

**Town of Legal
Regular Council Meeting
May 20, 2025
7:00 PM
Council Chambers**

AGENDA

1.0 Call to Order with acknowledgement of meeting on Treaty 6 Territory

2.0 Additions and/or Deletions to the Agenda

3.0 Adoption of Agenda

4.0 Public Hearing

5.0 Adoption of Previous Minutes

5.1 Errors or Omissions

5.2 Adoption of Minutes – May 5, 2025, Regular Council Meeting

6.0 Delegations, Petitions or Presentations

6.1 Ernest Chauvet, Centralta Tourism Society, 7:00 P.M.

7.0 Unfinished Business

8.0 Reports

8.1 Chief Administrative Officer

8.2 Manager of Corporate Services

8.3 Operations Supervisor

8.4 Councillor Reports

- Mayor Tremblay
- Deputy Mayor Beaton
- Councillor Hills
- Councillor Jones
- Councillor Malott

9.0 Correspondence

9.1 2025 Alberta Municipalities Summer Municipal Leaders' Caucus

9.2 2025 Local Government Fiscal Framework (LGFF) Allocations

9.3 Letter from Minister of Seniors, Community and Social Services, Re:
Homeland Housing's Proposed 22 St. Thomas Street Project

- 9.4 St Albert Community Foundation Grant Approval
- 9.5 Letter from Town of Gibbons to Municipal Affairs, Re: Council Code of Conduct Bylaws
- 9.6 Review of Alberta Police Funding Model

10.0 New Business

- 10.1 Fete au Village Request for Business License Waiver
- 10.2 Town of Legal Library Board Request to Approve Financial Statements
- 10.3 Legal Arena & Curling Rink Retrofit Project - Scope Change for Curling Rink Slab Replacement

11.0 Closed Session

- 11.1 As per the Municipal Government Act (Section 1(3)(c)) to discuss “Local public body confidences” as per the Freedom of Information and Privacy Act (Part 1, Division 2, Section 23)

12.0 Adjournment

Regular Council Meeting of the Town of Legal in the Province of Alberta held in Council Chambers, May 5, 2025, commencing at 7:00 P.M.

PRESENT: Mayor Tremblay, Deputy Mayor Beaton, Councillor Hills, Councillor Jones, Councillor Malott

ABSENT:

STAFF: Robert Proulx – Chief Administrative Officer
Anna Keane - Finance Assistant

CALL TO ORDER

Mayor Tremblay called the meeting to order at 7:02 P.M. and acknowledged the traditional territories of the Indigenous peoples of the Treaty 6 region and the Métis Settlements and Métis Nation of Alberta, Regions 2, 3 and 4. We respect the histories, languages, and cultures of First Nations, Metis, Inuit, and all First Peoples of Canada, whose presence continues to enrich our community.

ADDITIONS AND/OR DELETIONS TO THE AGENDA

NEW BUSINESS: Legal Active Communities' Initiative - Curling Rink Slab Replacement

ADOPTION OF AGENDA

12414

Resolution #12414

Moved by: Deputy Mayor Beaton

RESOLVED that the Agenda for May 5th, 2025, regular meeting of Council be adopted as amended.

CARRIED 5-0

PUBLIC HEARING

None.

ADOPTION OF PREVIOUS MINUTES

12415

Resolution #12415

Moved by: Councillor Malott

RESOLVED that the Minutes for April 22nd, 2025, Regular Meeting of Council be adopted as presented.

CARRIED 5-0

DELEGATIONS

None.

UNFINISHED BUSINESS

None.

REPORTS

CHIEF ADMINISTRATIVE OFFICER

Development Permits: Two residential development permits were received and are currently working on approvals. Three solar panels permit requests are under review and require advertising due to them being a discretionary use as per the Land Use Bylaw.

Assisted Sturgeon County through the Sturgeon Regional Emergency Management Partnership (SREMP) at the Emergency Coordination Center (ECC) due to the Redwater Provincial Park area fire.

Arena construction is progressing and on schedule.

Summer students have been hired as per the Canada Summer Job Grant that was approved.

A Public Works employee was recalled to a full-time position from a six-month temporary layoff.

MANAGER OF CORPORATE SERVICES

Bank Reconciliation report was submitted and forms part of the Council Agenda Package.

OPERATIONS SUPERVISOR

No report.

COUNCILLOR REPORTS

Mayor Tremblay

Town of Legal Committee Meetings:

April 24, 2025 – attended Homeland Housing meeting

Other Meetings:

None.

Deputy Mayor Beaton

No report.

Councillor Hills

Town of Legal Committee Meetings:

April 24, 2025 – attended Town of Legal Library Board meeting

May 2, 2025 – attended Northern Lights Library Board Annual General Meeting

Other Meetings:

None.

Councillor Jones

Town of Legal Committee Meetings:

None.

Other Meetings:

April 23, 2025 – attended Beverage Container Management Board meeting

April 24, 2025 – attended Alberta Municipalities Board meeting

April 24, 2025 – attended Bill 50 Webinar as presented by Alberta Municipalities

April 29, 2025 – attended Arena Grand Opening Committee meeting

May 2 and 3, 2025 – attended Alberta Association of Police Governance Conference

Councillor Malott

Town of Legal Committee Meetings:

April 25, 2025 – attended Edmonton Salutes Committee meeting

Other Meetings:

None.

12416

Resolution #12416

Moved by: Councillor Jones

RESOLVED that the reports be accepted as presented.

CARRIED 5-0

CORRESPONDENCE

Invitation to Rainmaker Rodeo Parade

Councillor Malott will be participating in the St Albert Kinsmen Rainmaker Rodeo Parade scheduled for May 24, 2025.

Greater St. Albert Catholic Schools Education Foundation Charity Golf Tournament Sponsorship Request

Received as information.

Sturgeon County Bylaw Statistics, April 2025

Received as information.

RCMP April Roundup

Received as information.

12417 Resolution #12417 Moved by: Deputy Mayor Beaton

RESOLVED that the correspondence be accepted as presented.

CARRIED 5-0

NEW BUSINESS

Centralta Community Hall Usage Cancellation

12418 Resolution #12418 Moved by: Councillor Hills

RESOLVED that the Town of Legal rescind Resolution #12355, approving the Club 60 Roses' request to have access to the gym, lobby, Chauvet Room and the kitchen space of the Centralta Community Centre for the Community Fundraising Event scheduled for Saturday, May 10th, 2025, from 4:30pm to 11:30pm, due to the cancellation of the event by Club 60 Roses.

CARRIED 5-0

Municipal Assessment Services Group Inc. Agreement

12419 Resolution #12419 Moved by: Councillor Jones

RESOLVED that the Town of Legal authorize the Chief Administrative Officer to sign the Municipal Assessment Services Group Agreement, commencing April 1, 2025 to March 31, 2028.

CARRIED 5-0

2025 Seniors' Week Declaration Request

12420 Resolution #12420 Moved by: Mayor Tremblay

RESOLVED that in honor of the past, present and future contributions of the seniors of this community and throughout Alberta, I, Carol Tremblay, hereby declare June 2 to 8, 2025 to be Seniors' Week in the Town of Legal.

CARRIED 5-0

2025-2026 Annual Library Funding Request

12421 Resolution #12421 Moved by: Councillor Malott

RESOLVED that the Town of Legal approve an appropriation funding amount of five thousand three hundred eighty dollars (\$5,380.00) for the Town of Legal Library Board's submission for annual funding from the Government of Alberta's Public Library Grants program for the 2025-2026 fiscal year.

CARRIED 5-0

Recreation Cost Sharing Agreement

12422 Resolution #12422 Moved by: Deputy Mayor Beaton

RESOLVED that the Town of Legal authorize the Mayor and Chief Administrative Officer to sign the Recreation Cost Sharing Agreement with Sturgeon County, commencing January 1, 2026 and terminating December 31, 2030.

CARRIED 5-0

Legal Active Communities' Initiative - Curling Rink Slab Replacement

12423 Resolution #12423 Moved by: Councillor Malott

RESOLVED that the Town of Legal award the Legal Curling Rink Improvement Project to Delnor Construction Ltd. as per the May 5th, 2025 cost outline and recommendation estimate in the amount of One Million Five Thousand Six-Hundred Nine Dollars (\$1,005,609.00) which includes a contingency allocation in the amount of Seventy-Nine Thousand Fifty-Six Dollars (\$79,056.00) and Construction Management Fees of 4.82% of the actual construction costs. It is understood the scope of work meets all the required improvements and upgrades outlined in the recent Active Communities' Initiative grant approval recently awarded to the Legal Curling Club.

CARRIED 5-0

CLOSED SESSION

None.

ADJOURNMENT

12424 Resolution #12424 Moved by: Councillor Hills

RESOLVED that the meeting be adjourned at 8:01 P.M.

CARRIED 5-0

Mayor

Chief Administrative Officer

Community Services – May, 2025

Welcome to Legal Bags: 2

Upcoming Meetings/Training:

First Aid training – May 10th
 Arena Grand Opening meeting – May 21st
 Food Security meeting – May 22nd
 Positive Ticketing meeting – June 6th
 FCSS training – June 10&11th

Upcoming FCSS Programming:

Bike Safety Clinic – Cancelled due to Redwater fire and lack of bylaw staff. Rescheduled for June 10th
Home Alone Safety 4 Kids – Cancelled due to lack of registrations. Rescheduled for June 3rd trying after school hours
Seniors Week Trip - AB Aviation Museum tour, Enjoy Centre lunch and greenhouse tour – June 5th

Summer Field Trips for youth-

July 7th (ages 6+) Launch Pad Trampoline Park & Woodlands Water Play Park
 July 17th (ages 8+) Millennium Place Wave Pool & Sherwood Park Archery Club
 July 30th (ages 6+) TBD
 August 18th (ages 8+) TBD

Home Based Bags for youth (Thursday's)-

Free themed take home activity bags for children that sign up on the following dates this summer!

