$0.00
2320076400	Roads & Streets	Transfer to Reserves	\$24,000.00	\$28,000.00	\$7,000 to roads, \$7,000 to equipment	\$14,000.00
Roads & Streets Summary Total			\$281,657.74	\$269,089.52		\$296,046.56

WATER SUPPLY & DISTRIBUTION

2410011000	Water Supply & Dist	Salaries and Wages	\$103,128.60	\$95,629.47	Salaries - Pulled from Payroll Breakdown by Dept	\$109,792.54
2410011100	Water Supply & Dist	Casual Wages / Water Meter Installation	\$0.00	\$0.00	Casual Wages / Water Meter Installation	\$0.00
2410021100	Water Supply & Dist	Travel & Subsistence	\$500.00	\$0.00	Mileage/Hotel/Park/Per Diem	\$1,500.00
2410021500	Water Supply & Dist	Postage,Freight	\$2,000.00	\$2,085.42	Postage for water bills	\$2,500.00
2410023200	Water Supply & Dist	legal & consulting - Waterline	\$0.00	\$0.00	Legal & Consulting Fees	\$0.00
2410023800	Water Supply & Distribution	Fees - Bulk water online	\$0.00	\$0.00	Service Fees for online bulk water	\$600.00
2410024000	Water Supply & Dist	Resident - contractor charges	\$0.00	\$0.00	Hydrovac for residence	\$0.00
2410025000	Water Supply & Dist	Contract Services - Water	\$8,000.00	\$3,388.85	Main breaks, cc-repairs, water leaks, water breaks, residential incentive	\$10,000.00
2410025100	Water Supply & Dist	Cold Storage/ Fish Pond	\$500.00	\$0.00	Maintenance and fish pond	\$500.00
2410035000	Water Supply & Dist	Purchased Bulk Water for Resale	\$117,000.00	\$122,632.50	Town of Morinville/Epcor - Reduced rate result from balancing fund & \$1/m3 x 135,000 m3. Expected 2025 rate \$1.08/m3	\$135,000.00
2410035100	Water Supply & Dist	Water Testing / Analysis	\$1,000.00	\$562.26	Potable water and lead testing,Codes of Practice	\$1,000.00
2410051000	Water Supply & Dist	General Goods & Supplies	\$5,000.00	\$1,902.15	General goods and parts (hydrant maintenance tools. Gen Supplies	\$3,000.00
2410051100	Water Supply & Dist	Line Repairs & Maintenance	\$4,000.00	\$94.35	Valves, cc, piping, hydrant repairs	\$4,000.00
2410052400	Water Supply & Dist	Meters	\$4,000.00	\$4,365.00	Purchase of meters and supplies	\$3,000.00
2410052500	Water Supply & Dist	Water Meter Upgrade	\$3,000.00	\$2,835.00	Neptune 360 support contract	\$3,000.00
2410055000	Water Supply & Dist	Diesel, Oil & Gas	\$10,800.00	\$9,156.48	Diesel, Oil & Gas	\$9,200.00
2410076200	Water Supply & Dist	Transfer to Capital	\$0.00	\$0.00	Transfer to Capital Water Meter Replacement CCBF \$121,773 See GL 1000079800. Flowpoint Truckfill keypad upgrade \$9500 (from reserves)	\$131,273.00
2410076400	Water Supply & Dist	Transfer to Reserves	\$71,300.00	\$127,248.65	Transfer to reserves \$6,000 towards vehicle and equipment, \$5,000 from op towards future waterline repairs. \$15,000 from IR fee. Off Site Levies \$3000, Saving from Water Rebate RWCG \$0.08/m3=\$10,800	\$39,000.00
2410099000	Water Supply & Dist	Bad Debt	\$0.00	\$736.19	Water bills bad debt	\$0.00
2410099900	Water Supply & Dist	Principal Payment (ACFA)	\$302,518.00	\$301,884.24	Waterline Debenture Pay't -	\$0.00
2410099901	Water Supply & Dist	Interest Payment (ACFA)	\$1,907.00	\$1,162.25	Interest Pay't	\$0.00
Water Supply & Dist Summary Total			\$634,653.60	\$673,682.81		\$453,365.54
WATER SUPPLY - CLEARWATER						
2410323700	Water Supply - Clearwater Reservoir	Insurance	\$5,500.00	\$5,447.83	Clearwater Reservoir Pumphouse-Booster Station	\$5,500.00
2410325000	Water Supply - Clearwater Reservoir	Contract Services	\$2,500.00	\$975.01	Contract work for the reservoir automation/troubleshooting,	\$2,000.00
2410325100	Water Supply -CWR	Building Maintenance	\$1,800.00	\$1,155.00	Misc. maintenance on reservoir building	\$1,800.00

2410325101	Water Supply -CWR	Bulk Water Fill Stations/IT Software	\$3,500.00	\$2,645.02	Maintenance & Flowpoint software \$800, Flowpoint support as required \$1,095, SCADA System software Aviva \$1,100 Water+I Cloud Software \$3600/yr	\$7,200.00
2410351000	Water Supply -CWR	General Goods & Supplies	\$300.00	\$225.00	Cleaning supplies & miscellaneous materials	\$300.00
2410354000	Water Supply -CWR	Utilities	\$23,000.00	\$28,801.37	Power/Gas/ Internet	\$23,000.00
Water Supply - CWR Summary Total			\$36,600.00	\$39,249.23		\$39,800.00
REGIONAL WATERLINE - MORINVILLE						
2410425000	Regional Waterline - Legal to Morinville	Contract Services - MVL to Legal Line	\$2,500.00	\$0.00	Contracted service from MVL to Legal line	\$1,500.00
2410425100	Regional Waterline - Legal to Morinville	Line Maintenance- Legal to MVL	\$0.00	\$0.00	CC repairs, signage, marker post, service boxes	\$1,000.00
2410427000	Regional Waterline	Regional Waterline MVL to Edmonton	\$30,000.00	\$0.00	Morinville has identified a MCC Upgarde is needed at the Oakmount Booster Station at Cost of \$105K Legals cost 12% =\$14000 Revenue reserves	\$14,000.00
2410435500	Regional Waterline	Water Charges from Morinville	\$15,500.00	\$16,251.92	O&M charges for the regional water line (12% share of cost includes 50% stewardship fee as per agreement. Legal ownership is 12% and Legal must pay 12% of operating costs including 50% stewardship fee. Invoiced Town of Morinville.	\$16,000.00
2410476200	Regional Waterline	Transfer to Capital	\$0.00	\$0.00	There are no capital expenditures for the regional waterline.	\$0.00
Regional Waterline Summary Total			\$48,000.00	\$16,251.92		\$32,500.00
BOOSTER PUMP HOUSE (MORINVILLE)						
2410521700	Booster Pump House (Morinville)	Radio Licensing	\$100.00	\$64.56	Receiver General licensing-Industry Canada	\$100.00
2410525000	Booster Pump House	Contract Services	\$2,000.00	\$0.00	Contract work at booster station	\$2,000.00
2410525100	Booster Pump House	Building Maintenance	\$1,200.00	\$24.85	Upgrade and maintenance to booster station	\$1,200.00
2410551000	Booster Pump House	General goods and supplies	\$0.00	\$0.00	General supplies and services	\$0.00
2410554000	Booster Pump House	Utilities	\$4,100.00	\$5,086.11	Power	\$5,000.00
Booster Pump House Summary Total			\$7,400.00	\$5,175.52		\$8,300.00
SANITARY SEWAGE						
2420011000	Sanitary Sewage	Salary and Wages	\$54,156.34	\$48,395.08	Salaries - Pulled from Payroll Breakdown by Dept	\$51,585.10
2420021500	Sanitary Sewage	Freight & Postage	\$500.00	\$250.00	Utilities Bills	\$500.00
2420023700	Sanitary Sewage	Insurance - Flusher Truck	\$570.00	\$562.23	Flusher Truck Insurance	\$570.00
2420024000	Sanitary Sewage	Resident - Contractor charges	\$0.00	\$0.00	Contractor working on residential homes	\$0.00
2420025000	Sanitary Sewage	Contract Services	\$10,000.00	\$0.00	General sewer line repairs, infrastructure improvements. Repairs and service lines	\$8,000.00
2420051000	Sanitary Sewage	General Goods & Supplies	\$2,000.00	\$0.00	Manhole covers, frames, sewer pipe, fittings	\$2,000.00
2420052018	Sanitary Sewage	Flusher Truck Unit 18	\$6,000.00	\$6,003.91	Vehicle Inspection, vehicle repairs, nozzles, new hose etc	\$4,000.00
2420055000	Sanitary Sewage	Diesel, Oil & Gas	\$3,000.00	\$2,638.69	Fuel costs	\$3,000.00

