

Regular Council Meeting of the Town of Legal in the Province of Alberta held in Council Chambers, December 19th, 2022, commencing at 7:00 P.M.

PRESENT: Deputy Mayor Tremblay, Councillor Beaton, Councillor Hills, Councillor Malott

ABSENT: Mayor Jones

STAFF: Robert Proulx – Chief Administrative Officer
Gizele St Jean – Manager of Corporate Services

CALL TO ORDER

Deputy Mayor Tremblay called the meeting to order at 7:02 P.M. and acknowledged the traditional territories of the Indigenous peoples of the Treaty 6 region and the Métis Settlements and Métis Nation of Alberta, Regions 2, 3 and 4. We respect the histories, languages, and cultures of First Nations, Metis, Inuit, and all First Peoples of Canada, whose presence continues to enrich our community.

ADDITIONS AND/OR DELETIONS TO THE AGENDA

ADDITIONS:

New Business: Employee Policy Manual
Northern and Regional Economic Development (NRED) Program

Closed Session: “Land” as per the Municipal Government Act (Section 1(3)(c) to discuss “Third Party Interests” as per the Freedom of Information and Privacy Act (Part 1, Division 2, Section 16)

ADOPTION OF AGENDA

11644

Resolution #11644

Moved by: Councillor Malott

RESOLVED that the Agenda for the December 19th, 2022, regular meeting of Council be adopted as amended.

CARRIED 4-0

ADOPTION OF PREVIOUS MINUTES

11645

Resolution #11645

Moved by: Councillor Hills


RESOLVED that the Minutes for the December 5th, 2022, regular Council meeting of Council be adopted as presented.

CARRIED 4-0

DELEGATIONS

Andre Montpetit, Fête au Village

Deputy Mayor Tremblay welcomed the Fête au Village Chairperson, Andre Montpetit, as well as Scott Hills, and requested further clarification on the letter Council received on November 17th, 2022, from the Fête au Village. The Fête au Village’s biggest success is the demolition derby. The Fête committee is looking at new ideas such as joining the provincial circuit for demolition derbies in hopes of getting more demo cars participating in Legal. There was discussion on the integrity of the bleachers and location of the demolition derby. The demo pit is reasonable in size therefore Scott does not see a need to increase it. The entry fee would be approximately one hundred dollars (\$100.00) per driver. A win could payout up to three thousand dollars (\$3,000.00) which may make it more worthwhile for the drivers. There is a need for more bleachers so more people could be accommodated



for the demolition event. If the Town can assist with this request, the Fête would be willing to work with the Town if need be.

Baseball tournaments average participation in surrounding areas are between eight (8) up to twenty (20) teams which is great. Eight (8) to ten (10) teams in Legal would be comfortable. The problem the Fête Committee faces with hosting a ball tournament the weekend of Fête would be lack of camping, therefore reducing the number of teams registered.

The concept for closing 51st Avenue in front of the arena was so many food trucks could place themselves in one location for the day. They used to go into the baseball diamond. Food truck owners provided feedback to the Fête after last year's event, that they would like not to move.

Other ideas of fundraisers would keep the momentum going throughout the year of what the Fête is trying to do.

Deputy Mayor Tremblay suggested Council discuss at the Council Retreat some ideas of what the Town could consider as a possibility for the legacy funding. Council thanked Andre and Scott for their time and administration has been directed to include these items to the Retreat agenda.

REPORTS

CHIEF ADMINISTRATIVE OFFICER

Report was submitted and will form part of the Council package.

MANAGER OF CORPORATE SERVICES

Manager of Corporate Services submitted the draft Employee Manual Policy to Council and the Chief Administrative Officer on Monday, November 13th, 2022, for review. After discussion at the regular Council Meeting on December 5th, 2022, Mayor Jones requested Council submit any comments to Mayor Jones who would forward to administration. On Friday, December 16th, 2022, Manager of Corporate Services provided the team of HR Downloads with Mayor Jones' and Council's comments/revisions for change with a possible proposed final draft prepared for the week of December 19th, 2022. The Chief Administrative Officer has not had the opportunity to review the draft Employee Manual Policy so there could be more comments to be presented to HR Downloads. All further comments would delay the final Employee Manual Policy deadline. Council has discussed the date they would like to approve the Employee Policy Manual.

COUNCILLOR REPORTS

Mayor Jones

No report

Deputy Mayor Tremblay

Attended the Homeland Housing meeting on December 15th, 2022.

Councillor Beaton

Attended Legal & District Chamber of Commerce meeting on December 7th, 2022.

Councillor Hills

Attended the online Alberta Municipalities Local Government Fiscal Framework (LGFF) on November 24th, 2022.

Attended the Governance & Priorities meeting on November 28th, 2022.

Councillor Malott



Attended the online Alberta Municipalities Local Government Fiscal Framework (LGFF) on November 24th, 2022.

Attended the Governance & Priorities meeting on November 28th, 2022.

Attended the Edmonton Salutes meeting on December 16th, 2022.

11646 Resolution #11646 Moved by: Councillor Beaton

RESOLVED that the reports be accepted as presented.

CARRIED 4-0

CORRESPONDENCE

Letter from Minister of Public Safety and Emergency Services, Re: Changes to Victim Services

Received as information.

Letter from Friesen Viney Stasiuk, Re: Audit Planning

Received as information.