July 3rd Baseball week
 July 24th Butterfly Madness week
 Aug 7th Outer Space week
 Aug 21st Safari Week

GSCRD Voice Summer programming in Legal (programming will be ran out of Legal School)-

July 8 & 9th Girls Camp
 July 22nd Science Camp
 July 23rd Lego Camp
 August 5th & 6th Nature Camp
 August 19th Baking

Past Events:

Red Cross Babysitter Training – Cancelled due to lack of registration, I will try again in the fall.
Teen First Aid Training – ran on Saturday, May 10th with 4 teens getting certified in their Level C first aid!

Upcoming Events:

Canada Day – Tuesday, July 1st

The Town will be hosting their outdoor celebration in honor of Canada Day! This event will take place in Centennial Park and will feature face painting, lawn games, inflatable games, free hotdogs and drinks and we will finish off the night with a fabulous display of fireworks! FCSS will be looking for volunteers to fill the following shifts. Please let me know if you or someone you know is available:

1. 6:15 – 8:30, x2 volunteers needed to hand out hot dogs, drinks and marshmallows

2. 8:30 – 10:45, x2 volunteers needed to hand out hot dogs, drinks and marshmallows and assist with clean up

3. Inflatable monitoring, x2 shifts to monitor inflatables (open to ages 14+)

6:15 – 8:30 _____ 8:30 – 10:30 _____

Meet Your Community/Arena Grand Opening – Friday, Oct 3rd & Saturday, Oct 4th (MYC 11-1pm)

8.3

Council Report May 20, 2025

Operation Supervisor

Public Works will be replacing water meters through out the year, Replacing the water meters can help ensure accurate billing and improve water conservation efforts.

April 16, 2025, Public Works shut down the ice plant to the curling rink.

Public Works started grading back alleys to prevent potholes and improve drainage.

April 14, 2025, Public Works started street sweeping and sweeping off the sand on the boulevards, cleaning up the snow dump areas, sweeping the walking trails, and landscaping areas that were damaged from snow removal.

Public Works hauled away the street cleanings from the Municipal Shop.

Public Works installed a fountain in the pond to improve water circulation, and the appeal is nice for the residents.

Sport fields: Public Works opened the ball diamonds and the soccer pitches on April 14, 2025, and did the maintenance needed for the fields to be safe to play on, as well as the skateboard park.

For weekly maintenance of sport fields and municipal parks: garbage collection in the parks, cleaning and stocking of the outhouses, field maintenance inspection and repair of any damage to the fields, floating the infield of the ball diamonds.

Public Works painted lines for the soccer pitches, baseball diamond foul lines and a track for the schools.

RV Park: Public Works does a daily check on the RV Park, sucking out the RV sewer tank with the flusher truck. Water was turned on to the RV sites on May 2, 2025.



9.1

From: Tyler Gandam <president@abmunis.ca>
Sent: Monday, May 5, 2025 8:23 AM
To: Christine Young <cyoung@legal.ca>
Subject: Registration now open for Summer MLC

Good morning,

Registration is open for the 2025 Alberta Municipalities Summer Municipal Leaders' Caucuses, taking place between June 11 and June 26. This year, Alberta Municipalities is visiting the following four communities:

June 11 - Picture Butte (Picture Butte Community Hall)
June 12 - Drumheller (Canalta Jurassic Hotel)
June 25 - Peace River (Peace Valley Inn)
June 26 - Devon (Devon Community Hall)

The registration link and further details are located on our [events page](#).

Each Caucus will consist of a one-day program, and the agenda will be the same at all locations. The agenda will run from 10:00 a.m. to 3:00 p.m. each day and is attached here for your review. Registration is \$115 for the day and includes a light breakfast, refreshments and lunch.

If you have any other questions, please email events@abmunis.ca. We look forward to seeing you there.

Sincerely,

Tyler Gandam | President
m t

E: president@abmunis.ca
300-8616 51 Ave Edmonton, AB T6E 6E6
Toll Free: 310-MUNI | 877-421-
6644 | www.abmunis.ca



***No deadline, but we prefer if it is done at least one week prior to the start of the date you would like to attend, to allow us to finalize catering numbers, set-up, etc.*

9.1

Draft Agenda for Summer 2025 Municipal Leaders' Caucus

subject to change

Wednesday, June 11	Town of Picture Butte
Thursday, June 12	Town of Drumheller
Wednesday, June 25	Town of Peace River
Thursday, June 26	Town of Devon

10:00 a.m.	Opening Remarks
10:05 a.m.	Welcome from the Mayor of the Host Municipality
10:10 a.m.	Welcome from MLA of the Host Constituency
10:15 a.m.	Icebreaker Activity
10:45 a.m.	Municipal Election Resources
11:00 a.m.	Municipal Financial Research Project
12:00 p.m.	Lunch
1:00 p.m.	Police Governance and Funding
1:45 p.m.	President's Report
2:00 p.m.	Changes to the Municipal Government and Local Authorities Election Acts
2:55 p.m.	Closing Remarks



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR118837

May 12, 2025

Her Worship Carol Tremblay
Mayor
Town of Legal
PO Box 390
Legal AB T0G 1L0

Dear Mayor Tremblay:

I am pleased to provide correspondence for your record confirming the 2025 Local Government Fiscal Framework (LGFF) allocations for your community.

For the Town of Legal:

- The 2025 LGFF Capital allocation is \$380,028.
 - This includes \$44,067 in needs-based funding allocated to local governments with a population less than 10,000 and a limited local assessment base.
- The 2025 LGFF Operating allocation is \$108,350.

LGFF Capital is a legislated program aimed at providing local governments with substantial notice of their future infrastructure funding. As indicated on the program website, in 2026, your community will be eligible for \$347,181. Information on 2027 LGFF Capital allocations will be shared with local governments this fall, after growth in provincial revenues between 2023/24 and 2024/25 has been confirmed and used to calculate 2027 program funding.

Information on LGFF funding for all local governments is available on the LGFF website at www.alberta.ca/LGFF.

We look forward to our continued partnership through the LGFF program to build strong and prosperous communities across our province.

Sincerely,

Ric McIver
Minister

cc: Robert Proulx, Chief Administrative Officer, Town of Legal

Local Government Fiscal Framework – Capital Funding

Local Government	2024 Allocation ^{1,2}	2025 Allocation ^{1,2}	2026 Allocation ^{1,2}
Charter Cities³			
CALGARY	\$223,865,417	\$254,980,948	\$249,394,219
EDMONTON	\$158,134,583	\$179,067,590	\$173,721,890
Charter Cities Sub-total	\$382,000,000	\$434,048,538	\$423,116,109
Other Cities⁴			
AIRDRIE	\$8,022,724	\$9,323,778	\$9,423,380
BEAUMONT	\$2,377,384	\$2,743,339	\$2,830,373
BROOKS	\$1,832,503	\$2,100,833	\$2,085,971
CAMROSE	\$2,432,254	\$2,815,477	\$2,746,762
CHESTERMERE	\$2,322,425	\$2,661,954	\$2,754,423
COLD LAKE	\$2,092,889	\$2,411,348	\$2,426,514
FORT SASKATCHEWAN	\$3,377,559	\$3,905,018	\$3,958,594
GRANDE PRAIRIE	\$7,878,359	\$9,140,129	\$8,317,332
LACOMBE	\$1,789,732	\$2,054,696	\$2,024,408
LEDUC	\$4,629,986	\$5,350,363	\$5,537,435
LETHBRIDGE	\$12,323,689	\$14,272,235	\$14,337,752
LLOYDMINSTER	\$2,610,197	\$3,025,206	\$2,951,126
MEDICINE HAT	\$8,196,006	\$9,461,402	\$9,217,417
RED DEER	\$13,207,703	\$15,330,053	\$14,806,087
SPRUCE GROVE	\$4,257,264	\$4,929,748	\$5,145,270
ST. ALBERT	\$7,969,935	\$9,257,152	\$9,222,073
WETASKIWIN	\$1,645,709	\$1,873,886	\$1,810,879
Towns⁴			
ATHABASCA	\$518,404	\$575,400	\$538,366
BANFF ⁵	\$1,402,845	\$1,486,202	\$1,373,563
BARRHEAD	\$744,316	\$853,040	\$782,052
BASHAW	\$287,914	\$300,508	\$317,976
BASSANO	\$338,248	\$385,143	\$384,842
BEAVERLODGE	\$442,929	\$493,622	\$463,394
BENTLEY	\$325,579	\$345,214	\$344,190
BLACKFALDS	\$1,379,424	\$1,579,440	\$1,562,613
BON ACCORD	\$380,306	\$422,612	\$393,889
BONNYVILLE	\$1,034,025	\$1,178,996	\$1,141,923
BOW ISLAND	\$511,199	\$561,243	\$567,132
BOWDEN	\$362,245	\$388,583	\$400,010
BRUDERHEIM	\$331,548	\$369,868	\$327,311
CALMAR	\$415,248	\$457,052	\$441,445