2420062100	Sanitary Sewage	Lagoon & Road Gravel	\$6,000.00	\$5,237.63	Signage, fencing, enzymes	\$6,000.00
2420076200	Sanitary Sewage	Transfer to Capital	\$0.00	\$0.00	Transfer to Capital New rodde pump for Unit 18. \$30k from reserves	\$37,000.00
2420076400	Sanitary Sewage	Transfer to Reserves	\$12,000.00	\$40,617.03	\$6000 to reserves from operating, IR Charge = \$15,000, Off site Levies Pepins \$3000	\$24,000.00
2420099900	Sanitary Sewage	Principal Payment (ACFA)	\$0.00	\$0.00	Debenture Pay't	\$0.00
2420099901	Sanitary Sewage	Interest Payment (ACFA)	\$0.00	\$0.00	Debenture Pay't	\$0.00
Sanitary Sewage Summary Total			\$94,226.34	\$103,704.57		\$136,655.10

GARBAGE COLLECTION & DISPOSAL

2430011000	Garbage Collection	Salaries and Wages	\$0.00	\$0.00	Salaries - Pulled from Payroll Breakdown by Dept	\$0.00
2430023700	Garbage Collection	Garbage Truck Insurance	\$960.00	\$966.52	Garbage truck insurance	\$0.00
2430025000	Garbage Collection	Contract Services - Recycle	\$19,500.00	\$19,092.00	GFL Recycle Contracted Services up Jan-March, Shred it event	\$6,500.00
2430025001	Garbage Collection	Contract Services - Garbage	\$38,000.00	\$39,319.64	Contract automated waste collection - includes large item pickup (\$4 per resident).	\$40,000.00
2430051000	Garbage Collection	General Goods & Supplies	\$300.00	\$0.00	General	\$300.00
2430052010	Garbage Collection	Garbage Truck - Unit 10	\$0.00	\$79.20	Parts and servicing	\$0.00
2430055000	Garbage Collection	Diesel, Oil & Gas	\$0.00	\$237.16	Fuel costs	\$0.00
2430076200	Garbage Collection	Transfer to Reserves	\$0.00	\$0.00	Garbage Truck Reserve	\$0.00
2430076500	Garbage Collection	Sturgeon Regional Landfill Fees	\$20,500.00	\$21,759.06	Rosieridge landfill charges	\$20,500.00
Garbage Collection Summary Total			\$79,260.00	\$81,453.58		\$67,300.00

FCSS

2510011000	FCSS	Salaries and Wages	\$37,806.63	\$39,017.59	Salaries - Pulled from Payroll Breakdown by Dept	\$46,861.24
2510015200	FCSS	Meetings/Workshops/Seminars	\$600.00	\$480.91	Meetings/Workshops/Seminars	\$600.00
2510020700	FCSS	FCSS Community Programs	\$16,100.00	\$15,352.35	Family Day/Canada Day/ Volunteer Appreciation Night (VAN) - Meet Your Community/Xmas Festival	\$16,000.00
2510020800	FCSS	FCSS Children / Youth Programs	\$4,500.00	\$3,651.77	Children/Youth programs - Youth Games Night, Youth Connect Conf, Summer Playground Trip, At Home Alone, Babysitter Training	\$4,500.00
2510020900	FCSS	FCSS Seniors Programs	\$1,000.00	\$882.73	Seniors Week - Enjoy Centre, Sturgeon County One Day Workshop for Region at the Morinville Community Centre, MCHS Christmas Play	\$750.00
2510021000	FCSS	FCSS Adult Programs	\$0.00	\$0.00	Adult programs	\$0.00
2510021100	FCSS	Mileage/Hotel/Park/Per Diem	\$600.00	\$158.00	Mileage for seminars/meetings	\$600.00
2510021500	FCSS	Freight, Postage	\$500.00	\$500.00	Postage for mail outs	\$400.00
2510022000	FCSS	Advertising	\$2,500.00	\$2,671.28	Legal-lerie \$870 & 1/3 Free Press ad \$115/mth to program	\$2,500.00
2510022100	FCSS	Memberships Fees	\$350.00	\$346.00	Membership Fee FCSS	\$350.00
2510051000	FCSS	General Goods and Supplies	\$3,000.00	\$2,113.83	General Supplies	\$2,500.00
2510077000	FCSS	Grant to Non-Government Organizations	\$0.00	\$0.00	Grants to organizations	\$0.00
2510091000	FCSS	Community Needs Assessment	\$0.00	\$0.00	Needs assessment expenses	\$0.00

FCSS			Summary Total	\$66,956.63	\$65,174.46		\$75,061.24
Health and Safety							
2560011000	Health and Safety	Salaries & Wages	\$23,264.56	\$23,512.89	Salaries - Pulled from Payroll Breakdown by Dept		\$24,958.36
2560015200	Health and Safety	Meetings/Conference/Registration Fees	\$500.00	\$0.00	Meetings/Conference/Registration Fees for Town Staff		\$500.00
2560021100	Health and Safety	Mileage/Hotel/Park/Per Diem	\$500.00	\$0.00	Mileage/Parking, training and other exp. for OH&S Coordinator		\$500.00
2560024000	Health and Safety	Training	\$3,500.00	\$890.86	Whimis, AED, Workplace Violence, Fall Arrest, First Aid, CPR (Town Staff) LGFF Op \$4000		\$6,000.00
2560025000	Health and Safety	Contract Services - OH&S	\$500.00	\$0.00	Contract services Audiometric testing		\$500.00
2560051000	Health and Safety	General Goods and Supplies	\$5,500.00	\$4,542.23	Safety supplies, Boots,coveralls, eyewear etc		\$5,500.00
Health and Safety			Summary Total	\$33,764.56	\$28,945.98		\$37,958.36
Recreation Programming							
2710011000	Recreation Programming	Salaries and wages	\$19,155.18	\$19,781.99	Salaries - Pulled from Payroll Breakdown by Dept		\$26,490.04
2710011100	Recreation Programming	Summer Playground Salary and wages	\$0.00	\$0.00	Included in salaries & wages		\$0.00
2710015200	Recreation Programming	Meetings/Conference/Registration Fees	\$800.00	\$1,332.82	Workshop/seminars (ARPA)		\$800.00
2710021100	Recreation Programming	Mileage/Hotel/Park/Per Diem	\$1,600.00	\$836.68	Mileage/Hotel/Subsistence		\$1,600.00
2710021500	Recreation Programming	Postage,Freight	\$600.00	\$350.00	Postage/freight		\$600.00
2710022000	Recreation Programming	Advertising	\$1,700.00	\$906.72	Program for people/ 1/3 Free Press Ads		\$1,700.00
2710022100	Recreation Programming	Membership Fees	\$1,500.00	\$0.00	Membership fees - library membership reimbursement		\$1,500.00
2710023000	Recreation Programming	Community Events	\$1,100.00	\$225.00	best decorated house competition , Arena Opening		\$2,100.00
2710023100	Recreation Programming	Children/teen	\$8,900.00	\$5,804.54	Teen/children programs/ Summer Playground Transportation		\$10,000.00
2710023101	Recreation Programming	L'Association des Parents	\$0.00	\$0.00	Subsidy		\$0.00
2710023300	Recreation Programming	Adult	\$8,300.00	\$3,712.84	Adult programs		\$7,000.00
2710051000	Recreation Programming	General Goods and Supplies	\$500.00	\$174.55	General supplies		\$500.00
2710051400	Recreation Programming	Playground Supplies	\$0.00		Playground suplies		\$0.00
Recreation Programming			Summary Total	\$44,155.18	\$33,125.14		\$52,290.04
PARKS							
2720011000	Parks	Salaries and Wages	\$110,865.27	\$102,520.37	Salaries - Pulled from Payroll Breakdown by Dept		\$114,498.68
2720011100	Parks	STEP and Casual Wages	\$0.00	\$0.00	No funding available in 2021		\$0.00
2720023700	Parks	Insurance	\$1,250.00	\$1,224.51	Various bldgs		\$1,300.00
2720025000	Parks	Contract Services - Parks	\$3,000.00	\$0.00	Spraying of weeds		\$3,000.00
2720025100	Parks	Fete Buildings - Maintenance	\$2,500.00	\$1,456.83	General maintenance on buildings,gazebo, bleachers,fencing, citadelle park		\$2,500.00
2720051000	Parks	General Goods and Supplies	\$2,000.00	\$1,835.79	General Goods & Supplies		\$2,000.00
2720052009	Parks	John Deer Mower Unit 9	\$2,200.00	\$1,174.36	Parts and servicing model 1545		\$2,500.00
2720052012	Parks	John Deere Riding Mower Unit 12	\$1,700.00	\$670.59	Parts and servicing model 1145		\$2,000.00
2720052017	Parks	Outdoor Lavatory - Unit 17	\$800.00	\$264.20	Parts and servicing, general supplies,		\$800.00
2720052026	Parks	John Deere Mower 1585	\$3,200.00	\$3,835.58	John Deere Mower 1585		\$2,500.00

