

## HEN LICENCE APPLICATION

A Hen Licence is required for hen keeping in the Town of Legal, and is valid from January to December of each year. Please complete the following application form, with supporting documents, and submit it to the Town of Legal, or email [main@legal.ca](mailto:main@legal.ca).

### 1. APPLICANT CONTACT INFORMATION

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

This is an application to renew my Hen Licence.

### 2. OWNER AUTHORIZATION

I am the registered owner of the subject property.

I am not the registered owner of the subject property, and attached is a copy of Certificate of Title or written authorization from the registered owner of the subject property.

### 3. SITE INFORMATION

Address of Hen Coop: \_\_\_\_\_ Number of Hens: \_\_\_\_\_

Attached is a site plan that shows the coop location on the subject property, floor area, height, and associated setbacks. (You may use an existing real property report, an aerial photo from Google Maps, or a scaled drawing).

- a. Do you have a solid fence surrounding the rear property? If answered 'No' to 4a, the application will be refused.  
Yes  No
- b. If 'Yes' to 4a, is the coop located a minimum 1-metre away from all property lines?  
Yes  No
- c. If 'Yes' to 4a, is the coop located 3-metres from the main principal building, doors, and windows?  
Yes  No
- d. If 'Yes' to 4a, is the coop located at grade level?  
Yes  No

### 4. NEIGHBOUR NOTIFICATION

If you are adjoining an apartment building, church, or school, please provide letter of consent from the property manager. If you are adjoining Town lands, such as parks, notification is not required.

Attached are copies of each adjoining neighbour's signed letter of notification.

#### 5. PREMISES IDENTIFICATION (PID) PROGRAM

Should my Hen Licence be approved, I understand that I need to send the Town a copy of my PID number issued by Alberta Agriculture and Forestry for the subject property within 21 days.

#### 6. HEN KEEPING EXPERIENCE OR TRAINING

It is required that the applicant successfully complete hen keeping training and provide proof by way of certification.

I, the applicant and my temporary caregiver, have successfully completed hen keeping training, and attached confirmation of my training.

Please also provide the following training information:

Location: \_\_\_\_\_ Date: \_\_\_\_\_

Provider or Instructor: \_\_\_\_\_

#### 7. LICENCE FEE

The annual Hen Licence fee is \$60.00, as per Schedule A of the Hen Bylaw #11-2021.

#### 8. TERMS AND CONDITIONS

I have read and agree to comply with the Town of Legal Bylaw #11-2021.

I understand that the Town may refuse to issue or renew a Hen Licence due to the submission of false information, outstanding unpaid fines, incomplete Hen Licence application, known offence involving abuse, mistreatment, or negligent treatment of keeping of animals, or non-compliance with municipal and provincial legislation.

I understand that failure to abide by all requirements of Bylaw #11-2021 and the Animal Health Act, after I have received my Hen Licence, may result in the Hen Licence being revoked.

I am 18 years old or older.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Disclaimer: Personal information on this form is collected under the authority of Section 33(c) of the Freedom of Information and Protection of Privacy (FOIP) Act for the purpose of issuing a Hen Licence. If you have any questions about the collection, use, and protection of this information, please contact the Town of Legal at 780-961-3773.*