Local Government	2024 Allocation ^{1,2}	2025 Allocation ^{1,2}	2026 Allocation ^{1,2}
CANMORE ⁵	\$2,622,876	\$2,277,648	\$2,440,166
CARDSTON	\$877,872	\$972,817	\$877,050
CARSTAIRS	\$633,155	\$711,202	\$779,618
CASTOR	\$333,078	\$355,972	\$313,515
CLARESHOLM	\$672,909	\$752,075	\$730,976
COALDALE	\$1,170,692	\$1,343,087	\$1,322,754
COALHURST	\$550,104	\$580,688	\$624,116
COCHRANE	\$3,523,342	\$4,104,262	\$4,286,277
CORONATION	\$346,676	\$370,489	\$345,849
CROSSFIELD	\$554,618	\$618,196	\$626,066
CROWSNEST PASS, MUNICIPALITY OF	\$1,069,295	\$1,217,178	\$1,203,472
DAYSLAND	\$309,652	\$327,436	\$308,813
DEVON	\$929,909	\$1,050,712	\$1,023,444
DIAMOND VALLEY	\$939,383	\$1,044,329	\$1,023,238
DIDSBURY	\$813,055	\$950,876	\$831,039
DRAYTON VALLEY	\$1,131,264	\$1,294,498	\$1,267,714
DRUMHELLER	\$1,223,169	\$1,406,247	\$1,396,360
ECKVILLE	\$328,594	\$352,468	\$300,802
EDSON	\$1,180,399	\$1,345,541	\$1,312,711
ELK POINT	\$337,366	\$414,447	\$396,615
FAIRVIEW	\$620,108	\$702,435	\$656,394
FALHER	\$356,302	\$383,612	\$377,965
FORT MACLEOD	\$531,740	\$592,126	\$612,984
FOX CREEK	\$500,370	\$552,932	\$501,968
GIBBONS	\$518,824	\$577,484	\$566,155
GRIMSHAW	\$665,981	\$731,690	\$694,024
HANNA	\$579,831	\$651,747	\$597,309
HARDISTY	\$222,591	\$233,532	\$230,379
HIGH LEVEL	\$810,115	\$904,792	\$870,455
HIGH PRAIRIE	\$524,344	\$582,048	\$542,648
HIGH RIVER	\$1,857,393	\$2,132,494	\$2,096,582
HINTON	\$1,390,171	\$1,586,265	\$1,528,505
INNISFAIL	\$1,109,729	\$1,265,548	\$1,239,232
IRRICANA	\$312,140	\$331,307	\$312,565
JASPER, MUNICIPALITY OF ⁵	\$728,701	\$805,225	\$805,543
KILLAM	\$326,039	\$358,924	\$333,096
LAMONT	\$444,866	\$505,749	\$506,242
LEGAL	\$352,514	\$380,028	\$347,181
MAGRATH	\$550,368	\$595,425	\$611,435
MANNING	\$367,912	\$407,724	\$386,985
MAYERTHORPE	\$439,173	\$504,037	\$511,635
MCLENNAN	\$359,358	\$386,546	\$355,993
MILK RIVER	\$328,712	\$348,395	\$347,529

Local Government	2024 Allocation ^{1,2}	2025 Allocation ^{1,2}	2026 Allocation ^{1,2}
MILLET	\$379,834	\$435,956	\$424,622
MORINVILLE	\$1,407,230	\$1,606,276	\$1,605,033
MUNDARE	\$257,424	\$274,517	\$264,198
NANTON	\$428,480	\$472,619	\$459,917
NOBLEFORD	\$302,866	\$327,245	\$341,226
OKOTOKS	\$3,437,881	\$3,968,225	\$3,984,676
OLDS	\$1,242,219	\$1,416,499	\$1,371,335
ONOWAY	\$279,411	\$312,815	\$287,090
OYEN	\$375,332	\$369,836	\$355,992
PEACE RIVER	\$1,081,131	\$1,232,910	\$1,170,517
PENHOLD	\$559,968	\$627,044	\$602,887
PICTURE BUTTE	\$407,719	\$440,190	\$479,425
PINCHER CREEK	\$605,993	\$677,939	\$666,421
PONOKA	\$988,558	\$1,121,543	\$1,126,557
PROVOST	\$416,966	\$482,907	\$461,037
RAINBOW LAKE	\$381,439	\$462,904	\$347,469
RAYMOND	\$924,552	\$1,024,899	\$971,976
REDCLIFF	\$860,718	\$972,599	\$943,455
REDWATER	\$417,202	\$459,516	\$455,503
REDWOOD MEADOWS, TOWNSITE OF	\$269,361	\$288,614	\$283,764
RIMBEY	\$465,628	\$517,248	\$494,316
ROCKY MOUNTAIN HOUSE	\$971,354	\$1,104,105	\$1,089,075
SEDGEWICK	\$249,216	\$278,078	\$258,431
SEXSMITH	\$475,391	\$530,652	\$498,335
SLAVE LAKE	\$1,072,891	\$1,235,689	\$1,217,924
SMOKY LAKE	\$317,033	\$339,231	\$359,733
SPIRIT RIVER	\$347,191	\$372,305	\$379,994
ST. PAUL	\$914,254	\$1,034,152	\$1,065,921
STAVELY	\$225,369	\$237,147	\$234,244
STETTLER	\$981,743	\$1,111,391	\$1,047,239
STONY PLAIN	\$2,190,817	\$2,520,784	\$2,464,500
STRATHMORE	\$1,737,417	\$1,992,413	\$2,011,318
SUNDRE	\$479,988	\$532,624	\$518,674
SWAN HILLS	\$468,214	\$544,800	\$505,014
SYLVAN LAKE	\$1,915,180	\$2,197,541	\$2,258,672
TABER	\$1,233,406	\$1,408,866	\$1,417,235
THORSBY	\$325,786	\$350,504	\$341,438
THREE HILLS	\$656,823	\$722,761	\$697,569
TOFIELD	\$392,160	\$431,082	\$417,679
TROCHU	\$359,309	\$379,388	\$363,472
TWO HILLS	\$533,799	\$594,293	\$596,736
VALLEYVIEW	\$420,132	\$463,342	\$429,331
VAUXHALL	\$423,893	\$450,872	\$486,097

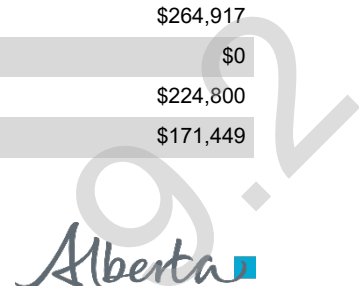
Local Government	2024 Allocation ^{1,2}	2025 Allocation ^{1,2}	2026 Allocation ^{1,2}
VEGREVILLE	\$944,849	\$1,070,954	\$1,033,407
VERMILION	\$698,124	\$783,172	\$737,605
VIKING	\$366,232	\$407,714	\$372,278
VULCAN	\$470,147	\$517,684	\$484,152
WAINWRIGHT	\$897,305	\$1,009,633	\$1,016,375
WEMBLEY	\$331,414	\$359,503	\$342,716
WESTLOCK	\$772,054	\$867,568	\$825,220
WHITECOURT	\$1,471,045	\$1,679,098	\$1,594,667
Villages⁴			
ACME	\$263,192	\$279,114	\$266,890
ALBERTA BEACH	\$269,636	\$288,797	\$267,727
ALIX	\$242,582	\$257,253	\$260,056
ALLIANCE	\$197,110	\$203,690	\$210,818
AMISK	\$200,464	\$207,192	\$216,093
ANDREW	\$236,523	\$248,281	\$226,208
ARROWWOOD	\$195,674	\$203,163	\$193,249
BARNWELL	\$288,957	\$296,813	\$311,187
BARONS	\$236,541	\$249,954	\$236,782
BAWLF	\$236,381	\$251,830	\$241,354
BEISEKER	\$257,413	\$274,482	\$261,771
BERWYN	\$276,167	\$294,916	\$314,532
BIG VALLEY	\$223,296	\$230,335	\$226,362
BITTERN LAKE	\$190,853	\$195,893	\$196,132
BOYLE	\$330,844	\$356,829	\$321,853
BRETON	\$242,862	\$257,467	\$262,893
CARBON	\$253,139	\$266,160	\$264,253
CARMANGAY	\$203,529	\$212,512	\$224,073
CAROLINE	\$278,772	\$293,726	\$275,809
CHAMPION	\$225,813	\$238,874	\$252,164
CHAUVIN	\$236,172	\$249,703	\$234,730
CHIPMAN	\$205,011	\$210,561	\$207,270
CLIVE	\$244,354	\$248,728	\$285,424
CLYDE	\$237,846	\$259,145	\$248,950
CONSORT	\$311,936	\$340,519	\$306,513
COUTTS	\$202,908	\$212,428	\$200,207
COWLEY	\$189,596	\$194,684	\$199,137
CREMONA	\$213,904	\$219,357	\$215,457
CZAR	\$201,355	\$209,406	\$232,191
DELBURNE	\$289,057	\$303,927	\$329,898
DELIA	\$195,121	\$201,056	\$175,737
DONALDA	\$204,626	\$211,562	\$217,392
DONNELLY	\$236,407	\$249,149	\$250,418
DUCHESS	\$335,900	\$374,440	\$356,848