2720053000	Parks	Chemicals, Ground Maintenance Materials	\$2,000.00	\$1,501.73	General goods and services	\$2,000.00
2720053001	Parks	Skateboard Park	\$1,500.00	\$56.16	General maintenace	\$1,500.00
2720053002	Parks	R.V. Park	\$4,000.00	\$1,860.32	Wood, fire pits, fencing, gravel pads, washroom repairs, holding tank effluent removal,	\$5,000.00
2720053003	Parks	N.W. Park (Grasshopper Hill)	\$1,000.00	\$1,000.00	Weed control, benches & general park maintenance, playground borders,sand	\$3,000.00
2720053004	Parks	Day Use Park	\$2,200.00	\$2,026.33	General repairs & maintenance, weed spraying, signange, playground, fire pits	\$1,800.00
2720053005	Parks	Walking Bridge and Fence	\$1,000.00	\$0.00	Repairs bridges-kc crossing	\$1,000.00
2720053006	Parks	K.C. Park	\$1,500.00	\$1,877.62	Fencing, bleachers, paint, playground, trees	\$500.00
2720053007	Parks	Water Fountain	\$1,200.00	\$1,023.50	Service water fountain	\$1,200.00
2720053008	Parks	Trees and Accent Corners	\$1,500.00	\$1,500.00	Trees, accent corner concrete base for benches	\$2,000.00
2720053009	Parks	Entrance Signs	\$500.00	\$0.00	Paint, maintenance, flowers welcome sign at entrance	\$500.00
2720053010	Parks	Ball Diamonds	\$18,000.00	\$16,432.53	Ball diamond improvements RV and KC,Citadel ball diamonds.	\$2,500.00
2720053011	Parks	Soccer Fields	\$600.00	\$651.67	Field markings, weed control- Council Resolution	\$5,000.00
2720053012	Parks	Walking Trail Maintenance	\$1,500.00	\$1,940.81	Trail maintenance,asphalt repairs	\$1,500.00
2720053013	Parks	Community in Bloom / Beautification	\$4,000.00	\$4,544.78	Flowers for main street and accent corners, flower pots	\$4,000.00
2720054000	Parks	Utilities - R.V. Park Lighting	\$6,500.00	\$9,057.55	Power, lighting & fountain utilities	\$8,000.00
2720055000	Parks	Diesel, Oil & Gas	\$4,200.00	\$3,800.01	Fuel costs	\$4,000.00
2720076200	Parks	Transfer to Capital	\$0.00	\$0.00	Transfer to Capital (RV Park Improvement)	\$20,000.00
2720076400	Parks	Transfer to Reserves	\$0.00	\$144,003.32	Transfer to Reserve	\$0.00
2720076401	Parks	Transfer to Reserve County (Rec)	\$180,000.00	\$117,712.61	Dedicated reserve established - Sturgeon County Recreation Agreements with allocation of \$50k + Town matching \$50k.	\$100,000.00
Parks Summary Total			\$358,715.27	\$421,971.17		\$294,598.68
COMMUNITY FACILITY						
2720176400	Community Facility	Transfer to Reserves	\$10,000.00	\$15,333.42	Reserve Funds for Community Facility	\$10,000.00
Recreation Fund Summary Total			\$10,000.00	\$15,333.42		\$10,000.00
ARENA						
2720211000	Arena	Salaries and Wages	\$126,830.98	\$115,107.85	Salaries - Pulled from Payroll Breakdown by Dept	\$131,483.54
2720211001	Arena	Salaries and Wages - COVID	\$0.00	\$0.00	No extra salaries	\$0.00
2720223700	Arena	Insurance	\$27,000.00	\$26,939.22	Boiler-404 building, insurance	\$28,500.00
2720225000	Arena	Contract Services	\$500.00	\$0.00	Shut down for 2024. Fortis Power & Transformer Install . To be invoice to LACR project \$9768. See GI 1720256300, Telus upgrades \$12000 LACR Arena naming rights Signage \$20K	\$45,800.00

2720225100	Arena	Building Repairs & Maintenance	\$600.00	\$595.30	General building repairs AED \$2k grant from Fortis. Water meter \$5200	\$9,200.00
2720225200	Arena	Plant Maintenance	\$500.00	\$441.47	Ice plant maintenance Cimco	\$4,000.00
2720225300	Arena	Parking Lot Landscaping	\$0.00	\$0.00	Gravel	\$0.00
2720251000	Arena	General Goods & Supplies	\$3,000.00	\$3,258.62	Cleaning products and small maintenance items. . Start up costs, waste receptacles, benches, tables, janitorial supplies miscellaneous items \$50,000. \$12K from LGFF Ops	\$50,000.00
2720252011	Arena	Zamboni Unit 11	\$600.00	\$387.13	Repairs/ blade sharpening Zamboni, electric Ice resurfacer battery install \$4500 . Covention of unit 11 from Natural Gas to LPG \$6000,	\$10,000.00
2720252100	Arena	Netting	\$0.00	\$0.00	Repairs	\$0.00
2720254000	Arena	Utilities	\$200,000.00	\$43,685.14	Utilities are in Delnors name untill commissioning. expected utilities to be \$70,000/year. For Sept-Dec Budget 2025 \$35k	\$35,000.00
2720255000	Arena	Diesel, Oil & Gas	\$200.00	\$79.08	Fuel and equipment lease	\$200.00
2720259100	Arena	Security Alarm System - Monthly Fee	\$500.00	\$666.00	Alarm system/work alone devices	\$500.00
2720276200	Arena	Transfer to Capital	\$6,448,884.00	\$6,378,762.34	Transfer to Capital - Deferred revenue for Arena Project GICB,CFEP,LGFF \$1,602,937. GICB remaining allocation \$357,968. FCM -CBR Grant/loan \$5M. MCCAC-MEG Grant \$63,000. LGFF Cap 2025=\$380,000Tranfer from Reserves \$600,000. Canada Community Building Fund -\$122,000 Paving	\$8,125,905.00
2720276400	Arena	Transfer to Reserves	\$141,000.00	\$0.00	Transfer to Reserve,. Legal Arena Modernization Grants SC \$125K See GL1720085000. SVF Naming Rights deposit \$9000 see GL 1720259100. Atco 5 % Arena Reserves \$18,000, Fortis Franchise 12 % \$77,600 ESTIMATE from sponsorship program \$65000 See 1720259100. Future Budgets to include sponsorship grant for new zamboni \$2,250, Sept 2026=\$4,500, Sept 2027=\$4,500) and SVF Sponsorship 2025-2037 \$18K,wallboards etc	\$294,600.00
2720276101	Arena	Trans to Rec Capital Reserve	\$0.00	\$0.00		
2720283000	Arena	Debenture Payment	\$0.00	\$0.00	Debenture payment	\$0.00
Arena Summary Total			\$6,949,614.98	\$6,569,922.15		\$8,735,188.54
CURLING RINK						
2720325000	Rec. / Parks/ Curling	Contract Services	\$1,000.00	\$0.00	Contract work Radon testing \$3150 (LGFF Ops)	\$5,000.00
2720325100	Rec. / Parks/ Curling	Building Repairs & Maintenance	\$1,000.00	\$979.43	General Maintenance	\$1,500.00
2720351000	Rec. / Parks/ Curling	General Goods & Supplies	\$500.00	\$234.99	General Goods & Supplies	\$500.00
2720376200	Rec. / Parks/ Curling	Transfer to Capital Functions	\$0.00	\$167,565.00	Transfer to Capital ACI Grant See GI 1720356300	\$471,396.00
Rec. / Parks/ Curling Summary Total			\$2,500.00	\$168,779.42		\$478,396.00
CITADEL CENTRE						
2720511000	Citadel Centre	Salaries and Wages	\$2,548.50	\$2,222.49	Salaries - Pulled from Payroll Breakdown by Dept	\$0.00

