

**TAX INSTALLMENT PAYMENT PLAN APPLICATION
2019**

Bylaw #06-2016 - Schedule "A"



NAME: _____	TAX ROLL #: _____
MAILING ADDRESS: _____	LEGAL ADDRESS: LOT _____ BLOCK _____
CIVIC ADDRESS: _____	PLAN _____
LEGAL, ALBERTA TOG 1L0	PHONE #: _____

I/We hereby request that I/we be enrolled on the Tax Installment Payment Plan with the Town of Legal which I understand runs from January to December of each year with the monthly payment being based on the previous year's taxes. I understand a tax adjustment will be implemented after the annual mill rate has been set, according to an increase or decrease in taxes, and will be due and payable by December 31st of the current tax year so long as my/our tax roll is in good standings with the Tax Installment Plan. I/We acknowledge that I/we shall provide the Town of Legal \$_____ **each month** by the payment option selected below:

- OPTION #1 - twelve** (12) post-dated cheques dated the 15th of each month **or** the Town's last banking day of each month (*see attached scheduled dates*)

OR

- OPTION #2** – Electronic Banking (Internet or Telephone). Monthly payment is required a minimum of once within each month. Alternate payment amounts may be submitted, however the full monthly payment amount must be reached within the month. Allow four (4) business days for processing of payment.

Under the Tax Installment Plan, there is no interest or discount credited to the taxpayer for payments made in the eight (8) months prior to Aug 31st, while there is no penalty applied on current taxes unless a payment is not received or honoured. The privilege of continuing on the Plan may be cancelled if two (2) installment payments fail to be received or honoured, as well as a Service Charge of \$25.00 will be applied, by the day named for the Pre-Authorized payment thereof and the Plan shall become null and void. The unpaid balance of taxes shall be subject to penalties as indicated by Bylaw #05-2016 of the Town.

I/We also understand that it is my/our obligation to make any arrangements required should the property be sold or transferred within the current tax year.

SIGNED AND WITNESSED THIS _____ DAY OF _____ 20_____.

WITNESS

SIGNATURE OF APPLICANT

CO-APPLICANT

<u>For Office Use Only:</u>	
<input type="checkbox"/> Cheques (12) received	Plan activated _____
<input type="checkbox"/> Electronic Banking - plan activated	Initials _____