Local Government	2024 Allocation ^{1,2}	2025 Allocation ^{1,2}	2026 Allocation ^{1,2}
EDBERG	\$194,102	\$199,422	\$190,675
EDGERTON	\$249,518	\$264,188	\$250,528
ELNORA	\$215,854	\$224,166	\$222,100
EMPRESS	\$200,642	\$206,977	\$204,577
FOREMOST	\$259,512	\$270,246	\$250,117
FORESTBURG	\$343,366	\$377,831	\$353,800
GIROUXVILLE	\$231,406	\$241,327	\$239,958
GLENDON	\$242,867	\$269,451	\$285,967
GLENWOOD	\$212,459	\$217,129	\$201,954
HALKIRK	\$181,533	\$185,785	\$178,352
HAY LAKES	\$231,656	\$247,641	\$220,970
HEISLER	\$195,030	\$200,578	\$192,374
HILL SPRING	\$179,710	\$183,896	\$185,532
HINES CREEK	\$252,209	\$268,588	\$264,921
HOLDEN	\$229,107	\$240,867	\$238,613
HUGHENDEN	\$218,365	\$228,811	\$219,109
HUSSAR	\$190,903	\$198,147	\$189,044
INNISFREE	\$210,978	\$219,948	\$206,327
IRMA	\$244,886	\$260,260	\$246,298
KITSCOTY	\$314,254	\$348,641	\$289,067
LINDEN	\$259,039	\$276,889	\$246,432
LOMOND	\$189,270	\$193,019	\$201,292
LONGVIEW	\$197,056	\$204,415	\$201,209
LOUGHEED	\$209,356	\$219,113	\$208,083
MANNVILLE	\$358,484	\$393,297	\$373,966
MARWAYNE	\$296,086	\$318,822	\$299,257
MILO	\$165,296	\$167,823	\$171,100
MORRIN	\$211,512	\$221,471	\$208,996
MUNSON	\$184,564	\$189,236	\$179,600
MYRNAM	\$238,837	\$259,165	\$228,486
NAMPA	\$214,676	\$224,459	\$221,971
PARADISE VALLEY	\$212,047	\$221,483	\$211,130
ROCKYFORD	\$233,729	\$236,564	\$271,545
ROSALIND	\$193,482	\$200,093	\$189,299
ROSEMARY	\$240,607	\$249,459	\$241,648
RYCROFT	\$261,338	\$283,261	\$255,680
RYLEY	\$258,501	\$272,237	\$275,628
SPRING LAKE	\$223,841	\$235,669	\$234,510
STANDARD	\$198,141	\$208,628	\$206,373
STIRLING	\$407,657	\$428,130	\$390,667
VETERAN	\$218,459	\$228,324	\$219,681
VILNA	\$234,310	\$247,077	\$240,460
WARBURG	\$315,820	\$335,917	\$306,034

Local Government	2024 Allocation ^{1,2}	2025 Allocation ^{1,2}	2026 Allocation ^{1,2}
WARNER	\$245,019	\$257,603	\$254,631
WASKATENAU	\$194,330	\$204,632	\$218,585
YOUNGSTOWN	\$193,932	\$198,132	\$206,568
Summer Villages⁴			
ARGENTIA BEACH	\$65,450	\$66,334	\$67,385
BETULA BEACH	\$63,270	\$63,808	\$64,853
BIRCH COVE	\$66,991	\$68,127	\$70,273
BIRCHCLIFF	\$76,234	\$78,708	\$88,145
BONDISS	\$73,147	\$75,315	\$76,526
BONNYVILLE BEACH	\$69,049	\$70,528	\$68,854
BURNSTICK LAKE	\$62,291	\$62,656	\$63,367
CASTLE ISLAND	\$61,868	\$62,177	\$62,640
CRYSTAL SPRINGS	\$69,134	\$70,782	\$73,006
GHOST LAKE	\$70,063	\$71,674	\$71,431
GOLDEN DAYS	\$80,034	\$83,363	\$91,998
GRANDVIEW	\$75,879	\$78,429	\$80,878
GULL LAKE	\$80,396	\$83,789	\$88,258
HALF MOON BAY	\$65,370	\$66,182	\$68,537
HORSESHOE BAY	\$70,220	\$72,338	\$72,761
ISLAND LAKE	\$87,262	\$91,743	\$85,065
ISLAND LAKE SOUTH	\$67,413	\$68,651	\$70,640
ITASKA BEACH	\$63,177	\$63,851	\$64,494
JARVIS BAY	\$83,747	\$87,498	\$87,022
KAPASIWIN	\$62,308	\$62,669	\$64,173
LAKEVIEW	\$64,245	\$64,933	\$64,696
LARKSPUR	\$65,921	\$66,863	\$67,706
MA-ME-O BEACH	\$78,565	\$81,970	\$81,711
MEWATHA BEACH	\$70,911	\$72,720	\$73,809
NAKAMUN PARK	\$70,292	\$72,045	\$69,967
NORGLENWOLD	\$92,755	\$97,869	\$100,174
NORRIS BEACH	\$66,868	\$68,004	\$71,247
PARKLAND BEACH	\$79,281	\$82,576	\$83,340
PELICAN NARROWS	\$78,101	\$81,041	\$81,150
POINT ALISON	\$61,691	\$62,068	\$63,077
POPLAR BAY	\$75,738	\$78,216	\$78,658
ROCHON SANDS	\$71,938	\$73,893	\$74,665
ROSS HAVEN	\$80,072	\$83,184	\$78,688
SANDY BEACH	\$92,543	\$98,831	\$97,419
SEBA BEACH	\$81,993	\$85,597	\$91,069
SILVER BEACH	\$69,016	\$70,391	\$68,932
SILVER SANDS	\$79,471	\$82,686	\$87,666
SOUTH BAPTISTE	\$67,698	\$68,584	\$68,413
SOUTH VIEW	\$68,409	\$69,758	\$70,032

Local Government	2024 Allocation ^{1,2}	2025 Allocation ^{1,2}	2026 Allocation ^{1,2}
SUNBREAKER COVE	\$72,855	\$74,934	\$79,659
SUNDANCE BEACH	\$69,690	\$71,415	\$67,777
SUNRISE BEACH	\$77,068	\$79,746	\$80,907
SUNSET BEACH	\$66,988	\$68,119	\$68,483
SUNSET POINT	\$79,967	\$83,132	\$91,522
VAL QUENTIN	\$86,171	\$90,342	\$79,525
WAIPAROUS	\$66,547	\$67,829	\$68,415
WEST BAPTISTE	\$66,239	\$67,417	\$68,176
WEST COVE	\$80,207	\$83,310	\$90,211
WHISPERING HILLS	\$76,634	\$79,513	\$77,518
WHITE SANDS	\$74,777	\$77,148	\$82,650
YELLOWSTONE	\$74,308	\$77,069	\$74,329
Municipal Districts and Counties⁴			
ACADIA NO. 34, M.D. OF	\$402,802	\$439,391	\$429,813
ATHABASCA COUNTY	\$1,704,758	\$1,946,652	\$1,786,119
BARRHEAD NO. 11, COUNTY OF	\$1,192,812	\$1,354,364	\$1,276,618
BEAVER COUNTY	\$1,564,919	\$1,774,404	\$1,718,635
BIG LAKES COUNTY	\$1,311,171	\$1,488,443	\$1,389,338
BIGHORN NO. 8, M.D. OF	\$408,920	\$450,102	\$467,222
BIRCH HILLS COUNTY	\$1,083,357	\$1,217,001	\$1,169,454
BONNYVILLE NO. 87, M.D. OF	\$3,053,572	\$3,500,847	\$3,283,859
BRAZEAU COUNTY	\$1,751,210	\$1,993,585	\$1,856,320
CAMROSE COUNTY	\$1,782,659	\$2,017,490	\$1,772,169
CARDSTON COUNTY	\$1,045,188	\$1,181,309	\$1,170,569
CLEAR HILLS COUNTY	\$1,086,778	\$1,240,211	\$1,209,434
CLEARWATER COUNTY	\$2,787,346	\$3,205,195	\$3,100,884
CYPRESS COUNTY ⁵	\$2,039,853	\$2,108,963	\$2,036,513
FAIRVIEW NO. 136, M.D. OF	\$635,114	\$707,257	\$685,565
FLAGSTAFF COUNTY	\$1,431,877	\$1,631,969	\$1,573,481
FOOTHILLS COUNTY	\$3,356,423	\$3,866,154	\$3,781,463
FORTY MILE NO. 8, COUNTY OF	\$1,613,754	\$1,790,509	\$1,736,856
GRANDE PRAIRIE NO. 1, COUNTY OF	\$4,090,770	\$4,721,663	\$4,733,498
GREENVIEW NO. 16, M.D. OF ⁵	\$3,184,939	\$3,067,685	\$2,861,356
KNEEHILL COUNTY	\$1,370,055	\$1,564,960	\$1,513,519
LAC STE. ANNE COUNTY	\$1,819,410	\$2,080,923	\$2,051,314
LACOMBE COUNTY	\$2,698,804	\$3,079,122	\$2,942,792
LAC LA BICHE COUNTY	\$2,025,000	\$2,327,776	\$2,215,104
LAMONT COUNTY	\$1,183,018	\$1,344,238	\$1,290,050
LEDUC COUNTY	\$3,739,050	\$4,260,582	\$4,140,333
LESSER SLAVE RIVER NO. 124, M.D. OF	\$854,679	\$949,865	\$928,648
LETHBRIDGE COUNTY	\$2,133,779	\$2,426,872	\$2,313,197
MACKENZIE COUNTY	\$2,337,409	\$2,693,126	\$2,679,307
MINBURN NO. 27, COUNTY OF	\$1,381,582	\$1,562,118	\$1,501,185