2720523700	Citadel Centre	Building Insurance	\$1,400.00	\$1,241.97	Building Insurance	\$1,400.00
2720525000	Citadel Centre	Contract Services - Janitorial	\$0.00	\$218.40	Janitorial services see	\$2,600.00
2720525100	Citadel Centre	Building Maintenance	\$2,250.00	\$611.89	Building maintenance	\$2,250.00
2720525300	Citadel Centre	Landscaping	\$0.00	\$0.00	Landscaping . Parking lot. Connection from Citadel to Arena	\$4,000.00
2720551000	Citadel Centre	General Goods & Services	\$800.00	\$355.70	General goods & supplies	\$800.00
2720554000	Citadel Centre	Utilities	\$5,000.00	\$6,324.16	Power, gas	\$6,000.00
2720576200	Citadel Centre	Transfer to Capital	\$0.00	\$0.00	No capital projects	\$0.00
2720576400	Citadel Centre	Transfer to Reserves	\$0.00	\$0.00	Transfer to Reserves	\$2,500.00
Citadel Centre Summary Total			\$11,998.50	\$10,974.61		\$19,550.00
FETE AU VILLAGE						
2720677000	Fete Au Village	Fete Au Village Grant	\$2,500.00	\$2,500.00	Contribution to Fete , St.Ab CF grant \$5k	\$7,500.00
2720677200	Fete Au Village	Gazebo Maintenance	\$1,000.00	\$159.45	Gazebo repairs & building removals	\$1,000.00
Fete Au Village Summary Total			\$3,500.00	\$2,659.45		\$8,500.00
OUTDOOR RINK						
2720711000	Outdoor Rink	General Goods & Supplies	\$9,000.00	\$6,806.94	General maintenance relocation of outdoor rink	\$2,000.00
2720776200	Outdoor Rink	Transfer to Capital	\$0.00	\$0.00	Transfer to Capital	\$0.00
Outdoor Rink Summary Total			\$9,000.00	\$6,806.94		\$2,000.00
L'ACFA GRANT						
2740021200	L'ACFA Grant	L'ACFA Joint Use Agreement	\$25,755.00	\$25,751.44	As per Agreement	\$26,950.00
L'ACFA Grant Summary Total			\$25,755.00	\$25,751.44		\$26,950.00
			\$10,574,428.22	\$10,249,846.15	Total Operating Expenses Before Requisitions but with Depreciation included	\$12,573,428.04
			\$546,578.00	\$9,680,929.15	Minus depreciation	\$568,917.00
			\$10,027,850.22			\$12,004,511.04
			\$-	\$0.00	Debenture - see GL#2420099900 & GL# 2420099901	\$-
2810074100	Requisitions	ASFF School - residential 2024	\$224,635.75	\$247,945.45	ASFF School - Residential 2025	\$236,218.22
	Requisitions	ASFF School - non residential 2024	\$23,309.70	\$0.00	ASFF School - Non Residential 2025	\$26,302.56
2810074200	Requisitions	Greater ST AB RCSSD School - residential 2024	\$91,635.22	\$101,321.23	Greater ST AB RCSSD School - residential 2025	\$97,520.79
	Requisitions	Greater ST AB RCSSD School - non residential 2024	\$9,686.01		Greater ST AB RCSSD School - non residential 2025	\$10,892.47
2810074900	Requisitions	AB Municipal Affairs Designated Industrial (DI) Property 2024	\$135.83	\$0.00	AB Municipal Affairs Designated Industrial (DI) Property 2025	\$129.09
2810075000	Requisitions	Homeland Housing 2024	\$11,723.93	\$11,723.93	Homeland Housing 2025	\$11,473.83
Requisitions Summary Total			\$361,126.44	\$360,990.61	Summary Total	\$382,536.96
			\$10,935,554.66	\$10,610,836.76		\$12,387,048.00
\$12,955,965.00						

TOWN OF LEGAL REVENUE BUDGET 2025

GL Code	Department	Account Description	Working Budget 2024	2024 Actual	Reason for 2025	Total 2025 Budget
1000021000	Levy & Requisitions	Offsite Levy	\$0.00	\$0.00	Pepins Point II - Expense 50% to GL#2410076400 (\$1,000) & 50% to GL#2420076400 (\$1,000)	\$6,000.00
Levy & Requisitions		Summary Total	\$0.00	\$0.00		\$6,000.00
General Revenue						
1000051000	General Revenue	Penalties & Costs on Taxes	\$12,000.00	\$16,541.04	Penalties & Costs on Taxes	\$15,000.00
1000054000	General Revenue	Revenue - Concessions & Franchise	\$84,200.00	\$87,557.19	ATCO Gas Franchise fees. Allocation:25% (16%=\$57,600 to Op budget, 4%=\$14,400 to Policing, 5 % Arena Reserves \$18,000	\$90,000.00
1000054005	General Revenue	Revenue - Concessions & Franchise	\$129,346.00	\$139,655.17	FORTIS Franchise Fees set at 20%. Allocation: 5% to Policing=\$32,340, 3 % to Ec Dev Initiatives = \$19,400, 12 % = \$77,600 to Arena Reserves.	\$129,346.00
1000055000	General Revenue	Interest Income	\$200,000.00	\$176,041.99	Interest income earned to be transfered to respective reserves accounts and grants funds invested. Interest earned on general operating to be transferred to general operating reserve. See GL 2120076400	\$140,000.00
1000074000	General Revenue	Provincial Conditional Grants	\$108,350.00	\$108,350.00	LGFF OP\$108,350. Council Training/Orientation/registration fees \$16k, IT support 10K, Catalis/Muniware, \$8000K, LUB MDP phase 3 \$10K, Library appropriaton & NNLS Fees \$10K, Bylaw Enforceent \$15K, Policing \$10K, GIS \$5K, Street sign/Speed sign \$5K, StaffTraining \$4K, Arena good &Supplies 12K, Radon Testing, CR \$3,150	\$108,350.00
1000079700	General Revenue	Unrestricted funds	\$0.00	\$0.00		\$0.00
1000079800	General Revenue	Deferred Revenue -	\$0.00	\$0.00	LGFF \$353,688 (Int \$814.76), GICB \$413,869 (Int \$5369), CFEP \$713,607 (Int \$6249), CCBF \$121,773. Interest not included in this GL as its 2025 interest.	\$1,602,937.00
General Revenue		Summary Total	\$533,896.00	\$528,145.39		\$2,085,633.00
General Administration						
1120034300	General Administration	GST Revenue	\$0.00	\$0.00	GST Refund	\$0.00
1120041000	General Administration	General Services & Supplies Revenue	\$1,200.00	\$1,169.71	Landfill tags, fax, copies	\$1,200.00
1120041100	General Administration	Sale of Tax & Compliance Certificates	\$2,000.00	\$2,310.00	Tax certificate and compliance letters	\$2,000.00

