TAX INSTALLMENT SELF ADMINISTERED ELECTRONIC PAYMENT PLAN APPLICATION
2024

Bylaw #08-2019 - Schedule "A"

NAME:	_____	**TAX ROLL #:**	_____
MAILING ADDRESS:	_____	**LEGAL ADDRESS: PLAN**	_____
CIVIC ADDRESS:	_____	**BLOCK** _____ **LOT**	_____
	LEGAL, ALBERTA T0G 1L0	**PHONE #:**	_____
EMAIL ADDRESS:	_____	**ALT PHONE #**	_____

I/We, owners of the above-described property, hereby request that I/we be enrolled on the Tax Installment Self-administered Electronic Payment Plan with the Town of Legal which I understand runs from January to December of each year with the monthly payment being based on the previous year's taxes. I understand a tax adjustment will be implemented after the annual mill rate has been set, according to an increase or decrease in taxes, and will be due and payable by December 31st of the current tax year. I/We acknowledge that I/we shall provide the Town of Legal a minimum of **$_____ each month,** and any increase or decrease in taxes after the annual mill rate has been set, by way of Electronic Banking (Internet or Telephone).

A self-administered by taxpayer monthly payment is required a minimum of once within each month. Alternate payment amounts may be submitted; however, the minimum monthly payment amount must be reached within the month. Allow four (4) business days for processing of payment.

Under the Tax Installment Plan, there is no interest or discount credited to the taxpayer for payments made prior to August 31st. The privilege of continuing the Tax Installment Self-administered Electronic Payment Plan may be cancelled if two (2) Installment payments fail to be received. A notification by Municipal administration will indicate that the Installment payment has failed, and the Plan shall become null and void. The unpaid balance of taxes shall be subject to penalties as indicated by Bylaw #05-2016 of the Town.

Nothing in this Tax Installment Self-administered Electronic Payment Plan form shall be interpreted to relieve the owner/applicant from the obligation to pay any taxes, including penalties, owing to the Town of Legal in the manner or on the date(s) for payment established by the Town of Legal.

I/We also understand that it is my/our obligation to make any arrangements required should the property be sold or transferred within the current tax year.

I/We warrant and guarantee that all persons authorized to sign on this account have signed this agreement below.

_____	_____
NAME OF APPLICANT (*Please Print*)	NAME OF APPLICANT (*Please Print*)
_____	_____
SIGNATURE OF APPLICANT	SIGNATURE OF APPLICANT
_____	_____
DATE	DATE

The information collected on this document will be used for the purposes allowed under the authority of the Municipal Government Act. The information on this form is collected under the authority of Section 33 (c) of the Freedom of Information and Protection of Privacy Act (FOIP) and is used solely for purposes relating to the Tax Installment Self-Administered Electronic Payment Plan with the Town of Legal.

For Office Use Only: Activation Date:_____ Initials _____