Local Government	2024 Allocation ^{1,2}	2025 Allocation ^{1,2}	2026 Allocation ^{1,2}
MOUNTAIN VIEW COUNTY	\$2,758,684	\$3,096,588	\$2,965,466
NEWELL, COUNTY OF ⁵	\$1,754,334	\$1,705,322	\$1,653,211
NORTHERN LIGHTS, COUNTY OF	\$1,077,141	\$1,244,677	\$1,204,042
NORTHERN SUNRISE COUNTY	\$867,681	\$976,443	\$933,286
OPPORTUNITY NO. 17, M.D. OF	\$1,150,970	\$1,304,149	\$1,244,429
PAINTEARTH NO. 18, COUNTY OF	\$1,069,592	\$1,217,509	\$1,190,453
PARKLAND COUNTY	\$4,746,334	\$5,458,327	\$5,222,047
PEACE NO. 135, M.D. OF	\$479,714	\$529,739	\$502,087
PINCHER CREEK NO. 9, M.D. OF	\$1,021,407	\$1,154,810	\$1,146,862
PONOKA COUNTY	\$1,613,366	\$1,848,303	\$1,812,810
PROVOST NO. 52, M.D. OF	\$1,106,860	\$1,262,026	\$1,215,612
RANCHLAND NO. 66, M.D. OF	\$215,534	\$225,663	\$224,764
RED DEER COUNTY	\$4,323,818	\$4,979,965	\$4,853,225
ROCKY VIEW COUNTY ⁵	\$6,463,565	\$6,901,956	\$6,829,525
SADDLE HILLS COUNTY ⁵	\$979,556	\$1,090,542	\$1,081,382
SMOKY LAKE COUNTY	\$884,443	\$995,153	\$973,518
SMOKY RIVER NO. 130, M.D. OF	\$1,053,963	\$1,191,172	\$1,145,433
SPIRIT RIVER NO. 133, M.D. OF	\$508,875	\$564,045	\$539,631
ST. PAUL NO. 19, COUNTY OF	\$1,372,756	\$1,566,121	\$1,499,656
STARLAND COUNTY	\$974,644	\$1,101,733	\$1,042,359
STETTTLER NO. 6, COUNTY OF	\$1,820,143	\$2,047,660	\$1,829,645
STRATHCONA COUNTY	\$12,215,060	\$14,198,554	\$13,848,213
STURGEON COUNTY	\$2,972,283	\$3,471,770	\$3,331,951
TABER, M.D. OF	\$1,510,656	\$1,733,672	\$1,723,483
THORHILD COUNTY	\$1,039,196	\$1,172,405	\$1,109,511
TWO HILLS NO. 21, COUNTY OF	\$1,437,933	\$1,631,288	\$1,562,534
VERMILION RIVER, COUNTY OF	\$2,838,664	\$3,286,158	\$3,144,187
VULCAN COUNTY	\$1,434,098	\$1,635,763	\$1,613,141
WAINWRIGHT NO. 61, M.D. OF	\$1,777,910	\$2,029,432	\$1,956,595
WARNER NO. 5, COUNTY OF	\$1,321,073	\$1,494,057	\$1,487,420
WESTLOCK COUNTY	\$1,679,477	\$1,906,444	\$1,834,122
WETASKIWIN NO. 10, COUNTY OF	\$1,903,250	\$2,187,605	\$2,117,995
WHEATLAND COUNTY	\$2,460,621	\$2,815,251	\$2,709,999
WILLOW CREEK NO. 26, M.D. OF	\$1,744,567	\$1,967,200	\$1,738,994
WOOD BUFFALO, REGIONAL MUNICIPALITY OF	\$16,149,857	\$18,704,878	\$17,876,606
WOODLANDS COUNTY	\$1,233,100	\$1,397,712	\$1,333,200
YELLOWHEAD COUNTY	\$3,847,026	\$4,370,260	\$4,106,855
Improvement Districts and Special Areas Board⁴			
I.D. NO. 04 (WATERTON)	\$198,816	\$206,377	\$209,650
I.D. NO. 09 (BANFF) ⁵	\$362,178	\$272,118	\$264,917
I.D. NO. 12 (JASPER NATIONAL PARK) ⁶	\$155,023	\$155,825	\$0
I.D. NO. 24 (WOOD BUFFALO)	\$211,412	\$221,213	\$224,800
KANANASKIS IMPROVEMENT DISTRICT	\$175,386	\$179,353	\$171,449



Local Government	2024 Allocation ^{1,2}	2025 Allocation ^{1,2}	2026 Allocation ^{1,2}
SPECIAL AREAS BOARD	\$2,550,959	\$2,916,049	\$2,879,038
Metis Settlements⁴			
BUFFALO LAKE	\$250,560	\$262,208	\$232,365
EAST PRAIRIE	\$232,417	\$241,963	\$217,370
ELIZABETH	\$240,574	\$251,066	\$279,090
FISHING LAKE	\$233,683	\$243,376	\$239,972
GIFT LAKE	\$275,454	\$289,985	\$285,827
KIKINO	\$293,175	\$309,759	\$362,542
PADDLE PRAIRIE	\$231,151	\$240,551	\$269,745
PEAVINE	\$235,089	\$244,945	\$234,104
Rest of Alberta Sub-total	\$342,170,671	\$386,325,924	\$376,595,490
Total	\$724,170,671	\$820,374,462	\$799,711,599

Notes:

1. Amounts above show what local governments will be entitled to in the specified years based on the *Local Government Fiscal Framework Act* and the approved allocation formula for the Local Government Fiscal Framework, subject to Ministerial commitments of the allocations.
2. 2024 LGFF Capital allocations are based mainly on 2021 data, 2025 allocations are based mainly on 2022 data, and 2026 allocations are based on 2023 data.
3. LGFF Capital allocations for the Charter Cities of Calgary and Edmonton are calculated using a formula based on population (48%), education tax requisitions (48%) and length of local roads (4%).
4. LGFF Capital allocations for local governments other than Calgary and Edmonton are calculated using a formula based on population (65%), tangible capital assets (15%), average cumulative amortization (10%) and length of local roads (10%). In addition, each local government receives base funding and those with a population less than 10,000 and a limited local assessment base receive needs-based funding on top of their regular allocation.
5. 2024 LGFF Capital amounts include a one-time transitional top-up allocated to nine local governments to ensure they do not experience a year-over-year decrease from capital funding allocated under the Municipal Sustainability Initiative in 2023. The top-up funding totals \$2,170,671, with the Town of Banff receiving \$106,456, the Town of Canmore receiving \$646,571, the Municipality of Jasper receiving \$13,789, Cypress County receiving \$192,946, the Municipal District of Greenview receiving \$332,152, the County of Newell receiving \$265,015, Rocky View County receiving \$482,780, Saddle Hills County receiving \$24,358, and I.D. No. 09 (Banff) receiving \$106,604.
6. Local governments with no resident population are not eligible for LGFF Capital funding. Based on the 2023 Municipal Affairs Population List, I.D. No. 12 (Jasper National Park) had no population and is not entitled to LGFF Capital funding in 2026.

9.3



ALBERTA

SENIORS, COMMUNITY AND SOCIAL SERVICES

Office of the Minister

MAY 06 2025

Her Worship Carol Tremblay
Mayor
Town of Legal
5021 - 50 Street, Box 390
Legal, AB T0G 1L0

Dear Mayor Tremblay:

Thank you for your letter regarding affordable housing in St. Albert. As Minister of Seniors, Community and Social Services, I welcome the opportunity to respond.

I appreciate the Town of Legal's support of Homeland Housing's proposed 22 St. Thomas Street project in St. Albert. Projects like this 118-unit development are vital to increasing the supply of affordable housing available to Albertans.

I am pleased to share that the 22 St. Thomas Street project has been approved to receive \$14.5 million in funding under the Affordable Housing Partnership Program (AHPP). I appreciate if you would keep this news confidential until after I have made the official announcement in the coming weeks.

This project is an excellent example of bringing together partners from the public, private and non-profit organizations to provide more affordable housing where it is needed most. Through projects like this, Alberta's government remains committed to adding 13,000 new affordable housing units by taking a renewed, people-first approach to protect vulnerable Albertans, get the best value for taxpayer dollars and increase the long-term sustainability of the housing system.

Thank you again for your support in providing affordable housing to all Albertans.

Sincerely,

Honourable Jason Nixon, ECA, MLA
Minister of Seniors, Community and Social Services

cc: Honourable Ric McIver
Minister of Municipal Affairs

Honourable Dale Nally
MLA, Morinville-St. Albert

Shane Getson
MLA, Lac Ste. Anne-Parkland

RECEIVED

MAY 13 2025

9.4

From: Jennifer McCurdy - SACF Exec. Director <ED@sacf.ca>

Sent: Friday, May 2, 2025 3:07 PM

To: Robert Proulx <rproulx@legal.ca>

Cc: Andrew Beaton <abeaton1@live.ca>

Subject: SACF Spring Grant Approval

Good afternoon Robert,

It is my pleasure to advise you that the Town of Legal, has been approved for a grant of \$ 5,000.00 in support of your project Legal Fete Au Village, as submitted in your Spring 2025 grant application. Attached to this email, you will find the grant agreement. Please review it carefully, and if the terms are acceptable, sign and return it at your earliest convenience. Once we receive the signed agreement, we will proceed with preparing the cheque. In accordance with CRA regulations, please do not issue a charitable or any other type of receipt for this grant.

Upon receipt of the signed agreement, we will be in touch to arrange a formal cheque presentation with a member of our Board. We are hoping to schedule this presentation in the next two weeks. As outlined in the agreement, a final report on the use of funds and the outcomes of your project is required by March 31, 2026, or upon project completion—whichever comes first. We encourage creativity in your reporting, and welcome video submissions.

Should circumstances arise that prevent the project from moving forward, please contact me directly to discuss next steps.

We kindly ask that you consider appropriate ways to acknowledge this grant publicly. Doing so not only highlights the valuable work your organization is doing, but also raises awareness of the St. Albert Community Foundation and our commitment to supporting local initiatives. Recognition may take the form of social media posts, website updates, newsletters, print media, or inclusion in your annual report.

On behalf of the Board of the St. Albert Community Foundation, thank you for the important contributions you make to our community. We look forward to hearing about the impact of your project.

If you have any questions about the disbursement or would like to share your recognition efforts, please don't hesitate to contact me directly.

Warm regards,

Jennifer McCurdy

Executive Director

St. Albert Community Foundation

ED@sacf.ca

PH: 780-458-8351 Cell: 780-991-2740

sacf.ca

Office days: Tuesday-Thursday

"for generations to come ..."

9.4

May 14, 2025

VIA EMAIL: minister.municipalaffairs.gov.ab.ca

Minister of Municipal Affairs
320 Legislature Building
10800 – 97 Avenue
Edmonton, AB
T5K 2B6

ATTENTION: Honourable Joseph Schow, Interim Minister of Municipal Affairs

Honourable Interim Minister Schow:

RE: COUNCIL CODE OF CONDUCT BYLAWS

Firstly, I, and my colleagues, would like to thank you for stepping into the role of Interim Minister of Municipal Affairs after the resignation of Ric McIver. We look forward to working with you until a permanent Minister is appointed.