1120052000	General Administration	Licenses and Permits	\$20,000.00	\$17,516.97	Gas/dev/building/plumbing/electrical (Arena Permit)	\$5,000.00
1120052200	General Administration	Business Licenses	\$6,000.00	\$5,767.50	Business licenses	\$7,000.00
1120059000	General Administration	Other Revenue - WCB Pay't from Claims	\$6,000.00	\$0.00	WCB Wage Replacement for injured employees	\$0.00
1120059100	General Administration	Other Revenue	\$2,500.00	\$9,826.56	RMA dividends, table, chair, park benches \$2500 St.Albert Community Foundation \$5k grants See GL 2720677000. 1/2 costs of elections GSACRD \$3000	\$10,500.00
1120059200	General Administration	Development Inspection Fees	\$100.00	\$50.00	Development once completed	\$100.00
1120085000	General Administration	Sturgeon County Grant	\$0.00	\$0.00	Move to Recreation GL#1720075000	\$0.00
1120092000	General Administration	Transfer from Reserves	\$36,500.00	\$19,906.54	Transfer from General Reserves ABMA grant for signage \$6500 (GL 2320053300). Ec Dev Initiatives Mural CTS \$5000 (2200060000), Transfer from General Op Reserve 15K for ec Dev	\$31,500.00
General Administration		Summary Total	\$74,300.00	\$56,547.28		\$57,300.00
Fire Fighting & Preventive						
1230025000	Fire Fighting & Preventive Services	Contract with Other Local Government Fire Dept.	\$0.00	\$0.00		\$0.00
1230041000	Fire Fighting & Preventive	Fire Fighting Fees Charged	\$1,500.00	\$5,400.00	ERU charges to Alberta Transportation, Watre charges for Sturgeon County tenders hauling water.	\$3,000.00
1230056000	Fire Fighting & Preventive	Rental Revenue - Fire Hall	\$10,500.00	\$10,198.66	Sturgeon County - Storage	\$10,500.00
1230091000	Fire Fighting & Preventive	Sale of Equipment	\$0.00	\$0.00	Sale of Equipment	\$0.00
1230092000	Fire Fighting & Preventive	Transfer from Reserves	\$0.00	\$0.00	Transfer of reserves	\$0.00
Fire Fighting & Preventive		Summary Total	\$12,000.00	\$15,598.66		\$13,500.00
Disaster Services						
1240024000	Disaster Services	Disaster Services and Emergency Measures	\$0.00	\$0.00		\$0.00
Disaster Services		Summary Total	\$0.00	\$0.00		\$0.00
Ambulance						
1250023700	Ambulance	Vehicle Insurance / Building Insurance	\$0.00	\$0.00		\$0.00
1250023800	Ambulance	Dispatch	\$0.00	\$0.00		\$0.00
1250025000	Ambulance	Communication Equipment Repairs	\$0.00	\$0.00		\$0.00
1250025100	Ambulance	Maintenance from Province	\$0.00	\$0.00		\$0.00

1250054000	Ambulance	Utility costs from Province	\$0.00	\$0.00		\$0.00
1250055000	Ambulance	Telephone and Internet Costs	\$0.00	\$0.00		\$0.00
1250056000	Ambulance	Rent from Province	\$0.00	\$0.00		\$0.00
1250059100	Ambulance	Other Revenue	\$0.00	\$0.00		\$0.00
Ambulance		Summary Total	\$0.00	\$0.00		\$0.00
Protective Services						
1260051000	Bylaw Enforcement	Fines (Alberta Justice)	\$3,000.00	\$849.00	Alberta Justice fines	\$1,500.00
1260052500	Bylaw Enforcement	Animal Licenses	\$4,500.00	\$4,575.00	Renewal of Cat & dog licenses	\$4,500.00
1260052600	Bylaw Enforcement	Animal Control / Fines (Bylaw)	\$0.00	\$0.00	Bylaw fines - Bylaw Enforcement & Animal Violations	\$0.00
Protective Services		Summary Total	\$7,500.00	\$5,424.00		\$6,000.00
Roads and Streets						
1320041000	Roads and Streets	Weed Control	\$0.00	\$0.00	Weed Control	\$0.00
1320041100	Roads and Streets	Sale of Goods & Services	\$1,500.00	\$67.50	Contracted services and sale of small equipment & other services related to road & streets.	\$1,500.00
1320041200	Roads and Streets	S.H. #651 Maintenance	\$8,000.00	\$8,137.25	Maintaining Hwy 651 (sweeping/snow removal)	\$8,000.00
1320041300	Roads and Streets	Composters/Rain Barrel/Wingdigger	\$550.00	\$543.90	Composter & rain barrel \$550 program	\$700.00
1320084000	Roads and Streets	Federal Grant/Gov't xFer to Capital	\$0.00	\$0.00	Fed Grant for Capital	\$0.00
1320084300	Roads and Streets	Provincial Grant	\$0.00	\$0.00	Gov't Transfer to Operating	\$0.00
1320091000	Roads and Streets	Sale of Equipment	\$12,000.00	\$12,000.00	Sale of equipment	\$0.00
1320092000	Roads and Streets	Transfer from Reserves	\$0.00	\$0.00	Transfer from reserves	\$0.00
Roads and Streets		Summary Total	\$22,050.00	\$20,748.65		\$10,200.00
Water Supply & Distribution System						
1410041000	Water Supply & Distribution	Water Charges	\$303,000.00	\$301,267.35	Utility bills residents	\$310,000.00
1410041001	Water Supply & Distribution	Miscellaneous Revenue(Water Cards)	\$0.00	\$0.00		\$0.00
1410041100	Water Supply & Distribution	Connection Revenue	\$3,000.00	\$1,530.00	Connection water fee	\$3,000.00
1410041200	Water Supply & Distribution	Meter Installation	\$1,500.00	\$0.00	Install meters into homes	\$1,500.00
1410041300	Water Supply & Distribution	Infrastructure Replacement	\$0.00	\$0.00	2025 implemented fee. \$2.50/customer . Transfer to reserves	\$15,000.00
1410051000	Water Supply & Distribution	Utility Penalties	\$6,500.00	\$8,167.83	Utility penalties	\$7,500.00
1410084000	Water Supply & Distribution	Provincial Grant	\$0.00	\$0.00	Provincial grant	\$0.00
1410141000	Water Supply & Distribution	Sale of Water (Coin-op/Truck Fill)	\$130,000.00	\$136,648.16	Office coin-op/truck fill (\$0.50 increase/M3	\$150,000.00
1410181000	Water Supply & Distribution	NSF	\$200.00	\$225.00	NSF on returned cheques	\$200.00

