

VILLAGE OF LEGAL  
PROVINCE OF ALBERTA

BY LAW #47-91

A BY LAW OF THE VILLAGE OF LEGAL TO ESTABLISH A TOURISM ACTION COMMITTEE.

WHEREAS the Council of the Village of Legal in the Province of Alberta desires to promote, expand and enhance Tourism Development in Legal.

AND WHEREAS the Council considers it expedient to establish such a Committee:

NOW THEREFORE, the Council of the Village of Legal duly assembled enacts:

PART I - Definitions

1. "Committee" shall mean and include the TOURISM ACTION COMMITTEE of Legal, "Council" shall mean the Council of Legal, "Secretary" shall mean the Secretary of the TOURISM ACTION COMMITTEE for Legal.

PART II - Appointments/TERMS

11. A Committee to be known as the Legal TOURISM ACTION COMMITTEE is hereby established in and for Legal.
111. The Committee shall consists of not less than 6 and not more than 12 voting members who shall be appointed by resolution of the Council. The said members shall be selected from
  - 1) Council
  - 2) Municipal Administration
  - 3) Members of General Public (eg. Service Groups)

The Tourist Zone Manager may serve as a non-voting Advisor to the Committee along with other local resource people who may be of assistance.

- IV. The Committee members appointed shall serve for the following terms:
  - a. Members of Council and its Administration shall be appointed annually at the Organizational Meeting of Council.
- V. All members shall remain in office until their respective successors are appointed by Council.

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- Vl. If any member of the Committee shall be absent from three consecutive regular meetings, the Council may, upon recommendation of the Committee, declare the office of such absent Committee member to be vacant.
- Vll. The Council may remove any member of the Committee for malfeasance in office, or any other good and sufficient cause.

**PART III - Proceedings**

- Vlll. Annually during the month of November, the Committee shall hold a meeting at which time a Chairman shall be selected for the ensuing year.
- lX. Meetings of the Committee shall be held on a regular basis at a time to be set by resolution of the Committee, at least once every three months, and at such other times as deemed necessary.
- X. A quorum for regular and special meetings of the Committee shall be one more than one half of the members, one of whom must be the Chairman.
- Xl. Special meetings may be called by the Chairman.
- Xll. Meeting procedures shall be conducted in accordance with good meeting practices and disputes resolved in accordance with Roberts Rules of Order, newly revised.
- Xlll. Neither the Committee nor any member thereof, shall have the power to pledge the credit of the municipality in connection with any matters whatsoever, nor shall the said Committee, or any member thereof, have any power to authorize any expenditure charged against the Village of Legal.

**PART IV - Secretary of the TOURISM ACTION COMMITTEE**

- XV. There shall be a Secretary who shall assist the Committee.
- XVl. The Secretary shall be appointed by resolution of the Council.
- XVll. The Secretary shall:
  - a. Notify all members and advisors of the Committee of the holding of any regular or special meetings.
  - b. Keep proper and accurate minutes of the proceedings of all meetings which shall be retained in the Municipal Office.

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- c. Maintain all records and correspondence that are relevant to the Committee.
- d. Carry out such other administrative duties as the Committee may require.

XVIIII. The Secretary, if a member of the Village administration, shall not have voting privileges.

**PART V - Duties of the Committee**

- XLX. The Committee shall be responsible for preparing for the consideration of Council, a TOURISM ACTION PLAN for the Village of Legal.
- XX. Annually, before the 31st day of December, the Committee shall submit to the Council a written annual report together with a statement showing in reasonable form and detail, expenditures proposed to be made by the Committee during the next year with respect to all matters over which the Committee has jurisdiction.
- XXI. Within the budget approved by Council, the Committee shall carry out a program for the promotion of the goals and objectives of the TOURISM ACTION PLAN.

**PART VI - General**

XXII. This By Law shall come into force on the date of the final passing thereof.

READ a first time this 22nd day of October, 1991 A.D.

READ a second time this 22nd day of October, 1991 A.D.

READ a third time and finally passed this 22nd day of October, 1991, A.D.

K. Bisson  
Mayor

Amis Montpelit  
Administrator