

Governance and Priorities Committee Meeting of the Town of Legal in the Province of Alberta held in the Town Council Chambers, November 25th, 2024, commencing at 7:00 P.M.

PRESENT: Mayor Jones, Deputy Mayor Tremblay, Councillor Beaton, Councillor Hills, Councillor Malott

ABSENT:

STAFF: Robert Proulx – Chief Administrative Officer
Christine Young – Executive Assistant

CALL TO ORDER

Mayor Tremblay called the meeting to order at 7:01 P.M. and acknowledged the traditional territories of the Indigenous peoples of the Treaty 6 region and the Métis Settlements and Métis Nation of Alberta, Regions 2, 3 and 4. We respect the histories, languages, and cultures of First Nations, Metis, Inuit, and all First Peoples of Canada, whose presence continues to enrich our community.

ADDITIONS / DELETIONS

Sturgeon Regional Partnership

ADOPTION OF AGENDA

MOVED by Deputy Mayor Beaton that the Agenda for the November 25th, 2024, Governance and Priorities Committee meeting be adopted as amended.

CARRIED 5-0

DELEGATIONS

Municipal Historic Designation

Ernest Chauvet, Fred Simoni (St Emile Parish Council)

Michael Dougherty (Government of Alberta, Municipal Heritage) - Virtually

Mayor Tremblay welcomed Ernest Chauvet (St Emile Parish Council, Chair), Fred Simoni (St Emile Parish Council, Finance) and Michael Dougherty (Municipal Heritage, Program Manager) and opened the floor for discussion and questions. Ernest began stating it is the Parish Council's perspective that the St Emile Church and Rectory could receive historical designation, with the preferred method being municipal designation. The goal is to maintain the two buildings for as long as possible. Michael explained the difference between designation statuses (Provincial verse Municipal), and went over the application process and availability of grants for both designation statuses, including what the property owner and municipality would have to do to achieve the desired historical designation.

The Historical Resources Act (Revised Statutes of Alberta, 2000, Chapter H-9) empowers Alberta's municipalities to protect and conserve historic places. Designation is a form of legal protection that helps to recognize and protect a historic place. It legally protects historic places from demolition or alterations that diminish or take away heritage value.

Once designated, a Municipal Historic Resource remains the property of the registered owner. Municipal Historic Resource designation does not change how a property can be used, although municipalities may re-zone the land if they wish. Law prohibits physically altering (or demolishing) a Municipal Historic Resource without the municipality's written permission. The designation is registered against the title for the property, ensuring that future owners and interest holders understand that the place is designated a Municipal Historic



Resource.

To qualify, historic places must normally be associated with a significant aspect of Alberta's past or have outstanding architectural significance and retain key physical site features that convey this significance. Locally significant historic places may be candidates for municipal designation. Designation processes may vary by municipality but all require passage of a bylaw. The Council must wait at least 60 days before considering the designation bylaw. When it is passed, the bylaw is registered against the title to the designated property and served on the owner.

The formal designation process begins with the Notice of Intention being served on the property's registered owner. Designation occurs when Council passes a bylaw declaring the site a Municipal Historic Resource pursuant to the Historical Resources Act. Once the bylaw is passed, it must be registered in the appropriate land titles office against the title for the property. Municipalities are then encouraged to nominate Municipal Historic Resources for listing on the Alberta Register of Historic Places.

The Heritage Preservation Partnership Program's historic resource conservation grants provide matching grants for the conservation of Provincial Historic Resources, Municipal Historic Resources and Indigenous Historic Places. Grants are for eligible conservation work. Conservation of the historic place must conform with the Standards and Guidelines for the Conservation of Historic Places in Canada. Annual application intake is February 1st. It is recommended that applicants consult with a Heritage Conservation Adviser well before the application deadline. Maximum matching grant for conservation work is \$100,000 for Provincial Historic Resources, \$50,000 for Municipal Historic Resources and \$50,000 for Indigenous Historic Places.

MOVED by Deputy Mayor Beaton that the municipal historic designation request be brought forward to the December 2, 2024 regular Council meeting for direction.

CARRIED 5-0

Multi-Purpose Room at Arena

Discussion on future development of the Arena multi-purpose room, regarding size, purpose and cost. Engineers are currently cost estimating some proposed ideas for the multi-purpose room.

Community Initiatives Program (CIP) Grant

Discussion on the Community Initiatives Program. Council requested the CIP be brought to the 2025 Council Workshop for discussion.

Economic Development Initiatives

a. Trade Show Costs

Council thanked administration for the information on 2025 trade show events, and would like to table the topic until further discussion and a decision is made regarding a part-time Economic Development Person or Consultant.

b. Part-Time/Contracted Economic Development Person/Consultant

Administration is recommending Council to consider bringing on a part-time Economic Development Person or Consultant. Council has requested administration to bring to the 2025 Council Workshop estimated costs for a part-time Economic Development Person or Consultant.

Extended Producer Responsibility (EPR) Program

Administration brought the information presented at the last EPR Working Group meeting with Circular Materials that was held November 18. Administration is recommending that



Council reconsider the decision that was made to Opt-In with the EPR program. Council has asked that the EPR be brought to the December 2, 2024 regular Council meeting.

Canada Housing Infrastructure (CHI) Fund

Discussion took place on the CHI on whether the Town of Legal would qualify for the grant, approaching a consultant to assist with the application process, attaining developer buy-in, and where the possibility for multi-family or modular dwellings could be located within Town.

Sturgeon Regional Partnership (SRP)

The next SRP meeting is scheduled for December 11, 2024. Council reviewed and discussed the agenda items for the upcoming meeting.

ADJOURNMENT

MOVED by Councillor Jones that the meeting be adjourned at 9:15 P.M.

CARRIED 5-0



Mayor



Chief Administrative Officer