1410241000	Water Supply & Distribution	Sale of Water (West and South Waterline)	\$14,000.00	\$15,201.36	Sturgeon County billing West & South	\$25,000.00
1410441100	Water Supply & Distribution	Pipeline Hook Up (Farmers)	\$0.00	\$0.00	Sturgeon- water connection hook ups	\$0.00
1410492000	Water Supply & Distribution	Transfer from Reserves	\$304,425.00	\$304,425.00	Transfer from reserves- MCC R&R Oakmount Booster Station. Expense GL 2410427000. Truckfill keypad replacement \$9500	\$23,500.00
Water Supply & Dist.		Summary Total	\$762,625.00	\$767,464.70		\$535,700.00
Sanitary Sewage Service & Treatment						
1420012000	Sewage Service	Local Improvement Charge	\$0.00	\$0.00	Sewer Service Connection	\$0.00
1420041000	Sewage Service	Sewage Services Fees & Charges	\$84,000.00	\$85,482.82	Utility billing sewer charges. 2025- \$1/mth increase/customer	\$91,000.00
1420041300	Sewage Service	Infrastructure Replacement	\$0.00	\$0.00	2025 effective May. IR Fee \$2.50/customer	\$15,000.00
1420084000	Sewage Service	Provincial Conditional Grants	\$0.00	\$0.00	Provincial Grant	\$0.00
1420084100	Sewage Service	Federal Conditional Grant	\$0.00	\$0.00	Federal grant	\$0.00
1420092000	Sewage Service	Transfer from Reserves	\$0.00	\$0.00	Transfer from reserve \$30,000 for New Pump Unit 18	\$30,000.00
1420099900	Sewage Service	Principal Payment (ACFA)	\$0.00	\$0.00	No Debenture Payment	\$0.00
1420099901	Sewage Service	Interest Payment (ACFA)	\$0.00	\$0.00	No Debenture Payment	\$0.00
Sewage Service		Summary Total	\$84,000.00	\$85,482.82		\$136,000.00
Garbage Collections & Disposal						
1430041000	Garbage Collections & Disposal	Garbage Collection & Disposal & Other Charges	\$94,000.00	\$94,183.05	Utility billing- garbage charges	\$94,500.00
1430041100	Garbage Collections	Landfill Overage Fees	\$3,000.00	\$894.27	Landfill overage fees	\$3,000.00
1430076500	Garbages Collection	Sustainability Fee	\$0.00	\$0.00	NEW for 2025 effective May billing. For compost & clean up in lieu of recycling Fee	\$5,500.00
1430076600	Garbage Collections	Recycling Fee	\$22,000.00	\$21,973.40	Utility billing - recycle January to March. CM takeover	\$7,000.00
Garbage Collections		Summary Total	\$119,000.00	\$117,050.72		\$110,000.00
FCSS						
1510020700	FCSS	Community Events	\$80.00	\$0.00	Community Events Revenue	\$80.00
1510020800	FCSS	Children / Youth	\$1,480.00	\$2,709.22	Nominal fee for programs	\$2,700.00
1510021000	FCSS	Adult / Senior	\$0.00	\$180.00	Nominal fee for programs	\$150.00
1510059000	FCSS	Other Revenue	\$0.00	\$0.00	FCSS conference subsidy	\$0.00

1510084000	FCSS	Provincial Conditional Grants	\$31,807.00	\$33,238.32	FCSS funding - 80% provincial portion \$31807 (matching 20%=\$7,952)	\$33,238.00
FCSS		Summary Total	\$33,367.00	\$36,127.54		\$36,168.00
Recreation Programs						
1710022900	Recreation Programs	Volunteer Alberta Grants	\$0.00	\$0.00	grants	\$0.00
1710023000	Recreation Programs	Community Events	\$0.00	\$0.00	community events	\$0.00
1710023100	Recreation Programs	Fees-Children- Teens	\$4,675.00	\$5,331.00	Dance programs, movies, field trips	\$11,060.00
1710023300	Recreation Programs	Fees-Adult - Adults/Seniors	\$7,700.00	\$7,659.31	Recreation adult/senior programs	\$7,950.00
1710023400	Recreation Programs	Fees-Summer Playground	\$0.00	\$0.00	Summer program fee	\$0.00
1710099000	Recreation Programs	Miscellaneous Revenue	\$1,920.00	\$1,920.00	Miscellaneous Grant	\$1,920.00
Recreation Programs		Summary Total	\$14,295.00	\$14,910.31		\$20,930.00
Recreation Parks						
1720035610	Recreation Parks	User Fees (Soccer, Baseball)	\$1,200.00	\$1,250.00	Soccer & baseball user fees - \$5.00/child & \$150 per adult team	\$1,200.00
1720056000	Recreation Parks	Rental of Concession Booth (Arena)	\$1,000.00	\$1,000.00	Rental of concession booth arena	\$2,500.00
1720056100	Recreation Parks	Lavatory Rental	\$500.00	\$300.00	Lavatory rental	\$500.00
1720059000	Recreation Parks	Fete Au Village Revenues	\$0.00	\$0.00	Grant/ revenue from Fete	\$0.00
1720059100	Recreation Parks	Other Revenue	\$160,000.00	\$15,600.00	Other Revenue.	\$0.00
1720075000	Recreation Parks	Local Grant	\$332,887.00	\$332,887.00	Sturgeon County Recreation Operating Grant \$332,887. Allocated to:\$50,000 Reserve Fund GL#2720076401 .	\$332,887.00
1720083000	Recreation Parks	Canada Summer Jobs (CSJ) Grant	\$0.00	\$4,200.00	CSJ Student Employment	\$4,200.00
1720084000	Recreation Parks	Provincial Grant	\$50,000.00	\$50,000.00	Provincial grants/Rebate MCCAC Muncipal Electricity Generation \$63K, Canada Community Building Fund \$122,000. LGFF Cap 2025=\$380,028. See GL 2720276200	\$565,000.00
1720084200	Recreation Parks	STEP Grant (Provincial)	\$0.00	\$0.00	Provincial grants	\$0.00
1720085000	Recreation Parks	Local Grant	\$1,000,000.00	\$320,040.00		\$0.00
1720092000	Recreation Parks	Transfer from Reserves	\$0.00	\$0.00	Transfer from Reserves (RV Park Expansion)	\$10,000.00
1720099000	Recreation Parks	R.V. Park	\$28,000.00	\$27,181.08	RV site rentals	\$28,000.00
Recreation Parks		Summary Total	\$1,573,587.00	\$752,458.08		\$944,287.00
Arena						
1720256000	Arena	Arena Ice Rental	\$55,000.00	\$53,110.00	Ice contracts 1/2 season	\$70,000.00

1700256300	Arena	Other Revenue	\$0.00	\$2,304.92	Fortis Power & transformer install & LACR \$9800. See GL 2720225000. Fortis grants for AED \$2k. Water meter Reimbursement Delnor \$5200. Telus install \$12K to LACR project 27202250	\$30,000.00
1720259100	Arena	Arena Sponsorship	\$100,000.00	\$19,000.00	Arena Sponsorships: SVF naming rights \$9000, Fortis ice resurfacers \$2,250, wallboards \$20K other (ice logos, CR, players & penalty & one offs & Arena Sponsorships - see GL 2720276400	\$73,000.00
1720283000	Arena	Federal Grant	\$5,014,360.00	\$6,080,765.78	GICB funds to be received in 2025 = \$357,668 . FCM -Community Building Retrofit Program Loan \$3,750,000 grant amount \$1,250,000. See GL 2720276200. GICB . 2023 & 2024 received a total of \$6,801.392 in GICB funding.	\$5,357,968.00
1720285000	Arena	Local Grant	\$0.00	\$0.00	Sturgeon County Arena Modernization Grant 2025-2031	\$125,000.00
1720292000	Arena	Transfer from Reserves	\$384,624.00	\$124,012.00	Transfer from Rec Parks & Arena Cap reserves Cheq 11 & 15 Arena Naming Rights Signage \$20K	\$620,000.00
Arena		Summary Total	\$5,553,984.00	\$6,279,192.70		\$6,275,968.00
Curling Rink			\$0.00			\$0.00
1720356000	Curling Rink	Rental of Curling Complex	\$18,000.00	\$18,000.00	Rental of the curling rink @\$1,500/mth	\$18,000.00
1720356300	Curling Rink	Other Revenue- Curling Rink	\$0.00	\$0.00	other revenueACI Grant Curling club . See GL 2720376200	\$471,396.00
Curling Rink		Summary Total	\$18,000.00	\$18,000.00		\$489,396.00
Citadel Centre						
1720556000	Citadel Centre	Rental Revenue	\$4,200.00	\$4,200.00	Canadian Real Estate (\$350/mth)	\$4,200.00
1720592000	Citadel Centre	Transfer from Reserves	\$0.00	\$0.00	Transfer from Reserves	\$0.00
Citadel Centre		Summary Total	\$4,200.00	\$4,200.00		\$4,200.00
Total Revenue Summary			\$8,812,804.00			\$10,731,282.00
			\$8,812,804.00	\$8,701,350.85	Total Revenue 2024 (Not Inc Taxes Collected)	\$10,731,282.00
1000011000	Levy & Requisitions	Real Property Taxes	\$1,174,116.68	\$1,575,787.72	Part of Total Revenue to be Collected from 2025 Taxes	\$1,273,229.04
			\$9,986,920.68	\$10,277,138.57	Total Revenue To Date	\$12,004,511.04