On behalf of the Town of Gibbons Council, I wish to add our voice of support to the other municipalities across the province expressing their concerns regarding the absence of legislation that will result from the anticipated repeal of the Council Code of Conduct Bylaws with the enactment of Bill 50.

With the passing of Bill 50, this situation will create a “gap” that deprives the public of a formal mechanism to hold their municipally elected officials accountable, except during a general municipal election or through recall legislation, which may not always be warranted. Furthermore, Councils will lack a foundational set of principles, which could lead to the emergence and escalation of conflicts.

While we understand the rationale behind the elimination of these Codes of Conduct Bylaws, we respectfully urge the Government of Alberta to engage with local municipalities. This will ensure that the appropriate

legislation is established prior to the repeal of these Bylaws, thereby providing the essential framework to maintain public trust and guiding principles for the municipally elected officials.

Thank you in advance for your consideration in this matter.

Respectfully,



Dale Yushchyshyn
Acting Mayor
Town of Gibbons

cc: Dale Nally, MLA St. Albert – Morinville
Mayor of Bon Accord
Mayor of Legal
Mayor of Morinville
Mayor of Redwater
Mayor of Sturgeon County

From: Alberta Police Funding Model Review <AlbertaPoliceFundingModelReview@mnt.ca>

Sent: Wednesday, May 14, 2025 3:00 PM

To: Alberta Police Funding Model Review <AlbertaPoliceFundingModelReview@mnt.ca>

Subject: Your Feedback Needed: Review of Alberta Police Funding Model

Hello,

In 2020, the Government of Alberta introduced the Police Funding Model under the new Police Funding regulation to establish an equitable, transparent and sustainable model for provincial policing. At the time, the Government of Alberta committed to conducting a review of the Police Funding Model after five years. In accordance with this commitment, the Government of Alberta has engaged MNP LLP (MNP), an independent accounting and consulting firm, to conduct the Police Funding Model review.

In the coming weeks, MNP will provide several opportunities to participate and contribute your feedback on the Policing Funding Model, including feedback on the method for allocating costs, concerns with the model, and suggested improvements or changes for the future. Your input will help develop recommendations influencing the future of the Police Funding Model.

You will be invited to provide your feedback through the Police Funding Model Review Survey and to participate in a regional feedback session. Sessions will include remarks by the Honourable Mike Ellis, Minister of Public Safety and Emergency Services and a breakout session to provide feedback on the current police funding model, identify concerns with the model, and suggest improvements or changes for the future.

All survey responses will have the option to remain anonymous and will be reported back to the Government of Alberta in a 'What We Heard Report' through consolidated themes and findings without attribution to any individuals.

After collecting stakeholder feedback through the survey and sessions with elected officials, administrators, and expert interviews, MNP will analyze the feedback and independently review the Police Funding Model. This review will include actionable recommendations for fairness, shared fiscal responsibility, and sustainability.

To learn more about the Policing Funding Model Review, please visit <https://www.alberta.ca/police-funding-model-review-engagement>.

Any additional questions can be directed to MNP at AlbertaPoliceFundingModelReview@mnt.ca.

Best regards,

Nathan Maertins, MBA, PMP
MANAGER, CONSULTING SERVICES
(He/Him)

MNP

Member of Praxity, AISBL
Global Alliance of Independent Firms

MNP. 100% made in Canada
Wherever business takes you



MNP. Un cabinet bien d'ici.
Partout où mènent les affaires.

TOWN OF LEGAL

Report to Council

- ☒ Request for Decision
☐ Request for Direction
☐ For Council Information

Meeting:	Regular Council
Meeting Date:	May 20, 2025
Presented By:	Robert Proulx, Chief Administrative Officer
Title:	Fete au Village Request for Business License Waiver
Agenda Item No:	10.1

BACKGROUND / PROPOSAL:

Annually, the Fete au Village takes place each July. This year's celebration will take place over 2 days, from July 25th to July 26th, 2025.

The Fete au Village will be hosting a maximum of twelve (12) Food Trucks for Saturday, July 26, 2025, and is requesting the temporary business license fee to be waived for the scheduled Food Trucks that will be in attendance.

In order to approve the request, in accordance with the *Municipal Government Act* s.191, an amendment to the Business License Bylaw #01-2000 must be made. The proposed Bylaw #07-2025, Business License Bylaw #01-2000 and the request from the Fete au Village is attached.

Administration is recommending Council to approve the Fete au Village's request to waive the temporary Business License fees for the maximum of twelve Food Trucks, by giving Bylaw #07-2025, a bylaw to amend the Business License Bylaw #01-2000, all three readings at the May 20, 2025, regular Council meeting.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The Town of Legal has supported the Fete au Village's request to have the business license fees waived for the attending Food Trucks in:

- 2015 – Maximum 4 food trucks

10.1

- 2016 – Maximum 6 food trucks
- 2017 – Maximum 7 food trucks on Saturday, Maximum 6 food trucks on Sunday
- 2018 – Maximum 6 food trucks on Saturday, Maximum 5 food trucks on Sunday
- 2019 – Maximum 9 food trucks on Saturday, Maximum 5 food trucks on Sunday
- 2022 – Maximum 10 food trucks on Saturday and Sunday
- 2023 – Maximum 12 food trucks on Friday and Saturday
- 2024 – Maximum 12 food trucks on Saturday

COSTS / SOURCE OF FUNDING (if applicable):

12 Food Trucks x \$300.00 (Hawker/Peddler) = \$3,600.00

RECOMMENDED ACTION (by originator):

It is recommended that Council approve the Fete au Village's request to waive the temporary Business License fees for the maximum of twelve (12) Food Trucks, by giving Bylaw #07-2025, a bylaw to amend the Business License Bylaw #01-2000, all three readings at the May 20, 2025, regular Council meeting.

Initials show support – Reviewed by:

CAO: Original Signed - RP



May 9, 2025

Town of Legal,

The Fête au Village committee is in the midst of their annual planning. We will be continuing this year's event as a two (2) day festival, July 25th and 26th.

We will be hosting Food Trucks for Saturday, July 26th. The Town of Legal has previously supported the Food Truck option by waiving the Temporary Business License for those trucks invited to sell on the grounds. We would like to request this support once again for this year's festival.

The Fête au Village committee would like to request the waiving for Temporary Business License of 12 Food Trucks for the annual festival. Following the same guidelines as previous years, please see below.

The committee would contact and invite a:

- Maximum of 12 Food Trucks
- Trucks would be instructed they must be operating only within the dates/times stipulated in their contract to fall under the agreement and any sales outside of designated grounds could be subject to Bylaw enforcement
- Town will be notified by July 1st with each Food Trucks name and contact information (if so required)
- Each Food Truck must have proof of Food Handling Permit (AHS)
- Each Food Truck must carry their own separate insurance and provide proof prior to event
- Attending:
 - Saturday 10am - 2am

Thank you for the consideration and continued support of our annual event.
We look forward to hearing back from you.

Gizelle Schryver
Secretary/Food Truck Coordinator
Fête au Village

**TOWN OF LEGAL
BYLAW #07-2025
AMENDING BYLAW 01-2000 (Business License Bylaw)**

A BYLAW OF THE TOWN OF LEGAL, IN THE PROVINCE OF ALBERTA, TO AMEND THE BUSINESS LICENSE BYLAW #01-2000 TO EXEMPT THE TEMPORARY BUSINESS LICENSE FEE FOR THE DESIGNATED FOOD TRUCKS IN ATTENDANCE AT THE 2025 FETE AU VILLAGE EVENT.

WHEREAS, pursuant to the provisions of the *Municipal Government Act*, Chapter M-26, R.S.A. 2000 and amendments thereto, the Council of the Town of Legal has adopted the Business License Bylaw #01-2000;

AND WHEREAS, Council deems it appropriate to amend Bylaw #01-2000 to allow for a temporary business license fee exemption for the maximum of twelve {12} Food Truck vendors slated to be in attendance on Saturday, July 26, 2025 during the 2025 Fete au Village event.

NOW THEREFORE, the Council of the Town of Legal, in the Province of Alberta, duly assembled hereby enacts as follows:

1. That Section 6 not apply during the period from Saturday, July 26th, 2025 at 10:00 A.M. to Sunday, July 27th, 2025 at 2:00 A.M.
2. That Section 14(c) not apply during the period from Saturday, July 26th, 2025 at 10:00 A.M. to Sunday, July 27th, 2025 at 2:00 A.M.
3. That all other sections of Bylaw #01-2000 shall remain in full force and effect.
4. This bylaw shall come into full force and effect on the date of its final passing and will expire end of business day July 27th, 2025.

Read a first time this _____ day of _____, 20____.

Read a second time this _____ day of _____, 20____.

Read a third and final time this _____ day of _____, 20____.

Mayor

Chief Administrative Officer

TOWN OF LEGAL

BYLAW NO# 01-2000

BUSINESS LICENCE BYLAW

BEING A BYLAW OF THE TOWN OF LEGAL AND THE PROVINCE OF ALBERTA REGULATING, CONTROLLING AND SETTING LICENCE FEES PAYABLE TO AND APPLICABLE TO ANY FIRM, BUSINESS OR INDUSTRY BEING LICENCED IN THE TOWN OF LEGAL.

WHEREAS it is provided in and by the Municipal Government Act, being Chapter M-26.1, of the Revised Statutes of Alberta, 1994, and amendments thereto, that the council may licence and control all businesses within the Town of Legal including the manner of operation, the nature of the operation and location thereof, and may licence any or all such businesses whether or not the business has a business premises within the municipality.