Brownlee LLP Emerging Trends in Municipal Law

11647 Resolution #11647 Moved by: Deputy Mayor Tremblay

RESOLVED that all of Council and the Chief Administrative Officer be approved to attend the Brownlee LLP Emerging Trends in Municipal Law. Deputy Mayor Tremblay, Councillor Malott and Councillor Beaton would like to be registered for the February 16th, 2023 session held in Edmonton.

CARRIED 4-0

Letter from Deputy Minister of Education, Re: Disposition of Legal School Property

Received as information.

11648 Resolution #11648 Moved by: Councillor Beaton

RESOLVED that the correspondence be accepted as presented.

CARRIED 4-0

NEW BUSINESS

Tourisme Alberta Travel and Tourism Guide Advertisement

11649 Resolution #11649 Moved by: Councillor Hills

RESOLVED that the Town of Legal approve the cost of advertising for a quarter (1/4) page advertisement in the amount of three hundred fifty dollars (\$350.00) for the 2023-2024 Tourisme Alberta Travel and Tourism Guide.

CARRIED 4-0

Off Highway Vehicle Bylaw #04-2022

11650 Resolution #11650 Moved by: Councillor Malott

RESOLVED that Bylaw #14-2022 being a bylaw to provide for the regulation, control, and management of off-highway vehicles within the Town of Legal be given first reading.

CARRIED 4-0

11651 Resolution #11651 Moved by: Councillor Beaton



RESOLVED that Bylaw #14-2022 being a bylaw to provide for the regulation, control, and management of off-highway vehicles within the Town of Legal be given second reading.

CARRIED 4-0

11652 Resolution #11652 Moved by: Councillor Hills

RESOLVED that Bylaw #14-2022 go into third and final reading.

CARRIED UNANIMOUSLY

11653 Resolution #11653 Moved by: Deputy Mayor Tremblay

RESOLVED that Bylaw #14-2022 being a bylaw to provide for the regulation, control, and management of off-highway vehicles within the Town of Legal be given third reading.

CARRIED 4-0

2023-2025 MuniWare Momentum Agreement (MuniSight)

11654 Resolution #11654 Moved by: Councillor Hills

RESOLVED that the Town of Legal authorize the Chief Administrative Officer to sign 2023-2025 Muniware Momentum Agreement (MuniSight).

CARRIED 4-0

2023-2024 Annual Library Funding Request

11655 Resolution #11655 Moved by: Councillor Beaton

RESOLVED that Council direct administration to include the annual Municipal Funding Appropriation and the Municipal portion of the Northern Lights Library System Membership amounting to approximately nine thousand dollars (\$9,000.00) in the draft 2023 Operating Budget for consideration.

CARRIED 4-0

11656 Resolution #11656 Moved by: Councillor Malott

RESOLVED that Council direct administration provide a letter to Nicolas Brown, the Chairperson for the Legal Library Board, indicating approximately nine thousand dollars (\$9,000.00) will be included in the draft 2023 Operating Budget for the annual municipal funding appropriation and the municipal portion of the Northern Lights Library System Membership.

CARRIED 4-0

Transfer to Reserves

11657 Resolution #11657 Moved by: Councillor Malott

RESOLVED that the Town of Legal approve the transfer of funds from the 2022 Operating Budget, in the amount of fourteen thousand three hundred dollars (\$14,300.00) and thirty thousand dollars (\$30,000.00) to reserves for future capital purchases and economic development initiatives.

CARRIED 4-0

Employee Policy Manual

11658 Resolution #11658 Moved by: Councillor Beaton



RESOLVED that all final comments for the Employee Policy Manual from Council and the Chief Administrative Officer be provided to the Manager of Corporate Services by December 23rd, 2022, and the final HR Download Employee Policy Manual be completed and provided to Council by January 12th, 2023, and submitted on the January 16th, 2023 Council meeting for approval.

CARRIED 4-0

Northern and Regional Economic Development (NRED) Program

11659 Resolution #11659 Moved by: Councillor Beaton

RESOLVED that the Town of Legal postpone the Northern and Regional Economic Development (NRED) Program to the January 16th, 2023 regular meeting of Council.

CARRIED 4-0

CLOSED SESSION

Chief Administrative Officer and Manager of Corporate Services remained in Chambers during the Closed Session.

11660 Resolution #11660 Moved by: Councillor Malott

RESOLVED that Council move into a “Closed Session” as per the Municipal Government Act (Section 1(3)(c) to discuss “Land” (Third Party Interests) as per the Freedom of Information and Privacy Act (Part 1, Division 2, Section 16) at 9:18 P.M.

CARRIED 4-0

11661 Resolution #11661 Moved by: Councillor Hills

RESOLVED that Council return to regular session at 9:30 P.M.

CARRIED 4-0

11662 Resolution #11662 Moved by: Councillor Malott

RESOLVED that the Town of Legal direct administration to proceed with a letter to the Conseil scolaire Centre-Nord School Division, expressing the Town’s interest in the lands owned by the Conseil scolaire Centre-Nord registered at Alberta Land Titles as Lot 24A, Block 5, Plan 8020415.

CARRIED 4-0

ADJOURNMENT

11663 Resolution #11663 Moved by: Councillor Hills

RESOLVED that the meeting be adjourned at 9:32 P.M.

CARRIED 4-0

Mayor



Chief Administrative Officer