2025 Financial Summary

Recap of Budget

Revenue other sources	\$10,731,282.00
Total Revenue	\$10,731,282.00

Total Expenses for 2025	\$12,573,428.04
Less Depreciation Expenses	\$568,917.00
Expenses for tax calculations	\$12,004,511.04
Net Operating Loss for 2025	(\$1,273,229.04)

Requisitions (incl any under/over levy from 2024)

ASFF School - residential	\$236,218.22
ASFF School - non residential	\$26,302.56
Greater St. AB School - residential	\$97,520.79
Greater St. AB School - non residential	\$10,892.47
Debentures (incl. in budget)	\$0.00
Homeland Housing	\$11,473.83
Alberta Municipal Affairs Designated Industrial Property (DIP)	\$129.09
Total Requisitions & Debentures	\$382,536.96
Operating Expenses + Requisitions	\$12,387,048.00

Taxes & previous yrs over/under levies

(Note: Over/under levies would be assessment appeals after tax notices went out from previous year and adjustments were made)

ASFF Residential	\$236,218.22
ASFF Non-Residential	\$26,302.56
Greater St. AB School - residential	\$97,520.79
Greater St. AB School - non residential	\$10,892.47
Debentures 2025 (incl. in budget)	\$0.00
Homeland Housing	\$11,473.83
Alberta Municipal Affairs Designated Industrial Property (DIP)	\$129.09
Municipal - Residential / Farmland	\$1,091,793.90
Municipal - Non Residential	\$181,435.14

Total Revenue From Taxes	\$1,655,766.00
Less Operating Deficit	\$1,273,229.04
Less Alberta School Foundation, Greater St. AB School, Foundation, Debenture & DIP Requisitions	\$382,536.96
Net Surplus	\$0.00

Mill Rate	2024	2025
Residential Mill Rate	11.1026	11.044764
Commercial Mill Rate	22.3106	22.76534

2024

Recap of Budget

Revenue other sources	\$8,812,804.00
Total Revenue	\$8,812,804.00

Total Expenses Before Requisitions & Less Depreciation for 2024	\$10,027,850.19
---	-----------------

Net Operating Loss for 2024	(\$1,215,046.19)
-----------------------------	------------------

2025

Recap of Budget

Revenue other sources	\$10,731,282.00
-----------------------	-----------------

Tax Revenue	\$1,655,766.00
-------------	----------------

Total Revenue	\$12,387,048.00
---------------	-----------------

Total Expenses for 2025	\$12,004,511.04
-------------------------	-----------------

Total Requisitions	\$382,536.96
--------------------	--------------

Total Expenses for 2025	\$12,387,048.00
-------------------------	-----------------

Net Surplus/Loss	\$0.00
------------------	--------

TOWN OF LEGAL
Request for Decision (RFD)

Meeting:	Regular Council
Meeting Date:	June 16, 2025
Presented By:	Robert Proulx, Chief Administrative Officer
Title:	Adoption of 2025 Capital Budget
Agenda Item No:	10.2

BACKGROUND / PROPOSAL:

The Capital Budget for 2025, which is attached, includes funding projects in 2025.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

In accordance with Section 245 of the MGA: "Each council must adopt a capital budget for each calendar year."

STRATEGIC ALIGNMENT:

MGA Requirement
Town of Legal 2022-2025 Strategic Plan:

Excellence in Service Delivery and Infrastructure - Strategic Priorities:

- Maintain and update existing infrastructure in line with Council-approved service level standards.
- Update existing Town buildings and infrastructure to ensure accessibility and multi-use opportunities
- Provide new services and infrastructure that will retain and attract residents and businesses

COSTS / SOURCE OF FUNDING (if applicable):

As presented.

RECOMMENDED ACTION (by originator):

The 2025 Capital Budget be accepted and funded as presented.

Initials show support – Reviewed by:

CAO: Original signed - RP

2025 CAPITAL BUDGET

PROJECT	TOTAL	LGFF CAPITAL	FROM TOWN OPERATIONS	TRANSFER FROM RESERVES	CANADA COMMUNITY BUILDING FUND	FUNDS FROM NON-GOV'T SOURCES	GICB	FCM GREEN MUNICIPAL FUND	MCCAC MEG GRANT	DEFERRED REVENUE	ACI Grant	NOTES
Legal Arena & Curling Rink Retrofit	\$ 8,321,176	\$ 380,000		\$ 700,000			\$ 357,968	\$ 5,000,000	\$ 63,000	\$ 1,481,164	\$ 471,396	Total project expenses 2023 (\$398,019) & 2024 including holdbacks (\$6,400,807) = \$6,798,824. Total estimated project costs for ARENA RETROFIT PROJECT: Delnor- \$13,250,000, AE Engineering - \$870,000= \$14,120,000. ; CURLING RETROFIT PROJECT: Delnor \$950,000, AE Engineering \$50,000= \$1M. Total combined costs for Arena & Curling rink \$15,120,000. REVENUE SOURCES: Each column identifies the sources of funding for the project. The revenue exceeds the expenses in the amount of \$132,000. As the project is not complete, its expected that a small amount of contingency be carried to cover any unknowns. Interest accrued for 2025 on the grant funds or deferred revenue does not form part of the funding sources shown in the Capital Budget.
Arena & Citadel Paving	\$ 122,000				\$ 122,000							Paving of Arena and Citadel parking areas.. Revenue Source:Canada Community Building Fund 2025 allocation
Water Meter Replacement Project	\$ 121,773									\$ 121,773		2024 CCBF Allocation. Deferred Revenue
RV Park Upgrades	\$ 20,000		\$ 10,000	\$ 10,000								Develop sites 9-16 full service. Revenue source: \$10k from Reserves, \$10K from Operations
Truckfill keypad upgrade	\$ 9,500			\$ 9,500								Revenue Source: Water reserves
Unit 18-Pump Replacement	\$ 37,000		\$ 7,000	\$ 30,000								Rodder pump replacemet. Revenue Source: \$30K from Reserves, \$7K from Operations
TOTAL	\$ 8,631,449	\$ 380,000	\$ 17,000	\$ 749,500	\$ 122,000	\$ -	\$ 357,968	\$ 5,000,000	\$ 63,000	\$ 1,602,937	\$ 471,396	

10.2

TOWN OF LEGAL

Request for Decision (RFD)

Meeting:	Regular Council
Meeting Date:	June 16, 2025
Presented By:	Robert Proulx, Chief Administrative Officer
Title:	Tax Levy Bylaw
Agenda Item No:	10.3

BACKGROUND / PROPOSAL:

Section 353 of the *Municipal Government Act* states each council must pass a property tax bylaw annually. The property tax bylaw authorizes council to impose a tax in respect of property in the municipality to raise revenue to be used toward the payment of a) the expenditures and transfers set out in the budget of the municipality, and b) the requisitions.

The Property Tax Bylaw must set and show separately all the tax rates that must be imposed to raise the revenue required. Other levies, collected through the municipal tax notices, include the Alberta Education Property Tax and Homeland Housing requisitions.

