

BYLAW #05-2007

A BYLAW IN THE TOWN OF LEGAL TO ESTABLISH A COMMUNITY SERVICES ADVISORY BOARD FOR THE TOWN OF LEGAL AND TO SET FORTH THE DUTIES AND RESPONSIBILITIES THEREOF:

WHEREAS, the Municipal Government Act, Chapter M-26 R.S.A. 2000 and amendments thereto, provide for the establishment of any Board considered desirable for the purpose of managing and operation or advising the management and operation of any department of the municipality's services and in the extension and improvement thereof, and

WHEREAS, the Family and Community Support Services Act, Chapter F-3, R.S.A. 2000 and amendments thereto and regulations passed thereunder provide for the establishment, administration, and operation of a Family and Community Support services program within a municipality;

NOW THEREFORE the Council of the Town of Legal enacts as follows:

Title:

1. This bylaw may be cited as the Community Services Advisory Board Bylaw of the Town of Legal.

Definitions:

2. For the purpose of this Bylaw:
 - a) "Municipality" shall mean the Town of Legal
 - b) "Council" shall mean the Council of the Town of Legal
 - c) "Board" shall mean the Community Services Advisory Board of the Town of Legal
 - d) "Coordinator" shall mean the Community Services Coordinator
 - e) "Facilitator" shall mean the Recreation Facilitator

Establishment of the Board:

3. There is hereby established and constituted a Board to be known as the Community Services Advisory Board to exercise the duties and powers and to perform the functions as prescribed by this bylaw.
 - a) The Board shall consist of a maximum of nine (9) voting members and a minimum of five (5) voting members to be appointed by resolution of Council.
 - b) The Board shall consist of:
 - I. One (1) member of the Town of Legal Council and up to 9 members at large.
 - II. The Town of Legal Council representative shall have no voting privileges.
 - III. Up to 2 members of the Board may be youth members between the ages of 14-18 years of age. These members shall have no voting privileges.
 - c) The members representing the residents of the municipality, shall not be chosen to represent any one organization, group or body, but shall be chosen because of their interest and or knowledge in the area of Parks, Recreation, and Culture; and/or Family and Community Support Services.

Terms of Office:

4.
 - a) The terms of office shall be 2 years in length.
 - b) On or before January 1 of each year the Board shall elect one Board member as Chairman and one member as Vice Chairman.
 - c) All members shall remain in office until their respective successors are appointed.
 - d) The term of any member appointed to the Board shall not exceed 6 consecutive years.
 - e) In the event of a vacancy occurring, the person appointed to fill such a vacancy by Council shall hold office for the remainder of the time concerned in the vacancy which has arisen.
 - f) All persons appointed as members of the Board shall be residents of the Town of Legal unless Council approves otherwise.
 - g) Any member of the Board who shall be absent from three consecutive meetings of the Board shall (unless such absence is caused through illness or he/she is authorized by resolution of the Board entered upon its minutes) forfeit his/her office and another member shall be appointed in his/her place for the remainder of his/her term of office.
 - h) Council may request the resignation of any member of the Board at any time prior to the expiry of the member's term of office, and any member of the Board may resign at any time upon sending written notice to the Chief Administrative Officer of the Town of Legal to that effect.
 - i) The Board may appoint Ad Hoc committees from within its own members or from other residents of the Town of Legal, which committee shall make recommendations to the Board regarding any special phase of work of the Board for which the committee was appointed, always provided that such work comes within the scope and jurisdiction of the Board.

Meetings:

5.
 - a) The Board shall hold regular meetings at least once every 3 months, the time and place of such meetings to be determined by the Board.
 - b) Special meetings of the Board may be called by the Chairman on the request of any four members of the Board provided that each member of the Board receive 24 hour notice of such special meeting. A waiver concurring in such special meetings must be signed by two-thirds of the member of the Board.
 - c) A quorum of the Board shall be a majority of the members of the Board.
 - d) The Chairman shall have a vote on any question and in the event of a tie, the motion shall be lost.

Goal of the Board:

6. The goal of the Board is to advise Council on policies which are consistent with the community's needs and to correlate various community services offered by the Town so as to make them responsive to the community's needs.

Powers and Duties:

7. Without restricting the generalities of the foregoing, this Board is authorized:
 - a) To recommend policy to Council for development and revision of the Community Services Programming;
 - b) To provide cooperation and joint planning with related community groups and agencies;
 - c) To develop and recommend standards concerning Family and Community Support Services;
 - d) To encourage citizen participation in program development.

Family and Community Support:

8. The Board shall:
 - a) Develop and maintain a system of communication between the Board, the Community and Community Agencies which will stimulate planning and development and implementation of social programs avoiding fragmentation and the overlapping of services; and
 - b) consult with and provide consultation with volunteer groups and agencies as may be considered most appropriate to provide family and community support services.

Parks and Recreation and Culture:

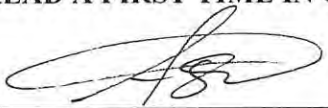
9. The Board shall:
 - a) Advise with respect to recreational and cultural services that provide a realistic level, balance and variety of opportunities for all segments, areas, age groups and organizations within the Municipality;
 - b) Cooperate, liaise with and encourage all organizations, public, private, civic, social and religion within the Municipality which are supporting, promoting or working for recreation and culture;
 - c) Hear and consider representations by an individual, organization or delegation of citizens with respect to recreation and culture and make such recommendations arising therefrom as the Board shall deem to be in the general interest of all citizens; and
 - d) Have the power to call and schedule public meetings on any matter or issue related to recreation or culture referred to the Board by Council that may be deemed to require the review, the evaluation or input from the public as a whole.

Limitations:

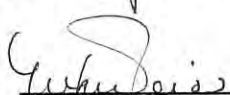
10. Neither the Board nor any member thereof shall have the power to authorize any expenditure nor appropriate or expend public monies in any manner whatsoever, unless authorized by Council.

Bylaw #05-2007 is hereby repealed upon the third and final reading of this bylaw.

READ A FIRST TIME IN COUNCIL THIS 2nd DAY OF April, A.D. 2007,

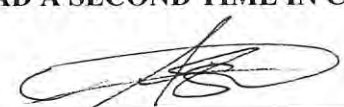


 Mayor



 Chief Administrative Officer

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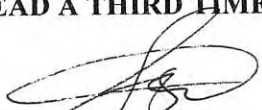


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