NOW THEREFORE, the Municipal Council of the Town of Legal enacts as follows:

1. This bylaw shall be cited as the Business Licence Bylaw
2. In this bylaw unless the context otherwise requires:
 - (a.) **APPLICANT**, means a person who applies for a licence or a renewal of licence required by this bylaw.
 - (b.) **BUSINESS**, means any business, occupation, activity, amusement, entertainment, trade, employment, profession or calling.
 - (c.) **CARRY ON**, means carry on, operate, perform, keep, hold, occupy, deal in or use, for gain where there is principal or agents.
 - (d.) **CHARITABLE OR NON PROFIT ORGANIZATION**, means a person, association of persons or a corporation, acting for charity or in the promotion of general social welfare which cannot at any time distribute any dividend or profit to it's members and includes:
 - (i.) a religious society or organization,
 - (ii.) a service club,
 - (iii.) a community, veterans or youth organization,
 - (iv.) a sport or fraternal organization or club,
 - (v.) an employers or employees organization;
 - (e.) **CONTRACTOR OR DEVELOPER** shall mean a person who undertakes as principle or subcontractor to do, provide, or carry on within the limits of the Town of Legal, trades or occupations relative to the construction industry.
 - (f.) **COUNCIL**, means the Municipal Council of the Town of Legal.
 - (g.) **DEVELOPMENT OFFICER**, means the Development Officer of the Town of Legal as appointed by council.
 - (h.) **GENERAL CONTRACTOR**, means a person who is engaged in the construction industry whether by entering into a contract or not with a principle to perform work or services and whether or not the services of any subtrade may be required.
 - (i.) **HAWKER OR PEDLAR**, means any person who, whether principle or agent, and excepting non profit organizations,

- (i.) goes from house to house selling or offering for sale, any merchandise or service, or both, to any person, and who is not a wholesale or retail dealer in that merchandise or service, and not having a permanent place of business in the Town of Legal.
- (ii.) offers or exposes for sale to any person by means of samples, patterns, cuts or blueprints, merchandise or service to be afterwards delivered in and shipped into the Town of Legal, or
- (iii.) selling merchandise or a service, or both, on the streets or roads or elsewhere than at a building that is his permanent place of business, but does not include any person who sells,
- (a.) meat, fruit or other farm produce that has been produced, raised, or grown by himself, in the Province of Alberta, or
- (b.) fish, of his own, caught in the Province of Alberta
- (j.) **HOME OCCUPATION**, means any person, firm, corporation carrying on any business from a residence within the Town of Legal.
- (k.) **LAND USE BYLAW**, means Land Use Bylaw # 07-98 as amended and replaced and all other statutory plans and bylaws as have been made or may be passed by the Town of Legal.
- (l.) **LICENCE**, means a licence granted by the Town of Legal entitling the person to whom it is granted, to carry on an activity therein specified in the Town of Legal. A said licence shall be in the form of a written permit and showing thereon the type of business engaged in.
- (m) **LICENCEE**, means a person holding a valid and subsisting license issued pursuant to the provisions of this bylaw.
- (n.) **LICENCE INSPECTOR**, means the person so designated herein and includes any inspector designated by the Town Manager to perform such duties, and anyone acting or authorized to act on his behalf, including any member of the Royal Canadian Mounted Police or a peace officer in the enforcement of this bylaw.
- (o.) **MOTOR VEHICLE**, means any automobile, truck or motor cycle.
- (p.) **NONRESIDENT**, means any person who does not permanently reside or have a place of business in the Town of Legal.
- (q.) **PERSON**, means any natural person or body corporate and includes a partnership, a group of persons acting in concert or an association unless the context explicitly or by necessary implication otherwise requires.
- (r.) **POLICE**, means any member of the ROYAL CANADIAN MOUNTED POLICE or any peace officer appointed by the Town of Legal.
- (s.) **PREMISES**, includes the store, office, warehouse, factory, building, enclosure, yard, or other occupied, or capable of being occupied by any other person for the purpose of any business.
- (t.) **RESIDENT BUSINESS**, means a business that is physically established within the corporate limits of the Town of Legal.
- (u.) **TOWN**, shall mean the Town of Legal.

APPOINTMENT OF A LICENCE INSPECTOR

3. The Town Administrator shall appoint a licence inspector and such assistance as may be required to carry out the terms of this bylaw.

POWERS AND DUTIES

4. The powers and duties of the licence inspector are:
 - (a.) to receive and deal with all applicants for licenses and transfers thereof including the collection of money paid under this bylaw;
 - (b.) to ascertain that all information furnished by an applicant in connection with an application for a licence or transfer of a licence is true in substance and fact;
 - (c.) to keep adequate records of all applicants for licenses and in a form required by council whenever requested and from time to time concerning the administration of business licenses;
 - (d.) to prosecute violations of this bylaw and to administer this bylaw and as far as practicable see that all persons concerned conform to it's provisions and to prosecute persons who fail to comply therewith.

NECESSITY FOR LICENCE

5. No person shall within the Town:
 - (a.) carry on or operate any of the businesses, callings, trades or occupations referred to in this bylaw or in schedule "A" is hereby attached which Schedule "A" is hereby declared to be part of this bylaw, or
 - (b.) carry on any undertaking or do any act or use or have any article for which a licence is required under the provisions of this bylaw or Schedule "A".

LICENSE FEE

6. No person shall within the Town:
 - (a.) carry on or operate any business, calling, trade or occupation within or partly within the Town without first paying to the license inspector fee prescribed in this Bylaw or in schedule "A" hereto attached.

APPLICATION FOR LICENSE

7.
 - (a.) Applications for a license for renewal of license or for a transfer of license shall be made to the license inspector and shall be made in person at the office of the license inspector.
 - (b.) Every renewal of a license for an existing business shall be submitted to the license inspector no later than the 15st day of February of each license year.
 - (c.) The license inspector may issue a business license subject to certain conditions, but where the license inspector issues a license, subject to certain conditions, he shall endorse on the license the particulars of such condition.
 - (d.) No town license may be issued until the applicant has first produced the proper provincial license, if the trade or calling in question is required to be licensed under provincial regulations. The qualification number of the provincial license shall be endorsed on the town license.

SUBJECT TO LAND USE BYLAW

8.
 - (a.) An applicant for a license shall obtain and produce for the license inspector, a development permit from the development officer subject to the provisions of the Land Use Bylaw # 07-98 and amendments thereto, before making application for a business license.

DISPLAY OF LICENCE

9.
 - (a.) Every license issued under this bylaw shall be posted in a conspicuous place in the business premises in which the license was issued. Where the licensee does not occupy premises for the purpose of carrying on his trade, occupation or business, he shall produce the license upon request by the license inspector.

INSPECTION

10.
 - (a.) Any premises or place, in respect of which a license has been issued under the provisions of this bylaw, shall be subject to an inspection at all reasonable times by the license inspector or other person duly authorized by council. Anyone who shall refuse admittance to such license inspector or person authorized by council shall be guilty of an offence under this bylaw and subject to any penalties herein imposed.

REVOCATION AND REFUSAL

11.
 - (a.) Where, on inspection, a business which is subject to an inspection by or on behalf of the medical officer of health is found to contravene any provisions of the Public Health Act Chapter P-27, 1980, and any regulations made there under and amendments or substitutions therefore or any Town Bylaw

respecting health, the medical officer of health may revoke the license in respect thereof.

- (c.) Where, on inspection, a business which is subject to an inspection by or on behalf of the Fire Marshall or the Development Officer is found in contravention of:
 - (i) the Fire Prevention Act, R.S.A Chapter F-201, 1980, or as amended or replaced from time to time;
 - (ii) the Planning Act, R.S.A Chapter 9, 1980, or the Land Use Bylaw # 07-98, as replaced or amended from time to time;
- (d.) the fire Chief or Development Officer shall report a contravention to the license inspector who may revoke the license. The license inspector may revoke or refuse to grant any license on any grounds, which, in his opinion, are just and reasonable.
- (e.) Upon, the license being revoked, as herein before provided, the license inspector shall notify the licensee thereof:
 - (i.) by delivering a note to him personally; or
 - (ii.) mailing a double registered letter to his place of business or residence as shown on his license.
- (f.) And after the delivery or demand receipt of such notice his business or occupation, as the case may be, shall not be carried on until such time as a new license is issued.

APPEAL

- 12.
 - (a.) Where an application for a license or for a transfer of license has been refused or has been authorized subject to conditions, the applicant may appeal to council.
 - (b.) Every such appeal shall be made in writing within thirty (30) days after the license has been refused or revoked, otherwise the right to appeal shall be barred and extinguished.
 - (c.) Town Council shall hear the appeal within thirty (30) days from the date in which the appeal was received. After hearing the applicant and the evidence adduced, council may confirm such refusal or conditional approval or may direct that the license be issued either conditionally or unconditionally as may be deemed expedient in the public interest. The decision of council is final and binding.

DURATION OF LICENCE

- 13.
 - (a.) Every license issued under the provisions of this bylaw shall terminate at midnight (12:00 a.m.) on the thirty first (31st) of December of the year in which the license was issued unless;
 - (i.) the terms of this bylaw otherwise expressly provide; or
 - (ii.) the license provides otherwise and is so endorsed; or
 - (iii.) the license has been sooner cancelled or forfeited.

- (b.) If a licensee is convicted twice in any one (1) calendar year of a breach of the provisions of this bylaw, his license shall be cancelled.

FEES

- 14.
 - (a.) The license inspector may after July 1st of any license year issue a license for one-half the annual fee set out in Schedule "A".
 - (b.) where a license is surrendered or revoked, the town shall refund to the licensee, prior to July 1st, one-half the annual fee therefore, but this provision shall not apply to any license issued for a period less than the full license year.
 - (c.) In no case will this portion of Schedule "A" reduce the fee below \$25.00.