Tax notices will be mailed to property owners by end of June, and all taxes are due on August 31, 2025.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The assessed value of a residential property is a calculation based upon the market value of a property and reflects a combination of any changes/improvements made to the property and the current real estate market conditions for residential properties. For non-residential properties the assessed value could reflect one or more of the estimated business value based on profit estimates, the estimated value of the investment in the business or the estimated cost of replacement of the business or components of the business.

The valuation date for property assessments is July 1 of the previous year. Meaning the assessment values used for the 2025 property taxes reflects the value of the property as of July 1, 2024. The second date used for valuation is the 'characteristic and physical condition' date. This is the date on which the condition of the property is recorded. In Alberta this date is December 31 of the previous year.

The municipal tax rate is calculated by dividing the operating budget for the town by the assessed value of taxable properties. The Town of Legal's 2025 operating budget requires \$1,273,229.04 to be raised through municipal taxes.

The proposed bylaw also includes additional requisitions, **Alberta Education Property Tax** and **Homeland Housing**. The Town of Legal does not have any recourse but to pass along the Alberta Education property tax requisition, the Seniors Housing property tax requisition and the **Designated Industrial** requisition to its ratepayers.

Administration is proposing a 4.79% overall tax increase.

COSTS / SOURCE OF FUNDING (if applicable):

As presented in the proposed Tax Levy Bylaw.

RECOMMENDED ACTION (by originator):

It is recommended that Council pass all three readings of the Tax Levy Bylaw at the June 16, 2025 regular Council meeting.

Initials show support – Reviewed by:

CAO: Original signed - RP

**TOWN OF LEGAL
2025 TAXATION RATES
BYLAW 09-2025**

**A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE
PROPERTY WITHIN THE TOWN OF LEGAL FOR THE 2025 TAXATION YEAR.**

WHEREAS, the Town of Legal has prepared and adopted detailed estimates of the municipal revenue and expenditures as required, at the council meeting held June 16th, 2025, and

WHEREAS, the estimated municipal expenditures and transfers set out in the budget for the Town of Legal for 2025 total \$12,387,048, and

WHEREAS, the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$10,731,282.00 and \$1,273,229.04 is to be raised by general municipal taxation, and

THEREFORE, the total amount to be raised by general municipal taxation is \$1,273,229.04.

WHEREAS, the education requisitions are:

Alberta School Foundation Fund (ASFF)

Residential/Farmland	\$237,013.52
Non-residential	26,122.81
2024 over/under levy	<u>\$383.52</u>
	\$263,519.85

Greater St. Albert RCSSD #734

Residential/Farmland	\$96,725.49
Non-residential	<u>\$10,688.70</u>
	\$107,414.19

WHEREAS, the requisitions are:

Homeland Housing	\$11,473.83
------------------	-------------

Designated Industrial Property (Including M&E)	\$129.09
--	----------

WHEREAS, the Council of the Town of Legal is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and requisitions, and

WHEREAS, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta, 2000, and

TOWN OF LEGAL
2025 TAXATION RATES
BYLAW 09-2025

WHEREAS, the assessed value of all taxable property in the Town of Legal as shown on the assessment roll is:

	Assessment
Residential/Vacant	\$129,896,500
Farmland	\$139,170
Non-residential/Vacant	\$9,467,320
Machinery & Equipment	\$125,490
Designated Industrial Property (DIP)	67,190
	<u>\$139,695,670</u>

NOW THEREFORE, under the authority of the *Municipal Government Act*, the Council of the Town of Legal, in the Province of Alberta, enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Town of Legal.

	TAX LEVY	ASSESSMENT	TAX RATE
<u>General Municipal</u>			
Residential / Farmland	\$1,091,793.90	\$130,035,670	8.3961
Non-Residential	\$181,435.14	\$9,660,000	18.7821
	\$1,273,229.04	\$139,695,670	
<u>Education</u>			
Residential/Farmland	\$333,739.01	\$130,035,670	2.5664
Non-residential	\$37,195.03	\$9,534,510	3.9011
	\$370,934.04	\$139,570,180	
<u>Homeland Housing</u>	\$11,473.83	\$139,695,670	0.0821
<u>Designated Industrial</u>	\$129.09	\$1,841,470	0.0701

	Non-Residential	Residential	Farmland
Education (Residential)	0.0000	2.5665	2.5665
Education (Non-Residential)	3.9011	0.0000	0.0000
Homeland Housing	0.0821	0.0821	0.0821
General Municipal (Residential)	0.0000	8.3961	8.3961
General Municipal (Non-Residential)	<u>18.7821</u>	<u>0.0000</u>	<u>0.0000</u>
TOTAL	22.7653	11.0447	11.0447

2. This Bylaw shall take effect on the date of third and final reading by Council.

READ A FIRST TIME THIS ____ day of _____ 20__.

READ A SECOND TIME THIS ____ day of _____ 20__.

READ A THIRD TIME THIS ____ day of _____ 20__.

Mayor

Chief Administrative Officer

TOWN OF LEGAL

Report to Council

- ☒ Request for Decision
☐ Request for Direction
☐ For Council Information

Meeting:	Regular Council
Meeting Date:	June 16, 2025
Presented By:	Robert Proulx, Chief Administrative Officer
Title:	Legal & District Chamber of Commerce Highway Signage Partnership
Agenda Item No:	10.4

BACKGROUND / PROPOSAL:

The Legal & District Chamber of Commerce (Chamber), at their June 4, 2025 meeting, passed a resolution for the Chamber to explore the possibility of a 3-way split for the building of a frame for a highway sign (billboard). The Chamber has approached the Fête au Village and the Town of Legal to request the formation of a partnership between the three parties for the billboard for joint use.

The intent of the Chamber's proposal is for the partnership to purchase or build a billboard (sign and stand) and to make arrangements with property owners along local highways to post the sign.

Administration is seeking Council's feedback and direction on the proposal submitted by the Chamber.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The proposal from the Chamber would offer the partnership a 3-way split, where the Town of Legal will have access to the signage, on average, 9 months per year. The remaining 3 months would be split between the Chamber and the Fête au Village.

It is important to note that a permit is required from Alberta Transportation and Economic Corridors for all proposed signs within 300m beyond the limit of a provincial highway, or 800m from the centerline of a provincial highway and public road intersection

10.4

In December 2019, the Town of Legal through the Economic Development initiative, proceeded with a billboard project that was displayed throughout the region for a 2-year term. As a result of the project, the Town became the owner of 2 vinyl billboard signs (1 x 10'x20' double sided, and 1 x 10'x30' single sided):



10'x30' single sided



10'x20' double sided

The 2019 billboard project cost approximately \$29,867.25, which included the billboards, design, production, materials, and moving the double-sided billboard 3 times per year.

There is a possibility of the group reusing the previous billboards purchased by the Town of Legal, that would save on costs associated with the proposal from the Chamber.

STRATEGIC ALIGNMENT

Diverse Business & Residential Growth:

Collaborate with Stakeholders and Partners to ensure the Town is supporting local businesses

10.4

Strategic Priority: Increase the Town's residential population and affordable housing options.

Initiative: As part of an overall marketing plan, collaborate with local & regional organizations to feature and promote local businesses.

Strong Partnerships & Advocacy:

Collaborate with community organizations and other agencies to leverage resources for the benefit of all residents

Strategic Priority: Increase collaboration with local organizations to help support and promote economic growth and to ensure residents have a diverse range of available programming.

COSTS / SOURCE OF FUNDING (if applicable):

Cost of the Sign

- Legal & District Chamber of Commerce has committed a maximum of \$5,000.00
- Fete au Village will be discussing the proposal at their June 12, 2025 committee meeting

There is no fee to apply for a Roadside Development Permit through Alberta Transportation and Economic Corridors.

If Council sees value in the proposal, the funding will be sourced from the Economic Development Initiative as listed in the 2025 Operating Budget.

RECOMMENDED ACTION (by originator):

It is recommended that Council provide feedback and direction on the proposal submitted by the Chamber.

Initials show support – Reviewed by:

CAO: Original Signed - RP