PENALTIES

- 15.
 - (a.) Any person contravening any provision of this bylaw shall be guilty of an offence and liable on summary conviction;
 - (i.) to a fine of not less than two hundred dollars (\$200.00) and not more than five hundred (\$500.00) dollars and costs for the first offence;
 - (ii.) to a fine of one hundred dollars (\$100.00) for every day the offence continues, exclusive of costs;
 - (b.) As an alternative to subsection I of this section, the license inspector or the Special Constable may enforce the provisions of this bylaw and may issue an offence ticket, pursuant to the summary conviction act, to any person alleged to have committed one or more breaches of this bylaw. The offence ticket shall state the alleged offence and require forfeiture and payment of the appropriate fine as follows:
 - (i.) first offence; two hundred dollars (\$200.00) plus one hundred dollars (\$100.00) for each day the offence continues exclusive of costs,
 - (ii.) second or subsequent offences; five hundred dollars (\$500.00) plus two hundred dollars (\$200.00) for each day the offence continues, exclusive of costs.
 - (c.) An offence ticker may be issued by personally serving it upon the alleged offender, or by sending it to the alleged offender by double registered mail to his last known place of residence or business.

This bylaw hereby rescinds Bylaw #09-95.

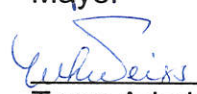
Read a first time this 17th day of January, 2000.

Read a second time this 17th day of January, 2000.

Read a third time and finally passed this 17th day of January, 2000.



Mayor



Town Administrator

SCHEDULE "A"

TOWN OF LEGAL BYLAW # 01-2000

BUSINESS LICENCE RATES

(1.) <i>COMMERCIAL (LOCAL)</i>	\$50.00
(2.) <i>NON-RESIDENT BUSINESSES</i>	\$100.00
(3.) <i>RESIDENT HOME OCCUPATION</i>	\$75.00
(4.) <i>BUILDING AND CONSTRUCTION GENERAL CONTRACTORS INCLUDING ALL SUB TRADES</i>	
<i>LOCAL</i>	\$100.00
<i>OUT OF TOWN</i>	\$250.00

A fee reduction of 10% will be processed for all licences purchased before February 15 of the licence year.

TOWN OF LEGAL

Report to Council

- ☒ Request for Decision
☐ Request for Direction
☐ For Council Information

Meeting:	Regular Council
Meeting Date:	May 20, 2025
Presented By:	Robert Proulx, Chief Administrative Officer
Title:	Town of Legal Library Board Request to Approve Financial Statements
Agenda Item No:	10.2

BACKGROUND / PROPOSAL:

In accordance with the Section 6 of the *Libraries Act*, RSA 2000, c.L-11:

Financial records

A municipal library board shall

- (a) create and maintain complete and accurate financial records of the board's operations,
- (b) have a person who is not a member of the board and whose qualifications are satisfactory to the council of the municipality review the financial records each calendar year and prepare a financial report in a form satisfactory to the council, and
- (c) submit the financial report to the council of the municipality immediately after the report is completed.

The Town of Legal Library Board (Board) is requesting for the Chief Administrative Officer to review and approve the 2024 Financial Statements of the Board.

Administration is recommending Council to approve the Chief Administrative Officer to review and approve the Town of Legal Library Board's financial statements for the 2024 fiscal year.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

10.2

The *Libraries Act* is the legal basis for library boards in Alberta and provides the governance structure for public library service delivery. It applies to all municipal, intermunicipal, and system library boards.

Under the Act, library boards are charged with providing “comprehensive and efficient service.” Library boards are corporations upon establishment and have full management and control over the operation of their service points.

COSTS / SOURCE OF FUNDING (if applicable):

Not applicable.

RECOMMENDED ACTION (by originator):

It is recommended that Council approve the Chief Administrative Officer to review and approve the Town of Legal Library Board’s financial statements for the 2024 fiscal year.

Initials show support – Reviewed by:

CAO: Original Signed -RP

TOWN OF LEGAL

Report to Council

- ☒ Request for Decision
☐ Request for Direction
☐ For Council Information

Meeting:	Regular Council
Meeting Date:	May 20, 2025
Presented By:	Robert Proulx, Chief Administrative Officer
Title:	Legal Arena & Curling Rink Retrofit Project - Scope Change for Curling Rink Slab Replacement
Agenda Item No:	10.3

BACKGROUND / PROPOSAL:

At the May 5, 2025 Council meeting, Council awarded the Active Communities' Initiative Curling Rink Slab Replacement project as recommended by Delnor Construction Ltd. in the Cost Outline and Recommendation dated May 5, 2025.

As the Town is proceeding with the Curling Rink Slab Replacement, funded in part by the Active Communities' Initiative, the engineering consultant (Associated Engineering (AE)) team will need to undertake new work not previously approved.

Attached is Scope Change 04 requesting to add additional work for the project in the amount of \$49,000.00, described as follows:

1. Design of the apron slab at the north overhead door, including structural and civil requirements.
2. Design of the new drainage sump in the southwest corner of the curling rink and resolving the existing sump in the southeast.
3. Review of the proposed unit heaters including mounting requirements, venting, gas, and electrical.
4. Design of concrete grade beam repairs including the existing opening that was uncovered, patching of the cores for the temporary refrigeration piping, and reinforcing around the new cores for the new refrigeration piping.
5. Visits to site to confirm construction meets design intent: 2 structural site visits (apron slab & grade beam repairs), 3 mechanical site visits (sumps & unit heaters), and allowance for 1 electrical site visit if needed and 1 extra site visit for the ice plant if required.

6. Construction administration for reporting, updating progress payment trackers, and invoicing.
7. Allowance for architectural design assistance for items such as the walkway and carpet tiles if required.

Administration is recommending Council approve Associated Engineering's request for the additional \$49,000.00 to be added to the engineering consultant budget for the required additional work for the replacement of the curling rink slab.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The curling rink slab replacement was not included in the tendered scope and was approved by Council at the May 5, 2025 Council meeting.

The unit heater and dehumidifier supports listed in the Construction Manager's scope will be provided by others. Associated Engineering will check the existing roof structure and advise on suitability of supports. The refrigerated slab including sub-surface preparation, weeping tile configuration, concrete, reinforcing steel, and piping listed in the Construction Manager's scope will also be designed and reviewed on site by others.

The work is forecasted to be performed during the Arena Retrofit project and will not change the overall completion date of September 2025.

COSTS / SOURCE OF FUNDING (if applicable):

BUDGET CHANGE:

ORIGINAL BUDGET

BUDGET TOTAL:

\$ 869,000.00

Apron slab at the north overhead door	\$2,600.00
Drainage sump in the southwest corner and existing sump in the southeast	\$9,800.00
Unit heaters	\$4,700.00
Grade beam repairs	\$11,500.00
Allowance for 7 site reviews to confirm construction meets design intent	\$11,400.00
Construction administration	\$2,000.00
Allowance for architectural design assistance	<u>\$7,000.00</u>

SUB TOTAL OF ADDITIONAL WORK REQUIRED: \$49,000.00

TOTAL BUDGET: \$918,000.00

RECOMMENDED ACTION (by originator):

It is recommended that Council approve Associated Engineering's request for the additional \$49,000.00 to be added to the engineering consultant budget for the required additional work for the replacement of the curling rink slab.

Initials show support – Reviewed by:

CAO: Original Signed - RP



Client:	Town of Legal	Scope Change No.:	04
Project Name:	Legal Arena and Curling Rink Retrofit	Project No.:	2023-3603-00
Project Manager:	Carma Holmes	File No.:	
Change Initiated by:	Associated Engineering	Date:	May 15, 2025

SCOPE CHANGE (Description):

The Town is proceeding with the Curling Rink Slab Replacement, funded in part by the Active Communities' Initiative. The Construction Manager's scope is outlined in a document dated May 5, 2025.

The new work from the consultant team will include:

1. Design of the apron slab at the north overhead door, including structural and civil requirements.
2. Design of the new drainage sump in the southwest corner of the curling rink and resolving the existing sump in the southeast.
3. Review of the proposed unit heaters including mounting requirements, venting, gas, and electrical.
4. Design of concrete grade beam repairs including the existing opening that was uncovered, patching of the cores for the temporary refrigeration piping, and reinforcing around the new cores for the new refrigeration piping.
5. Visits to site to confirm construction meets design intent: 2 structural site visits (apron slab & grade beam repairs), 3 mechanical site visits (sumps & unit heaters), and allowance for 1 electrical site visit if needed and 1 extra site visit for the ice plant if required.
6. Construction administration for reporting, updating progress payment trackers, and invoicing.
7. Allowance for architectural design assistance for items such as the walkway and carpet tiles if required.

The unit heater and dehumidifier supports are by others. Associated will check the existing roof structure and advise on suitability of supports.

The refrigerated slab including sub-surface preparation, weeping tile configuration, concrete, reinforcing steel, and piping will be designed and reviewed on site by others.

REASON FOR CHANGE:

The curling rink slab replacement was not included in the tendered scope and was added by Council on May 5, 2025.

SCHEDULE CHANGE:

Not applicable. The work is forecasted to be performed during the Arena Retrofit project and will not change the overall completion date of September 2025.

EFFECT ON PROJECT PERFORMANCE:

No effect.



SCOPE/BUDGET CHANGE

BUDGET CHANGE:	BUDGET TOTAL:
Original Budget	\$ 869,000.00
Apron slab at the north overhead door	\$2,600.00
Drainage sump in the southwest corner and existing sump in the southeast	\$9,800.00
Unit heaters	\$4,700.00
Grade beam repairs	\$11,500.00
Allowance for 7 site reviews to confirm construction meets design intent	\$11,400.00
Construction administration	\$2,000.00
Allowance for architectural design assistance	<u>\$7,000.00</u>
Sub Total	\$49,000.00
Total	\$918,000.00

Prepared by:

Associated Engineering

Name: Carma Holmes

Signature: *Carma Holmes*

Title: Project Manager

Date: May 15, 2025

Client Acceptance / Approval:

Client: Town of Legal

Name: Robert Proulx

Signature: _____

Title: _____

Date: _____

10.3